



City of Florence, South Carolina FY 2025 - 2026 Annual Budget





TABLE OF CONTENTS

Introduction	4
Principal Officers	5
Organization Chart	6
Transmittal Letter	7
History of City	11
Demographics	12
Ordinance	16
Budget Process	20
Budget Overview	22
Personnel Changes	23
Fund Budgets	25
GENERAL FUND REVENUES	26
GENERAL FUND	30
City Council	33
Legal Services	36
City Court	39
City Manager	43
Finance & Accounting	47
Human Resources	51
Community Services	55
Police	59
Fire Department	65
Beautification & Facilities	70
Sanitation	75
Equipment Maintenance	79
Parks, Recreation, & Sports Tourism	83
Planning Department	88
Building Inspections & Permits	91
Non Departmental	94
DEBT SERVICE FUND	97
WATER & SEWER FUND REVENUES	99
WATER & SEWER FUND	102
Utility Finance	105
Engineering	109
Wastewater Treatment	113
Water Production	117
Distribution Operations	121
Collections Operations	125
Compliance	129
Maintenance	132
WS Non Departmental	135
STORMWATER REVENUES	137
STORMWATER FUND	140



Stormwater Operations	142
SW Non Departmental	146
WATER & SEWER UTILITIES CONSTRUCTION FUND	148
STORMWATER CONSTRUCTION FUND	151
WATER & SEWER EQUIPMENT REPLACEMENT FUND	153
STORMWATER EQUIPMENT REPLACEMENT FUND	156
HOSPITALITY FUND	158
Appendix	161
Glossary	162



INTRODUCTION



**CITY OF FLORENCE, SOUTH CAROLINA
PRINCIPAL OFFICIALS
JULY 1, 2025**

GOVERNING BODY

Lethonia Barnes, Mayor

George D. Jebaily, Mayor Pro Tempore

LaShonda NeSmith-Jackson

J. Lawrence Smith, II

Bryan A. Braddock

Zach McKay

Chaquez T. McCall

ADMINISTRATION

Scotty Davis, City Manager

James C. Moore, Assistant City Manager

Glenn A. Bodenheimer, Interim Finance Director

Jerry B. Dudley, Planning & Development Director

Allen L. Heidler, Police Chief

Michael D. Hemingway, Utility Planning & Economic
Development Director

Jennifer L. Krawiec, Human Resources Director

Victoria Nash, Parks, Recreation, & Sports Tourism Director

Amanda P. Pope, Marketing/Communications
& Municipal Services Director

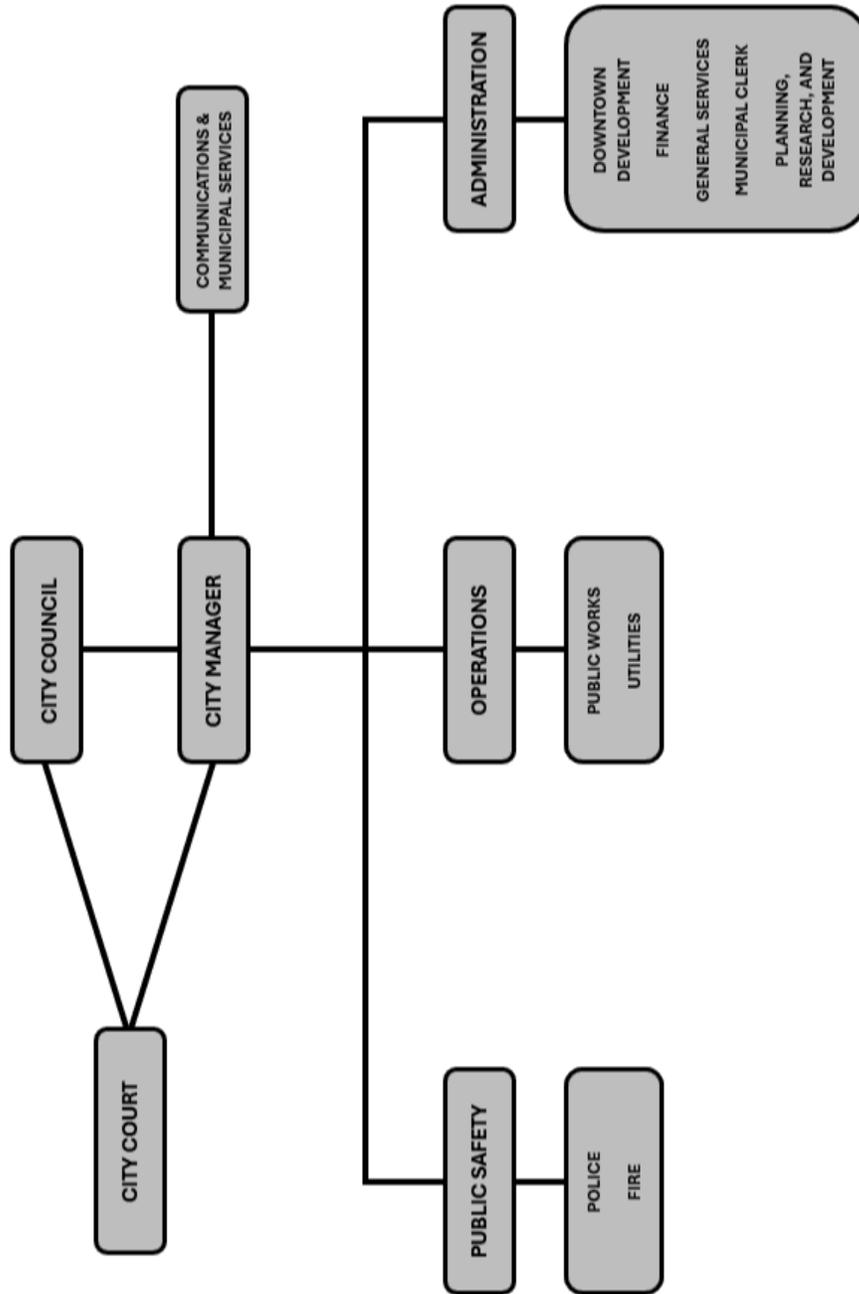
Adam T. Swindler, Public Works Director

Shannon Tanner, Fire Chief

Joshua D. Whittington, Utility Operations Director



**CITY OF FLORENCE
ORGANIZATIONAL CHART
FY 2025-26**





Transmittal Letter

Scotty Davis

July 1, 2025

Mayor and Members of City Council
City of Florence, South Carolina

I am pleased to present the balanced budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026. Adopted by City Council on June 9, 2025, this budget serves as the City's primary financial and policy blueprint for the year ahead. Developed in alignment with City Council's priorities and through the collaborative efforts of department directors and staff, the annual budget reflects our shared commitment to responsible fiscal management and strategic planning.

In developing this year's budget, we have thoughtfully considered a range of external and internal factors. The lingering impact of inflation in prior years, changes in the national legislative landscape, and evolving regulatory requirements have all influenced our approach. At the same time, we have prioritized the continued delivery of high-quality services, proactive infrastructure investment, and support for a growing population.

This budget makes possible the many services and facilities that improve the quality of life for our citizens. It embodies Florence's motto: **"Full Life. Full Forward."** This guiding principle reflects our collective efforts of city leadership, staff, and community partners, to foster entrepreneurship, encourage healthy living, and promote arts and cultural engagement. By providing access to diverse recreational, artistic, and business opportunities, we aim to create a place where all residents can thrive.

This year's budget strengthens the City's commitment to public safety, well-maintained infrastructure, parks and recreation, neighborhood revitalization, and programs that support youth, families, and seniors. These initiatives reinforce our dedication to fostering a safe, healthy, and connected community.

The City of Florence is committed to innovation, equity, and sustainability in all that we do. By aligning our resources with the needs and desires of our residents, we are ensuring that Florence remains a great place to live, work, and visit. This budget balances the delivery of critical services with forward-looking investments that will shape Florence's continued growth and success.

BUDGET DEVELOPMENT

Starting the budget process with a retreat involving city council and department directors is a strategic approach to ensure alignment, transparency, and thorough consideration of departmental needs and priorities. By providing a platform for staff to present updates, discuss ongoing projects, and address any questions or concerns, the city fosters collaboration and shared understanding among key stakeholders.

This approach allows city council members and department directors the opportunity to gain insights into each department's capital needs, ongoing projects, future plans, and an assessment of the overall fiscal landscape, including any potential challenges or opportunities that may impact budget planning.

The City of Florence takes a thorough and systematic approach to its budget development process, involving key stakeholders at various stages to ensure comprehensive planning and decision-making. Beginning with discussions between department directors and the City Manager about capital needs sets the foundation for understanding departmental priorities and resource requirements for the upcoming fiscal year.



The subsequent internal meetings to formulate a proposed balanced budget demonstrate a commitment to financial prudence and accountability. By engaging in discussions about revenues, expenses, and budgetary constraints, city staff can develop a budget that reflects both the needs of the community and the fiscal realities of the city.

As part of the budget development process, the City thoroughly evaluated key financial, operational, and community priorities. The budget process accounted for inflation from 2022 through 2024, which has resulted in increased expenses in goods, services, and capital investments. Recent federal legislative changes, including infrastructure funding adjustments, were also reviewed to identify both challenges and opportunities.

This budget addresses the demands of continued residential and commercial growth by ensuring adequate staffing and resources to meet service needs. Workforce investment remains a priority, with competitive compensation and retention strategies endorsed to maintain a skilled public service team.

Capital planning efforts focused on utility infrastructure and community amenities, consistent with the City's comprehensive plan. Additionally, technology and innovation were emphasized as critical to enhancing efficiency, particularly in public safety.

The adopted budget reflects these considerations while maintaining a strong commitment to essential services, infrastructure investment, and long-term fiscal responsibility.

