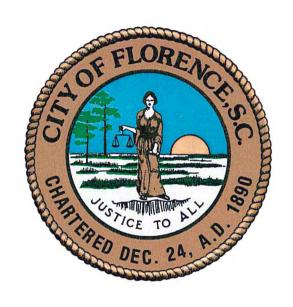
# REGULAR MEETING OF FLORENCE CITY COUNCIL



## COUNCIL CHAMBERS 324 W. EVANS STREET FLORENCE, SOUTH CAROLINA

MONDAY DECEMBER 9, 2013 1:00 P.M.

#### REGULAR MEETING OF FLORENCE CITY COUNCIL

#### MONDAY, DECEMBER 9, 2013 - 1:00 P.M.

#### CITY CENTER - COUNCIL CHAMBERS

#### 324 W. EVANS STREET

#### FLORENCE, SOUTH CAROLINA

#### A GENDA

- I. CALL TO ORDER
- II. INVOCATION

Pledge of Allegiance

III. APPROVAL OF MINUTES

November 5, 2013 – Special Meeting November 13, 2013 – Regular Meeting

IV. HONORS AND RECOGNITIONS

Service Recognitions

Brian Barley – 10 years

- V. APPEARANCE BEFORE COUNCIL
  - a. Mr. Richard Moses The Benefit Bank of South Carolina
  - b. Mrs. Becky Elliott and Mr. Stephen Guyton City of Florence Christmas Tree Ornament
  - c. Presentation of the City of Florence, SC Comprehensive Annual Financial Report and audited financial statements by the independent certified public accounting firm of Webster Rogers LLP.

#### VI. ORDINANCES IN POSITION

#### a. Bill No. 2013-25 - Second Reading

An Ordinance to amend the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

#### b. Bill No. 2013-26 - Second Reading

An Ordinance to declare as surplus parcels containing approximately 10 acres and designated as Tax Map Numbers: 90085-10-001, 90085-11-003, 90085-11-002, 90085-10-004, 90085-10-002, 90085-10-005, 90085-09-001, 90086-04-010, 90086-04-012, 90086-04-008, 90086-04-011, 90086-04-015, 90085-10-003, and 90085-09-002 in the records of the Florence County Tax Assessor and authorize the transfer of same parcels.

#### VII. INTRODUCTI ON OF ORDINANCES

#### a. Bill No. 2013-20 - First Reading

An Ordinance to regulate businesses by enacting a new chapter in the City of Florence Code of Ordinances to establish provision and requirements for the screening of criminal records by employers within the City of Florence. (This item has been deferred until the January 13, 2014 Agenda)

#### b. Bill No. 2013-27 - First Reading

An Ordinance to declare as surplus a parcel containing approximately 0.13 acres and designated as Tax Map Number 90055-07-002 in the records of the Florence County Tax Assessor.

#### c. Bill No. 2013-28 - First Reading

An Ordinance to amend Planned Development District Ordinance 2008-02 permitted uses and site plan.

#### d. Bill No. 2013-29 - First Reading

An Ordinance to amend the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

#### VIII. INTRODUCTION OF RESOLUTIONS

a. Resolution No. 2013-28

A Resolution in support of the Start Smart Readiness Initiative

#### IX. REPORT TO COUNCIL

a. Appointments to Boards and Commissions

#### X. ADJOURN

#### SPECIAL MEETING OF FLORENCE CITY COUNCIL TUESDAY, NOVEMBER 5, 2013 – 9:00 A.M. CITY CENTER, COUNCIL CHAMBERS FLORENCE, SOUTH CAROLINA

MEMBERS PRESENT: Mayor Wukela called the special meeting to order at 9:00 a.m. with the following members present: Mayor Pro tem Brand; Councilman Robby L. Hill; Councilwoman Teresa Myers Ervin; Councilwoman Octavia Williams-Blake; Councilman Ed Robinson; and Councilman Glynn F. Willis.

<u>ALSO PRESENT:</u> Mr. Drew Griffin, City Manager; Mrs. Dianne M. Rowan, Municipal Clerk; Mr. James W. Peterson, Jr., City Attorney; Mr. Scotty Davis, Director of General Services; and Mr. Thomas Chandler, Director of Finance.

Notice of the date, time and location of the meeting was provided to the media and those individuals requesting copies of the City Council agenda.

Mr. Ken Baker from WMBF and Mr. Gavin Jackson from the Morning News were present for the meeting.

#### **INVOCATION**

Councilwoman Teresa Myers Ervin gave the invocation for the meeting. The Pledge of Allegiance to the American Flag followed.

#### **EXECUTIVE SESSION**

Mayor Wukela asked for a motion to enter into Executive Session to discuss a contractual and legal matter.

Councilman Willis made a motion to enter into Executive Session. Councilman Hill seconded the motion, which carried unanimously.

Council entered into Executive Session at 9:02 a.m.

Mayor Wukela reconvened the special meeting at 10:08 a.m.

#### COUNCILWOMAN TERESA MYERS ERVIN

Councilwoman Ervin acknowledged the passing of Mrs. Harriet Smith. Mrs. Smith served in various capacities within the community as well as with the Voter's Registration Office. Councilwoman Ervin expressed her gratitude for the service that Mrs. Smith provided to the community.

#### **RESOLTUION NO. 2013-25**

A RESOLTUION APPROVING AN INCENTIVE PACKAGE TO ENCOURAGE THE DEVELOPER TEAM TO DEVELOP THE DOWNTOWN LOCATION OF THE KRESS BUILDING, THE OLD WOOLWORTH'S DEPARTMENT STORE, THE OLD KUKER BUILDING, AND THE OPEN AREA BEHIND THE GUARANTY BANK FACADE.

A Resolution approving an incentive package to encourage the developer team to develop the downtown location of the Kress Building, the old Woolworth's Department Store, the old Kuker Building, and the open area behind the Guaranty Bank façade was adopted by Council.

Mayor Wukela stated two matters were primarily discussed in Executive Session.

The matters discussed related to Resolutions approving incentive packages for two downtown projects. The first is to encourage the developer team to develop the downtown location of the old Kress Building, the Woolworth's Department Store, the old Kuker Building and the open area behind the Guaranty Bank façade. The second is to encourage the developer team to develop the downtown location of the old Royal Knight Building.

Mayor Pro tem Brand made a motion to approve Resolution No. 2013-25 related to the Kress Building. Councilman Willis seconded the motion.

On August 2, 2013 the City issued a formal request for proposals from the public. A number of individuals indicated they wanted to apply and they were provided the forms and application process. However, when the submission deadline of September 5, 2013 arrived, only one response was received. Council was briefed of that response today in Executive Session. That proposal involves four different the Kress Building, constructed in approximately 1915; the Woolworth's Building, constructed in approximately 1916; the Kuker Building, constructed in approximately 1910; and the Guaranty Bank Building, constructed in approximately 1910 as well. This is a combined total of approximately 60,000 square feet of currently vacant space. The investment group proposes to invest \$10 million in those properties. They intend to develop loft apartments, a sauce manufacturing facility, a micro-distillery, a roof-top terrace, a 200 seat restaurant, retail space and professional office space. It is anticipated that between 150 to 200 new jobs will be created. It is estimated that the water and sewer revenue to the City will be \$1 million over a 25 year period. After development, the property tax revenue on the properties will be \$139,000 as opposed to the current amount of \$1,000. An incentive package that mirrors what was done for the hotel and restaurant project will be available for the developers. The incentive package for the hotel and restaurant project represented about 20% of the total project and the incentives recommended by staff for this project total about 20% of the total project or approximately \$1.98 million. The incentives include a conditional grant for the purchase of the Kuker Building (approximately \$200,000); the property tax rebate (\$850,000); and the use of new TIF dollars (approximately \$930,000 relative to the city's construction and improvement to an atrium and a roof top terrace that will be a public facility and open to the public).

Councilwoman Ervin asked for confirmation, that as this project moves along that consideration will be given to the recognition of the historical value of the Kress Building and the activities that occurred there relative to the Civil Rights Movement.

Councilman Robinson concurred with Councilwoman Ervin and further requested that there be a re-creation of the lunch counter at the Kress Building where the Civil Rights Movement for the City of Florence began.

Councilman Robinson expressed concerns with property values increasing in the downtown area due to the new development coming in.

Councilman Robinson made a motion to defer this issue due to the fact that so much information was given to Council at this meeting and that Council should be given more time to review the information before voting on it. Councilwoman Ervin seconded the motion.

Voting aye on the motion to defer was Councilman Robinson and Councilwoman Ervin.

Voting no on the motion to defer was Mayor Wukela, Mayor Pro tem Brand, Councilman Hill, Councilman Willis and Councilwoman Williams-Blake.

The motion to defer failed 2-5.

Voting aye on the motion to approve Resolution No. 2013-25 were Mayor Wukela, Mayor Protem Brand, Councilwoman Ervin, Councilwoman Williams-Blake, Councilman Hill and Councilman Willis.

Voting no on the motion to approve Resolution No. 2013-25 was Councilman Robinson.

The motion to approve passed 6-1.

#### **RESOLUTION NO. 2013-26**

# A RESOLUTION APPROVING AN INCENTIVE PACKAGE TO ENCOURAGE THE DEVELOPER TEAM TO DEVELOP THE DOWNTOWN LOCATION OF THE OLD ROYAL KNIGHT BUILDING.

A Resolution approving an incentive package to encourage the developer team to develop the downtown location of the Old Royal Knight Building was adopted by Council.

Mayor Wukela stated that the next matter for Council's consideration is a Resolution approving an incentive package to encourage a developer team to develop the downtown location of the Royal Knight Building

Mayor Pro tem Brand made a motion to approve Resolution No. 2013-26. Councilwoman Williams-Blake seconded the motion.

Mayor Wukela stated this is a proposal with regard to the Royal Knight Building which is at the same intersection across the street from the Kress property and the Kuker Building. The developers are the same as for the hotel and restaurant project. They intend to expand into this space on the second floor and to also put retail space and restaurant space in the first floor. They also have consented to providing a public restroom in that location. It is estimated to be a \$2.5 million investment and will create 15-20 new jobs. The incentive proposed is: The Downtown Development Corporation will convey the building to the developers; The City of Florence will provide \$180,000 toward the stabilization of the building in compliance with the maintenance code; and Repairing of the roof. The City also agrees to contribute \$100,000 associated with the construction of the public restroom.

