

**REGULAR MEETING
OF
FLORENCE CITY COUNCIL**



**COUNCIL CHAMBERS
324 W. EVANS STREET
FLORENCE, SOUTH CAROLINA**

**MONDAY
JANUARY 8, 2024
1:00 P.M.**



**REGULAR MEETING OF FLORENCE CITY COUNCIL
MONDAY, JANUARY 8, 2024 – 1:00PM
CITY CENTER – COUNCIL CHAMBERS
324 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

I. CALL TO ORDER

II. INVOCATION

Pledge of Allegiance to the American Flag

III. APPROVAL OF MINUTES

December 11, 2023 – Regular Meeting

IV. APPEARANCES BEFORE COUNCIL

Note: Each person who gives notice to speak may be limited to a five (5) minute presentation at the discretion of the presiding officer, City of Florence Code of Ordinances, Section 2-24(h).

a. Suzanne La Rochelle

To speak to Council on community safety.

V. ORDINANCES IN POSITION

a. Bill No. 2023-43 – Second Reading

An Ordinance to approve text amendments to the Jeffries Creek Overlay District and Flood Prevention sections of the City of Florence Unified Development Ordinance.

VI. INTRODUCTION OF ORDINANCES

a. Bill No. 2023-42 – First Reading

An Ordinance to rezone 1110 Oakland Avenue from NC-6.1 to NC-6.3, identified as Florence County Tax Map Number 90114-08-004.

b. Bill No. 2024-01 – First Reading

An Ordinance to annex and zone Neighborhood Conservation-15 (NC-15) 233 North Lakewood Drive, Florence County Tax Map Parcel 90008-01-003.

c. Bill No. 2024-02 – First Reading

An Ordinance to convey a portion of the West Vista Street right-of-way to the South Carolina Department of Transportation, specifically fifty feet west from the intersection of West Vista Street and North Irby Street.

VII. INTRODUCTION OF RESOLUTIONS

a. Resolution No. 2024-01

A Resolution of Recognition for Larry Hill.

b. Resolution No. 2024-02

A Resolution of Recognition for the 8u Football State Champions.

c. Resolution No. 2024-03

A Resolution of Recognition for Ida Mae Floom Davis.

d. Resolution No. 2024-04

A Resolution to approve a Conditional Grant and Development Agreement for a development located within the downtown central district.

(Note: This item may be discussed in Executive Session.)

VIII. REPORTS TO COUNCIL

a. Appointments to Boards and Commissions

IX. MAYORAL REPORT

X. COMMITTEE REPORTS

a. Business Development Committee

b. Community Development Committee

c. Marketing and Public Relations Committee

d. Finance, Audit and Budget Committee

(Note: Action may be taken during Committee Reports.)

XI. EXECUTIVE SESSION

- a. For a discussion of matters related to an Economic Development Project [30-4-70(a)(5)].
- b. Legal Advice related to a Personnel Matter [30-4-70(a)(2)] and [30-4-70(a)(1)].

After returning to open session, Council may take action on matters discussed in Executive Session.

XII. ADJOURN



**REGULAR MEETING OF FLORENCE CITY COUNCIL
MONDAY, DECEMBER 11, 2023 – 1:00 P.M.
CITY CENTER – COUNCIL CHAMBERS
324 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

MEMBERS PRESENT

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock, Councilwoman LaShonda NeSmith-Jackson and Councilman J. Lawrence Smith, II

ALSO PRESENT

Mr. Randall S. Osterman, City Manager; Mr. Scotty Davis, Deputy City Manager; Mr. Charles Ipock, Representing the City Attorney; Mrs. Casey Moore, Municipal Clerk; Mr. Clint Moore, Assistant City Manager of Development; Chief Allen Heidler, Florence Police Department; Chief Shannon Tanner, Florence Fire Department; Mr. Michael Hemingway, Director of Utility Planning and Economic Development; Mr. Jerry Dudley, Director of Utilities; Mrs. Jennifer Krawiec, Director of Human Resources; Mrs. Amanda Pope, Director of Marketing/Communications and Municipal Services; Mr. Adam Swindler, Director of Public Works and Mr. Kevin Rawlinson, Chief Financial Officer

MEDIA PRESENT

Mr. Christian Smith with the Florence Morning News and Mr. Seth Taylor with the Post and Courier were present for the meeting.

Notices of this regular meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location and time of the meeting.

CALL TO ORDER

Mayor Ervin called the December 11, 2023 regular meeting of Florence City Council to order at 1:00 p.m.

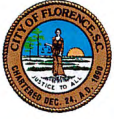
INVOCATION

Mayor Ervin gave the invocation for the meeting. The pledge of allegiance to the American Flag followed the invocation.

APPROVAL OF MINUTES

Councilwoman Barnes made a motion to adopt the minutes of the November 13, 2023 Regular Meeting and Councilwoman NeSmith-Jackson seconded the motion. The minutes were unanimously adopted.

Councilman Smith made a motion to adopt the minutes of the November 27, 2023 Special Meeting and Councilwoman NeSmith-Jackson seconded the motion. The minutes were unanimously adopted.



FLORENCE CITY COUNCIL
REGULAR MEETING – DECEMBER 11, 2023

ADDENDUM TO THE AGENDA:

APPEARANCES BEFORE COUNCIL – Rocky Rietkovich

Pro tem Jebaily made a motion to add this item to the December 11, 2023 regular meeting agenda and Councilwoman NeSmith-Jackson seconded the motion. This item was added to the agenda by unanimous vote.

APPEARANCES BEFORE COUNCIL

Geoff Akins – Team Director/Coach, Florence Composite “Magic City Rollers” Youth Mountain Bike Team

Mrs. Kara Akins spoke on behalf of the “Magic City Rollers” Youth Mountain Bike Team. The team has been part of the South Carolina chapter of the National Interscholastic Cycling Association (NICA) since its inception in 2009. In 2023, the “Magic City Rollers” finished 4th out of 24 teams in the state. The head coach also spoke, saying the High Hill Creek Bike and Run Park is home to the team. Not only does it serve Florence’s population, but it also is a destination and brings people to Florence. He asked for Council’s cooperation in facilitating the continued development of the bike park.

Rocky Rietkovich

Mr. Rocky Rietkovich appeared before Council to speak on the upcoming Florence Area Athletic Hall of Fame. The Florence Area Hall of Fame recognizes the athletes that come out of the Florence area. This year, the banquet will be held on January 6, 2024. Following this year’s inductees into the hall of fame, 133 athletes will be hall of fame members.

ORDINANCES IN POSITION

Bill No. 2023-34 – Second Reading

An Ordinance to amend the budget for the City of Florence, South Carolina, for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.

Pro tem Jebaily made a motion to adopt Bill No. 2023-34 on second reading and Councilman McCall seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-34 was adopted.

Bill No. 2023-39 – Second Reading

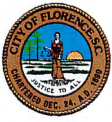
An Ordinance to update Appendix A and Appendix B of the City’s current Business License Ordinance as required by section 6-1-400 to -420 of the South Carolina Code of Laws.

Councilwoman Barnes made a motion to adopt Bill No. 2023-39 and Councilman McCall seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-39 was adopted.

Bill No. 2023-40 – Second Reading

An Ordinance to update Section 20-22(a) to align the date of taxicab inspections with business license renewals.



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Councilman Smith made a motion to adopt Bill No. 2023-40 on second reading and Pro tem Jebaily seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-40 was adopted.

Bill No. 2023-41 – Second Reading

An Ordinance to annex and zone CG 700 South Parker Drive, identified as Florence County Tax Map Number 90004-01-018.

Councilwoman NeSmith-Jackson made a motion to adopt Bill No. 2023-41 on second reading
Councilman McCall seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-41 was adopted.

INTRODUCTION OF ORDINANCES

Bill No. 2023-42 – First Reading

An Ordinance to rezone 1110 Oakland Avenue from NC-6.1 to NC-6.3, identified as Florence County Tax Map Number 90114-08-004.

Councilman McCall made a motion to pass Bill No. 2023-42 on first reading and Councilman Smith seconded the motion.

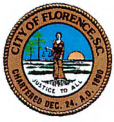
Mr. Clint Moore, Assistant City Manager of Development, reported the applicant has made the rezoning request for a proposed townhome project which is permitted under the NC-6.3 designation. Mr. Moore presented sketches of the proposed townhome development.

Ms. Gina Tanner, applicant, spoke in favor of the request. Ms. Tanner said the proposed project offers homeownership opportunities to the community. She said letters were sent to the community and no negative feedback about the project was received.

Pro tem Jebaily asked for clarification on the zonings along neighboring properties. Mr. Moore said the neighboring properties along Oakland Avenue are zoned NC-6.1. Further north on Oakland, zoning changes to NC-6.3 as it transitions to multi-family housing. Pro tem Jebaily expressed concern with the compatibility of this property if it were rezoned for a multi-family use with it being in between two single family residential homes. Pro tem Jebaily asked Mr. Moore to provide feedback on the interconnectivity of the two zoning designations from staff's perspective. Mr. Moore said the requirements for NC-6.1 and NC-6.3 are not much different, other than NC-6.3 allows more dense development. The Unified Development Code offers additional requirements on top of the standard zoning regulations that are applied to multi-family to help mitigate the impact between zoning designations. Mr. Moore elaborated, saying there are density requirements that limits the number of units that can be placed on the property and requirements that address the main thoroughfare to make it cohesive from an aesthetics standpoint.

Councilman Smith said he has heard some concerns from the community and he asked Mrs. Tanner to attend the next community meeting to have a conversation with the community members. He said he is not trying to deter Mrs. Tanner from doing the project, he just wants a conversation to be had with the community.

Councilman Smith made a motion to defer Bill No. 2023-42 and Councilwoman NeSmith-Jackson seconded the motion.



**FLORENCE CITY COUNCIL
REGULAR MEETING – DECEMBER 11, 2023**

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-42 was deferred.

Bill No. 2023-43 – First Reading

An Ordinance to approve text amendments to the Jeffries Creek Overlay District and Flood Prevention sections of the City of Florence Unified Development Ordinance.

Councilwoman Barnes made a motion to pass Bill No. 2023-43 on first reading and Councilman McCall seconded the motion.

Mr. Moore reported that the proposed text amendments are recommended, following staff's annual review of the Community Rating System, to ensure compliance with the South Carolina Flood Damage Prevention Ordinance and to protect the health and functionality of the City's waterways. The amended language will allow stormwater improvements that are not allowed as the ordinance currently stands.

Pro tem Jebaily Council voted unanimously in favor of the motion. Bill No. 2023-43 was passed on first reading.

INTRODUCTION OF RESOLUTIONS

Resolution No. 2023-50

A Resolution of recognition for the contributions of the Northwest Park Men's Club in the community.

Councilwoman Barnes made a motion to adopt Resolution No. 2023-50 and Councilwoman NeSmith-Jackson seconded the motion.

Mayor Ervin presented the Resolution to representatives of the Northwest Park Men's Club and thanked them for their work in the community.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2023-50 was adopted.

REPORTS TO COUNCIL

Appointments to Boards and Commissions

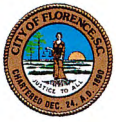
Mr. Davis presented the packet of appointments to Boards and Commissions to Council.

Design Review Board

Councilwoman NeSmith-Jackson deferred her nomination to the Board.

Public Safety Citizen's Review Board

Mayor Ervin made a motion to appoint Meyah Turner to the Public Safety Citizen's Review Board and the motion carried unanimously. Meyah Turner was appointed to the Public Safety Citizen's Review Board for a term to begin immediately and expire on June 30, 2027.



**FLORENCE CITY COUNCIL
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Planning Commission

Councilman Smith made a motion to appoint Michael Abbott to the Planning Commission and the motion carried unanimously. Micheal Abbott was appointed to the Planning Commission for a term to begin immediately and expire on June 30, 2024

Housing Authority

Councilman Braddock deferred his nomination to the Board.

Accommodations Tax Advisory Committee

Mr. Kevin Rawlinson, Chief Financial Officer, reported this item was referred to the Finance, Audit and Budget Committee for review and asked Councilman McCall for a report from the Committee. Councilman McCall said the Committee reviewed the proposals and the Committee recommends approval as presented by the Accommodations Tax Advisory Committee.

Councilman McCall made a motion to approve the appropriation of the accommodations tax funds as recommended by the Accommodations Tax Advisory Committee and Pro tem Jebaily seconded the motion.

Council voted unanimously (7-0) in favor of the motion. The motion passed. The list of recommendations is attached to and made part of the minutes.