BUDGET SUMMARY

The fiscal year 2025-26 budget totals \$145,011,050 and is summarized by funds as follows:

General Fund	\$ 53,148,430
General Fund Debt Service Fund	\$ 694,000
W/S Utilities Enterprise Fund	\$ 49,359,700
Stormwater Utility Enterprise Fund	\$ 1,799,600
W/S Utilities Construction Fund	\$ 30,725,000
Stormwater Utility Construction Fund	\$ 574,200
W S Utilities Equipment Replacement Fund	\$ 1,860,000
Stormwater Equipment Replacement Fund	\$ 119,620
Hospitality Fund	\$ 6,730,500

Included in the FY 2025-2026 budget is a 4% cost-of-living adjustment for all employees. The cost-of-living increase will become effective January 1, 2026. Also included in the budget is a projected increase in the City's premiums covering employees under the State Health Insurance Plan, with no increase for employees. The City's experience rating remained at zero which has helped to keep the increase to a minimum; however, the premium rate increase for the City is project to be approximately 5.0%. Additionally, there is a projected increase of 6% in the city's workers' compensation premium.

For FY 2025-2026, the city's contribution to the employees' retirement plans remained unchanged for both the SC Retirement System (SCRS) and the Police Officers Retirement System (PORS) at 18.56% and 21.24%, respectively. The employee contribution rate for SCRS is capped at 9%. The employee contribution rate for PORS is capped at 9.75%.

The City's main operating funds are briefly discussed below:

General Fund - The City's General Fund is the primary operating fund that provides for essential City services including public safety, public works, parks recreation and sports tourism, planning and development, building inspections and permits, and administrative/support services. The approved FY 2025-2026 General Fund budget totals \$53,148,430 representing an approximate increase of 3.4% over the prior year original approved budget.

The adopted budget includes a 7.5 mill increase in the operating property tax millage, bringing the total operating millage to 71.6 mills, up from 64.1 mills in the prior fiscal year. The debt service millage remains unchanged at 4.0 mills. As a result, the total property tax rate for the upcoming fiscal year is 75.6 mills.



To aid in balancing the General Fund budget, the City will continue the mandatory hold requirement for replacement hiring up to 16 weeks. Several additional actions were incorporated to balance the General Fund budget including operational funding request adjustments and capital funding request eliminations.

Water and Sewer Utilities Enterprise Fund - The Water and Sewer Utilities Enterprise Fund budget totals \$49,359,700 for FY 2025-2026. This amount represents a 1.0% decrease from the prior year approved budget.

The City of Florence's water and wastewater system is facing challenges due to increasing demands and the need for infrastructure expansion to accommodate future growth. The comprehensive study conducted in 2020 provided the foundation for a 10-year rate plan adopted by the City Council, aiming to ensure revenue sufficiency for addressing operating, capital, and long-term debt service requirements.

The recent amendment to the 10-year rate plan, particularly for fiscal years 2024 through 2030, reflects the necessity to expand the capacity of both the surface water plant and wastewater treatment facility. The selection of Florence as the site for AESC's new plant, along with subsequent expansions and continued residential growth, underscores the urgency of these infrastructure upgrades. Consequently, the rate increases implemented for inside and outside customers align with the amended rate schedule, aiming to secure the financial resources needed for these crucial expansions and improvements.

In essence, this strategic approach acknowledges the importance of proactive planning and investment in infrastructure to ensure the long-term viability and sustainability of the City's water and wastewater system amidst evolving demands and growth opportunities.

The nearing capacity of the Jefferies Creek Sewer Collection Interceptor poses a significant challenge to the City's wastewater management system. This interceptor plays a crucial role in conveying wastewater to the City's wastewater treatment facility. The acquisition of the Timmons ville utility system has provided some relief by offering a second treatment facility, prompting the City to reassess its collection system's future.

However, the limited capacity of the Timmons ville sewer treatment facility means that additional measures are necessary to alleviate the strain on the Jefferies Creek Interceptor. City staff is actively exploring options to address this issue, indicating a proactive approach to finding solutions to maintain the effectiveness and sustainability of the wastewater management system.

Stormwater Utility Enterprise Fund - The Stormwater Utility Enterprise Fund budget totals \$1,799,600 for FY 2025-2026. This amount represents a less than 1% decrease over the prior year's original approved budget.

Since the adoption of the Stormwater Utility and the supporting rate structure in 2001, the City has completed numerous projects funded with revenues generated by the Stormwater Enterprise Fund. In a continued effort to improve the stormwater drainage systems throughout the City, in 2021, a \$7 million, 15-year bond issue was approved to address projects identified by the Stormwater Utility department that necessitate the use of long-term debt. This also includes a city-wide stormwater study that will improve our abilities to plan for and mitigate stormwater issues. These projects and plans are proceeding as scheduled.

Hospitality Fund - The FY 2025-26 Hospitality Fund budget totals \$6,730,500. This amount represents a total increase of \$111,500 or a 1.7% increase from the FY 2024-25 original budget of \$6,619,000. The Hospitality Fund provides for expenses designed to promote tourism and enhance the tourist experience. Approximately 36.1% of the Hospitality Fund budget is used to finance capital and debt service costs for tourism-related facilities including the Florence Center, the Sports Complex, a Regional Recreation and Gymnasium Facility, and an appropriation for the 2016 Special Obligation Bond for downtown tourism related improvements. Operational funding for the Florence Center, athletic facilities operations, the Florence Museum, Florence Downtown Development Corporation, Historic District street lighting, and restroom facilities rented at the James Allen Plaza represents approximately 49.4% of the Hospitality Fund budget.

Downtown and other tourism promotions, redevelopment incentives, and contingency funds are also included in the FY 2025-2026 Hospitality Fund budget and represent approximately 14.5% of the total anticipated expenditures in this fund.



CONCLUSION

The City of Florence's budget reflects the city's continued commitment to building an energetic, inclusive, and economically strong community. Through strategic investments and partnerships, the City remains focused on enhancing the urban core, revitalizing downtown, and improving public amenities that enrich the daily lives of residents while attracting new businesses and visitors.

City Council's vision for a flourishing Florence is apparent in its support for capital projects that stimulate economic development, create employment opportunities, and promote a welcoming environment for all. Revitalization efforts are designed not only to improve the aesthetic and functional character of key areas but also to foster community interaction and sustained economic activity.

Equally important is the City's focus on creating events and experiences that bring people of all backgrounds together. Programs such as Florence After Five, the Pecan Festival, Downtown Christmas Magic, the Chocolate Crawl, and the weekly City Center Farmers Market offer diverse cultural, culinary, and entertainment experiences that strengthen community bonds and civic pride.

This budget stands as a testament to the dedication of City Council and staff in advancing the City's strategic goals. As we continue moving **Full Life. Full Forward.**, staff remains committed to implementing this vision and ensuring Florence remains a place of opportunity, connection, and high quality of life for all.

Respectfully submitted,



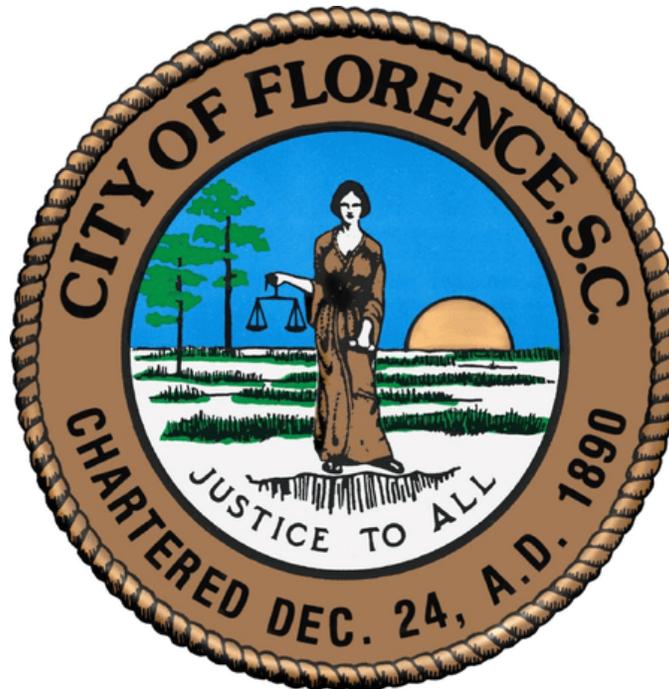
Scotty Davis
City Manager

History of the City of Florence, South Carolina

The City of Florence, South Carolina, chartered in 1890, is in the northeastern region of South Carolina approximately 60 miles from the Atlantic Ocean. Florence is situated in the heart of seven counties that comprise what is commonly referred to as the Pee Dee region. The City of Florence is the largest city in Florence County and serves as the county seat. The city currently occupies a land area of approximately 31 square miles and serves a population of approximately 40,000. The City of Florence is empowered to levy a property tax on both real and personal properties located within its boundaries. It is also empowered by state statute to extend its corporate limits through annexation, which occurs periodically when deemed appropriate by the governing body.

The City of Florence operates under the council-manager form of government. Policy-making and legislative authority are vested in a governing council consisting of the mayor and six other members. The governing council is responsible for, among other things, passing ordinances, adopting the budget, appointing committees, and hiring the City Manager, Municipal Judge, and City Attorney. The City Manager is responsible for carrying out policies and ordinances of the City Council, for overseeing the day-to-day operations of the city, and for appointing the directors of various departments. The Council is elected through a partisan election process. Council members serve four-year staggered terms, with three Council members elected every two years. The Mayor is elected to serve a four-year term. The Mayor and three members of Council are elected at large. The remaining three members of Council are elected by district.

The City provides a full range of services, including: police and fire protection; the construction and maintenance of streets and other infrastructure; sanitation services; parks, recreational, and athletic activities and events; building inspections and permitting; planning and zoning services; water production and distribution services; wastewater collection and treatment services; and storm water collection services.



