

**SPECIAL MEETING OF FLORENCE CITY COUNCIL**

**WEDNESDAY, MAY 20, 2015 – 4:00 P.M.**

**CITY CENTER – LIVE OAK CONFERENCE ROOM**

**324 W. EVANS STREET**

**FLORENCE, SOUTH CAROLINA**

**AGENDA**

**I. CALL TO ORDER**

**II. INVOCATION**

*Pledge of Allegiance to the American Flag*

**III. INTRODUCTION OF RESOLUTIONS**

**a. Resolution No. 2015-12**

*A Resolution for the City of Florence approving an incentive package to encourage the Developer Team to develop a project in a downtown location. (This Resolution will be discussed in Executive Session).*

**b. Resolution No. 2015-13**

*A Resolution to designate and authorize the use of E-911 fees collected by the City of Florence effective July 1, 2015 through June 30, 2022.*

**IV. INTRODUCTION OF ORDINANCES**

**a. Bill No. 2015-14**

*An Ordinance to raise revenue and adopt a budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2015, and ending June 30, 2016.*

**IV. ADJOURN**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** May 20, 2015  
**AGENDA ITEM:** Resolution  
**DEPARTMENT/DIVISION:** Police and Fire

**I. ISSUE UNDER CONSIDERATION**

A Resolution establishing a multi-year budget to designate and authorize the use of E-911 funds for Fiscal Years beginning July 1, 2015 and ending June 30, 2022.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN**

On May 12, 1997 City Council approved an ordinance to provide funding for the Enhanced 911 system as authorized by state law in the amount of \$0.77 for each local exchange access in the area served by the City of Florence. E-911 fees collected have since been used to fund the five-year lease-purchase acquisition of 800 MHz radio equipment for the Police and Fire departments, for the acquisition of additional 800 MHz radio equipment, and as a multi-year reimbursement to Florence County for a proportionate share of the construction of a communications tower to serve northern Florence County, including a significant section of the City of Florence. Most recently, E-911 fees collected have been used to fund the multi-year acquisition of 800 MHz radio equipment and mobile data terminals.

**III. POINTS TO CONSIDER**

A. In 1997 funding for the five-year lease-purchase acquisition of 800 MHz radio equipment was authorized by Resolution No. 97-28. The City made the final payment for this lease-purchase acquisition in November 2002.

B. Proportionate share funding for the construction of a communications tower, to be paid by the City over a multi-year period to Florence County, was authorized in 2002 by Resolution No. 2002-16. In November 2009 the City made the final reimbursement payment to Florence County.


C. Beginning in fiscal year 2010, the Police and Fire Departments acquired E-911 emergency response communications equipment over a six-year period. Funding for this equipment, as authorized by Resolution No 2010-01, expires on June 30, 2015.

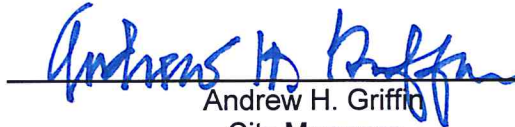
D. To remain current with E-911 emergency response communications equipment requirements, the Police and Fire Departments must obtain certain E-911 communications equipment over the next several years.

E. This equipment, identified in **Attachment 1**, is recommended to be funded over a period of seven fiscal years at an approximate cost of \$80,000 per year for a total cost estimated of \$560,000.

**IV. STAFF RECOMMENDATION**

Adopt the attached resolution which authorizes the appropriation and continued use of the current E-911 fee as established by ordinance in 1997 for the acquisition of additional Police and Fire department E-911 communications equipment in the approximate amount of \$560,000, over a period of seven fiscal years.