MAYORAL REPORT

Mayor Ervin thanked the City Manager and staff for all they do and thanked Council for their dedication. In the last year, the City has had many events and received many awards and it has been a successful year in moving Florence forward.

COMMITTEE REPORTS

Business Development Committee, Chaired by Pro tem Jebaily

Pro tem Jebaily said the Committee received an update on the third penny road projects and reviewed the status of several grants. The Urban Square project is making progress with some ground clearing for the apartment building. They also reviewed a report on the Nofal building and discussed the Jeffries Creek rail trail extension to the soccer complex. Pro tem Jebaily said the Committee also held a special meeting focused on the status of grants where they received a summary all the city's active and ongoing grants.

Community Development Committee, Chaired by Councilwoman Barnes

Councilwoman Barnes said there is no report this month.

Marketing and Public Relations Committee, Chaired by Councilwoman NeSmith-Jackson

Councilwoman NeSmith-Jackson said they did not meet but she said they are preparing for a more informative 2024.



**FLORENCE CITY COUNCIL
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Finance, Audit and Budget Committee, Chaired by Councilman McCall

Councilman McCall reported the Committee primarily discussed the recommended appropriations from the Accommodations Tax Advisory Committee. They also reviewed the monthly financial reports.

EXECUTIVE SESSION

Mayor Ervin said Council will be entering into Executive Session for an update on Economic Development Projects, for a personnel matter and for a personnel matter to discuss the selection of the Interim City Manager.

Councilwoman NeSmith-Jackson made a motion to enter into Executive Session and Councilwoman Barnes seconded the motion. Council voted unanimously (7-0) to enter into Executive Session at 1:55 p.m.

Council resumed open session at 2:50 p.m. and took action on the following items:

Personnel Matter

Pro tem Jebaily made a motion to appoint Councilman McCall, Councilman Braddock, and Councilwoman NeSmith-Jackson to the Judicial Review Committee, with Councilman McCall being the Chair, and report back to Council at the January meeting.

Council voted unanimously (7-0) in favor of the motion. The motion passed.

Personnel Matter – Interim City Manager

Councilwoman NeSmith-Jackson made a motion to appoint Scotty Davis as Interim City Manager contingent on legal counsel negotiating his employment agreement and Councilwoman Barnes seconded the motion.

Council voted 6-1 in favor of the motion, with Mayor Ervin voting against. The motion passed.

ADJOURN

Without objection, the December 11, 2023 Regular meeting of City Council was adjourned at 2:52 p.m. Dated this 8th day of January 2024.

Casey C. Moore, Municipal Clerk

Teresa Myers Ervin, Mayor

**CITY OF FLORENCE, SC
ACCOMMODATIONS TAX REQUESTS, RECOMMENDATIONS AND APPROPRIATIONS REPORT
FISCAL YEAR 2023-24**

ORGANIZATION	Appropriated 2022-23	Requested 2023-24	Committee Recommended ¹	Appropriated 2022-23
A. 30% Funds for Tourism Promotion				
1. Florence Convention & Visitors Bureau	<u>\$300,000</u>	<u>\$385,000</u>	<u>\$385,000</u>	
B. 65% Funds				
1. Florence Regional Arts Alliance & Pee Dee Arts	\$16,600	\$18,000	\$14,300	
2. The Masterworks Choir, Inc.	\$0	\$0		
3. Florence Little Theatre	\$0	\$20,000	\$13,800	
4. Florence Symphony Orchestra	\$8,400	\$10,000	\$8,400	
5. Arts International Festival	\$0	\$25,000	\$19,300	
6. Sankofa Festival	\$7,400	\$10,000	\$6,500	
7. SC Dance Theatre	\$0	\$0		
8. Lucky Shamrock Festival	\$0	\$1,000		
9. Kickin' Chicken Wing and Chili Cookoff	\$4,300	\$10,000	\$8,500	
10. Florence Museum	\$42,200	\$75,000	\$70,000	
11. Carolina Classic Basketball Tournament - Boys & C	\$13,500	\$25,000	\$15,200	
12. Freedom Florence, FTC, Soccer Complex & Gym	\$62,200	\$70,000	\$89,200	
13. Florence Convention & Visitors Bureau	\$242,000	\$300,000	\$303,900	
14. Florence Tennis Association	\$19,200	\$20,000	\$27,200	
15. South Carolina Pecan Festival	\$27,000	\$45,000	\$34,300	
16. Florence Center	\$148,700	\$175,000	\$177,300	
17. Florence International Basketball Tournament	\$24,400	\$35,000	\$22,000	
18. Car Haulers Parade	\$8,600	\$0		
19. Florence Area Sports Council	\$23,600	\$25,000	\$27,200	
20. Pee Dee Tourism Commission	\$19,200	\$20,000	\$20,200	
21. SC Senior Sports Classic	\$4,100	\$0		
22. Hwy 52 Frontage Road Beautification	\$43,600	\$67,000	\$40,800	

**CITY OF FLORENCE, SC
ACCOMMODATIONS TAX REQUESTS, RECOMMENDATIONS AND APPROPRIATIONS REPORT
FISCAL YEAR 2023-24**

ORGANIZATION	Appropriated 2022-23	Requested 2023-24	Committee Recommended ¹	Appropriated 2022-23
23. Wilson High Alumni Assn Homecoming Event	\$66,600	\$125,000	\$68,300	
24. Eastern South Carolina Mustang Club	\$4,800	\$5,000	\$4,700	
25. Florence County Parks & Recreation	\$13,600	\$20,000	\$25,200	
26. Nickelson Media	\$0	\$27,000	\$3,300	
25. PDRTA - Shuttle Bus	\$0	\$125,000		
Total - 65% Funds	<u>\$800,000</u>	<u>\$1,253,000</u>	<u>\$999,600</u>	<u>\$0</u>

Note 1: Including carryover funds from FY 2022-23 it is anticipated that the amount available for distribution to the requesting agencies of "65% funds" will be approximately \$999,567.43. The "30% funds" for tourism promotion is estimated to be approximately \$385,000.

Note 2: The "30% funds" appropriation to the Florence Convention & Visitors Bureau includes \$15,000 designated specifically to the Florence Center for tourism marketing and promotion expenses, and an additional \$9,000 for a Business Development Fund to help promote the Florence Center for educational, religious, and other conferences.

FLORENCE CITY COUNCIL MEETING

DATE: December 11, 2023

AGENDA ITEM: An ordinance to approve text amendments to the Jeffries Creek Overlay District and Flood Prevention sections of the City of Florence Unified Development Ordinance.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

The proposed text amendments to Section 4-12.5.1 Riparian Buffer Requirements and Section 4-12.6 Flood Prevention are recommended after the City of Florence conducted its annual review of the Community Rating System, to ensure compliance with the South Carolina Flood Damage Prevention Ordinance, and to protect the health and functionality of the City's waterways.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

On November 14, 2023, the City of Florence Planning Commission held a public hearing on this matter and voted 7-0 to recommend the proposed amendments.

III. POINTS TO CONSIDER:

- (1) The Community Rating System, established by FEMA, is a voluntary incentive program that recognizes and encourages community floodplain management practices that exceed the minimum requirements of the National Flood Insurance Program (NFIP).
- (2) To comply with the South Carolina Model Flood Damage Prevention Ordinance city staff is proposing the recommended changes within the Flood Prevention section of the Unified Development Ordinance.
- (3) To provide further clarification and assist in the administration of the riparian buffer requirements of the Unified Development Ordinance city staff is proposing the recommended changes.
- (4) City staff has conferred with the State Flood Plain office on the changes and the alignment with the Model ordinance. Additionally, city staff has confirmed that the recommended changes will not have an adverse effect on health and functionality of the City's waterways.

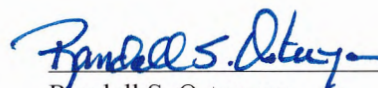
IV. PERSONAL NOTES:

V. ATTACHMENTS:

- A) Ordinance



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2024-_____

AN ORDINANCE TO APPROVE TEXT AMENDMENTS TO THE JEFFRIES CREEK OVERLAY DISTRICT AND FLOOD PREVENTION SECTIONS OF THE CITY OF FLORENCE UNIFIED DEVELOPMENT ORDINANCE:

WHEREAS, a Public Hearing was held in City Council Chambers on November 14, 2023 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, the City of Florence strives to provide its residents with a strong Community Rating System, as established with FEMA;

WHEREAS, the City of Florence wishes to protect the functionality and health of the waterways within its jurisdiction;

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

- 1. That the provisions of the Unified Development Ordinance applicable to the City of Florence be, and the same are hereby amending Division 4-12.5.1 and Division 4-12.6, et seq., which will read in whole as follows;**

Division 4-12.5 Riparian Buffers

Sec. 4-12.5.1 Riparian Buffer Requirements

- A. Application.** The requirements for riparian buffers apply in all zoning districts and to all portions of the water bodies within the City as set out in this Section. Riparian buffer requirements do not apply to wet ponds used as structural best management practices. However, ponds which intersect with stream channels shall meet the buffer requirements of this Section.
- B. Boundaries and Specifications.** The riparian buffer requirements associated with each type of water body are as follows:
 1. **Level I Water Bodies.** Level I water bodies include Black Creek, Jeffries Creek, and Middle Swamp.
 - a. The Jeffries Creek riparian buffer is a non-development overlay district.
 - b. A buffer shall be maintained within the floodway, and 20 feet outside of the floodway, as delineated on the Flood Insurance Rate Map (FIRM), dated December 16, 2014, as amended from time to time.

- c. Improvements or other activities that are recognized to disturb land or degrade water quality are not permitted, increase the impervious area, or degrade water quality are not permitted unless demonstrated that said impacts provide for a net reduction of impervious area, contribute to an increased improvement in water quality, preservation of the overall scenic beauty and wildlife habit and floodplain functionality.
 - d. Exceptions may be granted for water access (e.g. boardwalks, docks, etc.) or permitted by the Director of Utilities when disturbance is necessary to facilitate drainage in unusual circumstances.
 - e. The riparian buffer for Level I water bodies are divided into the following zones:
 - 1. Zone 1. A riparian buffer of at least 20 feet is required on each (outer) side of the floodway. This 20- foot offset area shall consist of forest, small trees/shrubs, grassed areas, walking paths, and/or other passive recreational areas.
 - 2. Zone 2. A riparian buffer of at least 20 feet is also required on each (inner) side of the floodway, if available. Clear-cutting is not permitted within the 20-foot offset area. It shall consist of naturally landscaped areas including canopy trees and small trees/shrubs.
 - 3. Zone 3. All remaining areas within the established floodway shall be left undisturbed in perpetuity.
2. Level II Water Bodies. Level II water bodies include, but are not limited to, High Hill Creek, Beaver Dam Creek, Alligator Branch, Gully Branch from Cherokee to Jeffries Creek, Forest Lake, and Pyle Branch, which are natural creek or drainage features with permanent flows.
- a. A buffer of at least 30 feet on each side is required, measured from the edge of bank.
 - b. Improvements or other activities that are recognized to disturb land or degrade water quality are not permitted.
 - c. Exceptions may be permitted by the Director of Utilities when disturbance is necessary to facilitate drainage in unusual circumstances.
 - d. The riparian buffer for Level II water bodies are divided into the following zones:
 - 1. Zone 1. The outer 20 feet shall consist of forest, small trees/shrubs, walking paths, and/or other passive recreational uses.
 - 2. The inner 10 feet shall not be clear-cut and shall be left undisturbed in perpetuity.
3. Level III Water Bodies. Level III water bodies include other tributaries, outfalls, and open drainage conveyances.
- a. A buffer of at least 10 feet is required on each side, measured from the top edge of the existing bank.
 - b. Improvements or other activities that are recognized to disturb land or degrade water quality are not permitted.
 - c. Exceptions may be permitted by the Director of Utilities when disturbance is necessary to facilitate drainage in unusual circumstances.
- C. Credits toward Bufferyard and Open Space Requirements.** Riparian buffers may count toward the bufferyard and open space requirements of this Unified Development Ordinance.

D. **Exemptions.** Exemptions may be permitted by the City when disturbance is necessary to facilitate drainage in unusual circumstances or where encroachment is necessary for water access. Exemption requests shall be submitted to the City in accordance with *Section 4-12.1.2, Sediment and Erosion Control, Subsection B., Requirements* of this Article.

E. **Validity.** The riparian buffer requirements of this Article are not superseded or invalidated by the issuance of any other permit(s).