Population Overview



TOTAL POPULATION

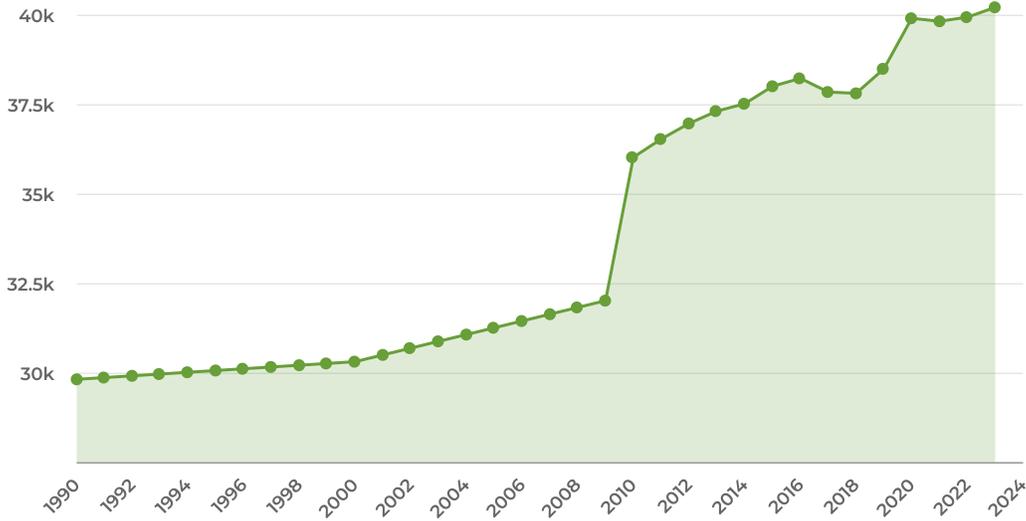
40,205

▲ **.7%**
vs. 2022

GROWTH RANK

142 out of **272**

Municipalities in South Carolina



* Data Source: U.S. Census Bureau American Community Survey 5-year Data and the 2020, 2010, 2000, and 1990 Decennial Censuses



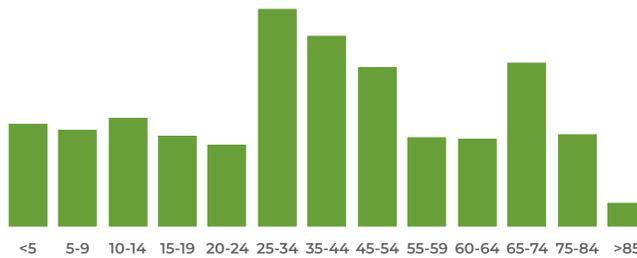
DAYTIME POPULATION

58,733

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

* Data Source: American Community Survey 5-year estimates

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

* Data Source: American Community Survey 5-year estimates

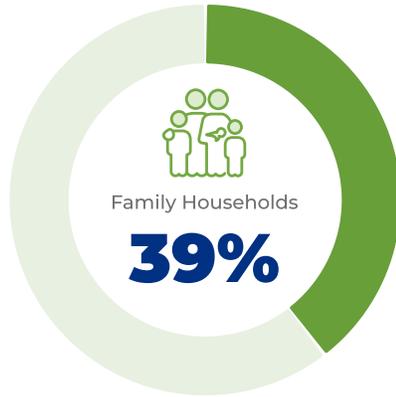


Household Analysis

TOTAL HOUSEHOLDS

16,450

It is important to consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the tax base.



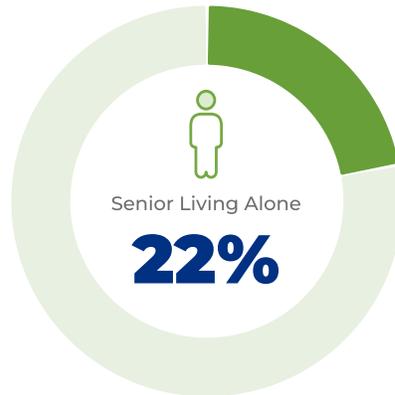
▼ **16%**
lower than state average



▼ **14%**
lower than state average



▲ **13%**
higher than state average

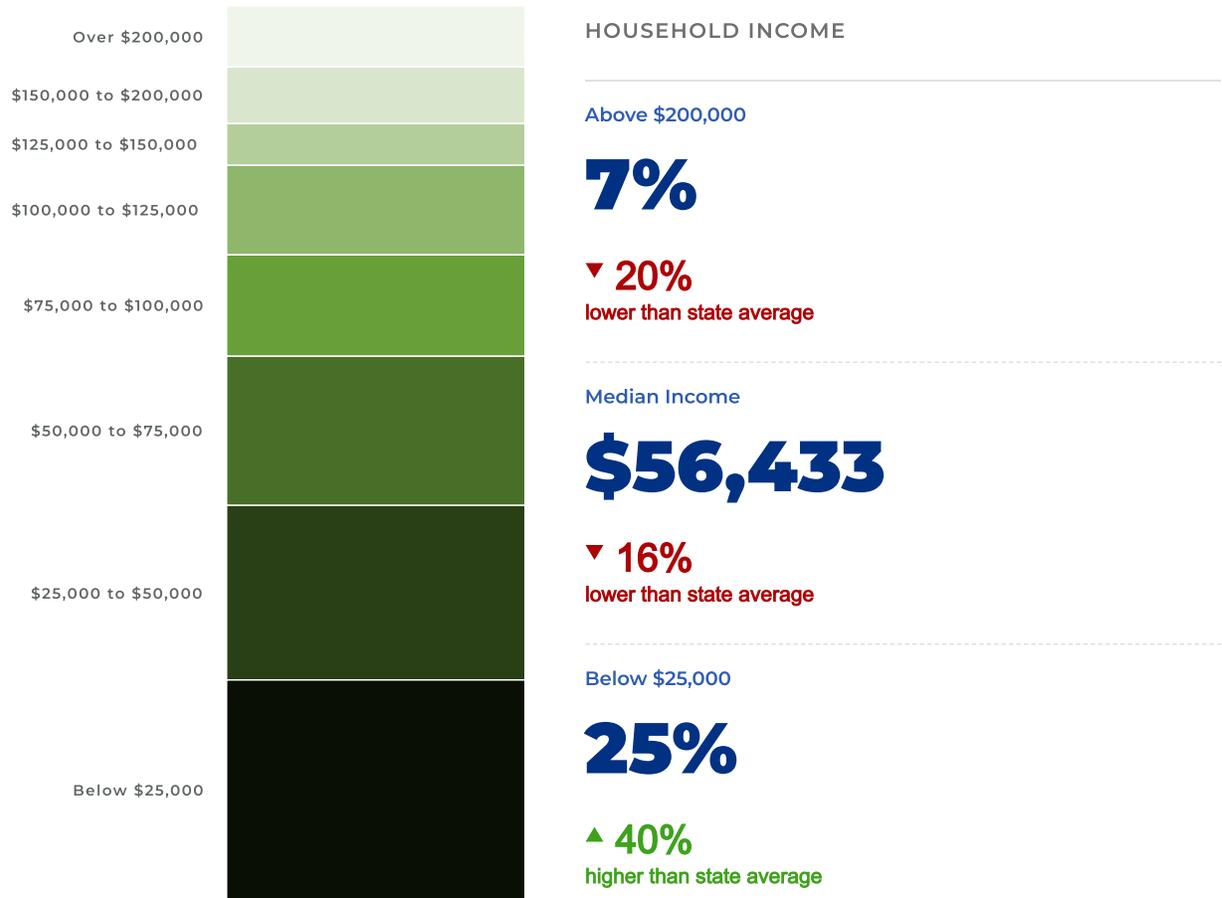


▲ **33%**
higher than state average

* Data Source: American Community Survey 5-year estimates

Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



* Data Source: American Community Survey 5-year estimates

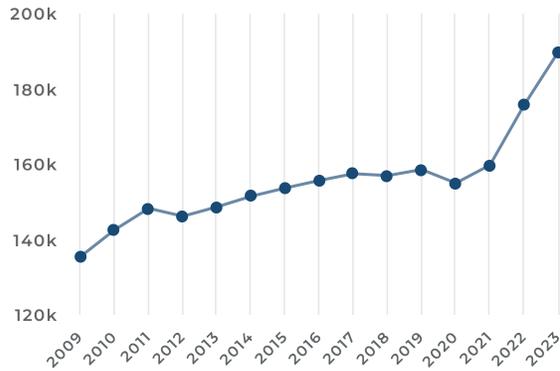


Housing Overview



2023 MEDIAN HOME VALUE

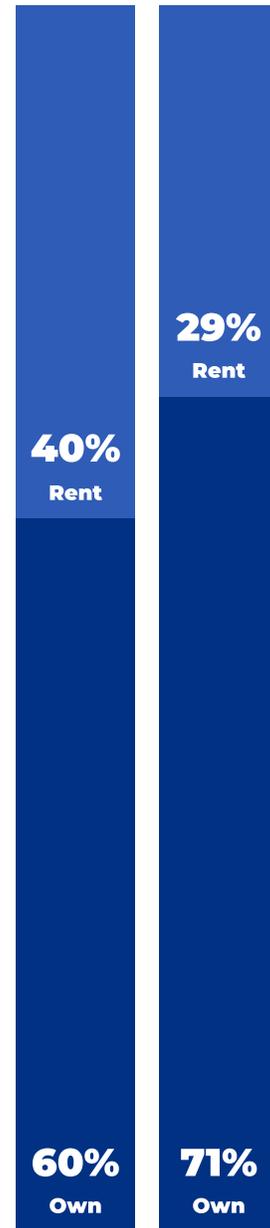
\$189,800



* Data Source: 2023 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

HOME OWNERS VS RENTERS

Florence State Avg.



HOME VALUE DISTRIBUTION



* Data Source: 2023 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

* Data Source: 2023 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.



FY 2025-26 Budget Ordinance

ORDINANCE NO. 2025- 18

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2025, AND ENDING JUNE 30, 2026.

WHEREAS, § 5-7-260 of the South Carolina Code of Laws (as amended) requires that a Municipal Council shall act by ordinance to adopt budgets and levy taxes pursuant to public notice.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Florence in Council duly assembled and by the authority of the same:

Section 1

- (a) There is hereby adopted a General Fund budget for the City of Florence for the fiscal year beginning July 1, 2025, and ending June 30, 2026, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$53,148,430.
- (b) Further, there is hereby adopted a General Fund Debt Service Fund budget for the City of Florence for fiscal year beginning July 1, 2025, and ending June 30, 2026, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in the total amount of \$694,000.
- (c) Further, there is hereby adopted a Water and Sewer Utilities Enterprise Fund budget for the City of Florence for fiscal year beginning July 1, 2025, and ending June 30, 2026, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$49,359,700.
- (d) Further, there is hereby adopted a Stormwater Utility Enterprise Fund budget for the City of Florence for the fiscal year beginning July 1, 2025, and ending June 30, 2026, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$1,799,600.
- (e) Further, there is hereby adopted a Water and Sewer Utilities Construction Fund budget for the City of Florence for fiscal year beginning July 1, 2025, and ending June 30, 2026, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$30,725,000.
- (f) Further, there is hereby adopted a Stormwater Utility Construction budget for the City of Florence for fiscal year beginning July 1, 2025, and ending June 30, 2026, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$574,200.