  
\_\_\_\_\_  
Thomas W. Chandler  
Finance Director

  
\_\_\_\_\_  
Andrew H. Griffin  
City Manager



**RESOLUTION NO. 2015-13**

**A RESOLUTION TO DESIGNATE AND AUTHORIZE THE USE OF E-911 FEES COLLECTED BY THE CITY OF FLORENCE EFFECTIVE JULY 1, 2015 THROUGH JUNE 30, 2022**

**WHEREAS**, the City of Florence Code of Ordinances, as amended by Ordinance No. 97-12 in May 1997, provides funding for the Enhanced 911 system pursuant to § 23-47-40 (A) of the South Carolina Code of Laws, as amended, in the amount of \$0.77 for each local exchange access in the area served by the City, and

**WHEREAS**, the City of Florence Code of Ordinances, as amended, further provides that the E-911 service fee shall include charges as may be required by the service supplied and agreed upon by the City and such charges for support, planning, operation and current or future enhancements as required by the City and outlined in SC Code Sections 23-47-10 through 23-47-80, and

**WHEREAS**, since 1997 these fees have been used to fund five-year financing for the lease-purchase acquisition of 800 MHz radio equipment for the Police and Fire departments; to fund a multi-year reimbursement to Florence County for a proportionate share of the construction of a communications tower to serve a significant portion of the City of Florence; and to fund the multi-year acquisition of other emergency communications equipment to include portable and mobile radios, and mobile data terminals, and

**WHEREAS**, the final payment of the lease-purchase acquisition of 800 MHz radio equipment, an acquisition authorized in 1997 by Resolution No. 97-28, was made by the City in November 2002; the final reimbursement payment to Florence County for the communications tower construction, a reimbursement agreement authorized in 2002 by Resolution No. 2002-16, was made in November 2009; and funding appropriated for additional E-911 communications equipment, as authorized in 2010 by Resolution No. 2010-01, expires on June 30, 2015; and

**WHEREAS**, the City of Florence Police and Fire Departments must obtain certain E-911 communication equipment which may be acquired pursuant to § 23-47-40 (B) of the South Carolina Code of Laws, as amended, and funded with E-911 fees adopted by the City in Ordinance No. 97-12

**NOW, THEREFORE, BE IT RESOLVED** that effective July 1, 2015, E-911 fees collected by the City of Florence shall be used to fund a total of approximately \$560,000 for the acquisition of additional Police and Fire communications equipment in compliance with § 23-47-40 (B) of the South Carolina Code of Laws, as amended. Said funding shall be appropriated and allocated over a seven-year period, from fiscal year beginning July 1, 2015 through fiscal year ending June 30, 2022, as provided in **Attachment 1**, which by reference, shall become a permanent part of this resolution.

**RESOLVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.**

**Approved as to form:**

\_\_\_\_\_  
James W. Peterson, Jr.  
City Attorney

\_\_\_\_\_  
Stephen J. Wukela  
Mayor

**Attest:**

\_\_\_\_\_  
Dianne Rowan  
Municipal Clerk

**City of Florence, SC**  
**E-911 Communications Equipment Budgets**  
**FY 2016 Through FY 2022**

| Item                   | POLICE          |                 |                 |                 |                 |                 |                 |
|------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
|                        | FY 2015-16      | FY 2016-17      | FY 2017-18      | FY 2018-19      | FY 2019-20      | FY 2020-21      | FY 2021-22      |
| Mobile Data Terminals  | \$20,000        | \$20,000        | \$20,000        | \$20,000        | \$20,000        | \$20,000        | \$20,000        |
| Portable Radios        | \$14,000        | \$14,000        | \$20,000        | \$14,000        | -               | -               | -               |
| Mobile Radios          | \$6,000         | \$6,000         | \$6,000         | \$6,000         | \$20,000        | \$20,000        | \$20,000        |
| <b>Police Subtotal</b> | <b>\$40,000</b> | <b>\$40,000</b> | <b>\$40,000</b> | <b>\$40,000</b> | <b>\$40,000</b> | <b>\$40,000</b> | <b>\$40,000</b> |

| Item                    | FIRE            |                 |                 |                 |                 |                 |                 |
|-------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
|                         | FY 2015-16      | FY 2016-17      | FY 2017-18      | FY 2018-19      | FY 2019-20      | FY 2020-21      | FY 2021-22      |
| Mobile Radios           | \$19,000        | \$19,000        | \$19,000        | \$20,000        | \$20,000        | \$21,000        | \$21,000        |
| Mobile Data Terminals   | -               | \$1,000         | -               | -               | -               | \$3,000         | \$3,000         |
| Portable Radio          | \$13,000        | \$13,000        | \$14,000        | \$14,000        | \$14,000        | \$16,000        | \$16,000        |
| Radio Accessories       | \$1,000         | -               | \$1,000         | -               | -               | \$2,000         | \$2,000         |
| Fire Station Main Radio | \$5,000         | \$5,000         | \$6,000         | \$6,000         | \$6,000         | -               | -               |
| <b>Fire Subtotal</b>    | <b>\$38,000</b> | <b>\$38,000</b> | <b>\$40,000</b> | <b>\$40,000</b> | <b>\$40,000</b> | <b>\$42,000</b> | <b>\$42,000</b> |