Division 4-12.6 Flood Prevention

Section 4-12.6.1 Adoption of Flood Hazard Area Maps

1. This ordinance shall apply to all areas of special flood hazard within the jurisdiction of the City of Florence as identified by the Federal Emergency Management Agency (FEMA) in its Flood Insurance Study, dated December 16, 2014 with accompanying maps and other supporting data that are hereby adopted by reference and declared to be a part of this ordinance.
2. Upon annexation, any special flood hazard areas identified by the Federal Emergency Management Agency (FEMA) in its Flood Insurance Study for the unincorporated areas of Florence County, with accompanying map and other data are adopted by reference and declared part of this ordinance.

Section 4-12.6.2 Administration

1. Development Permit and Certification Requirements.

- a. **Development Permit:** - Application for a development permit shall be made to the local floodplain administrator on forms furnished by him or her prior to any development activities. The development permit may include, but not be limited to, plans in duplicate drawn to scale showing: the nature, location, dimensions, and elevations of the area in question; existing or proposed structures; and the location of fill materials, storage areas, and drainage facilities. Specifically, the following information is required:
 - i. A plot plan that shows the 100-year floodplain contour or a statement that the entire lot is within the floodplain must be provided by the development permit applicant when the lot is within or appears to be within the floodplain as mapped by the Federal Emergency Management Agency or the floodplain identified pursuant to either the Duties and Responsibilities of the local floodplain administrator of Section 4-12.6.2.2.k or the Standards for Subdivision Proposals of Section 4-12.6.3.2 and the Standards for streams without Estimated Base Flood Elevations and Floodways of Section 4-12.6.3.3. The plot plan must be prepared by or under the direct supervision of a registered land surveyor or professional engineer and certified by it. The plot plan must show the floodway, if any, as identified by the Federal Emergency Management Agency or the floodway identified pursuant to either the duties or responsibilities of the local floodplain administrator of Section 4-12.6.2.2.k or the standards for subdivision proposals of Section 4-12.6.3.2.1 and the standards for streams without estimated base flood elevations and floodways of Section 4-12.6.3.3.

- ii. Where base flood elevation data **is** provided as set forth in Section 4-12.6.1 or the duties and responsibilities of the local floodplain administrator of Section 4-12.6.2 the application for a development permit within the flood hazard area shall show:
 - (1) the elevation (in relation to mean sea level) of the lowest floor of all new and substantially improved structures, and
 - (2) if the structure will be floodproofed in accordance with the Non-Residential Construction requirements of Section 4-12.6.2.2.b the elevation (in relation to mean sea level) to which the structure will be floodproofed.
- iii. Where base flood elevation data is **not** provided as set forth in Section 4-12.6.1 or the duties and responsibilities of the local floodplain administrator of Section 4-12.6.2.2.k, then the provisions in the standards for streams without estimated base flood elevations and floodways of Section 4-12.6.3.3 must be met.
- iv. **Alteration of Watercourse:** Where any watercourse will be altered or relocated as a result of proposed development, the application for a development permit shall include a description of the extent of watercourse alteration or relocation, an engineering study to demonstrate that the flood-carrying capacity of the altered or relocated watercourse is maintained and a map showing the location of the proposed watercourse alteration or relocation.

b. Certifications

- i. **Floodproofing Certification** - When a structure is floodproofed, the applicant shall provide certification from a registered, professional engineer or architect that the non-residential, floodproofed structure meets the floodproofing criteria in the non-residential construction requirements of Section 4-12.6.3.2.b and Section 4-12.6.3.5.b.ii.
- ii. **Certification During Construction** – A lowest floor elevation or floodproofing certification is required after the lowest floor is completed. As soon as possible after completion of the lowest floor and before any further vertical construction commences, or floodproofing by whatever construction means, whichever is applicable, it shall be the duty of the permit holder to submit to the local floodplain administrator a certification of the elevation of the lowest floor, or floodproofed elevation, whichever is applicable, as built, in relation to mean sea level. Said certification shall be prepared by or under the direct supervision of a registered land surveyor or professional engineer and certified by it. Any work done prior to submission of the certification shall be at the permit holder's risk. The local floodplain administrator shall review the floor elevation survey data submitted. The permit holder immediately and prior to further progressive work being permitted to proceed shall correct deficiencies detected by such review. Failure to submit the survey or failure to make said corrections required hereby shall be cause to issue a stop-work order for the project.

- iii. **As-built Certification** - Upon completion of the development a registered professional engineer, land surveyor or architect, in accordance with SC law, shall certify according to the requirements of Section 4-12.6.2.b.i and ii that the development is built in accordance with the submitted plans and previous pre-development certifications.

2. Duties and Responsibilities of the Local Floodplain Administrator - shall include, but not be limited to:

- a. **Permit Review** - Review all development permits to assure that the requirements of this ordinance have been satisfied.
- b. **Requirement of Federal and/or state permits** - Review proposed development to assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C 1334.
- c. **Watercourse alterations** –
 - i. Notify adjacent communities and the South Carolina Department of Natural Resources, Land, Water, and Conservation Division, State Coordinator for the National Flood Insurance Program, prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency.
 - ii. In addition to the notifications required watercourse alterations per Section 4-12.6.2.2.c.i, written reports of maintenance records must be maintained to show that maintenance has been provided within the altered or relocated portion of said watercourse so that the flood-carrying capacity is maintained. This maintenance must consist of a comprehensive program of periodic inspections, and routine channel clearing and dredging, or other related functions. The assurance shall consist of a description of maintenance activities, frequency of performance, and the local official responsible for maintenance performance. Records shall be kept on file for FEMA inspection.
 - iii. If the proposed project will modify the configuration of the watercourse, floodway, or base flood elevation for which a detailed Flood Insurance Study has been developed, the applicant shall apply for and must receive approval for a Conditional Letter of Map Revision with the Federal Emergency Management Agency prior to the start of construction.
 - iv. Within 60 days of completion of an alteration of a watercourse, referenced in the certification requirements of Section 4-12.6.2.1.b.iv, the applicant shall submit as-built certification, by a registered professional engineer, to the Federal Emergency Management Agency.
- d. **Floodway encroachments** - Prevent encroachments within floodways unless the

certification and flood hazard reduction provisions of Section 4-12.6.3.2.e are met.

- e. **Adjoining Floodplains** - Cooperate with neighboring communities with respect to the management of adjoining floodplains and/or flood-related erosion areas in order to prevent aggravation of existing hazards.
- f. **Notifying Adjacent Communities** – Notify adjacent communities prior to permitting substantial commercial developments and large subdivisions to be undertaken in areas of special flood hazard and/or flood-related erosion hazards.
- g. **Certification requirements** –
 - i. Obtain and review actual elevation (in relation to mean sea level) of the lowest floor of all new or substantially improved structures, in accordance with administrative procedures outlined in Section 4-12.6.2.1.b.ii.
 - ii. Obtain the actual elevation (in relation to mean sea level) to which the new or substantially improved structures have been floodproofed, in accordance with the floodproofing certification outlined in Section 4-12.6.2.1.b.i.
 - iii. When floodproofing is utilized for a particular structure, obtain certifications from a registered professional engineer or architect in accordance with the non-residential construction requirements outlined in Section 4-12.6.3.2.b.
- h. **Map Interpretation** - Where interpretation is needed as to the exact location of boundaries of the areas of special flood hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions), make the necessary interpretation. The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this article.
- i. **Prevailing Authority** – Where a map boundary showing an area of special flood hazard and field elevations disagree, the base flood elevations for flood protection elevations (as found on an elevation profile, floodway data table, etc.) shall prevail. The correct information should be submitted to FEMA as per the map maintenance activity requirements outlined in Section 4-12.6.3.2.g.ii.
- j. **Use Of Best Available Data** - When base flood elevation data and floodway data has not been provided in accordance with Section 4-12.6.1, obtain, review, and reasonably utilize best available base flood elevation data and floodway data available from a federal, state, or other source, including data developed pursuant to the standards for subdivision proposals outlined in Section 4-12.6.3.2.1, in order to administer the provisions of this ordinance. Data from preliminary, draft, and final Flood Insurance Studies constitutes best available data from a federal, state, or other source. Data must be developed using hydraulic models meeting the minimum requirement of NFIP approved model. If an appeal is pending on the study in accordance with 44 CFR Ch. 1, Part 67.5 and 67.6, the data does not have to be used.
- k. **Special Flood hazard Area/topographic Boundaries Conflict** - When the exact location of boundaries of the areas special flood hazards conflict with the current, natural topography information at the site; the site information takes precedence when the lowest adjacent grade is at or above the BFE, the property owner may apply

and be approved for a Letter of Map Amendment (LOMA) by FEMA. The local floodplain administrator in the permit file will maintain a copy of the Letter of Map Amendment issued from FEMA.

- l. **On-Site inspections** - Make on-site inspections of projects in accordance with the administrative procedures outlined in Section 4-12.6.2.3.
- m. **Administrative Notices** - Serve notices of violations, issue stop-work orders, revoke permits and take corrective actions in accordance with the administrative procedures in 4-12.6.2.3.
- n. **Records Maintenance** - Maintain all records pertaining to the administration of this ordinance and make these records available for public inspection.
- o. **Annexations and Detachments** - Notify the South Carolina Department of Natural Resources Land, Water and Conservation Division, State Coordinator for the National Flood Insurance Program within six (6) months, of any annexations or detachments that include special flood hazard areas.
- p. **Federally Funded Development** - The President issued *Executive Order 11988, Floodplain Management May 1977*. E.O. 11988 directs federal agencies to assert a leadership role in reducing flood losses and losses to environmental values served by floodplains. Proposed developments must go through an eight-step review process. Evidence of compliance with the executive order must be submitted as part of the permit review process.
- q. **Substantial Damage Determination** – Perform an assessment of damage from any origin to the structure using FEMA’s Residential Substantial Damage Estimator (RSDE) software to determine if the damage equals or exceeds 50 percent of the market value of the structure before the damage occurred.
- r. **Substantial Improvement Determination** – Perform an assessment of permit applications for improvements or repairs to be made to a building or structure that equals or exceeds 50 percent of the market value of the structure before the start of construction. Cost of work counted for determining if and when substantial improvement to a structure occurs shall be cumulative for a period of five years. If the improvement project is conducted in phases, the total of all costs associated with each phase, beginning with the issuance of the first permit, shall be utilized to determine whether “substantial improvement” will occur.

The market values shall be determined by one of the following methods:

- i. the current assessed building value as determined by the county’s assessor’s office or the value of an appraisal performed by a licensed appraiser at the expense of the owner within the past 6 months.
- ii. one or more certified appraisals from a registered professional licensed appraiser in accordance with the laws of South Carolina. The appraisal shall indicate actual replacement value of the building or structure in its pre-improvement condition, *less the cost of site improvements and depreciation*

for functionality and obsolescence.

- iii. Real Estate purchase contract within 6 months prior to the date of the application for a permit.