Councilman Robinson made an amendment to the motion that the developers allow a 25% minority investment into this project. Councilwoman Ervin seconded the motion.

Voting in favor of the amendment was Councilman Robinson.

Voting in opposition of the amendment was Mayor Wukela, Mayor Pro tem Brand, Councilman Hill, Councilwoman Ervin, Councilwoman Williams-Blake and Councilman Willis.

The amendment failed 1-6.

Voting in favor of adopting Resolution No. 2013-26 was Mayor Wukela, Mayor Pro tem Brand, Councilman Hill, Councilwoman Ervin, Councilwoman Williams-Blake and Councilman Willis.

Voting in opposition to Resolution No. 2013-26 was Councilman Robinson.

Resolution No. 2013-26 was adopted with a vote of 6-1.

(Councilwoman Williams-Blake left the meeting at 10:44 a.m.)

## DISCUSSION OF THE TAX INCREMENT FINANCING DISTRICT AND FUNDING OF POTENTIAL PROJECTS.

Mayor Wukela stated that a fair portion of the funding for these incentives comes from the TIF (Tax Increment Financing) District revenues. The TIF is a fund that was created by the prior Council, that in the event property tax rates in the TIF District (which is basically the Historic District in downtown), increase over a baseline that was set in 2006, and once the TIF is enacted, the City will capture those revenues, not only city tax revenues, but school district and county revenues, for a period of up to 13 years. The City is now in the position of figuring out what those revenues will be, to enact the TIF, which will likely be done after the first of the year, and to prepare to do a bond issuance, or borrowing, based on those revenues to fund these incentives and some other projects.

Mr. Walter Goldsmith of Davenport & Company, the City's financial advisor, made a presentation with regard to downtown capital improvements, what the funding sources may be, and what projects can possibly be funded out of those revenues.

#### Overview of Projects to be Financed:

Parking	\$ 7,500,000
FMU Land Acquisition & Demo	950,000
Streetscapes	1,000,000
Amenities	750,000
Gymnasium	4,000,000
Incentive Projects (NFD LLC & Parking)	1,930,000
Total	\$ 16,130,000

Mr. Goldsmith stated this is a list of the projects that the City has expressed an interest in funding totaling \$16.1 million. Mr. Goldsmith stated that he has worked with staff to project revenues that would

be available to repay the debt service on a bond issue once it is issued. There are primarily three revenue sources: two relate to TIF revenue and one relates to the Hospitality Taxes. For the two that are related to the TIF revenue, there is growth that will occur naturally over time, growth in the assessed value of the existing property. This is property that does not experience a redevelopment or a new building being constructed but just existing projects assumed to grow at a modest rate of 1% per year in terms of assessed value. For the new development projects on the drawing board, those projects have been listed as "definite projects" and "projected projects" and applied a value to those of the projected investment based on information that staff has gathered from the developers. As these projects develop the increase in assessed value from that redevelopment will result in higher assessed value translating into the higher tax revenues. Those tax revenues constitute the second source of TIF revenues that would be available to pay debt service. The third source of revenues are the Hospitality Tax revenues.

This report was presented as information.

#### **INTRODUCTION OF RESOLUTION**

# RESOLUTION NO. 2013-23 A RESOLUTION DECLARING NOVEMBER, 2013 AS NATIONAL HOSPICE AND PALLIATIVE CARE MONTH.

A Resolution declaring November, 2013 as National Hospice and Palliative Care Month was adopted by Council.

Mayor Pro tem Brand made a motion to adopt Resolution No. 2013-23. Councilwoman Ervin seconded the motion. The Resolution was adopted by acclimation.

#### **ADJOURN**

Councilman Willis made a motion to adjourn the	meeting. There was no objection.
The meeting was adjourned at 11:02 a.m.	
Dated this 9 <sup>th</sup> day of December, 2013.	
Dianne M. Rowan, Municipal Clerk	Stephen J. Wukela, Mayor

#### REGULAR MEETING OF FLORENCE CITY COUNCIL MONDAY, NOVEMBER 13, 2013 – 1:00 P.M. CITY CENTER, COUNCIL CHAMBERS FLORENCE, SOUTH CAROLINA

MEMBERS PRESENT: Mayor Wukela called the regular meeting to order at 1:00 p.m. with the following members present: Mayor Pro tem Frank J. Brand; Councilman Robby L. Hill; Councilwoman Teresa Myers Ervin; Councilman Ed Robinson; Councilwoman Octavia Williams-Blake and Councilman Glynn F. Willis.

ALSO PRESENT: Mr. Drew Griffin, City Manager; Mrs. Dianne M. Rowan, Municipal Clerk; Mr. James W. Peterson, Jr., City Attorney; Mr. Phillip Lookadoo, Director of Planning, Research and Development; Interim Police Chief Allen Heidler, Florence Police Department; Mr. Scotty Davis, Director of General Services; Mr. Chuck Pope, Director of Public Works; Mr. Michael Hemingway, Director of Utilities; Mr. Thomas Chandler, Director of Finance; Chief Randy Osterman, Florence Fire Department; and Mr. Ray Reich, Downtown Development Manager.

Notices of this regularly scheduled meeting were sent to the media informing them of the date, time and location of the meeting.

Ms. Kelly Brucker, WBTW; Mr. Ken Baker, WMBF; and Mr. Gavin Jackson of the Morning News were present for the meeting.

#### **INVOCATION**

Councilwoman Ervin gave the invocation for the meeting. The Pledge of Allegiance to the American Flag followed.

#### **APPROVAL OF MINUTES**

Mayor Pro tem Brand made a motion to adopt the minutes of the Regular Meeting of October 14, 2013. Councilman Willis seconded the motion, which carried unanimously.

#### HONORS AND RECOGNITIONS

#### **Service Recognitions**

Mayor Wukela presented service recognition certificates to the following: Stephen Joyner – 20 years – Florence Fire Department Helen Bryant – 10 years – Florence Police Department

#### **Educational Recognition**

Jerome Daniels received an educational recognition for passing his "D" Water Distribution Operator Certification exam.

#### **Special Recognition**

Mayor Pro tem Brand received a phone call from Mr. H. E. Jernigan, a Florence citizen, commending the honest actions of a city employee; Mr. Rayfield Stuckey. Mr. Stuckey found a wallet and other items belonging to Mr. Jernigan and made contact with him to return the items to him. Mr. Jernigan was extremely appreciative and wanted to convey that to City Council. Mayor Pro tem Brand thanked Mr. Stuckey for his actions and commended him on being a model employee.

#### APPEARANCES BEFORE COUNCIL

#### MR. JAMES KENNEDY

Mr. Kennedy stated that he appeared before Council in August, 2013 and made a presentation according to direction of interest in the S. H. Kress Building. From that time forward, Mr. Kennedy has not received any follow-up from the City. At the Special City Council meeting of November 5, 2013, Mr. Kennedy learned applications and a format had been made available to persons interested in developing the Kress Building. Mr. Kennedy stated he did not receive this information and views this as a form of discrimination.

Mayor Wukela stated that Council voted in a public meeting in August, 2013, which was broadcast on Channel 11, was advertised in the Morning News as well as on the City's broadcast channels and other locations that a Request for Proposals was made for the Kress property. That RFP included very specific matters that had to be included in the application. The City received a lot of contact from different individuals who indicated their interest. However, by the deadline of September 5<sup>th</sup>, only one proposal was received and Council acted on that proposal.

#### **ORDINANCES IN POSITION**

#### BILL NO. 2013–24 – SECOND READING

AN ORDINANCE REVISING THE CITY OF FLORENCE SCHEDULES OF WATER AND SEWER CONNECTION FEES, BILLING RATES, AND SERVICE CHARGES TO INCLUDE CUSTOMERS IN THE TIMMONSVILLE, SC UTILITY SERVICE AREA.

An Ordinance revising the City of Florence schedules of water and sewer connection fees, billing rates, and service charges to include customers in the Timmonsville, SC utility service area was adopted on second reading.

Councilman Willis made a motion to adopt Bill No. 2013-24 on second reading. Mayor Pro tem Brand seconded the motion, which carried unanimously.

#### INTRODUCTION OF ORDINANCES

#### BILL NO. 2013-20 - FIRST READING

AN ORDINANCE TO REGULATE BUSINESSES BY ENACTING A NEW CHAPTER IN THE CITY OF FLORENCE CODE OF ORDINANCES TO ESTABLISH PROVISION AND REQUIREMENTS FOR THE SCREENING OF CRIMINAL RECORDS BY EMPLOYERS WITHIN THE CITY OF FLORENCE.

An Ordinance to regulate businesses by enacting a new chapter in the City of Florence Code of Ordinances to establish provision and requirements for the screening of criminal records by employers was deferred by Council.

Councilman Robinson made a motion to pass Bill No. 2013-20 on first reading. Councilwoman Ervin seconded the motion.

Councilman Robinson stated this Ordinance basically states that potential employers are not allowed to ask if a person has a criminal record during the application process. However, the question may be asked when a potential employee has been called in for an interview.

Following a discussion regarding the work that is being done by the NAACP on a national ordinance to address this issue, Councilman Robinson made a motion to defer Bill No. 2013-20 until the January 13, 2014 City Council meeting. Councilwoman Ervin seconded the motion, which carried unanimously.

#### BILL NO. 2013-25 – FIRST READING

AN ORDINANCE TO AMEND THE BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2013, AND ENDING JUNE 30, 2014.

An Ordinance to amend the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2013, and ending June 30, 2014 was passed on first reading.

Mayor Pro tem Brand made a motion to pass Bill No. 2013-25. Councilman Willis seconded the motion.

Mr. Thomas Chandler, Director of Finance reported to Council that this ordinance amends the 2013-2014 budget to incorporate into the budget two revenue expenditure items that have developed since the budget was adopted in June, 2013. The first item is the inclusion of a \$1 million dollar revenue and offsetting expenditure. This revenue comes from a designation of local option sales tax, County Municipal Revenue Fund, to be recognized as sales tax revenue. The offsetting expenditure is the first installment of the Francis Marion University health and science building. The other part of the amendment would be the recognition of revenue from Florence County Park improvements in the amount of \$56,000. This was not included in the original budget. Funds originally included in the budget for those parks projects are being reclassified to the Pee Dee Regional Transportation Authority as additional funding. This is an accounting process necessary to track the flow of revenues and expenditures on actions previously taken by Council.

