

Start by going to <https://cityofflorencesc.munisselfservice.com/css> Click Sign Up

Sign in to community access services for  
City of Florence.

 Sign in with Google

 Sign in with Apple

 Sign in with Microsoft

 Sign in with Facebook

OR

Email address

Password

Remember me

[Sign in](#)

[Forgot password?](#)   [Unlock account?](#)   [Help](#)

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Don't have an account? [Sign up](#) 

Create an account



Create an account

Email \*

Password \*

First name \*

Last name \*

\* indicates required field

Sign up

[Back to sign in](#)

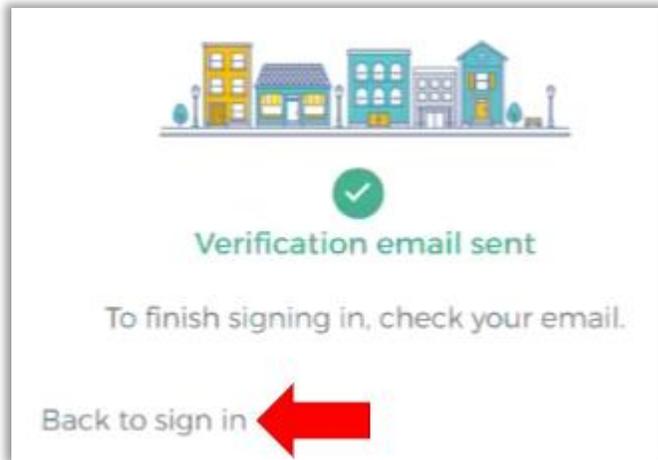
Following requirements must be met for password creation

- ✓ At least 8 character(s)
- ✓ At least 1 number(s)
- ✓ At least 1 lowercase letter(s)
- ✓ At least 1 uppercase letter(s)
- ✓ Does not contain part of username