3. Administrative Procedures

- a. **Inspections of Work in Progress** - As the work pursuant to a permit progresses, the local floodplain administrator shall make as many inspections of the work as may be necessary to ensure that the work is being done according to the provisions of the local ordinance and the terms of the permit. In exercising this power, the floodplain administrator has a right, upon presentation of proper credentials, to enter on any premises within the territorial jurisdiction at any reasonable hour for the purposes of inspection or other enforcement action.
- b. **Stop-Work Orders** - Whenever a building or part thereof is being constructed, reconstructed, altered, or repaired in violation of this ordinance, the floodplain administrator may order the work to be immediately stopped. The stop-work order shall be in writing and directed to the person doing the work. The stop-work order shall state the specific work to be stopped, the specific reasons for the stoppage, and the conditions under which the work may be resumed. Violation of a stop-work order constitutes a misdemeanor.
- c. **Revocation of Permits** - The local floodplain administrator may revoke and require the return of the development permit by notifying the permit holder in writing, stating the reason for the revocation. Permits shall be revoked for any substantial departure from the approved application, plans, or specifications; for refusal or failure to comply with the requirements of state or local laws; or for false statements or misrepresentations made in securing the permit. Any permit mistakenly issued in violation of an applicable state or local law may also be revoked.
- d. **Periodic Inspections** - The local floodplain administrator and each member of his/her inspections department shall have a right, upon presentation of proper credentials, to enter on any premises within the territorial jurisdiction of the department at any reasonable hour for the purposes of inspection or other enforcement action.
- e. **Violations to be Corrected** - When the local floodplain administrator finds violations of applicable state and local laws, it shall be his/her duty to notify the owner or occupant of the building of the violation. The owner or occupant shall immediately remedy each of the violations of law on the property he owns.
- f. **Actions in Event of Failure to Take Corrective Action:** If the owner of a building or property shall fail to take prompt corrective action, the floodplain administrator shall give him written notice, by certified or registered mail to his last known address or by personal service, that:
 - i. the building or property is in violation of the Flood Damage Prevention Ordinance,

- ii. a hearing will be held before the local floodplain administrator at a designated place and time, not later than 10 days after the date of the notice, at which time the owner shall be entitled to be heard in person or by counsel and to present arguments and evidence pertaining to the matter; and,
 - iii. following the hearing, the local floodplain administrator may issue such order to alter, vacate, or demolish the building; or to remove fill as appears appropriate.
- g. **Order to Take Corrective Action:** If, upon a hearing held pursuant to the notice prescribed above, the floodplain administrator shall find that the building or development is in violation of the Flood Damage Prevention Ordinance, he/she shall make an order in writing to the owner, requiring the owner to remedy the violation within such period, not less than 60 days, the floodplain administrator may prescribe; provided that where the floodplain administrator finds that there is imminent danger to life or other property, he may order that corrective action be taken in such lesser period as may be feasible.
- h. **Appeal:** Any owner who has received an order to take corrective action may appeal from the order to the local elected governing body by giving notice of appeal in writing to the floodplain administrator and the clerk within 10 days following issuance of the final order. In the absence of an appeal, the order of the floodplain administrator shall be final. The local governing body shall hear an appeal within a reasonable time and may affirm, modify and affirm, or revoke the order.
- i. **Failure to Comply with Order:** If the owner of a building or property fails to comply with an order to take corrective action from which no appeal has been taken, or fails to comply with an order of the governing body following an appeal, he shall be guilty of a misdemeanor and shall be punished in the discretion of the court.
- j. **Denial of Flood Insurance under the NFIP:** If a structure is declared in violation of this ordinance and after all other penalties are exhausted to achieve compliance with this ordinance then the local floodplain administrator shall notify the Federal Emergency Management Agency (FEMA) to initiate a Section 1316 of the National Flood insurance Act of 1968 action against the structure upon the finding that the violator refuses to bring the violation into compliance with the ordinance. Once a violation has been remedied the local floodplain administrator shall notify FEMA of the remedy and ask that the Section 1316 be rescinded.
- k. The following **documents** are incorporated by reference and may be used by the local floodplain administrator to provide further guidance and interpretation of this ordinance as found on FEMA's website at www.fema.gov:
 - i. All FEMA Technical Bulletins
 - ii. All FEMA Floodplain Management Bulletins
 - iii. FEMA 348 Protecting Building Utilities from Flood Damage

Section 4-12.6.3 Provisions for Flood Hazard Reduction

1. General Standards

Development may not occur in the Special Flood Hazard Area (SFHA) where alternative locations exist due to the inherent hazards and risks involved. Before a permit is issued, the applicant shall demonstrate that new structures cannot be located out of the SFHA and that encroachments onto the SFHA are minimized. In all areas of special flood hazard the following provisions are required:

- a. **Anchoring** - All new construction and substantial improvements shall be anchored to prevent flotation, collapse, and lateral movement of the structure.
- b. **Flood Resistant Materials and Equipment** - All new construction and substantial improvements shall be constructed with flood resistant materials and utility equipment resistant to flood damage in accordance with Technical Bulletin 2, *Flood Damage-Resistant Materials Requirements*, dated 8/08, and available from the Federal Emergency Management Agency.
- c. **Minimize Flood Damage** - All new construction and substantial improvements shall be constructed by methods and practices that minimize flood damages,
- d. **Critical Development** - shall be elevated to the 500 year flood elevation or be elevated to the highest known historical flood elevation (where records are available), whichever is greater. If no data exists establishing the 500 year flood elevation or the highest known historical flood elevation, the applicant shall provide a hydrologic and hydraulic engineering analysis that generates 500 year flood elevation data,
- e. **Utilities** - Electrical, ventilation, plumbing, heating and air conditioning equipment (including ductwork), and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of the base flood plus one foot (freeboard).
- f. **Water Supply Systems** - All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system,
- g. **Sanitary Sewage Systems** – New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharges from the systems into floodwaters. On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding,
- h. **Gas Or Liquid Storage Tanks** – All gas or liquid storage tanks, either located above ground or buried, shall be anchored to prevent flotation and lateral movement resulting from hydrodynamic and hydrostatic loads.
- i. **Alteration, Repair, Reconstruction, Or Improvements** - Any alteration, repair, reconstruction, or improvement to a structure that is in compliance with the provisions of this ordinance, shall meet the requirements of "new construction" as

contained in this ordinance. This includes post-FIRM development and structures.

- j. **Non-Conforming Buildings or Uses** - Non-conforming buildings or uses may not be enlarged, replaced, or rebuilt unless such enlargement or reconstruction is accomplished in conformance with the provisions of this ordinance. Provided, however, nothing in this ordinance shall prevent the repair, reconstruction, or replacement of an existing building or structure located totally or partially within the floodway, provided that the bulk of the building or structure below base flood elevation in the floodway is not increased and provided that such repair, reconstruction, or replacement meets all of the other requirements of this ordinance,
- k. **American with Disabilities Act (ADA)** - A building must meet the specific standards for floodplain construction outlined in Section 4-12.6.3, as well as any applicable ADA requirements. The ADA is not justification for issuing a variance or otherwise waiving these requirements. Also, the cost of improvements required to meet the ADA provisions shall be included in the costs of the improvements for calculating substantial improvement.

2. Specific Standards

In all areas of special flood hazard (Zones A and AE) where base flood elevation data has been provided, as set forth in Section 4-12.6.1 or outlined in the Duties and Responsibilities of the local floodplain administrator Section 4-12.6.2, the following provisions are required:

- a. **Residential Construction** – All new construction and substantial improvement of any residential structure (including manufactured homes) shall have the lowest floor elevated no lower than one foot above the base flood elevation. No basements are permitted. Should solid foundation perimeter walls be used to elevate a structure, flood openings sufficient to automatically equalize hydrostatic flood forces, shall be provided in accordance with the elevated buildings requirements in Section 4-12.6.3.2.d.
- b. **Non-Residential Construction**
 - i. All new construction and substantial improvement of any commercial, industrial, or non-residential structure (including manufactured homes) shall have the lowest floor elevated no lower than one foot above the level of the base flood elevation. Should solid foundation perimeter walls be used to elevate a structure, flood openings sufficient to automatically equalize hydrostatic flood forces, shall be provided in accordance with the elevated buildings requirements in Section 4-12.6.3.2.d. No basements are permitted. Structures located in A-zones may be floodproofed in lieu of elevation provided that all areas of the structure below the required elevation are watertight with walls substantially impermeable to the passage of water, using structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy.
 - ii. A registered, professional engineer or architect shall certify that the standards of this subsection are satisfied. Such certifications shall be provided to the official as set forth in the floodproofing certification requirements in Section

4-12.6.2.1.b.i. A variance may be considered for wet-floodproofing agricultural structures in accordance with the criteria outlined in Article 9 of this ordinance. Agricultural structures not meeting the criteria of Article 9 must meet the non-residential construction standards and all other applicable provisions of this ordinance. Structures that are floodproofed are required to have an approved maintenance plan with an annual exercise. The local floodplain administrator must approve the maintenance plan and notification of the annual exercise shall be provided to it.

c. Manufactured Homes

- i. Manufactured homes that are placed or substantially improved on sites outside a manufactured home park or subdivision, in a new manufactured home park or sub-division, in an expansion to an existing manufactured home park or subdivision, or in an existing manufactured home park or subdivision on which a manufactured home has incurred "substantial damage" as the result of a flood, must be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated no lower than one foot above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.
- ii. Manufactured homes that are to be placed or substantially improved on sites in an existing manufactured home park or subdivision that are not subject to the provisions for residential construction in Section 4-12.6.3.2.a of this ordinance must be elevated so that the lowest floor of the manufactured home is elevated no lower one foot than above the base flood elevation, and be securely anchored to an adequately anchored foundation to resist flotation, collapse, and lateral movement.
- iii. Manufactured homes shall be anchored to prevent flotation, collapse, and lateral movement. For the purpose of this requirement, manufactured homes must be anchored to resist flotation, collapse, and lateral movement in accordance with Section 40-29-10 of the *South Carolina Manufactured Housing Board Regulations*, as amended. Additionally, when the elevation requirement would be met by an elevation of the chassis 36 inches or less above the grade at the site, the chassis shall be supported by reinforced piers or engineered foundation. When the elevation of the chassis is above 36 inches in height an engineering certification is required.
- iv. An evacuation plan must be developed for evacuation of all residents of all new, substantially improved or substantially damaged manufactured home parks or subdivisions located within flood-prone areas. This plan shall be filed with and approved by the local floodplain administrator and the local Emergency Preparedness Coordinator.

- d. Elevated Buildings** - New construction and substantial improvements of elevated buildings that include fully enclosed areas below the lowest floor that are usable solely for the parking of vehicles, building access, or limited storage in an area other than a basement, and which are subject to flooding shall be designed to preclude

finished space and be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters.

- i. Designs for complying with this requirement must either be certified by a professional engineer or architect or meet or exceed all of the following minimum criteria:
 - (1) Provide a minimum of two openings on different walls having a *total net area* of not less than one square inch for every square foot of enclosed area subject to flooding.
 - (2) The bottom of each opening must be no more than 1 foot above the higher of the interior or exterior grade immediately under the opening.
 - (3) Only the portions of openings that are below the base flood elevation (BFE) can be counted towards the required net open area.
 - (4) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided they permit the automatic flow of floodwaters in both directions.
 - (5) Fill placed around foundation walls must be graded so that the grade inside the enclosed area is equal to or higher than the adjacent grade outside the building on at least one side of the building.
- ii. Hazardous Velocities - Hydrodynamic pressure must be considered in the design of any foundation system where velocity waters or the potential for debris flow exists. If flood velocities are excessive (greater than 5 feet per second), foundation systems other than solid foundation walls should be considered so that obstructions to damaging flood flows are minimized.
- iii. *Enclosures Below Lowest Floor*
 - (1) Access to the enclosed area shall be the minimum necessary to allow for parking of vehicles (garage door) or limited storage of maintenance equipment used in connection with the premises (standard exterior door) or entry to the living area (stairway or elevator).
 - (2) The interior portion of such enclosed area shall not be finished or partitioned into separate rooms, must be void of utilities except for essential lighting as required for safety, and cannot be temperature controlled.
 - (3) One wet location switch and/or outlet connected to a ground fault interrupt breaker may be installed below the required lowest floor elevation specified in the specific standards outlined in Section 4-12.6.3.2.a, b, and c.