Council voted unanimously to pass Bill No. 2013-25 on first reading was unanimous.

#### BILL NO. 2013-26 - FIRST READING

AN ORDINANCE TO DECLARE AS SURPLUS PARCELS CONTAINING APPROXIMATLEY 10 ACRES AND DESIGNATED AS TAX MAP NUMBERS: 90084-10-001, 90085-11-002, 90085-20-004, 90085-10-002, 90085-10-005, 90085-09-001, 90086-04-010, 90086-04-012, 90086-04-008, 90086-04-011, 90086-04-015, 90085-10-003, AND 90085-09-002 IN THE RECORDS OF THE FLORENCE COUNTY TAX ASSESSOR AND AUTHORIZE THE TRANSFER OF SAME PARCELS.

An Ordinance to declare as surplus parcels containing approximately 10 acres and designated as Tax Map Numbers: 90084-10-001, 90085-11-002, 90085-20-004, 90085-10-002, 90085-10-005, 90085-09-001, 90086-04-010, 90086-04-012, 90086-04-008, 90086-04-011, 90086-04-015, 90085-10-003 and 90085-09-002 in the records of the Florence County Tax Assessor and authorize the transfer of same parcels was passed on first reading.

Councilman Willis made a motion to pass Bill No. 2013-26 on first reading. Councilwoman Ervin seconded the motion.

Mr. Phillip Lookadoo, Director of Urban Planning and Development reported to Council that the total area is approximately 10 acres. Hope Health has agreed, as a condition for the donation of the land, that it be used for the sole purpose of furthering their mission, which is to provide access to comprehensive, primary and preventative health care and to improve the health status of the underserved and vulnerable population throughout the community. Development of this property will also serve as a northern gateway to the downtown. The parcels that are transferred will remain subject to any easements and/or grant conditions that are in place at present.

Mr. Lookadoo stated that City staff recommends adoption of the Ordinance authorizing the City Manager to execute the documents to transfer the property.

Mr. Carl Humphries, CEO of HopeHealth gave a presentation on the current operations of HopeHealth and the proposed new facility.

Scott Collins and Kevin Almers of Collins and Almers, Architects, gave an overview of the proposed facility.

Mayor Pro tem Brand amended the motion to state that the correct language in paragraph one of the proposed Ordinance should read "construction and operation of the new HopeHealth facility". Councilman Willis seconded the amendment.

Council voted unanimously to pass Bill No. 2013-26 on first reading...

#### INTRODUCTION OF RESOLUTIONS

#### RESOLUTION NO. 2013-24 A RESOLUTION TO PROCLAIM DECEMBER 6, 2013 AS ARBOR DAY.

A Resolution to proclaim December 6, 2013 as Arbor Day was adopted by Council.

Councilman Willis made a motion to adopt Resolution No. 2013-24. Mayor Pro tem Brand seconded the motion, which carried unanimously.

#### **RESOLUTION NO. 2013-27**

A RESOLUTION AUTHORIZING THE CITY TO ADVANCE FUNDS IN ANTICIPATION OF REPAYMENT FROM FUNDS RAISED AS A RESULT OF THE ADJUSTMENT OF THE PORTION OF THE LOCAL OPTION SALES TAX COLLECTED USED AS A CREDIT AGAINST PROPERTY TAXES PREVIOUSLY ACCOMPLISHED BY ORDINANCE NO. 2013-17 IF THE CITY IS PRESENTED WITH A VIABLE PROJECT RELATED TO NEIGHBORHOOD REDEVELOPMENT EFFORTS PRIOR TO THE DIRECT AVAILABILITY OF THE LOCAL OPTION SALES TAX FUNDS GENERATED BY SAID ORDINANCE.

A Resolution authorizing the City to advance funds in anticipation of repayment from funds raised as a result of the adjustment of the portion of the Local Option Sales Tax collected used as a credit against property taxes previously accomplished by Ordinance No. 2013-17 if the City is presented with a viable project related to neighborhood redevelopment efforts prior to the direct availability of the Local Option Sales Tax funds generated by said Ordinance was adopted by Council.

Councilwoman Ervin made a motion to adopt Resolution No. 2013-27. Councilman Willis seconded the motion.

Mr. Jim Peterson, City Attorney stated that Ordinance No. 2013-17, that was previously adopted, identified \$3 million to be allocated for neighborhood development at the rate of \$1 million per year for the years identified in the Ordinance. This Resolution is designed so that if a viable project is presented before the time frame identified in Ordinance No. 2013-17 occurs, that by this Resolution the City will advance funds up to \$3 million for the viable project. This removes the time limit as set forth in Ordinance No. 2013-17.

Council voted unanimously to adopt Resolution No. 2013-27.

#### **EXECUTIVE SESSION**

Councilman Willis made a motion to enter into Executive Session for the purpose of discussing employment and compensation of city employees. Councilwoman Ervin seconded the motion, which carried unanimously.

Council entered into Executive Session at 2:14 p.m.

Mayor Wukela reconvened the regular meeting at 2:42 p.m.

Mayor Wukela stated that a Personnel Matter was discussed in Executive Session but no action was taken.

#### REPORT TO COUNCIL

#### APPOINTMENTS TO BOARDS AND COMMISSIONS.

#### CITY OF FLORENCE DESIGN REVIEW BOARD

Mayor Wukela made a motion to appoint Mr. Pierce Campbell to serve on the City of Florence Design Review Board. Councilman Willis seconded the motion, which carried unanimously.

Mr. Campbell was appointed to serve on the City of Florence Design Review Board for a term to begin immediately and end June 30, 2017.

#### **ADJOURN**

meeting	There being no further business before Council, g. There was no objection.	, Councilman Willis made a motion to adjourn the
mooting	The meeting was adjourned at 2:44 p.m.	
	Dated this 9 <sup>th</sup> day of December, 2013.	
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	Dianne M. Rowan, Municipal Clerk	Stephen J. Wukela, Mayor



A Program of the SC Office of Rural Health

The Benefit Bank of South Carolina is a service that helps individuals and families prepare and file for benefits and taxes like:

Supplemental Nutrition Assistance Program SNAP (formerly Food Stamps)

Medicaid Benefits Including the Children's Health Insurance Plan

Temporary Assistance for Needy Families (TANF)

Free Application for Federal Student Aid (FAFSA)

State and Federal taxes (60K or less adjusted gross income)

Voter Registration

Lifeline (telephone assistance)

Appointment Ti	me:
Location:	

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# Helpful documents to bring when applying for benefits

- Identification- some form of picture ID.
- Housing and Utility Bills Renters: rent receipts or lease agreements. Homeowners: written proof of your mortgage and/or taxes. Electric bills, gas bills,
- garbage pickup, water, sewage and telephone bills are also considered in determining your utility expenses.
- Social Security numbers have the SS numbers for all household members, including children.
- Non-citizen Status –INS registration cards or other INS documents are helpful, if you have them.
- Earned Income Pay stubs or written statements from employers showing gross income (income before taxes or deductions).
- Child Care Expenses Written proof of payment for child care expenses.
- Unearned Income Most recent copy of social security check or copy of award letter; written proof of unemployment, worker's compensation, pension, child support, and alimony received.
- Self-Employment Most recent copy of your federal tax return.
- Medical Expenses Written proof or receipts of recent out-of-pocket payments to a medical vendor.

These documents may be mailed or faxed to the local DSS/DHHS office with application or submitted later

# THE BENEFIT BANK of South Carol na A Program of the SC Office of Rural Health

#### **Richard Moses**

Regional Coordinator richmo1911@gmail.com

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#### FLORENCE CITY COUNCIL MEETING

DATE: December 9, 2013

AGENDA ITEM: Presentation of Audited Financial Statements

**DEPARTMENT/DIVISION:** Finance

#### I. ISSUE UNDER CONSIDERATION

Presentation of the City of Florence, SC Comprehensive Annual Financial Report and audited financial statements by the independent certified public accounting firm of WebsterRogers LLP.

#### II. CURRENT STATUS/PREVIOUS ACTION TAKEN

Pursuant to state law the City of Florence contracts with an independent firm of certified public accountants to annually audit and certify the financial records and transactions of the City using generally accepted accounting principles.

#### III. POINTS TO CONSIDER

A. The accounting firm WebsterRogers LLP has completed its audit of the City's financial statements for the year ending June 30, 2013. A representative of the firm will present the report and distribute bound copies of the completed audit report to members of Council at the meeting.

B. The audited financial statements continue to reflect a sound financial position by the City. For the fiscal year ending June 30, 2013, the City's General Fund balance has increased, and net position in both the Water and Sewer Combined Utilities and the Stormwater Utility Enterprise Funds has increased. The City has been fortunate over the past several years to experience financial stability while at the same time facing challenging economic conditions.

homas W. Chandler Finance Director

City Manager

#### FLORENCE CITY COUNCIL MEETING

VI. a. Bill No. 2013-25 Second Reading

DATE: November 13, 2013

AGENDA ITEM: Ordinance – First Reading

**DEPARTMENT/DIVISION:** Finance

#### I. ISSUE UNDER CONSIDERATION

Amendment to the 2013-14 City of Florence Budget.

#### II. CURRENT STATUS/PREVIOUS ACTION TAKEN

No previous action has been taken on this ordinance.

#### **III. POINTS TO CONSIDER**

The General Fund budget is being amended to provide for \$1 million from a designation of 50% of the revenues generated from the "County/Municipality Revenue Fund" portion of the Local Option Sales Tax to be recognized as Sales Tax Revenue. This revenue item, which was not included in the original FY 2013-14 budget, will be added to fund the first installment of the Francis Marion University Health Science Building. This amendment provides for the accounting process necessary to clearly track the flow of revenues and related expenditure approved by City Council on July 8, 2013 in Ordinance No. 2013-17.

Additionally, the General Fund budget is being amended to provide for funding from Florence County for parks improvements that was not included in the original FY 2013-14 budget. Funds originally included in the City's budget for these parks improvements are being reclassified and appropriated as additional funding for the Pee Dee Regional Transportation Authority.