**GRAND TOTAL**                      **\$78,000**                      **\$78,000**                      **\$80,000**                      **\$80,000**                      **\$82,000**                      **\$82,000**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** May 20, 2015

**AGENDA ITEM:** FY 2015 -16 Budget Ordinance – First Reading

**DEPARTMENT/DIVISION:** Finance

**I. ISSUE UNDER CONSIDERATION**

The adoption of Fiscal Year 2015 -16 Budgets for the City of Florence.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN**

FY 2015-16 budget development began in February and continued through March with the preparation of revenue estimates, wages and benefits data development, the submission of departmental budget requests, and departmental budget meetings with the City Manager. Council work sessions were held to review budget related issues.

**III. POINTS TO CONSIDER**

The General Fund, General Fund Debt Service Fund, Water & Sewer Enterprise Fund, Stormwater Enterprise Fund, Water and Sewer Utilities Construction Fund, Stormwater Utility Construction Fund, Water and Sewer Utilities Equipment Replacement Fund, Stormwater Utility Equipment Replacement Fund, and the Hospitality Fund budgets for the fiscal year ending June 30, 2016, recommended for adoption by the City Council are enclosed for your review.

**IV. OPTIONS**

Adopt the budgets.


Modification of the budgets as presented.

**III. STAFF RECOMMENDATION**

Adopt the FY 2015-16 recommended budgets.

**IV. ATTACHMENTS**

The FY 2015-16 budget ordinance is attached.

  
\_\_\_\_\_  
Thomas W. Chandler  
Finance Director

  
\_\_\_\_\_  
Andrew H. Griffin  
City Manager



**ORDINANCE NO. 2015- \_\_\_\_\_**

**AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2015, AND ENDING JUNE 30, 2016.**

**WHEREAS**, § 5-7-260 of the South Carolina Code of Laws (as amended) requires that a Municipal Council shall act by ordinance to adopt budgets and levy taxes pursuant to public notice.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Florence in Council duly assembled and by the authority of the same:

**Section 1**

- (a) There is hereby adopted a General Fund budget for the City of Florence for the fiscal year beginning July 1, 2015, and ending June 30, 2016, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$32,120,000.
- (b) Further, there is hereby adopted a General Fund Debt Service Fund budget for the City of Florence for fiscal year beginning July 1, 2015, and ending June 30, 2016, as filed in the office of the city Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in the total amount of \$435,500.
- (c) Further, there is hereby adopted a Water and Sewer Utilities Enterprise Fund budget for the City of Florence for fiscal year beginning July 1, 2015, and ending June 30, 2016, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$32,200,000.
- (d) Further, there is hereby adopted a Stormwater Utility Enterprise Fund budget for the City of Florence for the fiscal year beginning July 1, 2015, and ending June 30, 2016, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$1,350,000.
- (e) Further, there is hereby adopted a Water and Sewer Utilities Construction Fund budget for the City of Florence for fiscal year beginning July 1, 2015, and ending June 30, 2016, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$5,514,000.
- (f) Further, there is hereby adopted a Stormwater Utility Construction budget for the City of Florence for fiscal year beginning July 1, 2015, and ending June 30, 2016, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$748,000.