- (4) All construction materials below the required lowest floor elevation specified in the specific standards outlined in Section 4-12.6.3.2.a, b, c, and d should be of flood resistant materials.
- e. **Floodways** - Located within areas of special flood hazard established in Section 1.4, are areas designated as floodways. The floodway is an extremely hazardous area due to the velocity of floodwaters that carry debris and potential projectiles and has erosion potential. The following provisions shall apply within such areas:
- i. No encroachments, including fill, new construction, substantial improvements, additions, and other developments shall be permitted unless:
 - (1) It has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase **impact** in the flood levels during the occurrence of the base flood. Such certification and technical data shall be presented to the local floodplain administrator, **or;**
 - (2) A Conditional Letter of Map revision (CLOMR) has been approved by FEMA. A Letter of Map Revision must be obtained upon completion of the proposed development.
 - ii. If Section 4-12.6.3.2.ed.i is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Section 4-12.6.3.
 - iii. No manufactured homes shall be permitted, except in an existing manufactured home park or subdivision. A replacement manufactured home may be placed on a lot in an existing manufactured home park or subdivision provided the anchoring and the elevation standards of Section 4-12.6.3.2.c and the encroachment standards of Section 4-12.6.3.2.e.i are met.
 - iv. Permissible uses within floodways may include: general farming, pasture, outdoor plant nurseries, horticulture, forestry, wildlife sanctuary, game farm, and other similar agricultural, wildlife, and related uses. Also, lawns, gardens, play areas, picnic grounds, and hiking and horseback riding trails are acceptable uses, provided that they do not employ structures or fill. Substantial development of a permissible use may require a no-impact certification. The uses listed in this subsection are permissible only if and to the extent that they do not cause any increase in base flood elevations or changes to the floodway configuration.
- f. **Recreational Vehicles**
- i. A recreational vehicle is ready for highway use if it is:
 - (1) on wheels or jacking system
 - (2) attached to the site only by quick-disconnect type utilities and security devices; and

- (3) has no permanently attached additions
- ii. Recreational vehicles placed on sites shall either be:
 - (1) on site for fewer than 180 consecutive days; or
 - (2) be fully licensed and ready for highway use, or
 - (3) meet the development permit and certification requirements of Section 4-12.6.2.2, general standards outlined in Section 4-12.6.3.1, and manufactured homes standards in Section 4-12.6.2.2.c and d.

g. **Map Maintenance Activities** – The National Flood Insurance Program (NFIP) requires flood data to be reviewed and approved by FEMA. This ensures that flood maps, studies and other data identified in Section 4-12.6.1 accurately represent flooding conditions so appropriate floodplain management criteria are based on current data. The following map maintenance activities are identified:

i. Requirement to Submit New Technical Data

- (1) For all development proposals that impact floodway/floodplain delineations or base flood elevations, the community shall ensure that a Letter of Map Revision technical or scientific data reflecting the impacts such changes be submitted to FEMA as soon as practicable, but no later than six months of the date such information becomes available. These development proposals include; but not limited to:
 - (a) Floodway encroachments that increase or decrease base flood elevations or alter floodway boundaries;
 - (b) Fill sites to be used for the placement of proposed structures where the applicant desires to remove the site from the special flood hazard area;
 - (c) Alteration of watercourses that result in a relocation or elimination of the special flood hazard area, including stream restoration and the placement of culverts; and
 - (d) Subdivision or large scale development proposals requiring the establishment of base flood elevations in accordance with Section 4-12.6.3.3.a.
- (2) It is the responsibility of the applicant to have technical data, required in accordance with Section 4-12.6.3.2.g, prepared in a format required for a Conditional Letter of Map Revision or Letter of Map Revision, and submitted to FEMA. Submittal and processing fees for these map revisions shall also be the responsibility of the applicant.
- (3) The local floodplain administrator shall require a Conditional Letter of Map Revision prior to the issuance of a floodplain development permit for:

- (a) Proposed floodway encroachments that increase the base flood elevation; ~~and~~ **or**
 - (b) Proposed development which increases the base flood elevation by more than one foot in areas where FEMA has provided base flood elevations but no floodway.
- (4) Floodplain development permits issued by the local floodplain administrator shall be conditioned upon the applicant obtaining a Letter of Map Revision from FEMA for any development proposal subject to Section 4-12.6.3.2.g.
- ii. Right to Submit New Technical Data - The floodplain administrator may request changes to any of the information shown on an effective map that does not impact floodplain or floodway delineations or base flood elevations, such as labeling or planimetric details. Such a submission shall include appropriate supporting documentation made in writing by the local jurisdiction and may be submitted at any time.

h. Accessory Structures

- i. A detached accessory structure or garage, the cost of which is greater than \$3,000, must comply with the requirements as outlined in FEMA's Technical Bulletin 7-93 *Wet Floodproofing Requirements or be elevated in accordance with Section 4-12.6.3.2.a and d or dry floodproofed in accordance with Section 4-12.6.3.2.b.*
- ii. If accessory structures of \$3,000 or less are to be placed in the floodplain, the following criteria shall be met:
 - (1) Accessory structures shall not be used for any uses other than the parking of vehicles and storage,
 - (2) Accessory structures shall be designed to have low flood damage potential,
 - (3) Accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters,
 - (4) Accessory structures shall be firmly anchored to prevent flotation, collapse and lateral movement of the structure,
 - (5) Service facilities such as electrical and heating equipment shall be installed in accordance with Article IV.A.5,
 - (6) Openings to relieve hydrostatic pressure during a flood shall be provided below base flood elevation in conformance with Section 4-12.6.3.2.d.i, and
 - (7) Accessory structures shall be built with flood resistance materials in

accordance with Technical Bulletin 2, *Flood Damage-Resistant Materials Requirements*, dated 8/08, and available from the Federal Emergency Management Agency. Class 4 and 5 materials, referenced therein, are acceptable flood-resistant materials.

- i. **Swimming Pool Utility Equipment Rooms** - If the building cannot be built at or above the BFE, because of functionality of the equipment then a structure to house the utilities for the pool may be built below the BFE with the following provisions:
 - i. Meet the requirements for accessory structures in Section 4-12.6.3.2.h.
 - ii. The utilities must be anchored to prevent flotation and shall be designed to prevent water from entering or accumulating within the components during conditions of the base flood.
- j. **Elevators**
 - i. Install a float switch system or another system that provides the same level of safety necessary for all elevators where there is a potential for the elevator cab to descend below the BFE during a flood per FEMA's Technical Bulletin 4-93 Elevator Installation for Buildings Located in Special Flood Hazard Areas.
 - ii. All equipment that may have to be installed below the BFE such as counter weight roller guides, compensation cable and pulleys, and oil buffers for traction elevators and the jack assembly for a hydraulic elevator must be constructed using flood-resistant materials where possible per FEMA's Technical Bulletin 4-93 Elevator Installation for Buildings Located in Special Flood Hazard Areas.
- k. **Fill** - An applicant shall demonstrate that fill is the only alternative to raising the building to meet the residential and non-residential construction requirements of Section 4-12.6.3.2.a or b and that the amount of fill used will not affect the flood storage capacity or adversely affect adjacent properties. The following provisions shall apply to all fill placed in the special flood hazard area:
 - a) Fill may not be placed in the floodway unless it is in accordance with the requirements in Section 4-12.6.3.2.e.i.
 - b) Fill may not be placed in wetlands without the required state and federal permits.
 - c) Fill must consist of soil and rock materials only. A registered professional geotechnical engineer may use dredged material as fill only upon certification of suitability. Landfills, rubble fills, dumps, and sanitary fills are not permitted in the floodplain.
 - d) Fill used to support structures must comply with ASTM Standard D-698, and its suitability to support structures certified by a registered, professional engineer.

- e) Fill slopes shall be no greater than two horizontal to one vertical. Flatter slopes may be required where velocities may result in erosion.
- f) The use of fill shall not increase flooding or cause drainage problems on neighboring properties.
- g) ~~Will~~ **Shall** meet the requirements of FEMA Technical Bulletin 10-01, *Ensuring That Structures Built On Fill In or Near Special Flood Hazard Areas Are Reasonable Safe from Flooding*.

l. Standards for Subdivision Proposals and other development

- a) All subdivision proposals and other proposed new development shall be consistent with the need to minimize flood damage and are subject to all applicable standards in these regulations.
- b) All subdivision proposals and other proposed new development shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage.
- c) All subdivision proposals and other proposed new development shall have adequate drainage provided to reduce exposure to flood damage.
- d) The applicant shall meet the requirement to submit technical data to FEMA in Section 4-12.6.3.2.g when a hydrologic and hydraulic analysis is completed that generates base flood elevations.

3. Standards for Streams without Established Base Flood Elevations and Floodways - Located within the areas of special flood hazard (Zones A and AE) established in Section 4-12.6.1, are small streams where no base flood data has been provided and where no floodways have been identified. The following provisions apply within such areas:

- a. In all areas of special flood hazard where base flood elevation data are not available, the applicant shall provide a hydrologic and hydraulic engineering analysis that generates base flood elevations for all subdivision proposals and other proposed developments containing at least 50 lots or 5 acres, whichever is less.
- b. No encroachments, including fill, new construction, substantial improvements and new development shall be permitted within 100 feet of the stream bank unless certification with supporting technical data by a registered professional engineer is provided demonstrating that such encroachments shall not result in any increase in flood levels during the occurrence of the base flood discharge.
- c. If Section 4-12.6.3.3.a is satisfied and base flood elevation data is available from other sources, all new construction and substantial improvements within such areas shall comply with all applicable flood hazard ordinance provisions of Section 4-12.6.3 and shall be elevated or floodproofed in accordance with elevations established in accordance with Section 4-12.6.2.3.k.

- d. Data from preliminary, draft, and final Flood Insurance Studies constitutes best available data. Refer to FEMA Floodplain Management Technical Bulletin 1-98 *Use of Flood Insurance Study (FIS) Data as Available Data*. If an appeal is pending on the study in accordance with 44 CFR Ch. 1, Part 67.5 and 67.6, the data does not have to be used.
- e. When base flood elevation (BFE) data is not available from a federal, state, or other source one of the following methods may be used to determine a BFE For further information regarding the methods for determining BFEs listed below, refer to FEMA's manual *Managing Floodplain Development in Approximate Zone A Areas*:

- i. Contour Interpolation

- (1) Superimpose approximate Zone A boundaries onto a topographic map and estimate a BFE.
- (2) Add one-half of the contour interval of the topographic map that is used to the BFE.

- ii. Data Extrapolation - A BFE can be determined if a site within 500 feet upstream of a reach of a stream reach for which a 100-year profile has been computed by detailed methods, and the floodplain and channel bottom slope characteristics are relatively similar to the downstream reaches. No hydraulic structures shall be present.
- iii. Hydrologic and Hydraulic Calculations- Perform hydrologic and hydraulic calculations to determine BFEs using FEMA approved methods and software.

4. Standards for Streams with Established Base Flood Elevations but without Floodways - Along rivers and streams where Base Flood Elevation (BFE) data is provided but no floodway is identified for a Special Flood Hazard Area on the FIRM or in the FIS.

- a. No encroachments including fill, new construction, substantial improvements, or other development shall be permitted unless certification with supporting technical data by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

5. Standards for Areas of Shallow Flooding (AO Zones) - Located within the areas of special flood hazard established in Section 1.4, are areas designated as shallow flooding. The following provisions shall apply within such areas:

- a. All new construction and substantial improvements of residential structures shall have the lowest floor elevated to at least as high as the depth number specified on the Flood Insurance Rate Map, in feet, above the highest adjacent grade. If no depth number is specified, the lowest floor shall be elevated at least three (3) feet above the highest adjacent grade.

- b. All new construction and substantial improvements of non-residential structures shall:
 - i. Have the lowest floor elevated to at least as high as the depth number specified on the Flood Insurance Rate Map, in feet, above the highest adjacent grade. If no depth number is specified, the lowest floor shall be elevated at least three (3) feet above the highest adjacent grade; or,
 - ii. Be completely flood-proofed together with attendant utility and sanitary facilities to or above that level so that any space below that level is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. Certification is required as stated in Section 4-12.6.2.2.
- c. All structures on slopes must have drainage paths around them to guide water away from the structures.

Sec. 4-12.6.4 Warning and Disclaimer of Liability

The degree of flood protection required by this Unified Development Ordinance is based on scientific and engineering considerations. However, larger floods can and will occur on rare occasions. Therefore, this Unified Development Ordinance shall not create liability on the part of the participating governments or by any officer or employee for any flood damages that result from reliance on this *Unified Development Ordinance* or any administrative decision lawfully made hereunder.

ADOPTED THIS _____ DAY OF _____, 2024

Approved as to form:

Benjamin T. Zeigler
City Attorney

Teresa Myers Ervin
Mayor

Attest:

Casey C. Moore
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: December 11, 2023

AGENDA ITEM: An Ordinance to rezone from NC-6.1 to NC-6.3 the lot located at 1110 Oakland Avenue, TMN 90114-08-004.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

A request to rezone from NC-6.1 to NC-6.3 the lot located at 1110 Oakland Avenue, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90114-08-004. The request is being made by the property owners.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

On November 14, 2023, the City of Florence Planning Commission held a public hearing on this matter and voted 7-0 to recommend that 1110 Oakland Avenue be rezoned from NC-6.1 to NC-6.3.


III. POINTS TO CONSIDER:

- (1) City water and sewer are available to the parcels.
- (2) The property is approximately 50 foot wide by 250 foot in length.
- (3) The property is currently zoned NC-6.1, Neighborhood Conservation-6.1.
- (4) The applicant requests the zoning designation of NC-6.3, Neighborhood Conservation-6.3 District.
- (5) The uses that may be developed under the proposed zoning, per the City of Florence *Unified Development Ordinance*, are those permitted in the NC-6.3 district. This includes single-family detached, single family attached (townhomes), multi-plex, and multi-family residential uses.
- (6) All development is subject to the City of Florence codes and regulations, including lot and design standards which are specific to the residential type. Townhomes are subject to specific design standards including orientation, setbacks, landscaping, and parking.
- (7) The property owners intend to develop four townhouse units on the parcel.