#### IV. STAFF RECOMMENDATION

Approval and adoption of the proposed ordinance.

#### VI. ATTACHMENTS

Copy of the proposed ordinance.

Thomas W. Chandler

Finance Director

Andrew H. Griffin

City Manager

ORDINANCE NO.	

AN ORDINANCE TO AMEND THE BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA
FOR THE FISCAL YEAR BEGINNING JULY 1, 2013, AND ENDING JUNE 30, 2014.

BE IT ORDAINED by the City Council of the City of Florence, South Carolina, in a meeting duly assembled and by the authority thereof that the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2013, and ending June 30, 2014, is hereby amended as follows:

That the category of revenues of the General Fund in said budget is hereby amended

Section 1.

	by the additional ap	propriations as follows:
	100120-410000	Sales Tax Revenue is funded in the amount of \$1,000,000 from a designation of 50% of the revenues generated from the "County/Municipality Revenue Fund" portion of the Local Option Sales Tax, as approved and authorized by City Council on July 8, 2013 in Ordinance No.2013-17.
	100120-790000	Miscellaneous Grants is increased in the amount of \$56,000 to provide for funding from Florence County for Jeffries Creek Park Shelter Repairs (\$15,000); Lester Park Shelter Repairs (\$2,000); Timrod Park Tennis Court Resurfacing (\$25,000); and Freedom Florence Backstops (\$14,000).
Section 2.		of expenditures of the General Fund in said budget is hereby ditional appropriations as follows:

10049200-593020 Transit System (Community Programs) is increased in the amount of \$56,000 to provide for additional funding for the Pee

Dee Regional Transit Authority.

FMU Health Sciences Building (Non-Departmental) is funded in 10049300-594145

the amount of \$1,000,000 to provide for construction assistance funding. This funding will be provided over a three-year period to total \$3 million in support of this educational facility to be located downtown.

This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS DAY OF	, 2013.	
Approved as to form:		
James W. Peterson, Jr. City Attorney	Stepnen J. Wukela Mayor	
	Attest:	
	Diane Rowan	
	Municipal Clerk	

#### VI. b. Bill No. 2013-26 Second Reading

#### CITY OF FLORENCE COUNCIL MEETING

DATE:

November 13, 2013

**AGENDA ITEM:** 

Transfer of Parcels to Hope Health

**DEPARTMENT/DIVISION:** 

Department of Planning, Research & Development/City Manager

 ISSUE UNDER CONSIDERATION: Transfer of parcels containing approximately 10 acres and designated as tax map numbers 90085-10-001, 90085-11-003, 90085-11-002, 90085-10-004, 90085-10-002, 90085-10-005, 90085-09-001, 90086-04-010, 90086-04-012, 90086-04-008, 90086-04-011, 90086-04-015, 90085-10-003, and 90085-09-002 in the records of the Florence County Tax Assessor.

#### II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

- (1) The City has acquired parcels of land including and adjacent to the former Bush Recycling site for the purposes of removing environmental contaminants of the property in order to promote development and remove blight.
- (2) On August 13, 2012, City Council adopted RESOLUTION 2012-18 making the commitment to donate approximately 10 acres to Hope Health (See Attachment A).

#### III. POINTS TO CONSIDER:

- (1) The total area of the property is approximately 10 acres.
- (2) Hope Health has agreed, as a condition of the donation, the land will be used for the sole purpose of constructing a facility which shall be used by Hope Health to carry out its mission to provide access to comprehensive primary and preventive healthcare and to improve the health status of underserved and vulnerable populations in the surrounding community.
- (3) Development of this property will serve to improve the northern gateway to the downtown while serving a greater public health good.
- (4) The parcels transferred will remain subject to the limitations of any current easements and grant requirements.
- (5) The architectural firm of Collins and Almers, representing Hope Health will present a site plan at the meeting depicting initial construction and subsequent phases illustrating present and future land needs.

#### IV. STAFF RECOMMENDATION:

Staff recommends that City Council adopt the proposed ordinance authorizing the City Manager to execute the deed conveying the aforementioned property to the Hope Health.

#### V. ATTACHMENTS:

(1) Proposed ordinance.

(2) Attachment A

Phillip M. Lookadoo, AICP

Director

Department of Planning, Research, and Development

Andrew H. Griffin City Manager

#### **RESOLUTION NO. 2012-18**

A RESOLUTION EXPRESSING THE COMMITMENT OF THE CITY OF FLORENCE TO DONATE TO HOPE HEALTH A NON-PROFIT 501(c)(3) ORGANIZATION LAND TOTALING UP TO 10 ACRES FOR THE PURPOSES OF CONSTRUCTING A NEW FACILITY WITHIN THE CITY OF FLORENCE.

WHEREAS, HopeHealth, is a 501(c)(3) company whose mission is to provide access to comprehensive primary and preventive healthcare and to improve the health status of underserved and vulnerable populations in the communities they serve;

WHEREAS, HopeHealth has been awarded grant funding for the construction and expansion of a new building and other facilities associated with their business goals, mission and principles;

WHEREAS, HopeHealth at their present site is limited by a number of site development restrictions that significantly affect their current and future development plans which may in turn reduce HopeHealth's ability to meet its commitments to the people of the Pee Dee, and other areas served by HopeHealth;

WHEREAS, City Council recognizes and acknowledges the direct and indirect public benefit of the many programs offered by HopeHealth whose core value is to provide health care to the underserved and vulnerable populations of the Pee Dee; and

WHEREAS, the City in partnership with the Drs. Bruce and Lee Foundation, Environmental Protection Agency (EPA), Catawba Regional Development Corporation, South Carolina Department of Health and Environmental Control (SCDHEC) acquired, accessed and environmentally cleaned the area formerly known as the "Bush Recycling Center" to the point suitable for development;

WHEREAS, the City is desirous of facilitating development of the "old" Bush Recycling Center that is consistent with the City's downtown redevelopment goals and which also assists in eliminating the negative impacts associated with the blighting influences associated with social justice issues; and

WHEREAS, we find and conclude that the construction of the new HopeHealth healthcare facility on a portion of the "old" Bush Recycling Center site promotes the redevelopment goals described above while, at the same time, promotes the public interest by facilitating access to comprehensive primary and preventive healthcare in order to improve the health status of underserved and vulnerable populations.

# NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Florence, South Carolina, at a duly called meeting of council as follows:

- 1. The City of Florence hereby commits in principle to donate to HopeHealth, a 501(c)(3) organization, land totaling up to 10 acres generally known as a portion of the "old" Bush Recycling Center, the exact location of the tract to be mutually agreed upon between HopeHealth and the City.
- 2. The donation of the above described land will be given on the condition that the land will be used for the sole purpose of constructing a new healthcare facility which shall be used by HopeHealth to carry out its mission to provide access to comprehensive primary and preventive healthcare and to improve the health status of underserved and vulnerable populations in the surrounding community. In the event that HopeHealth, for any reason, is unable to begin construction of a healthcare facility on the donated land within four years of the date of this Resolution, HopeHealth shall agree to return the donated property to the City.

ADOPTED this 13th day of August, 2012.

Approved as to form:

James W. Peterson, Jr.

City Attorney

Stephen J. Wukela

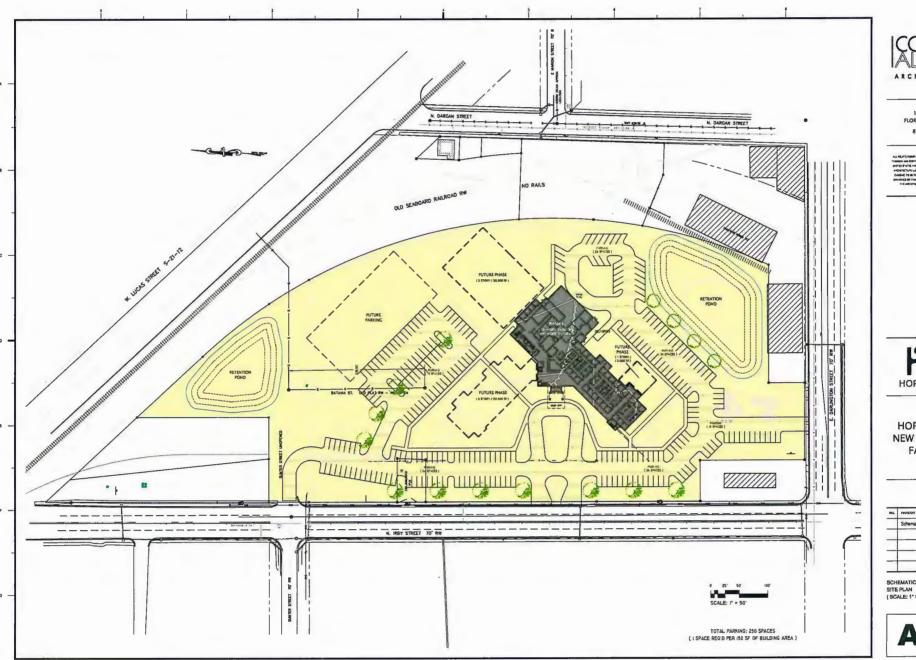
Attest:

Mayor

Dianne M. Rowan

Diarre M. Rosan

Municipal Clerk





166 W EVANS FLORENCE SC 29501 843.292.9606

HOPEHEALTH

HOPEHEALTH **NEW FLORENCE FACILITY** 

SAFT 2013

Schematic Design

SCHEMATIC DESIGN SITE PLAN (SCALE: 1" = 50")

1.0



Exhibit A



ORDINANCE N	O. 2013-
OTTOM INTO THE	0.2015

AN ORDINANCE AUTHORIZING THE TRANSFER OF PARCELS CONTAINING APPROXIMATELY 10 ACRES AND DESIGNATED AS TAX MAP NUMBERS 90085-10-001, 90085-11-003, 90085-11-002, 90085-10-004, 90085-10-002, 90085-10-005, 90085-09-001, 90086-04-010, 90086-04-012, 90086-04-008, 90086-04-011, 90086-04-015, 90085-10-003, AND 90085-09-002 IN THE RECORDS OF THE FLORENCE COUNTY TAX ASSESSOR.