- (g) Further, there is hereby adopted a Water and Sewer Utilities Equipment Replacement Fund budget for the City of Florence for the fiscal year beginning July 1, 2025, and ending June 30, 2026, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$1,860,000.
- (h) Further, there is hereby adopted a Stormwater Utility Equipment Replacement Fund budget for the City of Florence for the fiscal year beginning July 1, 2025, and ending June 30, 2026, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$119,620.
- (i) Further, there is hereby adopted a Hospitality Fund budget for the City of Florence for the fiscal year beginning July 1, 2025, and ending June 30, 2026, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$6,730,500. Authorized as part of this ordinance and incorporated into the Hospitality Fund budget is a commitment by the City of Florence to contribute to the operations and maintenance costs of the Florence County Museum for the fiscal year beginning July 1, 2025, and ending June 30, 2026, pursuant to the Memorandum of Understanding Between Florence County and the City of Florence dated April 25, 2013.

Section 2

In accordance with § 6-1-320 of the South Carolina Code of Laws (as amended), a tax for general operating purposes for the period from July 1, 2025, and ending June 30, 2026, for the sums and in the amount hereinafter mentioned, is and shall be levied, collected, and paid into the treasury of the City of Florence for the operational use and service thereof. A tax of seventy one and six-tenths (71.6) mills upon each one dollar (\$1.00) in value of real estate and personal property of every description owned and used in the City of Florence, South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Florence for the corporate purposes, improvements, and for the purpose of paying current operating expenses of said municipality. Such tax, is composed of the existing rate of 64.1 mills plus an additional 7.5 mills, as allowed in § 6-1-320 (A)(1) and § 6-1-320 (A)(2) of the SC Code of Laws, and such tax is levied on property assessed for taxation for County and State purposes.

Section 3

In accordance with of § 6-1-320 of the South Carolina Code of Laws (as amended), a tax for general obligation bond indebtedness for the period from July 1, 2025, and ending June 30, 2026, for the sums and in the amount hereinafter mentioned, is and shall be levied, collected, and paid into the treasury of the City of Florence for the purpose of meeting general obligation bond debt service requirements. A tax of up to, but not exceeding, four (4.0) mills upon each one dollar (\$1.00) in value of real estate and personal property of every description owned and used in the City of Florence, South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Florence for the purpose of providing and paying for general obligation bond debt of the municipality. Such tax is levied on property that is assessed for taxation for County and State purposes.



Section 4

In accordance with § 23-47-10 through § 23-47-80 of the South Carolina Code of Laws (as amended), and § 14-93 through § 14-98 of the City of Florence, SC Code of ordinances (as amended), funding is and shall be provided to allow for the operation, maintenance, and enhancements of the E-911 system through a monthly charge of seventy-seven cents (\$0.77) upon each local exchange access line in the area served by or which would be served by the E-911 service and/or system of the City. Such charges are specifically enforceable under § 23-47-50 (B) of the SC Code of Laws. E-911 fees collected by the City of Florence shall be used to fund the acquisition of Police and Fire communications equipment in compliance with § 23-47-40 (B) of the South Carolina Code of Laws, as amended.

Section 5

The City Manager shall administer the budget and may authorize the transfer of appropriate funds within and between departments as necessary to achieve the goals of the budget. The City Manager is authorized to assign fund balance intended to be used for specific purposes.

Section 6

The City Manager or his designee is authorized to execute all necessary documents relating to the lease-purchase financing of equipment specifically authorized in the budget as presented or amended by City Council for fiscal year beginning July 1, 2025, and ending June 30, 2026. This action further constitutes a resolution of City Council authorizing and approving such equipment for lease-purchase acquisition, and this ordinance shall serve as representation of this resolution.

Section 7

If for any reason, any sentence, clause, or provision of this Ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

Section 8

That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed, insofar as the same affect this Ordinance.



Section 9

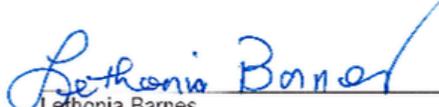
That this Ordinance shall become effective on July 1, 2025.

ADOPTED THIS 9 DAY OF JUNE, 2025.

Approved as to form:



Benjamin T. Zeigler
City Attorney



Lethonia Barnes
Mayor

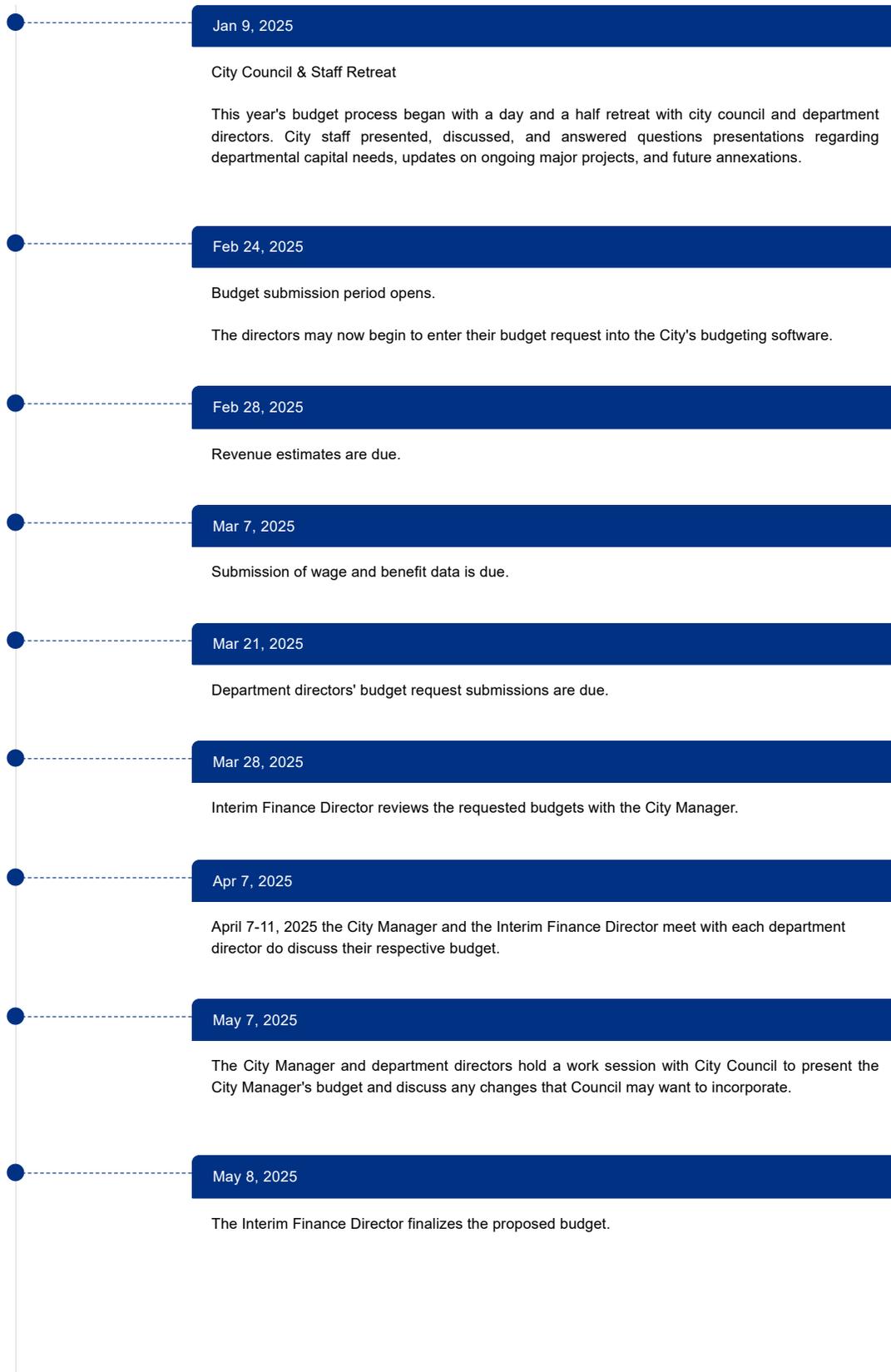
Attest:



Casey C. Moore
Municipal Clerk



Budget Timeline



May 12, 2025

A public hearing is held for the proposed FY 2025-26 budget.

First reading of the budget ordinance was held.

Jun 9, 2025

A public hearing is held for the proposed FY 2025-26 budget.

Second reading of the proposed budget ordinance was held, and the budget is adopted.