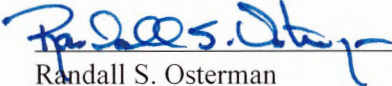
IV. PERSONAL NOTES:

V. ATTACHMENTS:

- A) Ordinance
- B) Location Map
- C) Zoning Map
- D) Future Land Use Map
- E) Site Photos



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2024-_____

AN ORDINANCE TO REZONE PROPERTY IDENTIFIED AS 1110 OAKLAND AVENUE, TAX MAP NUMBER 90114-08-004, FROM NC-6.1 TO NC-6.3:

WHEREAS, a Public Hearing was held in City Council Chambers on November 14, 2023 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, Gina Tanner made application to rezone the parcel from NC-6.1 - Neighborhood Conservation-6.1 to NC-6.3 - Neighborhood Conservation-6.3 District;

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence for the aforesaid property to NC-6.3;
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

ADOPTED THIS _____ DAY OF _____, 2024

Approved as to form:

Benjamin T. Zeigler
City Attorney

Teresa Myers Ervin
Mayor



Attest:

Casey C. Moore
Municipal Clerk

PC 2023-32 Location Map - 1110 Oakland Avenue

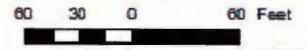


Legend

-  Parcels
-  Proposed Parcel

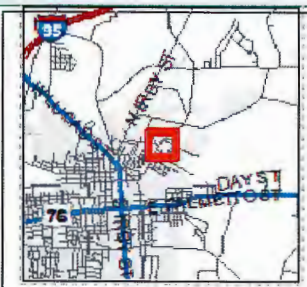


DISCLAIMER:
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Date: 10/30/2023

PC 2023-32 Zoning Map - 1110 Oakland Avenue



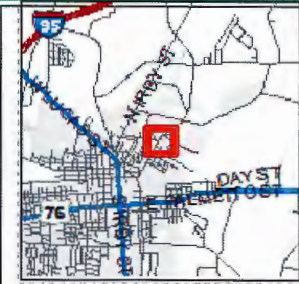
- Legend**
- Parcels
 - Zoning District
 - Agricultural and Open Space Districts
 - OSR
 - Neighborhood Conservation Sub-Districts
 - NC-6.1
 - NC-6.2
 - NC-6.3
 - NC-4
 - Business and Commercial Districts
 - CR
 - CA
 - CG
 - Mixed-Use Districts
 - AC
 - Proposed Parcel

DISCLAIMER:
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60 30 0 60 Feet

Date: 10/30/2023

PC 2023-32 Future Land Use Map - 1110 Oakland Avenue



Legend

- Parcels
- Future Land Use 2010**
- Future Land Use**
- Industrial
- Neighborhood Conservation
- Parks and Open Space
- Public and Institutional
- Residential Auto-Urban
- Sub-Urban Commercial
- Proposed Parcel

DISCLAIMER:
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60 30 0 60 Feet



EMA: 10/30/2022

Attachment E: Site Photos



FLORENCE CITY COUNCIL MEETING

DATE: January 8, 2024

AGENDA ITEM: An Ordinance to annex and zone Neighborhood Conservation – 15 (NC-15) 233 North Lakewood Drive, TMN 90008-01-003.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to annex property located at 233 North Lakewood Drive, Tax Map Number 90008-01-003, into the City of Florence and assign it the zoning designation of Neighborhood Conservation – 15 (NC-15). The request is being made by the property owner.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

On December 12, 2023, the City of Florence Planning Commission held a public hearing on this matter, and voted unanimously, 5-0, to recommend the zoning request of NC-15, Neighborhood Conservation-15.

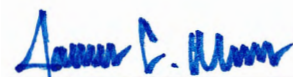
III. POINTS TO CONSIDER:

- (1) City water and sewer services are currently available; there is no cost to extend utilities.
- (2) A Public Hearing for zoning was held at the December 12, 2023 Planning Commission meeting.
- (3) City staff recommends annexation and concurs with Planning Commission's recommendation to zone the property NC-15, Neighborhood Conservation-15.

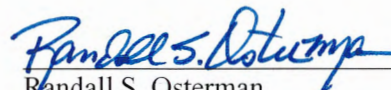
IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Location Map
- (3) Annexation Petition



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2024 - _____

**AN ORDINANCE TO ANNEX AND ZONE NEIGHBORHOOD CONSERVATION – 15 (NC-15)
233 NORTH LAKEWOOD DRIVE, TMN 90008-01-003.**

WHEREAS, a Public Hearing was held in the Council Chambers on December 12, 2023 at 6:00 P.M. before the City of Florence Planning Commission, and notice of said hearing was duly given;

WHEREAS, application by Alvin Hicks, owner of TMN 90008-01-003 was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of Section 5-3-150(3) of the 1976 Code of Laws of South Carolina and given the zoning district classification of NC-15:

The property requesting annexation is shown more specifically on Florence County Tax Map 90008, block 01, parcel 003 (0.45 acre).

Any portions of public rights-of-way abutting the property described above will be included in the annexation.

WHEREAS, Florence City Council concurs in the aforesaid application, findings, and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective in seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS _____ DAY OF _____, 2024

Approved as to form:

Benjamin T. Zeigler,
City Attorney

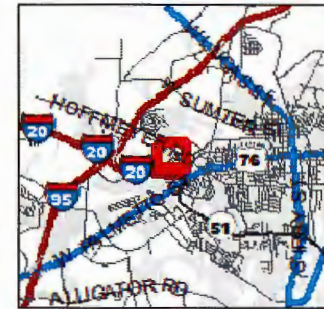
Teresa Myers Ervin,
Mayor

Attest:




Casey C. Moore,
Municipal Clerk

PC 2023-34

Vicinity Map - 233 N. Lakewood Dr.



Legend

-  City Limits
-  Parcels
-  Proposed Parcel



DISCLAIMER:
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60 30 0 60 Feet



Date: 11/15/2023

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

- 1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
- 2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 90008-01-003

- 3. Annexation is being sought for the following purposes:

City services

- 4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>2</u>
Race	<u>B</u>
Total 18 and Over	<u>2</u>
Total Registered to Vote	<u>2</u>

Date 22 Oct 23

Alvin Hicks
Petitioner

Date _____

Petitioner

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date 10/22/23	<u>93</u>

FLORENCE CITY COUNCIL MEETING

DATE: January 8, 2024

AGENDA ITEM: An ordinance to convey a portion of the West Vista Street right-of-way to the South Carolina Department of Transportation, specifically fifty feet west from the intersection of West Vista Street and North Irby Street.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

An ordinance to convey a portion of the West Vista Street right-of-way to the South Carolina Department of Transportation, specifically fifty feet west from the intersection of West Vista Street and North Irby Street, and transfer of said right-of-way to the South Carolina Department of Transportation is to the benefit of the citizens of the City of Florence.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

No previous action has been taken on this matter.

III. POINTS TO CONSIDER:

- (1) South Carolina Department of Transportation has requested the transfer of the right-of-way to accommodate the installation of a traffic signal and its associated infrastructure.
- (2) The proposed traffic signal is in association with Florence One School's construction of North Vista Elementary School and Williams Middle School.

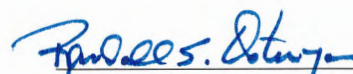
IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Exhibit A



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2024-_____

AN ORDINANCE TO CONVEY A PORTION OF THE WEST VISTA STREET RIGHT-OF-WAY TO THE SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION, SPECIFICALLY FIFTY FEET WEST FROM THE INTERSECTION OF WEST VISTA STREET AND NORTH IRBY STREET:

WHEREAS, after due consideration, the City of Florence has concluded that the transfer of right-of-way designated as West Vista Street, specifically fifty feet west from the portion identified as Irby Street, shown on the attached map hereto as Exhibit “A” is to the safety and benefit of the citizens of the City of Florence;

NOW, THEREFORE, be it ordained by the City Council of the City of Florence in meeting duly assembled and by the authority thereof:

1. That pursuant to §5-7-260(6) of the South Carolina Code of Laws, as amended, and §2-26(8) of the Code of Ordinances of the City of Florence, the City Manager of the City of Florence is hereby authorized to execute the necessary Deed and other documentation in order to convey the right-of-way described above to the South Carolina Department of Transportation.

2. This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS _____ DAY OF _____, 2024

Approved as to form:

Benjamin T. Zeigler,
City Attorney

Teresa Myers Ervin,
Mayor

Attest:

Casey C. Moore,
Municipal Clerk

Exhibit A



Approximately 50'
of W. Vista Street
ROW (66')

North Vista Elementary



FLORENCE CITY COUNCIL MEETING

VII. a.
Resolution No.
2024-01

DATE: January 8, 2024
AGENDA ITEM: Resolution
DEPARTMENT/DIVISION: City Council
Sponsored by Councilman Chaquez McCall

I. ISSUE UNDER CONSIDERATION:

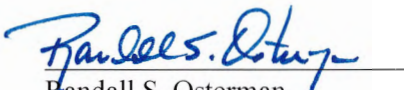
A Resolution of Recognition for Larry Hill.

II. POINTS TO CONSIDER:

1. Larry Hill is a longtime resident of Florence County and is an active member of the community.
2. Larry Hill is Chairman of the Leatherman Senior Center Board, 2nd Vice-chair and Treasurer of the Florence County Republican Party, Regional Captain for the Convention of States and volunteers at McLeod Regional Hospital.
3. Larry Hill frequently attends many local legislative meetings, to include Florence City Council.

III. ATTACHMENTS:

1. Proposed Resolution


Randall S. Osterman
City Manager

(STATE OF SOUTH CAROLINA)
()
(CITY OF FLORENCE)

RESOLUTION NO. 2024-01

A RESOLUTION OF RECOGNITION FOR LARRY HILL.

WHEREAS, originally from Virginia, Mr. Larry Hill has become a longtime resident of Florence County; and

WHEREAS, in his career as a Logistics Division Manager, Mr. Hill was left with little time for extracurricular activities. It was in his retirement that he developed a great interest in local community matters; and

WHEREAS, Mr. Hill has a “if not me, then who?” mentality and is driven by his desire to promote positive change in the community; and

WHEREAS, recognizing the importance of being involved and informed, Mr. Hill frequently attends many local legislative meetings such as Florence City Council, Florence County Council and Florence School District One Board; and

WHEREAS, Mr. Hill’s involvement in many aspects of the community is remarkably noteworthy. He is the Chairman of the Leatherman Senior Center Board, 2nd Vice-Chair and Treasurer of the Florence County Republican Party, Regional Captain for the Convention of States and is a volunteer at McLeod Regional Hospital; and

WHEREAS, Mr. Hill is a champion for the community and his continuous involvement in local affairs is sure to positively impact the future of Florence.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Florence, does hereby recognize Mr. Larry Hill for his committed service and dedication to the community.

RESOLVED THIS 8th DAY OF JANUARY 2024.

Approved as to form:

BENJAMIN T. ZEIGLER
CITY ATTORNEY

TERESA MYERS ERVIN
MAYOR

ATTEST:

CASEY C. MOORE
MUNICIPAL CLERK

FLORENCE CITY COUNCIL MEETING

VII. b.
Resolution No.
2024-02

DATE: January 8, 2024
AGENDA ITEM: Resolution
DEPARTMENT/DIVISION: City Council
Sponsored by Councilman Chaquez McCall

I. ISSUE UNDER CONSIDERATION:

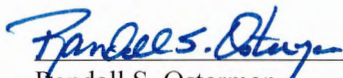
A Resolution of Recognition for the Florence Junior Football League 8U All Star Team for winning the South Carolina Recreation and Parks Association State Championship.

II. POINTS TO CONSIDER:

1. The 8U All Star Football Team defeated Lake View, Timmonsville, Darlington and North Strand in the state tournament to earn their spot in the state championship game.
2. On December 9, 2023 the team defeated Chester, winning the state championship title.

III. ATTACHMENTS:

1. Proposed Resolution



Randall S. Osterman
City Manager

(STATE OF SOUTH CAROLINA)
()
(CITY OF FLORENCE)

RESOLUTION NO. 2024-02

A RESOLUTION OF RECOGNITION FOR THE FLORENCE JUNIOR FOOTBALL LEAGUE 8U ALL STAR TEAM FOR WINNING THE SOUTH CAROLINA RECREATION AND PARKS ASSOCIATION STATE CHAMPIONSHIP.