**WHEREAS**, after due consideration, the City has concluded that the approximately 10 acres of land more particularly shown on Exhibit "A" attached hereto and incorporated herein by reference, is surplus land to the City; and

WHEREAS, the City, by adopting Resolution 2012-18 made a commitment to donate to Hope Health, a non-profit 501(c)(3) organization, land totaling approximately 10 acres for the purposes of constructing a new facility within the City of Florence; and

WHEREAS, Hope Health agrees that the land will be used for the sole purpose of constructing a facility which shall be used by Hope Health to carry out its mission to provide access to comprehensive primary and preventive healthcare and to improve the health status of underserved and vulnerable populations in the surrounding community; and

WHEREAS, all parcels transferred to Hope Health shall remain subject to the limitations of any current easements and grant requirements.

**NOW, THEREFORE**, be it ordained by the City Council of the City of Florence in meeting duly assembled and by the authority thereof:

1. That, pursuant to §5-7-260(6) of the South Carolina Code of Laws, as amended, and §2-26(8) of the Code of Ordinances of the City of Florence, the City Manager of the City of Florence is hereby authorized to execute the necessary Deed, and other documentation in order to convey title to the property shown on Exhibit "A" attached hereto to Hope Health for the construction and operation of the new Hope Health facility.

	This Ordinance e City Council of				upon its	approval	and
ADOP	TED THIS	_ DAY OF	H	, 2013.			
			Stephen J. W. Mayor	<sup>7</sup> ukela		-	
Approved as	to form:		Attest:				
James W. Pete City Attorney	•		e Rowan cipal Clerk				

#### CITY OF FLORENCE COUNCIL MEETING

DATE: December 9, 2013

AGENDA ITEM: Ordinance – First Reading

DEPARTMENT/DIVISION: Utility Department/Groundwater

#### I. ISSUE UNDER CONSIDERATION:

An Ordinance to declare as surplus a parcel containing approximately 0.13 acres and designated as Tax Map Number 90055-07-002 in the records of the Florence County Tax Assessor.

#### II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

As part of the City's purchase of the former Brookgreen Water System, the City acquired this parcel as part of the purchase.

#### III. POINTS TO CONSIDER:

The land is of limited if any value to the City.

#### IV. STAFF RECOMMENDATION:

Staff recommends that City Council adopt the proposed Ordinance authorizing the City Manager to execute the sale of parcel 90055-07-002.

#### V. ATTACHMENTS:

- 1. Proposed Ordinance
- 2. Attachment A

Michael Hemingway, Director

**Utility Department** 

Andrew H. Griffin

City Manager

ORDINANCE NO. 2013-	
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AN ORDINANCE TO DECLARE AS SURPLUS OF PARCEL CONTAINING APPROXIMATELY 0.13 ACRES AND DESIGNATED AS TAX MAP NUMBER 90055-07-002 IN THE RECORDS OF THE FLORENCE COUNTY TAX ASSESSOR.

WHEREAS, after due consideration, the City has concluded that the approximately 0.13 acres of land more particularly shown on Exhibit "A" attached hereto and incorporated herein by reference, is surplus land to the City and is property that should be sold; and

WHEREAS, the City acknowledges that the property has little or no useful value to the City and it also acknowledges that the property, due to its location only has useful value to the adjacent property owner; and

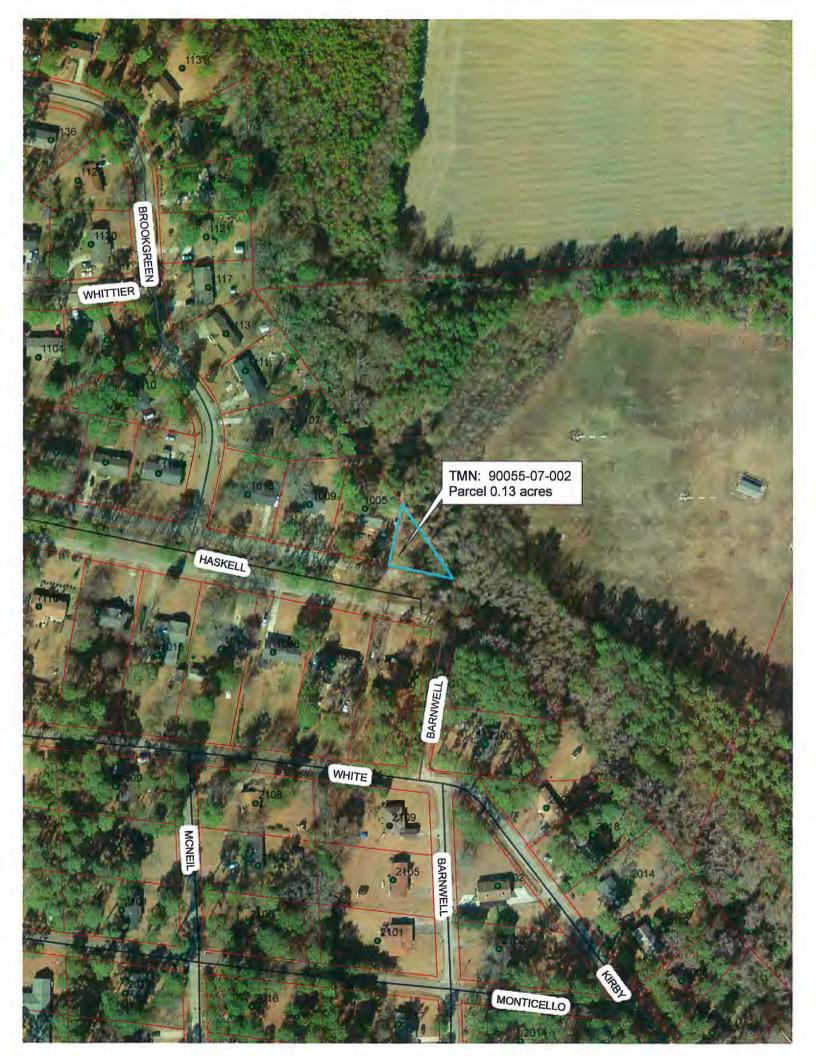
**WHEREAS**, the City also, due to the limited value of the property and costs, agrees to sell the property at the current tax value (\$3,400); and

**WHEREAS**, it is hereby determined that the conveyance of said property is in the best interest and benefit of the citizens of the City of Florence.

**NOW, THEREFORE**, be it ordained by the City Council of the City of Florence in meeting duly assembled and by the authority thereof:

1. That, pursuant to §5-7-260(6) of the South Carolina Code of Laws, as amended, and §2-26(8) of the Code of Ordinances of the City of Florence, the City Manager of the City of Florence is hereby authorized to execute the necessary agreements and documentation in order to convey title of the property known as 90055-07-002 Brookgreen Community for value equal to the appraised value as determined by the appraisal.

		ome effective immediately upon Council of the City of Florence,
ADOPTED THIS	_ DAY OF	, 2014.
APPROVED AS TO FO	ORM:	
James W. Peterson, Jr. City Attorney		Stephen J. Wukela <b>Mayor</b>
		ATTEST:
		Dianne M. Rowan  Municipal Clerk



#### VII. c. Bill No. 2013-28 First Reading

#### FLORENCE CITY COUNCIL MEETING

DATE:

December 9, 2013

**AGENDA ITEM:** 

First Reading, Ordinance to Amend PDD Ordinance 2008-02

**DEPARTMENT/DIVISION:** Planning, Research & Development

#### I. ISSUE UNDER CONSIDERATION

Request to amend Planned Development District Ordinance 2008-02 permitted uses and site plan.

#### II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

On November 12, 2013, Planning Commission held a public hearing on this matter. The Planning Commissioners voted unanimously, 8-0, to approve the request.

#### III. POINTS TO CONSIDER

- 1. In January 2008, City Council adopted an ordinance that rezoned lots owned by New Ebenezer Baptist Church from B-3, General Commercial District and R-4, Multi-Family Residential Limited District to Planned Development District (PDD).
- 2. The only permitted uses within the Ordinance were a church and a daycare.
- 3. In January 2013, a zoning permit was issued for a recreational center on the lot to the East of the church.
- 4. The church would like to amend PDD Ordinance 2008-02 to allow a school that serves kindergarten through fourth grade within the recreational center.
- 5. The request is to also amend the Ordinance site plan adding a circular driveway and 35 foot by 35 foot canopy for the recreational center.

#### IV. OPTIONS

City Council may:

- 1. Approve the request as presented based on the information submitted.
- 2. Defer the request should additional information be needed.
- 3. Suggest other alternatives
- 4. Deny the request.

#### IV. ATTACHMENTS

1. Ordinance

Phillip M. Lookadoo, AICP

Planning, Research & Development Director

Andrew H. Griffin

City Manager

### AN ORDINANCE TO AMEND PLANNED DEVELOPMENT DISTRICT ORDINANCE 2008-02 PERMITTED USES AND SITE PLAN:

WHEREAS, a Public Hearing was held in City Council Chambers on November 12, 2013 at 6:30 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS,** Robert Davis Engineering, LLC made application to amend Planned Development District Ordinance 2008-02 to permit a school that serves kindergarten through fourth grade, and add a circular driveway and a 35 feet by 35 feet canopy to the site plan;

WHEREAS, the request was made for further expansion of New Ebenezer Baptist Church;

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

# NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That an Ordinance is hereby adopted by amending Planned Development District Ordinance 2008-02 to add a kindergarten through fourth grade school to the list of uses and add a circular driveway and a 35 feet by 35 feet canopy to the site plan.

ADOPTED THIS	DAY OF	, 2013
Approved as to form:		
James W. Peterson, Jr.  City Attorney		
	Stephen J. Wukela,  Mayor	

That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official **Zoning Atlas.** 

2.