BUDGET OVERVIEW



Full-Time Personnel Changes

	FY 2024	FY 2025	FY 2026
GENERAL FUND			
GENERAL GOVERNMENT			
Legal Services	2	2	2
City Court	6	6	6
City Manager	9	9	8
TOTAL	17	17	16
FINANCE & ACCOUNTING			
Finance & Accounting	14	14	14
TOTAL	14	14	14
HUMAN RESOURCES			
Human Resources	6	6	6
TOTAL	6	6	6
COMMUNITY SERVICES			
Community Services	8	8	8
TOTAL	8	8	8
PUBLIC SAFETY			
Police	124	128	127
Fire	98	98	98
TOTAL	222	226	225
PUBLIC WORKS			
Beautification & Facilities	51	39	37
Sanitation	36	36	39
Equipment Maintenance	8		9
TOTAL	95	84	85
RECREATION & ATHLETICS			
Parks, Recreation, & Sports Tourism		50	54
Recreation Services & Sports Tourism	18		
Athletic Programs	20		
TOTAL	38	50	54
PLANNING, RESEARCH, & DEVELOPMENT			
Planning, Research, & Development	4	5	5
TOTAL	4	5	5
BUILDING INSPECTIONS & PERMITS			
Building Inspections & Permits	5	5	5
TOTAL	5	5	5
TOTAL GENERAL FUND			
	409	415	418
WATER & SEWER FUND			
WATER & SEWER OPERATIONS			
Utility Finance	32	27	27
Engineering	14	14	14
Waste Water Treatment	23	23	24
Water Production		22	24
Surface Water Production	13		
Ground Water Production	9		
Distribution Operations	32	32	35
Collections Operations	20	20	20
Compliance	5	6	6



Maintenance	7	7	9
TOTAL WATER & SEWER FUND	155	151	159
STORMWATER UTILITY FUND			
STORMWATER OPERATIONS			
Stormwater Operations	8	8	8
TOTAL STORMWATER UTILITY FUND	8	8	8
TOTAL FULL-TIME POSITIONS	572	574	585



FUND BUDGETS



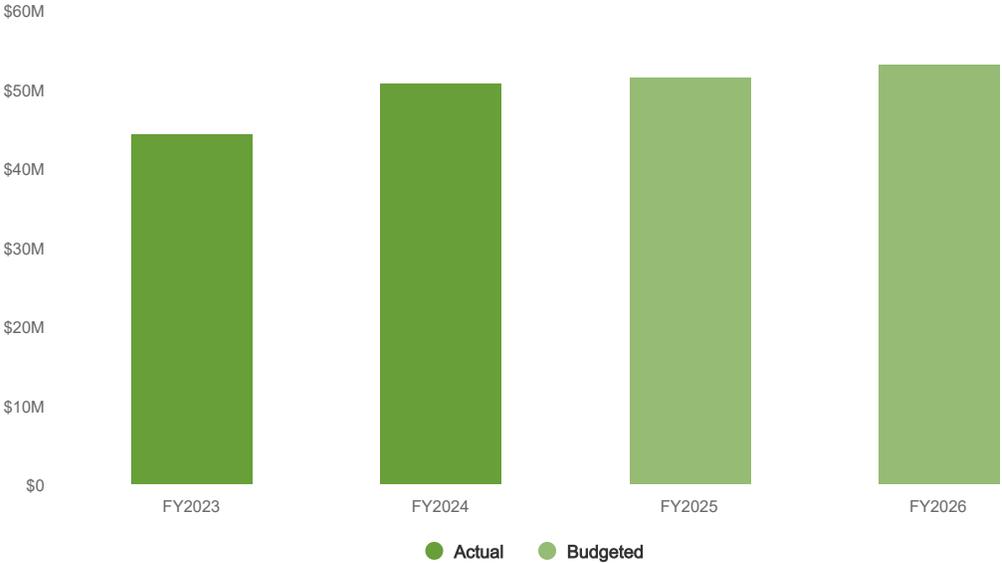


General Fund Revenues

Revenues Summary

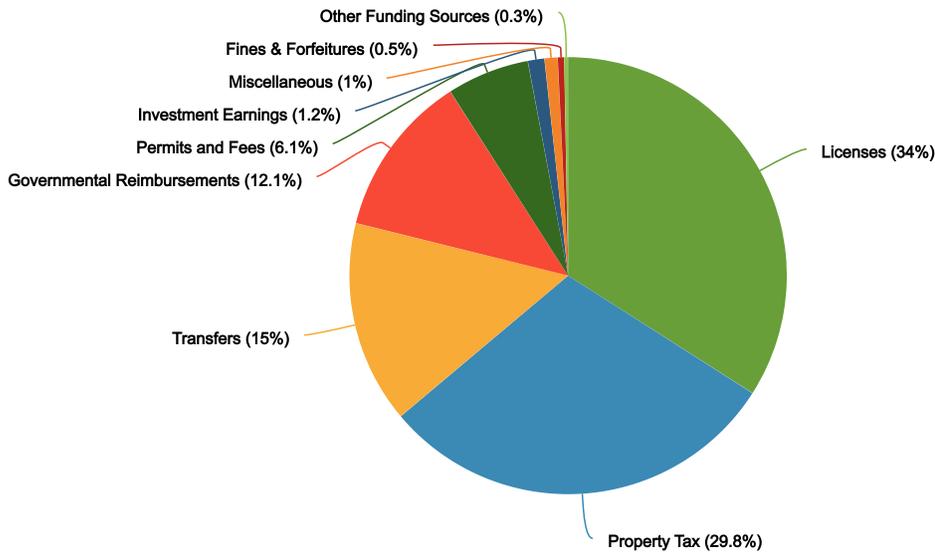
\$53,148,430 **\$1,730,930**
(3.37% vs. prior year)

GENERAL FUND REVENUES Proposed and Historical Budget vs. Actual



Revenues by Source

Projected 2026 Revenues by Source



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Revenue Source					
Property Tax					
Property Tax	100100-401000	\$5,129,518	\$5,619,157	\$6,440,000	\$7,788,000
Homestead Exemption	100100-401100	\$334,460	\$357,610	\$360,000	\$358,000
Merchants Inventory Tax	100100-401110	\$299,603	\$299,603	\$299,600	\$299,600
Penalties on Current Taxes	100100-401120	\$9,288	\$8,765	\$12,000	\$11,500
Property Tax Credit	100100-401130	\$5,142,484	\$5,519,843	\$6,990,000	\$6,864,000
PILOT - Housing Authority	100100-401140	\$208,539	\$196,124	\$220,000	\$210,000
Motor Carrier/FILO	100100-401145	\$174,338	\$127,145	\$178,500	\$130,000
Delinquent Taxes	100100-401200	\$177,139	\$205,436	\$198,500	\$200,000
Total Property Tax:		\$11,475,368	\$12,333,684	\$14,698,600	\$15,861,100
Licenses					
Current Business License	100110-405010	\$6,753,736	\$7,541,296	\$6,953,300	\$7,231,500
Insurance License	100110-405020	\$5,126,073	\$5,724,745	\$5,500,000	\$5,715,000
Telecommunications License	100110-405050	\$147,673	\$146,710	\$155,000	\$150,000
Business License Late Fees	100110-405080	\$255,084	\$238,731	\$261,000	\$225,000
Franchise Fees	100110-405100	\$4,489,399	\$4,707,011	\$4,750,000	\$4,772,400
Total Licenses:		\$16,771,965	\$18,358,492	\$17,619,300	\$18,093,900
Governmental Reimbursements					
Community Development	100120-405500	\$63,000	\$47,053	\$60,000	\$60,000
Sales Tax Revenue	100120-410000	\$4,260,028	\$4,451,967	\$4,800,500	\$4,860,900
State A-Tax - 5% Funds	100120-410010	\$89,923	\$87,280	\$110,000	\$95,000



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Local Government Fund	100120-410020	\$946,760	\$993,890	\$1,030,900	\$1,081,500
SRO Program	100120-411110	\$203,958	\$0	\$0	\$0
FEMA Reimbursement	100120-411510	\$14,533	\$0	\$0	\$0
Marketing and Promotions	100120-415040	\$114,464	\$147,063	\$138,000	\$150,000
Miscellaneous Grants	100120-790000	\$102,074	\$137,578	\$150,000	\$150,000
Police Grants	100120-795000	\$19,095	\$12,963	\$20,000	\$20,000
Total Governmental Reimbursements:		\$5,813,835	\$5,877,793	\$6,309,400	\$6,417,400
Permits and Fees					
Landfill Fees	100130-415010	\$1,599,844	\$2,098,935	\$1,989,000	\$2,118,000
Sanitation Collection Fees	100130-415020	\$540,354	\$351,614	\$550,000	\$360,000
Planning and Zoning Fees	100130-415030	\$27,468	\$27,295	\$40,000	\$35,000
Building Permits	100130-415035	\$726,116	\$504,521	\$682,500	\$485,000
Gymnastics Program Fees	100130-415060	\$75,126	\$73,175	\$75,000	\$75,000
Batting Cage User Fees	100130-415070	\$12,154	\$9,302	\$12,000	\$12,000
Freedom Florence Gate Fees	100130-415081	\$61,938	\$55,913	\$69,400	\$65,000
Rental Registry Fee	100130-415140	\$10,770	\$10,200	\$10,000	\$12,000
Farmer's Market Fees	100130-415150	\$7,015	\$7,180	\$10,500	\$7,500
Commercial Kitchen Fees	100130-415160	\$46,183	\$57,604	\$68,000	\$70,000
Total Permits and Fees:		\$3,106,969	\$3,195,739	\$3,506,400	\$3,239,500
Fines & Forfeitures					
Criminal Fines	100140-420010	\$46,202	\$17,708	\$60,000	\$42,000
Traffic Fines	100140-420020	\$203,760	\$155,822	\$215,000	\$193,700
Parking Violation Fines	100140-420030	\$11,435	\$4,650	\$15,000	\$10,500
Animal Control Fines	100140-420040	\$975	\$0	\$1,500	\$800
Total Fines & Forfeitures:		\$262,372	\$178,180	\$291,500	\$247,000
Investment Earnings					
Interest Revenue	100300-425010	\$411,421	\$818,315	\$550,000	\$650,000
Unrealized Gains/Losses	100300-425500	\$172,175	\$213,522	\$0	\$0
Investment Fee	100300-425600	-\$15,295	-\$14,510	\$0	\$0
Total Investment Earnings:		\$568,301	\$1,017,327	\$550,000	\$650,000
Miscellaneous					
Concessions Revenue	100325-415100	\$32,842	\$31,773	\$35,000	\$33,000
Pro Shop Revenue	100325-415110	\$25,402	\$25,913	\$26,000	\$27,000
Pet Adoptions	100325-415120	\$29,235	\$2,135	\$31,000	\$26,000
Other Animal Shelter Revenues	100325-415130	\$76,057	\$75,440	\$80,000	\$77,000
Farmers Market Community Garde	100325-415165	-\$1,324	\$0	\$0	\$0
Farmers Market HopeHealth Spon	100325-415170	-\$14,000	\$0	\$0	\$0
Community Development Grant	100325-425060	\$50,300	\$0	\$0	\$0
Miscellaneous Revenue	100325-430000	\$88,937	\$265,068	\$326,000	\$272,500
Setoff Debt	100325-430030	-\$12,650	-\$24,319	\$0	\$0
Gain/Loss on Sale of Assets	100325-430060	\$38,199	\$204,122	\$0	\$35,000