## **Fiscal Year 2015-16 Budget Ordinance (continued)**

- (g) Further, there is hereby adopted a Water and Sewer Utilities Equipment Replacement Fund budget for the City of Florence for the fiscal year beginning July 1, 2015, and ending June 30, 2016, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$845,300.
- (h) Further, there is hereby adopted a Stormwater Utility Equipment Replacement Fund budget for the City of Florence for the fiscal year beginning July 1, 2015, and ending June 30, 2016, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$4,000.
- (i) Further, there is hereby adopted a Hospitality Fund budget for the City of Florence for the fiscal year beginning July 1, 2015, and ending June 30, 2016, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$3,600,000. Authorized as part of this ordinance and incorporated into the Hospitality Fund budget is a commitment by the City of Florence to contribute to the operations and maintenance costs of the Florence County Museum for the fiscal year beginning July 1, 2015, and ending June 30, 2016, and for future fiscal years through June 30, 2025 pursuant to the Memorandum of Understanding Between Florence County and the City of Florence dated April 25, 2013.

### **Section 2**

Subject to the provisions and requirements of § 6-1-320 of the South Carolina Code of Laws (as amended), a tax for general operating purposes for the period from July 1, 2015, and ending June 30, 2016, for the sums and in the amount hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Florence for the operational use and service thereof. A tax of fifty three and seven-tenths (53.7) mills upon each one dollar (\$1.00) in value of real estate and personal property of every description owned and used in the City of Florence, South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Florence for the corporate purposes, improvements, and for the purpose of paying current operating expenses of said municipality. Such a tax is levied on such property as is assessed for taxation for County and State purposes.

### **Section 3**

Subject to the provisions and requirements of § 6-1-320 of the South Carolina Code of Laws (as amended), a tax for general obligation bond indebtedness for the period from July 1, 2015, and ending June 30, 2016, for the sums and in the amount hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Florence for the purpose of meeting general obligation bond debt service requirements. A tax of up to, but not exceeding, four (4.0) mills upon each one dollar (\$1.00) in value of real estate and personal property of every description owned and used in the City of Florence, South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of



## **Fiscal Year 2015-16 Budget Ordinance (continued)**

Florence for the purpose of providing and paying for general obligation bond debt of the municipality. Such a tax is levied on such property as is assessed for taxation for County and State purposes.

### **Section 4**

Subject to the provisions and requirements of § 23-47-10 through § 23-47-80 of the South Carolina Code of Laws (as amended), and § 14-93 through § 14-98 of the City of Florence, SC Code of ordinances (as amended), funding shall be provided to allow for the operation, maintenance, and enhancements of the E-911 system through a monthly charge of seventy-seven cents (\$0.77) upon each local exchange access line in the area served by or which would be served by the E-911 service and/or system of the City. Such charges are specifically enforceable under § 23-47-50 (B) of the SC Code of Laws. E-911 fees collected by the City of Florence shall be used to fund the acquisition of Police and Fire communications equipment in compliance with § 23-47-40 (B) of the South Carolina Code of Laws, as amended. Funding in the amount of \$560,000 shall be appropriated and allocated over a seven-year period, from fiscal year beginning July 1, 2015 through fiscal year ending June 30, 2022 as part of a multi-year communications equipment budget provided pursuant to the Florence City Council adoption of Resolution No. 2015-13.

### **Section 5**

The City Manager shall administer the budget and may authorize the transfer of appropriate funds within and between departments as necessary to achieve the goals of the budget. The City Manager is authorized to assign fund balance intended to be used for specific purposes.

### **Section 6**

The City Manager or his designee is authorized to execute all necessary documents relating to the lease-purchase financing of equipment specifically authorized in the budget as presented or amended by City Council for fiscal year beginning July 1, 2015, and ending June 30, 2016. This action further constitutes a resolution of City Council authorizing and approving such equipment for lease-purchase acquisition, and this ordinance shall serve as representation of such document.

### **Section 7**

If for any reason, any sentence, clause or provision of this Ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

### **Section 8**

That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed, insofar as the same affect this Ordinance.



**Fiscal Year 2015-16 Budget Ordinance (continued)**

**Section 9**

That this Ordinance shall become effective on July 1, 2015.

**ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2015.**

**Approved as to form:**

\_\_\_\_\_  
James W. Peterson, Jr.  
**City Attorney**

\_\_\_\_\_  
Stephen J. Wukela  
**Mayor**

**Attest:**

\_\_\_\_\_  
Dianne M. Rowan  
**Municipal Clerk**