- WHEREAS,** the Florence Junior Football League 8U All Star Team competed in the state tournament, winning the South Carolina Recreation and Parks Association state crown; and
- WHEREAS,** led by head coach, Corry Morrison, the 8U All Star Football Team tackled their competition in the tournament, defeating Lake View, Timmonsville, Darlington, and North Strand to earn their spot in the state championship game; and
- WHEREAS,** the 8U All Star Football Team faced their final opponent on December 9, 2023 at West Florence High School, defeating Chester to win the state championship title; and
- WHEREAS,** through hard work and determination, these athletes have proven themselves State Champions and are role models for area youth.

NOW, THEREFORE BE IT RESOLVED:

THAT, the City Council of the City of Florence, South Carolina commends this athletic accomplishment and congratulates the Florence Junior Football League 8U All Star Team for winning the South Carolina Recreation and Parks Association State Championship.

RESOLVED THIS 8TH DAY OF JANUARY 2024.

Approved as to form:

BENJAMIN T. ZEIGLER
CITY ATTORNEY

TERESA MYERS ERVIN
MAYOR

ATTEST:

CASEY C. MOORE
MUNICIPAL CLERK

FLORENCE CITY COUNCIL MEETING

VII. c.
Resolution No.
2024-03

DATE: January 8, 2024
AGENDA ITEM: Resolution
DEPARTMENT/DIVISION: City Council
Sponsored by Mayor Teresa Myers Ervin

I. ISSUE UNDER CONSIDERATION:

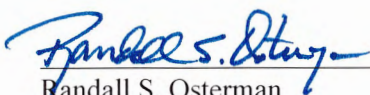
A Resolution of Recognition for Ida Mae Floom Davis.

II. POINTS TO CONSIDER:

1. Ida Mae Floom Davis is a lifelong Florence County resident, attending Palmetto Elementary School and graduated from Wilson High School.
2. Mrs. Davis began nursing training in 1951 and became one of the first black women to complete the Licensed Practical Nurse training in Florence.
3. Mrs. Davis spent her career and life caring for her family and others.

III. ATTACHMENTS:

1. Proposed Resolution



Randall S. Osterman
City Manager

(STATE OF SOUTH CAROLINA)
()
(CITY OF FLORENCE)

RESOLUTION NO. 2024-03

A RESOLUTION OF RECOGNITION FOR IDA MAE FLOOT DAVIS.

- WHEREAS,** Mrs. Ida Mae Floom Davis was born on July 12, 1927 and is the second oldest of nine children; and
- WHEREAS,** as a lifelong Florence County resident, Mrs. Davis attended Palmetto Elementary School and graduated from Wilson High School in 1947; and
- WHEREAS,** driven by her desire to take care of others, Mrs. Davis began nursing training in 1951 and became one of the first black women to complete the Licensed Practical Nurse (LPN) training in Florence; and
- WHEREAS,** having just earned her LPN, Mrs. Davis began her career at Saunders Memorial Hospital, later renamed Florence General Hospital, where she worked until 1982 and then worked at Presbyterian Nursing Home for ten years until her retirement in 1992; and
- WHEREAS,** Mrs. Davis married Charlies Davis Sr. in 1950 and is the proud mother of Charlie Jr. and Dwight, Grandmother of Crystal Davis and Latrice Kelly and Great Grandmother of Landon Kelly; and
- WHEREAS,** not only was Mrs. Davis the ultimate caregiver for many members of her family, she also cared for numerous foster children for eight years, and
- WHEREAS,** Mrs. Ida Mae Floom Davis is known for her kind and nurturing demeanor. She has dedicated her life to taking care of her family and others and her compassion for others is truly inspiring.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Florence, does hereby recognize Mrs. Ida Mae Floom Davis for her contributions to the community and for being an inspiration to all residents of the City of Florence.

RESOLVED THIS 8th DAY OF JANUARY 2024.

Approved as to form:

BENJAMIN T. ZEIGLER
CITY ATTORNEY

TERESA MYERS ERVIN
MAYOR

ATTEST:

CASEY C. MOORE
MUNICIPAL CLERK

VIII. a.
Appts. to Boards
And Commissions

FLORENCE CITY COUNCIL MEETING

DATE: January 8, 2024
AGENDA ITEM: Report to Council
DEPARTMENT/DIVISION: City Council

I. ISSUE UNDER CONSIDERATION:

Council will consider nominations for City Boards and/or Commissions.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

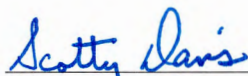
1. There are two (2) Boards or Commissions that have either a vacancy and/or expired term.

III. POINTS TO CONSIDER:

1. Each member of a City of Florence Board or Commission shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.
2. Members of the boards and commissions shall be appointed in consideration of their professional expertise, knowledge of the community, and concern for the future welfare of the total community and its citizens.

IV. ATTACHMENTS:

1. Spreadsheet of Council Nominations to Boards and Commissions.
2. Nomination Packet.



Scotty Davis
Deputy City Manager



Randall S. Osterman
City Manager

SCHEDULE OF COUNCIL NOMINATIONS TO BOARDS AND COMMISSIONS - JANUARY 2024

	District 1	District 2	District 3	At-Large 1	At-Large 2	At-Large-3	Mayor
	Jackson	Smith	Braddock	Jebaily	Barnes	McCall	Ervin
City of Florence Design Review Board	X						
Housing Authority			X				

DESIGN REVIEW BOARD

I. NOMINATIONS:

There is one (1) expired term on the Design Review Board.

II. APPOINTMENT REQUIREMENTS:

- Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.

- Applicable membership requirements:
 - Commercial general contractor licensed by the State of South Carolina

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilwoman NeSmith-Jackson

IV. SEEKING REAPPOINTMENT:

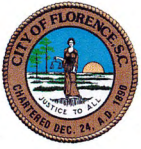
- Kyle Gunter – Commercial General Contractor

V. NEW APPLICANT(S):

There are currently no qualified applicants on file

VI. ATTACHMENTS:

- Letters of interest from current board members



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Kyle Gunter
3301 Tennyson Drive
Florence, SC 29501

Dear Mr. Gunter,

Our records indicate that your term on the City of Florence Design Review Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Design Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Design Review Board.

I do not want to be considered for reappointment to the Design Review Board.

Signature

HOUSING AUTHORITY

I. **NOMINATIONS:**

There is one (1) vacancy* on the Housing Authority.

*Mr. Douglas Hawkins has resigned from his position on the Housing Authority. The unexpired term of Mr. Hawkins will expire on 6/30/2025.

II. **APPOINTMENT REQUIREMENTS:**

- Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.

III. **COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilman Braddock

IV. **APPLICANT(S):**

- | | |
|----------------------|-------------------|
| • Vanietta Armstrong | • Tatyana Lance |
| • Michelle Barr | • Terry Law |
| • Diamond Boatwright | • Marion McDowell |
| • Connie Covington | • Vanessa Murray |
| • Elizabeth Ellis | • Wanda Vereen |
| • Dalphanie Gamble | |
| • Cassandra Jackson | |
| • Anjennette James | |

V. **ATTACHMENTS:**

- Letter of resignation
- Applications received

R. Douglas Hawkins
663 Malclay Lane
Florence, South Carolina 29505

November 27, 2023

Casey Moore
Clerk of Council of Florence
324 W. Evans Street
Florence, SC 29501

Dear Ms. Moore,

I hereby give my resignation from the Board of Commissioners of the Housing Authority of Florence, effective December 8, 2023.

It has been a honor to serve on the Board of Commissioners. Thank you for the opportunity and your support over the years.

Sincerely



R. Douglas Hawkins

Cc: Members of City Council

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

vanietta armstrong

Email Address

Vanweb108@hotmail.com

Residential Address

✓ 1888 Sloane Lane, FLORENCE, SC, South Carolina
29501

Mailing Address

1888 Sloane Lane, FLORENCE, SC, South Carolina
29501

Your Occupation - Title

Supervisory Grants Management Specialist

Business Phone

(240) 505-2823

Residence Phone

(240) 505-2823

Employer Name

Veterans Administration

Employer Address

1888 Sloane Lane

City

FLORENCE

State

South Carolina

, SC

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

2

Why would you like to serve?

I think my experience as a manager and degrees in social sciences and business will be of benefit. Also, want to contribute positively to our community.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date:

Are you involved in any Community Activities?

Yes

If so, please list:

Member of my HOA landscaping committee

What are your goals and objectives if appointed to the Commission/Board?

I manage and lead in the development of my agency strategic planning framework to ensure compatibility of systems and processes that provide a seamless delivery of adaptive services for veterans, stakeholders and other partners with access/awareness of current programs and projects. In addition, as director I appraise prospective grant applications responding to Notice of Funding Opportunities. Moreover, I conduct case audits to ensure the individual program managers individual portfolios are in compliance. As a result, I am confident that the technical skills and applied knowledge I have gained from previous

experience renders me an ideal candidate so serve on the board.

I certify that the information above is true and correct.

Today's Date
9/16/2023

Varietta Armstrong

Information on this form will be considered public.

Today's Date
9/16/2023

VA

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 1 Florence

Your Name
Dr. Michelle Barr

Email Address
michellebarr41@gmail.com

Residential Address
3328 Ballpark Rd, Effingham, South Carolina 29541

Mailing Address
3328 BALLPARK RD, Effingham, South Carolina
29541

Your Occupation - Title
Management

Business Phone
(843) 519-5200

Residence Phone
(843) 617-5848

Employer Name
Staybridge

Employer Address
150 Westpark Dr

City
Florence

State
South Carolina

General Qualifications

Are you a resident of the City?
No

If so, how Long?

Why would you like to serve?

I want to put Love into Action. Galations 5:14 You shall love your neighbor as yourself. My main focus is to "reach" and "show" Godly Love to everyone. Improvement and community building.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? **Yes/No**
No

If so, list the position and date: **Are you involved in any Community Activities?** **If so, please list:**
No

What are your goals and objectives if appointed to the Commission/Board?

Change is my number one force. It's time to look out for the people needs, it's time to put our words to work. Doing small things with Godly love is my main objectives.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 1 Florence

Your Name
Boatwright, Diamond

Email Address
hol@safe4families.com

Residential Address
201 HONEYSUCKLE LN, FLORENCE, South
Carolina 29506

Mailing Address
201 HONEYSUCKLE LN, FLORENCE, South
Carolina 29506

Your Occupation - Title
Business Service Consultant

Business Phone
(843) 799-7079

Residence Phone
(843) 799-7039

Employer Name
✓ SC Works (Eckerd)

Employer Address
1558 W Evans St

City
Florence

State
South Carolina

General Qualifications

Are you a resident of the City?
No

If so, how Long?

Why would you like to serve?

To serve the Florence community and build connections to support the residents.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? **Yes/No**
No

If so, list the position and date:

Are you involved in any Community Activities?
No

If so, please list:

What are your goals and objectives if appointed to the Commission/Board?

To help provide any needed assistance and equality housing to the Florence Community.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 1 Florence

Your Name
Connie Covington

Email Address
connie_covington2000@yahoo.com

Residential Address
✓ 1155 Annelle Dr Florence SC 29505, Florence,
South Carolina 29505

Mailing Address
1155 Annelle Dr Florence SC 29505, Florence,
South Carolina 29505

Your Occupation - Title
State Government (SCDSS Retired 2016)

Business Phone **Residence Phone**
 (843) 992-3802

Employer Name **Employer Address** **City** **State**
 South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
47

Why would you like to serve?
I have the desire to study, learn and
interact with all to improve the Housing
situation in Florence.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? **Yes/No**
No

If so, list the position and date: **Are you involved in any Community Activities?** **If so, please list:**
No

What are your goals and objectives if appointed to the Commission/Board?

I have always been in a position of helping others nearly all my life. I review the vacancies once a year and this year I decided to apply for Housing Authority due to the detorating and delapadating homes which have increased in some neighborhoods.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 1 Florence

Your Name
Elizabeth Ann Ellis

Email Address
elizabeth.ellis433@gmail.com

Residential Address
✓ 1216 Waverly Ave, Florence, South Carolina 29501

Mailing Address
1216 Waverly Ave, Florence, South Carolina 29501

Your Occupation - Title
RN-Retired

Business Phone

Residence Phone
(843) 468-6805

Employer Name

Employer Address

City

State
South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
38

Why would you like to serve?