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Rental Revenue	100325-430100	\$61,375	\$54,425	\$61,300	\$53,400
Late Fees	100325-440520	\$30	\$0	\$0	\$0
Total Miscellaneous:		\$374,402	\$634,557	\$559,300	\$523,900
Other Funding Sources					
Insurance Reimbursements	100375-425040	\$84,118	\$188,270	\$120,000	\$150,000
Subscription Financing	100375-425070	\$300,246	\$0	\$0	\$0
From Unappropriated Reserve	100375-435010	\$0	\$0	\$255,000	\$0
Total Other Funding Sources:		\$384,364	\$188,270	\$375,000	\$150,000
Transfers					
From Water and Sewer Fund	100390-435020	\$4,300,000	\$4,582,698	\$4,611,700	\$4,876,400
From Stormwater Fund	100390-435030	\$175,000	\$188,230	\$188,300	\$220,730
From Hospitality Fund	100390-435040	\$1,730,000	\$2,230,000	\$2,230,000	\$2,230,000
From Victim Services Fund	100390-435050	\$38,023	\$32,094	\$40,000	\$40,000
From Roll Cart & Equipment Rep	100390-435100	\$157,700	\$440,000	\$438,000	\$498,500
ARPA Funds	100390-435120	\$0	\$1,300,000	\$0	\$0
From City Center Reserve	100390-435130	\$0	\$100,000	\$0	\$100,000
Intrafund Transfer	100390-435400	-\$921,964	\$104,373	\$0	\$0
Interfund Transfer	100390-435500	\$20,107	\$22,815	\$0	\$0
Total Transfers:		\$5,498,867	\$9,000,209	\$7,508,000	\$7,965,630
Total Revenue Source:		\$44,256,443	\$50,784,251	\$51,417,500	\$53,148,430

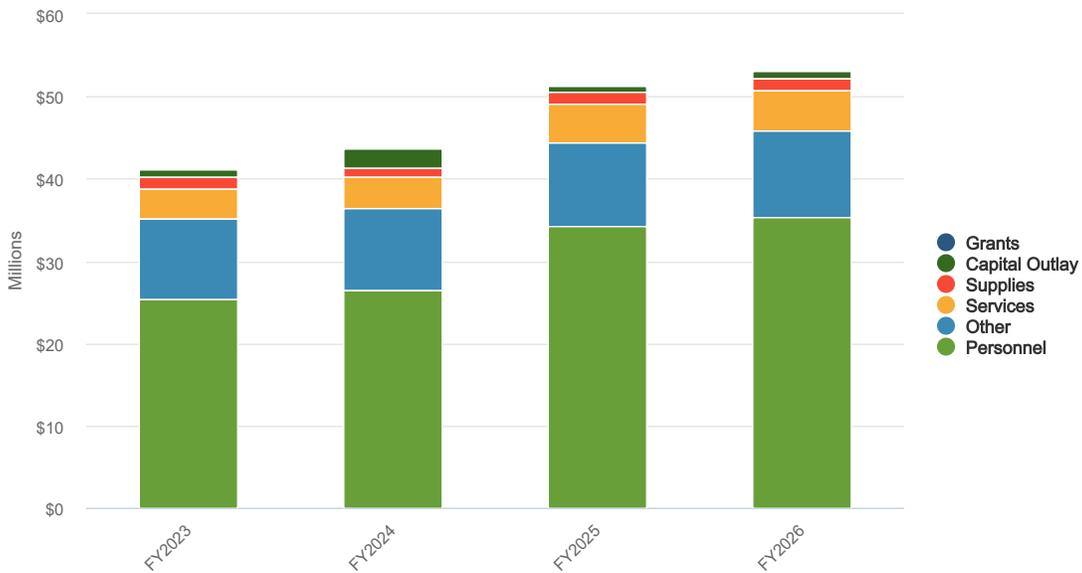




General Fund Expenditures

Expenditures by Type

Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
City Council		\$276,053	\$249,291	\$260,500	\$256,700
Legal Services		\$158,938	\$176,042	\$188,900	\$199,200
City Court		\$551,783	\$574,726	\$667,300	\$689,200
City Manager		\$1,013,339	\$1,057,315	\$1,129,600	\$1,046,600
Finance		\$898,079	\$1,159,071	\$1,345,900	\$1,357,475
Human Resources		\$421,887	\$474,133	\$521,700	\$553,700
Community Services		\$451,078	\$454,612	\$639,100	\$664,450

Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Police		\$9,302,834	\$9,396,177	\$10,763,800	\$11,203,400
Fire		\$6,825,027	\$7,268,885	\$8,249,600	\$8,337,700
Beautification & Facilities		\$2,527,691	\$2,373,452	\$2,660,100	\$2,780,100
Sanitation		\$1,784,585	\$1,971,158	\$2,303,900	\$2,647,700
Equipment Maintenance		\$492,311	\$578,788	\$762,000	\$786,350
Parks, Recreation and Tourism		\$0	\$0	\$3,618,300	\$3,797,550
Planning Research & Dev		\$355,452	\$376,203	\$630,100	\$616,500
Building Inspections & Permits		\$284,293	\$363,365	\$454,300	\$433,300
Total Personnel:		\$25,343,350	\$26,473,219	\$34,195,100	\$35,369,925
Services					
City Council		\$37,975	\$36,440	\$38,000	\$36,000
Legal Services		\$1,115	\$1,085	\$1,100	\$1,300
City Court		\$17,916	\$37,860	\$33,800	\$37,700
City Manager		\$42,644	\$47,441	\$49,800	\$56,900
Finance		\$110,937	\$106,619	\$113,500	\$117,275
Human Resources		\$86,362	\$80,964	\$94,000	\$91,600
Community Services		\$36,896	\$23,202	\$30,500	\$26,000
Police		\$251,808	\$334,071	\$332,500	\$353,000
Fire		\$301,801	\$407,997	\$353,800	\$357,500
Beautification & Facilities		\$310,018	\$312,404	\$295,000	\$276,000
Sanitation		\$2,081,491	\$2,077,788	\$2,207,500	\$2,306,500
Equipment Maintenance		\$16,125	\$19,105	\$18,000	\$42,300
Parks, Recreation and Tourism		\$0	\$325	\$947,300	\$993,300
Planning Research & Dev		\$50,729	\$29,364	\$39,000	\$29,000
Building Inspections & Permits		\$90,503	\$102,678	\$127,000	\$119,800
Non Departmental		\$66,971	\$60,245	\$70,000	\$70,000
Total Services:		\$3,503,292	\$3,677,587	\$4,750,800	\$4,914,175
Supplies					
City Council		\$5,750	\$4,903	\$7,100	\$7,100
Legal Services		\$2,884	\$1,851	\$3,000	\$2,200
City Court		\$9,338	\$12,188	\$10,100	\$10,850
City Manager		\$19,425	\$17,087	\$16,900	\$17,300
Finance		\$29,827	\$36,495	\$31,700	\$32,500
Human Resources		\$24,865	\$23,216	\$16,300	\$16,300
Community Services		\$7,604	\$4,845	\$9,050	\$8,350
Police		\$460,623	\$396,077	\$371,500	\$361,200
Fire		\$291,783	\$209,646	\$183,650	\$183,150
Beautification & Facilities		\$196,415	\$207,160	\$194,600	\$182,100
Sanitation		\$304,368	\$210,039	\$288,600	\$263,600
Equipment Maintenance		\$32,037	\$30,071	\$23,500	\$23,500
Parks, Recreation and Tourism		\$0	\$0	\$207,900	\$230,900
Planning Research & Dev		\$8,621	\$11,198	\$11,000	\$13,000



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Building Inspections & Permits		\$11,279	\$11,615	\$8,800	\$9,900
Total Supplies:		\$1,404,819	\$1,176,391	\$1,383,700	\$1,361,950
Other					
City Council		\$50,924	\$48,661	\$66,500	\$68,500
Legal Services		\$508	\$1,406	\$1,100	\$1,300
City Court		\$9,263	\$9,851	\$11,200	\$9,800
City Manager		\$25,096	\$51,023	\$72,200	\$72,400
Finance		\$7,903	\$10,850	\$13,000	\$15,400
Human Resources		\$39,412	\$38,445	\$43,500	\$43,500
Community Services		\$3,952	\$5,844	\$5,800	\$6,800
Police		\$258,085	\$268,963	\$344,900	\$348,200
Fire		\$64,335	\$74,313	\$79,850	\$84,850
Beautification & Facilities		\$139,454	\$133,357	\$156,000	\$159,300
Sanitation		\$28,974	\$30,234	\$35,600	\$35,600
Equipment Maintenance		\$4,958	\$6,780	\$7,500	\$8,000
Parks, Recreation and Tourism		\$0	\$0	\$519,350	\$420,050
Planning Research & Dev		\$5,862	\$7,302	\$8,800	\$7,800
Building Inspections & Permits		\$6,873	\$5,510	\$7,750	\$8,200
Debt Service		\$2,544,868	\$2,454,269	\$2,622,900	\$2,474,200
Other Employee Benefits		\$729,011	\$813,714	\$748,000	\$750,600
General Insurance/Claims		\$1,124,815	\$1,240,914	\$1,260,000	\$1,437,100
Community Programs		\$378,750	\$388,800	\$385,800	\$457,500
Non Departmental		\$4,486,242	\$4,426,444	\$3,878,500	\$4,094,780
Total Other:		\$9,909,285	\$10,016,679	\$10,268,250	\$10,503,880
Capital Outlay					
City Manager		\$0	\$46,980	\$0	\$0
Community Services		\$40,680	\$0	\$0	\$0
Police		\$105,658	\$713,137	\$110,650	\$500,000
Fire		\$17	\$177,502	\$0	\$0
Beautification & Facilities		\$45,425	\$135,202	\$110,000	\$0
Sanitation		\$658,581	\$1,119,103	\$438,000	\$498,500
Equipment Maintenance		\$30,875	\$160,420	\$0	\$0
Parks, Recreation and Tourism		\$0	\$0	\$130,000	\$0
Building Inspections & Permits		\$29,017	\$0	\$0	\$0
Total Capital Outlay:		\$910,252	\$2,352,345	\$788,650	\$998,500
Grants					
Police		\$12,000	\$12,000	\$12,000	\$0
Parks, Recreation and Tourism		\$0	\$0	\$19,000	\$0
Total Grants:		\$12,000	\$12,000	\$31,000	\$0
Total Expense Objects:		\$41,082,997	\$43,708,221	\$51,417,500	\$53,148,430





City Council

Council Function

City Council is the governing body of the city and is composed of seven members (7), one (1) of whom shall be mayor, and all of whom shall be residents of the city. The mayor and council members shall be elected for terms of four (4) years.