# EBENEZE

) EXSTING TREE

SKRNATURE TREE PEVERGREEN

NEW TREE

NEW ACCENT TREE 50FTSCAPE

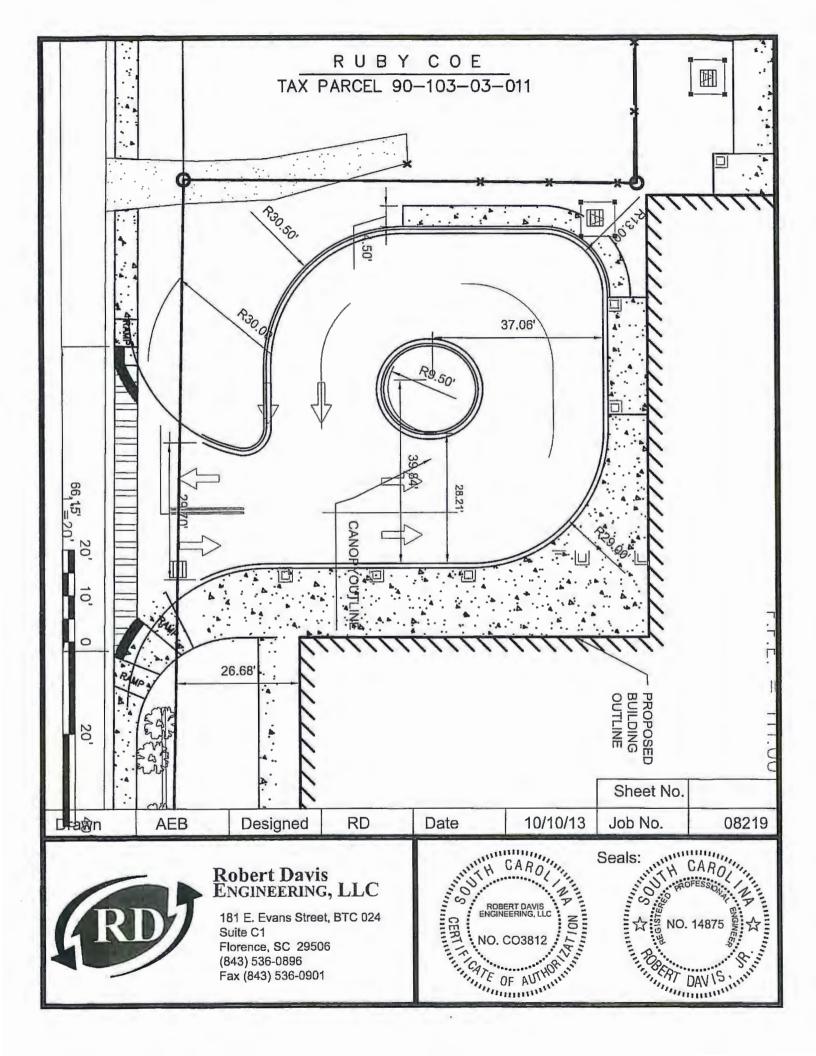
EXTENT OF PHASE I

#### SITE

Scale: 1"=50" Job#: 07-5120

Date: October 29, 200

By: TC2



#### FLORENCE CITY COUNCIL MEETING

VII. d. Bill No. 2013-29 **First Reading** 

DATE:

December 9, 2013

AGENDA ITEM:

Ordinance - First Reading

DEPARTMENT/DIVISION:

Finance

#### I. ISSUE UNDER CONSIDERATION

Second amendment to the FY 2013-14 City of Florence Budget.

#### II. CURRENT STATUS/PREVIOUS ACTION TAKEN

No previous action has been taken on this ordinance.

#### III. POINTS TO CONSIDER

The objective of the proposed ordinance is to more closely align budgeted amounts with actual revenues and expenditures thereby eliminating or reducing significant variances between budgeted and actual amounts in both revenue and expenditure categories. Funds are being reappropriated from fiscal year 2012-13 to 2013-14 in the General Fund, the Water & Sewer Utilities Enterprise Fund, the Hospitality Fund, the Water & Sewer Equipment Replacement Fund and the Stormwater Equipment Replacement Fund to complete projects and purchases which were not finalized at the end of fiscal year 2012-13.

Funds are also being re-appropriated from fiscal year 2012-13 to 2013-14 in the General Fund and Water and Sewer Enterprise Fund to provide for remaining costs related to moving City administrative and operational departments into the City Center facility located at 324 W. Evans Street to serve as City Hall. These costs are being paid for from remaining grant funding in the General Fund and from unappropriated reserves of both the General Fund and the Water and Sewer Enterprise Fund.

Additionally, the General Fund budget is being amended to provide for insurance proceeds received for a sanitation truck that was destroyed by fire, and for proceeds anticipated to be received from the sale of a fire department mini-pumper. Proceeds from the sale of the minipumper will be used to upgrade an existing heavy duty pickup truck for use as a brush truck to fight grass and brush fires.

#### IV. STAFF RECOMMENDATION

Approval and adoption of the proposed ordinance.

#### V. ATTACHMENTS

Copy of the proposed ordinance.

Thomas W. Chandler Finance Director

City Man ager

ORDINANCE NO.	
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# AN ORDINANCE TO AMEND THE BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2013, AND ENDING JUNE 30, 2014.

**BE IT ORDAINED** by the City Council of the City of Florence, South Carolina, in a meeting duly assembled and by the authority thereof that the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2013, and ending June 30, 2014, is hereby amended as follows:

Section 1.		e category of revenues of the General Fund in said budget is hereby ed by the additional appropriations as follows:				
	100325-430000	Miscellaneous Revenue is increase in the amount of \$8,000 to provide for proceeds anticipated to be received from the sale of a Fire Department mini-pumper.				
	100375-435010	From Unappropriated Reserve is increased in the amount of 1,555,800 from fund balance.				
	100375-425040	Insurance Claims Revenue is funded in the amount of \$136,900 to provide for proceeds received from an insurance claim for a sanitation truck completely destroyed by fire.				
Section 2.		expenditures of the General Fund in said budget is hereby itional appropriations as follows:				
	10042100-580030	Office Equipment (Police) is funded in the amount of \$20,000 to provide for the crime scene computer hardware and software.				
	10042100-572011	Adult Housing (Police) is increased in the amount of \$90,000 to provide for increased rates imposed by Florence County in October 2013 for inmate housing at the Florence County Detention Center.				
	10042100-580060	Other Equipment (Police) is funded in the amount of \$22,000 to provide for four in-car camera systems.				
	10042200-580040	Auto Equipment (Fire) is increased in the amount of \$8,000 to provide for the upgrade an existing heavy duty pickup truck for use as a brush truck to fight grass and brush fires.				
	10043020-534070	Building Maintenance (Beautification & Facilities) is increased in the amount of \$8,900 to provide for the repairs to the Parks Lot.				
	10043020-550560	Sign Shop Supplies (Beautification & Facilities) is increased in the amount of \$3,000 to provide for the downtown signage.				
	10043020-580040	Auto Equipment (Beautification & Facilities) is funded in the amount of \$50,000 to provide for the replacement of				

	pickup truck # 300 (\$25,000) and for the replacement of pickup truck # 361 (\$25,000).
10043020-580060	Other Equipment (Beautification & Facilities) is funded in the amount of \$33,000 to provide for the replacement of stump grinder # 381.
10043022-580040	Auto Equipment (Sanitation) is funded in the amount of \$136,900 to provide for the replacement of a sanitation truck destroyed by fire.
10043024-580010	Buildings & Fixed Equipment (Recreation) is increased in the amount of \$7,800 to provide for HVAC replacement at the Jeffers Center.
10043024-580040	Auto Equipment (Recreation) is funded in the amount of \$50,000 to provide for the replacement of van # 923 (\$25,000) and van # 925 (\$25,000).
10043024-580050	Facility Improvements (Recreation) is funded in the amount of \$26,900 for Timrod Park improvements (\$25,000) and Freedom Florence improvements (\$1,900).
10043025-560070	Marketing and Promotions (Athletic Programs) is increased in the amount of \$27,000 to provide for Freedom Florence and Tennis Center marketing.
10043025-580040	Auto Equipment (Athletic Programs) is funded in the amount of \$48,000 to provide for the replacement of pickup truck # 936 (\$24,000) and pickup truck # 940 (\$24,000).
10043025-580060	Other Equipment (Athletic Programs) is funded in the amount of \$26,400 to provide for the replacement of compact utility vehicle # 980 (\$12,000); field machine # 994 (\$12,000); and trailer # 971 (\$2,400).
10049300-594005	Lot Clearing and Demolition (Non-Departmental) is funded in the amount of \$91,500 to provide for the clearing and demolition of lots and abandoned structures within the city limits.
10049300-594007	Neighborhood Redevelopment (Non-Departmental) is funded in the amount of \$100,000 to provide funding for neighborhood redevelopment projects.
10049300-594015	City Center (Non-Departmental) is increased in the amount of \$750,000 to provide for the General Fund portion of the completion of the City Center renovations required for moving City staff from the City County Complex offices, 218 West Evans Street offices, and the Palmetto Street Fire Department administrative offices.

	10049300-594020	Contingency Fund (Non-Departmental) is increased in the amount of \$50,000 to provide for contingency funding for unanticipated General Fund projects or programs required in FY 2013-14.
	10049300-594070	Management System Software (Non-Departmental) is increased in the amount of \$36,000 to provide funds for the General Fund portion of the Financial and HR management software conversion and implementation.
	10049300-594105	McLeod Park Improvements (Non-Departmental) is funded in the amount of \$91,000 to provide for the completion of McLeod Park improvements.
	10049300-594130	IT Upgrades (Non-Departmental) is funded in the amount of \$10,000 to provide funds for IT upgrades in the General Fund related to management system software implementation and development.
	10049300-594140	Rail Trail – DHEC (Non-Departmental) is funded in the amount of \$14,300 to provide for DHEC grant-funded trail system improvements.
Section 3.		revenues of the Water and Sewer Enterprise Fund in said ended by the additional appropriations as follows:
	200375-435010	From Unappropriated Reserve is funded in the amount of \$1,550,000 from unrestricted net assets.
Section 4.	That the category of budget is hereby am	expenses of the Water and Sewer Enterprise Fund in said ended as follows:
	20041506-550510	Meters, Parts & Supplies (Utility Finance) is increased in the amount of \$25,000 to provide for radio read equipment.
	20041506-580020	Office Furniture (Utility Finance) is funded in the amount of \$20,000 to provide for the purchase of replacement filing cabinets.
	20044041-580050	Facility Improvements (Wastewater) is increased in the amount of \$210,000 to provide for upgrades to the Calvin Circle Pump Station.
	20044042-580050	Facility Improvements (Surface Water) is increased in the amount of \$270,000 to provide for upgrades to the Surface Water Plant electronic operating system.
	20044043-538040	Well Maintenance & Repairs (Ground Water) is increased in the amount of \$30,000 to provide for Santiago well chemicals.