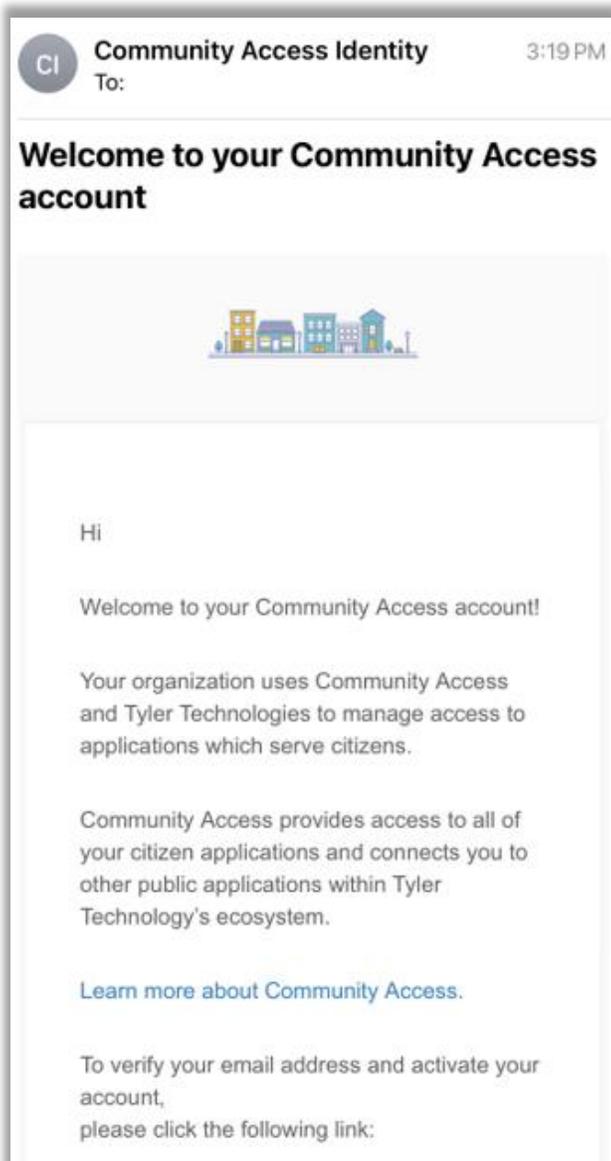
Click Sign up

Sign up

After clicking 'Sign Up' the following will appear

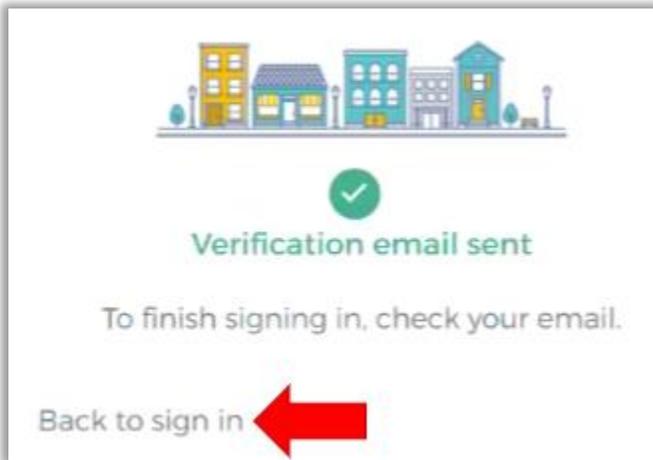


Check the email you provided in the step above for verification

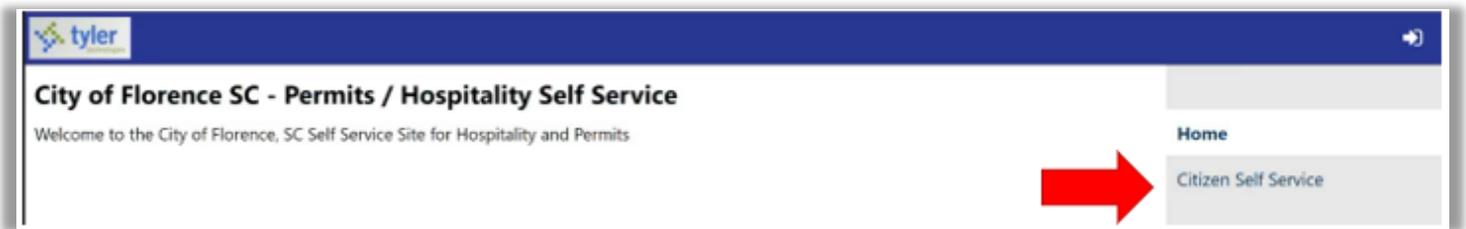


Click the link in the email to verify your email address and confirm your account

Go back to <https://cityofflorencesc.munisselfservice.com/css> or click Back to sign in



Click on Citizen Self Service



You'll be directed back to the login page, enter the email address and password you used to create your account and click sign in



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[Forgot password?](#) [Unlock account?](#) [Help](#)

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Remember me

[Sign in](#)

[Forgot password?](#) [Unlock account?](#) [Help](#)

You are now signed in!

The next step is to link your account. This will tie the account *you* created to the existing account the City has for you.

**This step is for individuals that pay Hospitality Taxes....**

Click on 'My Account'

**Welcome**

**Welcome New User!**

You can now browse the page(s) we offer.

Be sure to visit the My Account page and investigate the Account Linking features.

**Go to...**

- [Citizen Self Service Home Page](#)
- [My Account](#)
- [My Profile](#)

... or click any item on the side menu.

Home  
Citizen Self Service  
City of Florence, SC Hospitality Fees  
Email Announcements  
Farmers' Market and Pecan Festival Vendor Fees  
Permits and Inspections

Under Permits and Inspections Accounts, click 'link to account'

**Account Settings**

**Account Information**

Now logged in as	AZLOTNICKI@CITYOFFLORENCE.COM
Last successful login	3/15/2023
E-Mail address	azlotnicki@cityofflorence.com

**Linked Accounts**

Existing accounts can be "linked" to your self-service user id. These links give you quick access to an account's details, bills, etc. For each self-service module that allows user-control over account linking, hyperlinks such as "link to account" or "remove" will appear below. Click a module's "link to account" to reach the page where new account links can be created, and where additional instructions are provided.

**Customer Accounts** [link to account](#)

There are currently no linked accounts

**City of Florence, SC Hospitality Fees Accounts** [link to account](#)

There are currently no linked accounts

[Go To Module Homepage](#)

**Permits and Inspections Accounts** [link to account](#)

There are currently no linked accounts

[Go To Module Homepage](#)

Home  
Citizen Self Service

Enter the ID number provided to you by the City and click Submit

tyler

Permits and Inspections  
Account Link Setup

You will need the information provided to you by the City of Florence to link your account.

What is the ID of this customer? \*

XXXXXX

Submit Cancel

\* indicates required field

Home  
Citizen Self Service  
City of Florence, SC Hospitality Fees  
Email Announcements

Your account is now linked!

tyler

Last successful login 3/15/2023

E-Mail address

Linked Accounts

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Customer Accounts [link to account](#)

There are currently no linked accounts

City of Florence, SC Hospitality Fees Accounts [link to account](#)

There are currently no linked accounts

[Go To Module Homepage](#)

Permits and Inspections Accounts [link to account](#)

XXXXXX [remove](#)

[Go To Module Homepage](#)

Home  
Citizen Self Service