The mayor and three (3) council members shall be elected at large and three (3) council members shall be elected from the districts shown on the map on file in the office of the city clerk as Districts I, II and III. The three (3) council members elected from districts must reside in the district they represent.

The City of Florence operates under a council-manager form of government. Under the council-manager form, Council has all legislative powers of the municipality and determines all matter of policy. The municipality employs a manager to act as chief administrator of the council's policies and, to the extent possible, separate the policymaking function from the administrative function.

Key Contacts

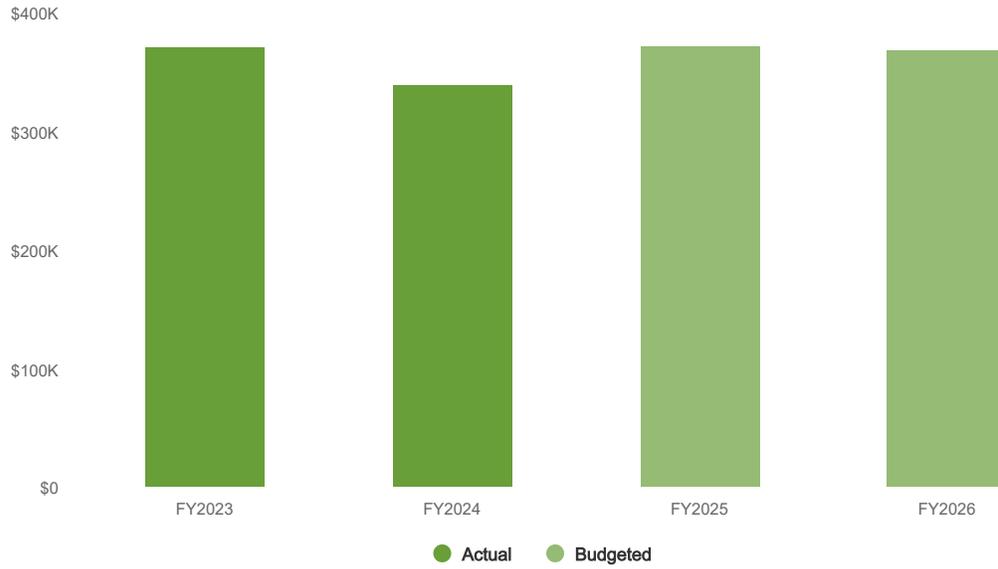
Scotty Davis
City Manager
(843) 665-3113
sdavis@cityofflorence.com



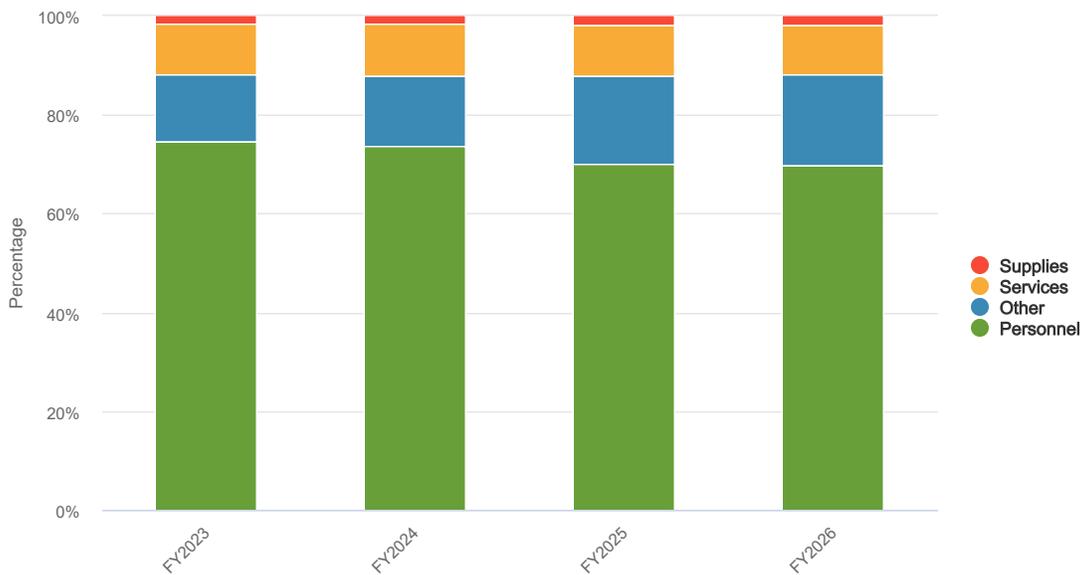
From left to right: Councilman Zach McKay (At Large), Councilman J. Lawrence Smith, II (District 2), Mayor Pro Tem George Jebaily (At Large), Mayor Lethonia Barnes, Councilman Chaquez McCall (At Large), Councilwoman LaShonda NeSmith-Jackson (District 1), and Councilman Bryan Braddock (District 3)

FY 2023 - FY 2026 Adopted and Budget to Actual History

\$368,300 **-\$3,800**
 (-1.02% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10041000-511100	\$113,126	\$113,126	\$113,126	\$113,098
SCRS Retirement	10041000-522100	\$55,295	\$20,055	\$20,996	\$20,986
Employer Paid Insurance	10041000-523000	\$89,035	\$97,367	\$104,588	\$101,653
Workers' Compensation	10041000-524000	\$12,153	\$12,422	\$13,136	\$12,313
FICA	10041000-525000	\$6,444	\$6,322	\$8,654	\$8,650
Total Personnel:		\$276,053	\$249,291	\$260,500	\$256,700
Services					
Professional Services	10041000-531000	\$30,550	\$31,200	\$32,000	\$30,000
Telephone & Related Services	10041000-532010	\$7,425	\$5,240	\$6,000	\$6,000
Total Services:		\$37,975	\$36,440	\$38,000	\$36,000
Supplies					
Printing	10041000-550100	\$197	\$0	\$500	\$500
Office Supplies	10041000-550210	\$727	\$455	\$1,000	\$1,000
Other Supplies & Equipment	10041000-550299	\$4,801	\$4,378	\$5,500	\$5,500
Postage	10041000-550300	\$25	\$70	\$100	\$100
Total Supplies:		\$5,750	\$4,903	\$7,100	\$7,100
Other					
Membership & Dues	10041000-561010	\$21,273	\$23,092	\$21,000	\$23,000
Travel & Lodging	10041000-561030	\$29,651	\$272	\$0	\$0
Barnes - Mayor	10041000-561030-CC001	\$0	\$5,269	\$6,500	\$6,500
NeSmith-Jackson - District 1	10041000-561030-CC002	\$0	\$3,669	\$6,500	\$6,500
Smith - District 2	10041000-561030-CC003	\$0	\$4,053	\$6,500	\$6,500
Braddock - District 3	10041000-561030-CC004	\$0	\$2,496	\$6,500	\$6,500
McKay - At-Large	10041000-561030-CC005	\$0	\$5,595	\$6,500	\$6,500
JeBailey - At-Large	10041000-561030-CC006	\$0	\$0	\$6,500	\$6,500
McCall - At-Large	10041000-561030-CC007	\$0	\$4,214	\$6,500	\$6,500
Total Other:		\$50,924	\$48,661	\$66,500	\$68,500
Total Expense Objects:		\$370,701	\$339,295	\$372,100	\$368,300

FY 2023 FY 2024 FY 2025 FY 2026

Part-Time Positions

Mayor	1	1	1	1
Council Member	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>
Total PT	7	7	7	7

There are no changes in personnel from the prior year.





Legal Services

Department Function

The legal services department manages the prosecution of all cases within the jurisdiction of the City Court. The cases include traffic, criminal, and codes enforcement violations.

The City Prosecutor's Office ensures the rights and safety of the public are protected by fairly and vigorously prosecuting violations of city ordinances and statutes.

Key Contacts

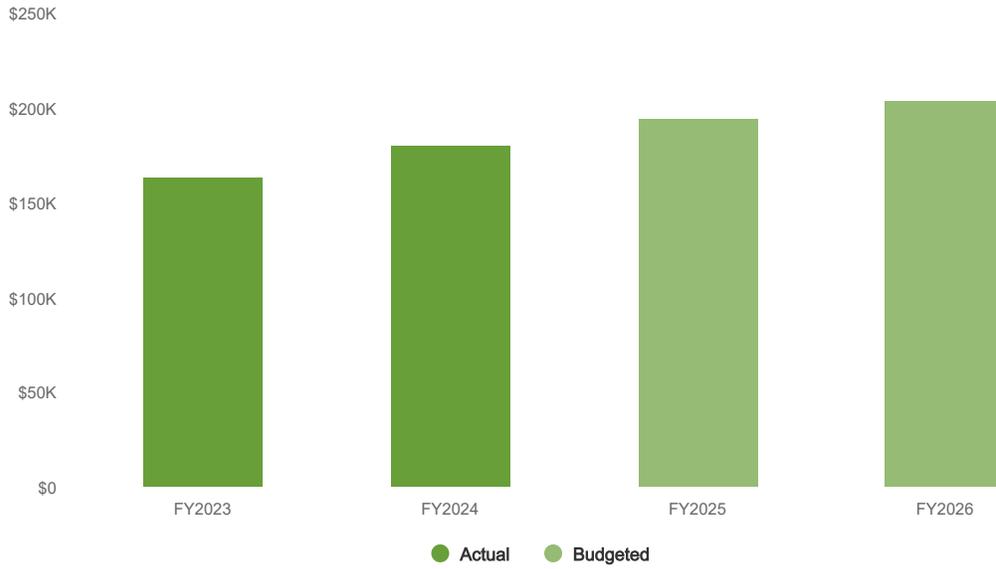
Scotty Davis
City Manager
(843) 665-3113
sdavis@cityofflorence.com