20044043-580050

Section 5.

Section 6.

20044043-580050	amount of \$100,000 to provide for Boatwright water treatment plant filter media replacement.
20049300-594015	City Center (Non-Departmental) is increased in the amount of \$750,000 to provide for the W/S Utilities Enterprise Fund portion of the completion of the City Center renovations required for moving City staff from the City County Complex offices, 218 West Evans Street offices, and the Palmetto Street Fire Department administrative offices.
20049300-594020	Contingency Fund (Non-Departmental) is increased in the amount of \$50,000 to provide for contingency funding for unanticipated water and sewer facilities maintenance and improvements required in FY 2013-14.
20049300-594070	Management System Software (Non-Departmental) is increased in the amount of \$85,000 to provide funds for the W/S Utilities Enterprise Fund portion of the Financial and HR management software conversion and implementation.
20049300-594130	IT Upgrades (Non-Departmental) is funded in the amount of \$10,000 to provide funds for IT upgrades in the W/S Utilities Enterprise Fund related to management system software implementation and development.
	revenues of the Water and Sewer Equipment Replacement t is hereby amended by the additional appropriations as
210375-435010	From Unappropriated Reserve is funded in the amount of \$382,700 from unrestricted net assets.
	expenses of the Water and Sewer Equipment Replacement s hereby amended by the additional appropriations as
21041506-580060	Other Equipment (Utility Finance Equipment Replacement) is increased in the amount of \$15,200 to provide funding for the purchase of hand held meter reading equipment.
21041506-580070	Data Processing Equipment (Utility Finance Equipment Replacement) is funded in the amount of \$20,000 to provide funding for the purchase of utility billing computer hardware.
21044040-580040	Auto Equipment (Engineering Equipment Replacement) is increased in the amount of \$70,000 to provide funding for the replacement of utility vehicle # 100 (\$25,000); the replacement of utility vehicle # 511 (\$25,000); and the replacement of pickup truck # 513 (\$20,000).
	4

Facility Improvements (Ground Water) is increased in the

	21044040-580060	Other Equipment (Engineering Equipment Replacement) is funded in the amount of \$12,000 to provide funding for the replacement of GPS equipment.				
	21044041-580040	Auto Equipment (Wastewater Treatment Equipment Replacement) is increased in the amount of \$155,000 to provide funding for the replacement of knuckleboom truck # 759.				
	21044041-580060	Other Equipment (Wastewater Treatment Equipment Replacement) is funded in the amount of \$18,000 to provide funding for the replacement of backhoe # 766.				
	21044044-580010	Buildings and Fixed Equipment (Distribution Operations Equipment Replacement) is funded in the amount of \$7,500 to provide funding for the purchase of a heat pump replacement.				
	21044044-580060	Other Equipment (Distribution Operations Equipment Replacement) is increased in the amount of \$85,000 to provide funding for the purchase of a replacement trailer mounted 4" pump (\$20,000); a replacement 6" trash pump (\$20,000); and a replacement 8" trash pump (\$45,000).				
Section 7.		bry of revenues of the Stormwater Equipment Replacement Fund is hereby amended by the additional appropriations as follows:				
Section 8.	•	From Unappropriated Reserve is increased in the amount of \$40,000 from unrestricted net assets. expenses of the Stormwater Equipment Replacement Fund eby amended by the additional appropriations as follows:				
	31044060-580060	Other Equipment (Stormwater Operations Equipment Replacement) is increased in the amount of \$155,000 to provide funding for the replacement of pickup truck # 811.				
Section 9.	<b>4</b> 2	revenues of the Hospitality Fund in said budget is hereby itional appropriations as follows:				
	400375-435010	From Unappropriated Reserve is funded in the amount of \$175,000 from fund balance.				
Section 10.	0 2	expenditures of the Hospitality Fund in said budget is hereby itional appropriations as follows:				
	40049900-598045	Downtown Promotions (Hospitality Fund General Expenditures) is increased in the amount of \$5,000 for the development of a City/Downtown promotion and information application for electronic communications devices.				

	40049900-598045	Downtown Improvements (Hospitality Fund General Expenditures) is funded in the amount of \$70,000 for holiday decorations (\$16,500); underground utilities (\$8,000); and downtown streets beautification and improvements (\$45,500).				
	40049900-598135	Downtown Incubator (Hospitality Fund General Expenditures) is funded in the amount of \$100,000 to provide for the development of a downtown incubator.				
Section 11. That all ordinances or parts of ordinances in conflict or inconsistent with provisions of this ordinance are hereby repealed to the extent of such inconsistency or conflict.						
	ce shall become effec e City of Florence.	tive immediately upon its approval and adoption by the City				
ADOPTED T	HIS DAY OF	, 2013.				
Approved as	s to form:					
James W. Pe	•	Stephen J. Wukela Mayor				
		Attest:				
		Diane Rowan  Municipal Clerk				

# VIII. a. Resolution No. 2013-28

#### FLORENCE CITY COUNCIL MEETING

DATE: December 3, 2013

AGENDA ITEM: Resolution

**DEPARTMENT/DIVISION:** City Administration

#### I. ISSUE UNDER CONSIDERATION

Support of the Start Smart School Readiness Initiative

#### II. CURRENT STATUS/PREVIOUS ACTION TAKEN

No previous action has been taken.

#### III. POINTS TO CONSIDER

The Start Smart School Readiness Initiative is sponsored by the School Foundation and is committed to better prepare children in the Florence area for elementary school. The program will assist children in the development of cognitive, emotional and social skills.

A mission of the program is to partner with local employers to educate their employees on the importance of early childhood development and offer tools to benefit these employees and their families. As a partner in this endeavor, the City of Florence will benefit city employees and their families as well as the citizens of Florence.

#### IV. STAFF RECOMMENDATION

Approval and adoption of the proposed resolution.

#### V. ATTACHMENTS

Copy of the proposed ordinance

Information from the Start Smart website

Andrew H. Griffin

City Manager

(3171)	LOI SOUTH CAL	(OLINA)	
(		)	
(CITY	OF FLORENCE	)	

(STATE OF SOUTH CAPOLINA)

#### A RESOLUTION IN SUPPORT OF THE START SMART SCHOOL READINESS INITIATIVE

RESOLUTION 2013 –

WHEREAS,	the School Foundation understands the importance of early childhood
	education and is committed to ensure that children in the Florence area

education and is committed to ensure that children in the Florence area develop cognitive, emotional and social skills necessary to appropriately

prepare them for success in school; and

WHEREAS, the Start Smart program was adopted by The School Foundation and is

a collaborative effort of local government and business leadership; and

WHEREAS, the School Foundation has a vision that through the Smart Smart

Initiative every child in the Florence area be assessed as ready to begin school by age five and has the ability to read at assigned grade level by

the time they enter 3rd grade; and

**WHEREAS.** a mission of the program is to partner and work with local employers to

educate their employees on the importance of early childhood

development in an effort to better prepare children for elementary school.

**WHEREAS.** the City of Florence recognizes the importance of the Start Smart

Initiative and is desirous of a partnership with the School Foundation in the Start Smart Program as it will benefit city employees as well as the

citizens of Florence.

ery tr

**BE IT THERFORE RESOLVED** that the Council of the City of Florence hereby agrees to support the goals of the School Foundation's Start Smart School Readiness Initiative and partner to provide City of Florence employees and their children with opportunities to enhance learning so they are properly prepared to enter elementary school.

RESOLVED THISDAY OF Dece	ember, 2013.
Approved as to form:	
JAMES W. PETERSON, JR. CITY ATTORNEY	STEPHEN J. WUKELA MAYOR
	ATTEST:
	DIANNE M. ROWAN
	MUNICIPAL CLERK





(http://www.theschoolfoundation.org)

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(/START-SMART)

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(/RESOURCES-2)

(/CONTACT-US-2)

**EVENTS** 

RESOURCES

CONTACT



(/start-smart)

Readiness Quiz (/start-smart/readiness-quiz)

Development by Year (/start-smart/year-by-year-development)

Get Involved (/start-smart/get-involved)

Resources (/start-smart/start-smart-resources)

Ask an Expert (/start-smart/ask-an-expert)

Start 2 Read (/start-smart/start-2-read)

# Get Involved

Thanks for your interest in getting involved with Start SMART! If you're ready to help us spread the word about the importance of proper early childhood development, select your area of interest below to see how YOU can make a difference:

How parents can help

How care providers can help

How employers can help

How employers can help:

Educate yourself and your management team on the importance of birth-5 for all parents and children. <u>Click here for more information</u>.

(<a href="http://www.readynation.org/uploads/20110614">http://www.readynation.org/uploads/20110614</a> PAESCaseStatementNoEndnotes.pdf)

<u>Survey your employees (/images/pdfs/StartSmart-ReadinessApp.pdf)</u> to find out what types of programs/services they may be interested in learning more about for their children and grandchildren.

Link to StartSmartFlo.org on your company website and encourage your employees to visit the site often to check on their child's progress.

Share information with your employees about quality daycare selection. Here's a <u>list of standards (/images/pdfs/Child%20Care%20Quality%20Checklist%20for%20Parents.pdf)</u> that parents should reference when evaluating a day care center.

Encourage employees to check the rating of their current day care (http://scchildcare.org/) to ensure that their children are in an environment that fosters development.

Find out which child care centers your employees use and consider forming a partnership with the center if the majority of your employees have children there!

Display brochures from various local resources – contact us at <a href="mailto:dhyler@theschoolfoundation.org">dhyler@theschoolfoundation.org</a> (mailto:dhyler@theschoolfoundation.org) to obtain these materials.

Encourage pregnant mothers and new parents to sign up for Text4baby – a free text message service that promotes the health of both mother and child by sending parents informative messages about pregnancy and early childhood topics such as prenatal care, labor signs, nutrition, and safe sleep. Text messages are available in English and Spanish.

Provide a lunch-and-learn session for your office. You provide lunch for your employees and we'll provide them with useful information and resources to help them make wise decisions about their child's development. Send an email to <a href="mailto:DHyler@TheSchoolFoundation.org">DHyler@TheSchoolFoundation.org</a> (mailto:DHyler@TheSchoolFoundation.org) to schedule a lunch-and-learn session.