I believe a safe and stable home is the right of every American family and when this is not possible the family suffers additional complex challenges such as, interruption of education of children and breakdowns of relationships. I lived in Housing Authority apartments when in nursing school and rented apartments and houses in Florence until I was able to purchase my current home. I have experienced low income, lack of transportation, brought up my children alone after divorce and experienced the uncertainty and anxiety when dealing with agencies meant to help the poor. I am fair, objective, willing to listen to others and to speak up if policies or actions are not in the best interest of citizens who are in need of housing. I have empathy for those facing financial problems and know human beings can improve their lives when support agencies, such as the Housing Authority treat them with respect and honesty. As a retired professional I have the time to learn the responsibilities of being a Florence Housing Authority Council Member and have years of experience living and working in Florence and Darlington Counties. I am also familiar with surrounding counties of Marlboro, Chesterfield, Dillon, Lee and

Marion. I think I would be a valuable addition to the Council.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities?
Yes

If so, please list:
Service on the Mayors Youth Initiative, Member of the Support Team for the Community Empowerment Center, 1113 Oakland Ave, established a Junior Youth Empowerment Program group and a Baha'i Children's Class on Waverly Ave and hosted neighborhood interfaith prayer gatherings.

What are your goals and objectives if appointed to the Commission/Board?

1. To understand the operational mandate of the Housing Authority.
2. To learn what policies and procedures ensure meeting the specific elements of the governing mandate.
3. To learn about the quality assurance program.
4. To learn how well the quality assurance program is implemented and what the results are over the last 5 years
5. To ensure decisions are clear, transparent and documented for public knowledge.
6. To ensure the well being of residents of Housing Authority is assessed regularly and documented in resident surveys.
7. To learn what the maintenance plan is for all Housing Authority complexes and if the maintenance is being completed effectively.
8. To review complaints, to learn how complaints are handled and to learn how long it is taking to effectively address each complaint.
9. To learn the financial status and budget of Housing Authority.
10. To meet the full time managers and employees and to understand each employee's job or role.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 1 Florence

Your Name
Dalphanie Gamble

Email Address
dalphaniegamblerealtor@gmail.com

Residential Address
✓ 1603 Bellevue Drive, Florence, South Carolina
29501

Mailing Address
1603 Bellevue Drive, Florence, South Carolina
29501

Your Occupation - Title
Realtor

Business Phone

Residence Phone
(843) 615-6375

Employer Name **Employer Address**
Self Employed 2011 Second Loop Road
Suite C

City **State**
Florence South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
14

Why would you like to serve?
My desire to become a board member comes from my passion of helping and positively impacting others. I have worked as Paralegal over the past 14 years, as a local Realtor for past 6 years and I am currently finishing up my Bachelors of Psychology degree. I am a person of integrity and I know that the skills, knowledge and expertise that I possess will be an asset to the Board.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No
No

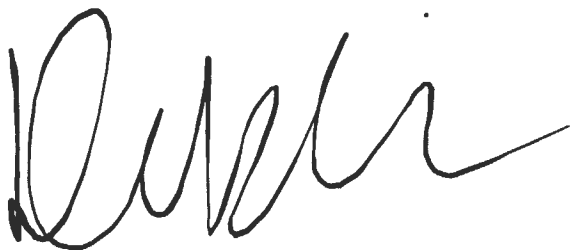
If so, list the position and date: Are you involved in any Community Activities? If so, please list:
No

What are your goals and objectives if appointed to the Commission/Board?

My goal as a board member will be to strengthen professional skills, collaborate with others and contribute to the organizations strategic direction.

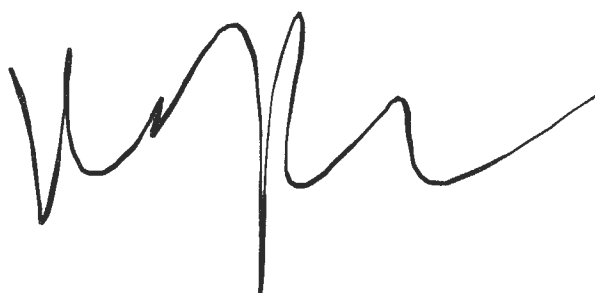
I certify that the information above is true and correct.

Today's Date
7/11/2023

A handwritten signature in black ink, appearing to be "Dustin".

Information on this form will be considered public.

Today's Date
7/11/2023

A handwritten signature in black ink, appearing to be "W. J. ...".

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 1 Florence

Your Name
Cassandra R. Jackson

Email Address
caseyjackson127@gmail.com

Residential Address
1772 Williamsburg Circle, Florence, South Carolina
29506

Mailing Address
1772 Williamsburg Circle, Florence, South Carolina
29506

Your Occupation - Title
Senior Accountant/Fiscal Analyst

Business Phone
(843) 664-2741

Residence Phone
(843) 615-6726

Employer Name
SCDDSN

Employer Address
714 National Cemetery Rd

City
Florence

State
South Carolina

General Qualifications

Are you a resident of the City?
No

If so, how Long?

Why would you like to serve?

Having once lived in public housing, I would like to give back by using my education, knowledge and skills to help my community.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? **Yes/No**
Yes

If so, list the position and date:
Treasurer of WHSAA 2018 -
current

Are you involved in any Community Activities?
Yes

If so, please list:
Active member of Alpha Kappa Alpha, Inc., Order of Eastern Star, NCNW, WHSAA and various organizations that serve the Florence community as a whole.

What are your goals and objectives if appointed to the Commission/Board?

To help ensure the residents of Florence have safe, affordable, accessible and adequate public housing that would be beneficial to them becoming productive citizens of their community.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

James, Anjennette Moses

Email Address

Qmoses@sc.rr.com

Residential Address

✓ 3670 West Pointe Dr, Florence, South Carolina
29501

Mailing Address

3670 West Pointe Dr, Florence, South Carolina
29501

Your Occupation - Title

Director of School Counseling

Business Phone

(803) 420-4010

Residence Phone

(843) 495-6811

Employer Name

Lee County School
District

Employer Address

310 Roland St

City

Bishopville

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

1985

Why would you like to serve?

I was once a resident and used the housing authority system until I no longer needed them. I moved from subsidized housing to paying full rent in a house. My thoughts then lead me to gain the confidence to no longer want to pay rent but choose to own. I am still residing in the same home I purchased. I have been a home owner for 15 years. I want to model my example for others so they can gain the same confidence.

Do you presently serve on any Commissions/ Boards of the City/ If so, please list:

County/ State?

No

Have you formerly served on any Commissions/ Boards of the If so, please list:

City/ County/ State?

No

Are you currently in a position of responsibility with an organization or board Yes/No

that has received or is seeking funding from the City of Florence?

No

If so, list the position and date:

Are you involved in any Community Activities?

No

If so, please list:

Not directly. I have a great friend who is actively involved and I try

to support her in all of her endeavors involving the community.

What are your goals and objectives if appointed to the Commission/Board?

My goal is to listen, help, and advocate for the residence that are part of the Housing Authority system. If possible, I would like to help initiate some initiatives that can help those that have a desire to progress to homeownership. This can be in the form of Budget workshops, Explaining the importance of maintaining Good Credit, etc.

I certify that the information above is true and correct.

Today's Date
6/22/2023

Anjennette Moses James

Information on this form will be considered public.

Today's Date
6/22/2023

Anjennette Moses James

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 3

Florence

Your Name

Lance, Tatyana G

Email Address

lancetatyana@hotmail.com

Residential Address

3815 Ervin Thomas Rd, Effingham, South Carolina
29541

Mailing Address

3815 Ervin Thomas Rd, Effingham, South Carolina
29541

Your Occupation - Title

Early Intervention Specialist

Business Phone

(843) 667-9414

Residence Phone

(843) 687-5438

✓ **Employer Name**

HopeHealth Inc

Employer Address

360 N Irby St

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

Why would you like to serve?

I will like to serve the citizens of Florence in this capacity because I can be a voice for the people. Through my professional experience, I have had the pleasure of meeting people who are housing authority tenants and hearing their compliments and concerns. By serving I will be able to make sure their voices are heard.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date:

Are you involved in any Community Activities?

Yes

If so, please list:

Junior League of
Florence

What are your goals and objectives if appointed to the Commission/Board?

My goal if appointed is to use my educational and professional experience to help improve the quality of assisted housing and increase tenant's satisfaction. Also, help provide ways for self-sufficiency and create more ways to strengthen partnerships.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

South Carolina

Your Name

Terry Law

Email Address

terryblaw@AOL.COM

Residential Address

3088 brandonwood RD, Florence, South Carolina
29505

Mailing Address

3088 BRANDWOOD RD, FLORENCE, South
Carolina 29506

Your Occupation - Title

CHAPLIN PASTOR EDUCATOR

Business Phone

(843) 629-8831

Cell Phone

(843) 618-4572

✓ Employer Name

Employer Address

City

State

SMITH FUNERAL HOME 307 JOHN STREET

South Carolina

General Qualifications

Are you a resident of the City?

No

If so, how Long?

63

Why would you like to serve?

Giving back to my Community being an advocate trying to use my voice to make a difference advocating and motivation and empowering to be the voices and navigate the role of laws and policy and legislation.

Do you presently serve on any Commissions/ Boards of the City/ If so, please list:

County/ State?

No

Have you formerly served on any Commissions/ Boards of the If so, please list:

City/ County/ State?

No

Are you currently in a position of responsibility with an organization or board Yes/No
that has received or is seeking funding from the City of Florence? No

If so, list the position and date:

N/A

Are you involved in any Community If so, please list:

Activities?

No

What are your goals and objectives if appointed to the Commission/Board?

To be a team player to be a strong voice and advocate and development opportunity to share and see that the people's voices be heard and valued to make a difference in the organization and to ensure the

policy are carried out.

I certify that the information above is true
and correct.

Today's Date
12/12/2023

Terry & Law

Information on this form will be considered
public.

Today's Date
12/12/2023

TERRY & LAW

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Marion McDowell

Email Address

mm4sport@aol.com

Residential Address

1120 Elmgrove Ave, Florence, South Carolina
29506

Mailing Address

1120 Elmgrove Ave, Florence, South Carolina
29506

Your Occupation - Title

Retired

Business Phone

Cell Phone

(843) 617-3084

Employer Name

Employer Address

City

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

51

Why would you like to serve?

Because I feel I can be of service to this Board and the community

Do you presently serve on any Commissions/ Boards of the City/ If so, please list:

County/ State?

No

Have you formerly served on any Commissions/ Boards of the If so, please list:

City/ County/ State?

No

Are you currently in a position of responsibility with an organization or board Yes/No
that has received or is seeking funding from the City of Florence? No

If so, list the position and date:

Are you involved in any Community If so, please list:

Activities?

No

What are your goals and objectives if appointed to the Commission/Board?

One is to work with the other members on the board and for the. Betterment of the Housing Authority program.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Vamessa Murray

Email Address

vanessa.murray@coker.edu

Residential Address

✓ 713 c Oakland ave, Florence, South Carolina 29506

Mailing Address

713 c Oakland ave, Florence, South Carolina 29506

Your Occupation - Title

Weldon Community Unity Foundation

Business Phone

(843) 206-2572

Residence Phone

(843) 206-2572

Employer Name

Employer Address

713 APT C OAKLAND AV,e

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

Why would you like to serve?

I am a Resident of Housing Authority and would like to offer my experience in serving residents.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?

Yes

If so, please list:

Planning Commission

Have you formerly served on any Commissions/ Boards of the City/ County/ State?

Yes

If so, please list:

Housing Authority

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date:

Are you involved in any Community Activities?

Yes

If so, please list:

What are your goals and objectives if appointed to the Commission/Board?

As a resident of Housing Authority, I am able to offer insight and resources that are essential to all residents.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Vereen, Wanda L

Email Address

wvereen@hofh.org

Residential Address

1011 S Hanover Road, Florence, South Carolina
29501

Mailing Address

1011 S Hanover Road, Florence, South Carolina
29501

Your Occupation - Title

VP Client Services

Business Phone

(843) 667-9000 x442

Residence Phone

(843) 245-0315

✓ Employer Name

House of Hope of the
Pee Dee

Employer Address

1020 W Darlington Street

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

No

If so, how Long?

Why would you like to serve?

I currently work in Florence County. I want to be a part of insuring affordable housing opportunities to those who meet the criteria.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

Yes

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

No One Unsheltered (NOU) Board
for 2 years

Activities?

No

What are your goals and objectives if appointed to the Commission/Board?

I want to be a part of insuring affordable housing opportunities to those who meet the criteria.