(/start-smart)

Readiness Quiz (/start-smart/readiness-quiz)

Development by Year (/start-smart/year-by-year-development)

Get Involved (/start-smart/get-involved)

Resources (/start-smart/start-smart-resources)

Ask an Expert (/start-smart/ask-an-expert)

Start 2 Read (/start-smart/start-2-read)

# Start SMART

Education doesn't just begin when a child reaches kindergarten-- it begins at birth.

Over the years The School Foundation has prided itself on supporting and contributing to FSD1's K-12 teachers and students. With the creation of the Start SMART program, we've added a brand new goal-- assisting parents in preparing their children for kindergarten.



We've developed a wealth of resources designed to give parents the information they need to chart their child's development, including:

- Interactive quizzes (/index.php/start-smart/readiness-quiz) to help parents gauge their child's current developmental progress
- "Ask an Expert" articles (/index.php/start-smart/ask-an-expert) where parents can seek advice from
  pediatricians and child development psychologists
- Detailed <u>year-by-year development breakdowns (/index.php/start-smart/year-by-year-development)</u> to help parents set goals and identify milestones as they are reached
- Videos, links, and articles to assist parents with a variety of tasks including everything from choosing a school/daycare to selecting age-appropriate toys to aid in development.

There are multiple ways to get involved with Start SMART and we encourage every business, individual, and parent to lend a hand to ensure that our community's future scholars build strong foundations for their educational paths.

# Is your child ready?

Take the school readiness quiz today! <u>Click here to start. (/start</u>-smart/readiness-guiz)



(/start-smart/ask-an



(/start-smart

-expert)

advisory-council)

#### Twitter Feed



(http://twitter.com/theschoolfounda)

I posted 64 photos on Facebook in the album "TSF Gala 2013 Album 3" <a href="http://t.co/GFszl6mSYI">http://t.co/GFszl6mSYI</a> (http://t.co/GFszl6mSYI)

by School Foundation (http://twitter.com/theschoolfounda)9 days ago (http://twitter.com/theschoolfounda/statuses/404282457450897408)



(http://twitter.com/theschoolfounda)

Here is a great resource from ZERO TO THREE about school readiness! <a href="http://t.co/uXPp1ZONpi">http://t.co/uXPp1ZONpi</a> (http://t.co/uXPp1ZONpi)

by <u>School Foundation (http://twitter.com/theschoolfounda)10 days ago</u> (http://twitter.com/theschoolfounda/statuses/403928577303142401)



I posted 159 photos on Facebook in the album "TSF Gala 2013 Album 2" <a href="http://t.co/aZ7EwxbCjr">http://t.co/aZ7EwxbCjr</a> (http://t.co/aZ7EwxbCjr)

by <u>School Foundation (http://twitter.com/theschoolfounda)11 days ago</u> (http://twitter.com/theschoolfounda/statuses/403722967987007488)



First photo album from TSF gala posted on FB tonight - feel free to tag yourself! <a href="https://t.co/iuTGOHI8Gq">https://t.co/iuTGOHI8Gq</a> (https://t.co/iuTGOHI8Gq)

by <a href="https://twitter.com/theschoolfounda)11 days ago">http://twitter.com/theschoolfounda/statuses/4037041654125199371</a>)

Start Smart Page 4 of 4



SEARCH...

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(https://twitter.com/theschoolfounda)



(http://www.youtube.com/user/TheSchoolFoundation)



(http://www.pinterest.com/tsfflorence)

# IX. a Appointments to Boards/Commissions

#### FLORENCE CITY COUNCIL MEETING

DATE:

December 9, 2013

AGENDA ITEM:

Report to Council/Boards & Commissions

**DEPARTMENT/DIVISION:** 

**City Council** 

#### I. ISSUE UNDER CONSIDERATION

Council will consider nominations for City Boards and/or Commissions.

#### II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

There is one Commission that has an expired term.

#### III. ATTACHEMENTS

Spreadsheet of Council Nominations to Boards and Commissions Applications received to date

Andrew H. Griffin

**City Manager** 

Note: Schedule of appointments start with last appointment made.	District 1	District 2	District 3	At-Large 1	At-Large 2	At-Large 3	Mayor	Would like to be
	Ervin	Robinson	Brand	Willis	Wms-Blake	Hill	Wukela	reappointed
Accommodations Tax Advisory Committee								
City-County Agriculture Commission								
City of Florence Planning Commission								
City of Florence Zoning Board of Appeals								
City of Florence Design Review Board								
Historical Commission								
Housing Authority								
Parks & Beautification Commission - 1							Х	Mr. John Jebaily - yes
Pee Dee Regional Transportation Authority	-							

Board or Commission for which you are applying:	.0	4 -	<u> </u>			
Parks Beautification a	ndhisu	re Service	(missimma)			
Your Name (Last, First, Middle)	County \	Council Dis	strict			
Miller John W	Florance	R	1 (one)			
Residential Address	City	State	Zip Code			
150/ N. Carnaby Circle	Floren					
Mailing Address	City	State	Zip Code			
1501 N. Carnaby Crele	- Dran	South Care				
Retired : Grants Administrator	A		(69 6006			
Employer Name	E-	Mail Address	601-000			
SC Employment Commissi	on s	nillar 70	OSC. TT. COM			
Employer Address /	City	State	Zip Code			
1550 Gadsdan St.	Codumbio	South Car	olina 19202			
General Qualifications		1				
1 (1 (1) (1)	3.7	1112	(7:			
Are you a resident of the City? Yes	No	How Long?	& yrs;			
Why would you like to serve?	f = f	1, - 1-	v			
See at	tached	Sheet				
Do you presently serve on any Commissions/Boat	rds of the City/ C	County/ State? If so	o, please list:			
See 9+1	rached	Sheet				
Have you formerly served on any Commissions/B	oards of the City	/ County/ State?	f so, please list:			
see atta	achea:	Shear				
Are you currently in a position of responsibility w			as <u>received</u> or is			
seeking funding from the City of Florence? If so, list the position and date:						
Are you involved in any Community Activities? If	so please list:	0	,			
See atta	ichod	Shea-	<del>-</del>			
What are your goals and objectives if appointed to	o the Commissio	n/Roard?	í			
SCC 9 TT9	ched	Shea	t			
I certify that the information above is true and cor	rect Information	on on this form w	ill he considered			
public information.	100t. Milormati	011 011 this 101 111 //				
Signature	Da	te	<del></del> ,			
	Du					
RETURN COMPLETED FORM TO:		FOR OFFIC	EE USE ONLY			
Office of the City Clerk City of Florence, City County Complex AA,		Received:	8-6-2013			
180 N. Irby Street, Florence, SC 29501		Appointed to:				

Fax: 843-665-3110

Received:	8-6-2013	
Appointed to:		
Date:		

#### APPLICATION FOR BOARDS AND COMMISSIONS

#### John W. Miller

#### Why would you like to serve?

It can be said that a city is judged by its appearance and the quality of recreation it provides for its citizens. As a lifelong resident of the City Florence it has always been my goal to contribute to my community in every positive way that I can to enhance the lives of all citizens of this great city.

#### Do you presently serve on any Commissions/County/State?

Presently I serve as Vice-President of the Senior Citizens Association.

#### Have you formerly served on any Commissions/Boards of the City/County/State?

I am a past Chairman of the Florence County Senior Center Commission (2007-2009), and served on the Senior Center Commission from 2005 to 2010

Former President of the Florence Athletic Hall of Fame Board of Directors

Former member of the Boys and Girls Club of the Pee Dee Board of Directors

# Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?

The Senior Citizens' Association

#### Are you involved in Community Activities?

Wilson High School Alumni Association

North Vista Elementary School Advisory Committee

Greater Wilson Heights Neighborhood Crime Watch

#### What are your goals and objectives if appointed to the Commission/Board?

It is my intent to:(a) provide input in the ongoing gateway beautification effort presently underway;(b) advocate for more and improved recreational facilities; and (c) ensure that the services provided to our citizens are of comparable quality to services provided anywhere in the state.



# APPLICATION FOR BOARDS AND COMMISSIONS CITY OF FLORENCE SOUTH CAROLINA

Board or Commission for which you are applying:						
Parks Boutifuling and Laise	to Spanitions C	run - Lector				
PARKS Boantification and Leise. Your Name (Last, First, Middle)	County	Council Dis	strict			
POSTUN NATHANEEL ROWEIL	FLOCENCE					
Residential Address	City	State	Zip Code			
luas te te a m	Florence		1205			
1401 Woods RUAD	City	South Care	Zip Code			
Mailing Address				l l		
Your Occupation - Title	FLORENG			1585		
	Business Phone	Residence				
REAL Estate Agen T Employer Name	843.615.	75	ME-			
	**	Mail Address				
William STAFFORD POSTON Employer Address		NP05TON PPO	STON Realty.	LOM		
Employer Address	City	State	Zip Códe	2		
1407 West Evans Street	FloseNie	South Can	olina 2450	21		
General Qualifications	110,000					
,			0.2			
Are you a resident of the City? Yes	No	How Long?	28yrs			
			,			
Why would you like to serve?		1 (.	. 1 .	41		
Florence has great potential and locar	tions to attitue	rentlepenvers	Anial covers	CALDOLARION		
and focals to five and prosperous	, Nbich	I VIFIMINELY TO	2576: UNIX 110	more,		
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cacking funding from the City of Florence? If so	list the position	and data:				
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MEANWHILE DENNION PROJECT OF WHICH ENVIOLD JANGEON CONFINES TO ATTUE,						
- NONE Presently -						
				-		
What are your goals and objectives if appointed to the Commission/Board?						
Obtain and fester distinctive and mujertable aspects of Florence, while planning for growth through innovation and satisfaction of ever changing soxial needs						
tor growth through ignovation and sutisfaction of ever changing soxial News						
I certify that the information above is true and co	rrect Informati	on on this form w	ill be considere	d		
public information.				_		
1/oth 1/4 // A		10/02/	2012			
Sign#ture	Da	te				
RETURN COMPLETED FORM TO: FOR OFFICE USE ONLY						
RETURN COMPLETED FORM TO: Office of the City Clerk						
City of Florence, City County Complex AA,		Received:	12-7-2012	ζ		
180 N. Irby Street, Florence, SC 29501		Appointed to:				
Fax: 843-665-3110		Date:				