Barbara Strowd
City Prosecutor
(843) 676-8633
bstrowd@cityofflorence.com

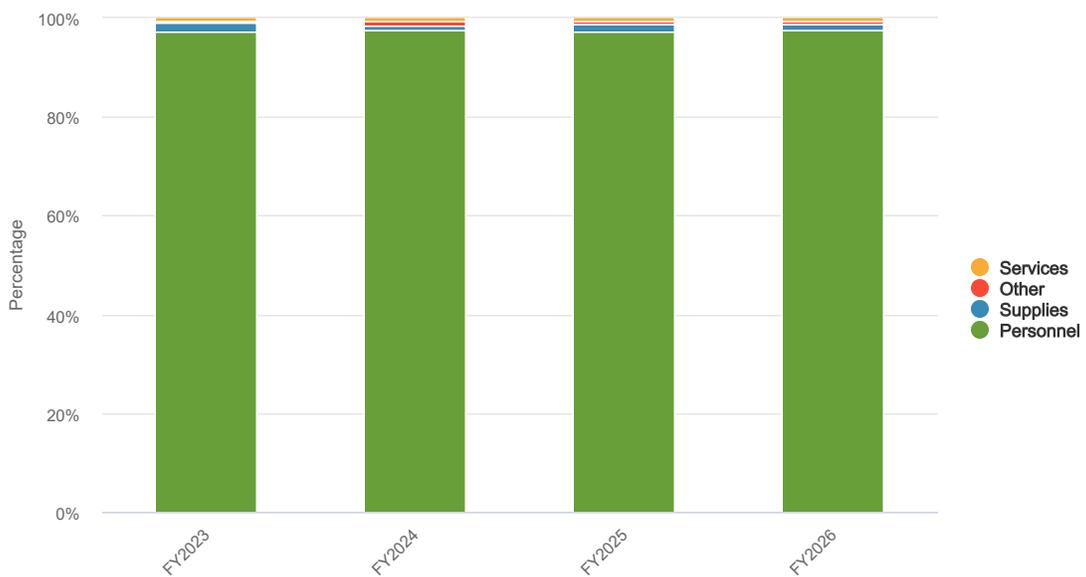


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$204,000 **\$9,900**
 (5.10% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10041100-511100	\$108,872	\$120,359	\$128,400	\$134,549
Overtime Salaries & Wages	10041100-511300	\$0	\$12	\$0	\$0
SCRS Retirement	10041100-522100	\$18,173	\$21,491	\$23,800	\$24,966
Employer Paid Insurance	10041100-523000	\$22,452	\$23,841	\$25,400	\$27,978
Workers' Compensation	10041100-524000	\$1,454	\$1,474	\$1,500	\$1,417
FICA	10041100-525000	\$7,987	\$8,866	\$9,800	\$10,290
Total Personnel:		\$158,938	\$176,042	\$188,900	\$199,200
Services					
Professional Services	10041100-531000	\$0	\$0	\$100	\$100
Telephone & Related Services	10041100-532010	\$1,115	\$1,085	\$1,000	\$1,200
Total Services:		\$1,115	\$1,085	\$1,100	\$1,300
Supplies					
Printing	10041100-550100	\$0	\$0	\$100	\$100
Office Supplies	10041100-550210	\$2,796	\$1,769	\$2,800	\$2,000
Postage	10041100-550300	\$87	\$83	\$100	\$100
Total Supplies:		\$2,884	\$1,851	\$3,000	\$2,200
Other					
Membership & Dues	10041100-561010	\$508	\$563	\$500	\$600
Conference & Training	10041100-561020	\$0	\$843	\$400	\$500
Travel & Lodging	10041100-561030	\$0	\$0	\$200	\$200
Total Other:		\$508	\$1,406	\$1,100	\$1,300
Total Expense Objects:		\$163,445	\$180,385	\$194,100	\$204,000

	FY 2023	FY 2024	FY 2025	FY2026
Personnel				
Prosecuting Attorney	1	1	1	1
Administrative Coordinator	1	1	1	1
Total Full-Time Employees	2	2	2	2

There are no changes in personnel from the prior year.





City Court

Department Function

City Court is a division of the Finance Department, providing administrative support to City Court and City Judges. The division provides staff seven days a week for bond hearings at the Florence County Detention Center, prepares necessary paperwork for each case appearing before City Court, coordinates with the City of Florence Police Officers on court scheduling, maintains all municipal court records, and prepares and files all reports as required with South Carolina Court Administration.

Key Contacts

Glenn Bodenheimer
Interim Finance Director
gbodenheimer@cityofflorence.com
(843) 665-3162

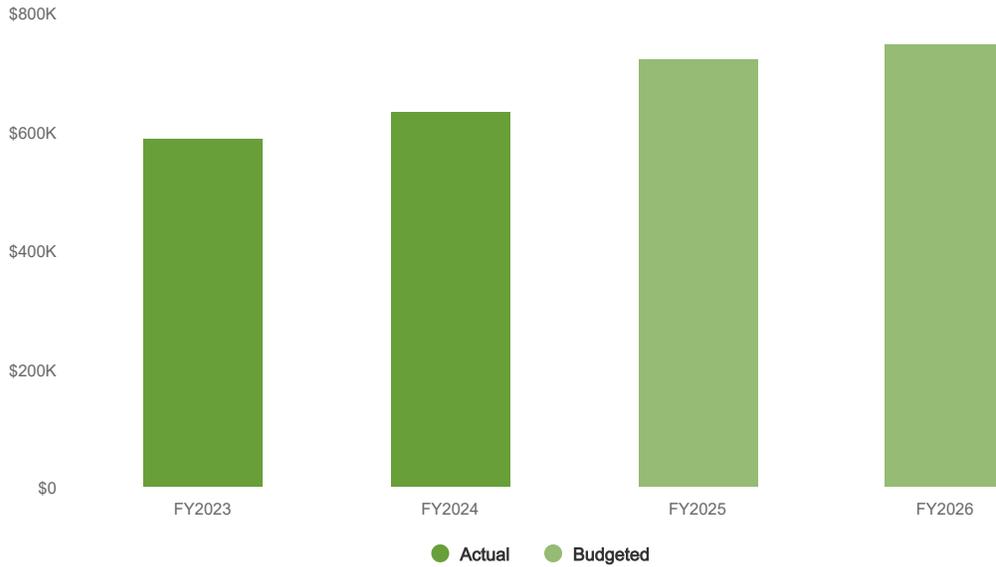
Hazle Williamson Wilson
Court Manager/Clerk of Court
hwilliamson@cityofflorence.com
(843) 665-3148

Location
City Center, 1st Floor
324 W. Evans Street
Florence, SC 29501

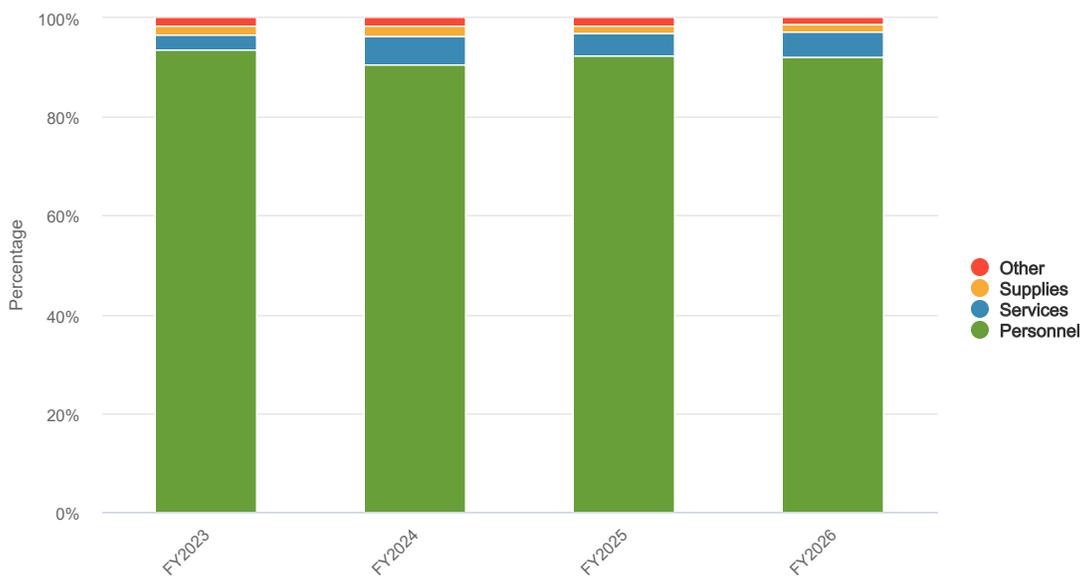


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$747,550 **\$25,150**
 (3.48% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10041200-511100	\$283,712	\$305,552	\$337,100	\$355,312
Part-Time Salaries & Wages	10041200-511200	\$72,412	\$63,901	\$78,000	\$78,000
Overtime Salaries & Wages	10041200-511300	\$1,846	\$3,572	\$3,800	\$3,800
SCRS Retirement	10041200-522100	\$60,459	\$65,971	\$77,800	\$81,140
Employer Paid Insurance	10041200-523000	\$89,825	\$90,946	\$119,900	\$119,955
Workers' Compensation	10041200-524000	\$17,450	\$17,685	\$18,700	\$17,549
FICA	10041200-525000	\$26,079	\$27,099	\$32,000	\$33,444
Total Personnel:		\$551,783	\$574,726	\$667,300	\$689,200
Services					
Professional Services	10041200-531000	\$3,000	\$3,000	\$2,800	\$3,000
Telephone & Related Services	10041200-532010	\$8,206	\$8,713	\$8,000	\$8,500
Other Maint/Service Contracts	10041200-533900	\$6,658	\$26,138	\$22,400	\$26,000
Vehicle Repair & Maintenance	10041200-537000	\$52	\$9	\$500	\$200
Other Maintenance & Repairs	10041200-538900	\$0	\$0	\$100	\$0
Total Services:		\$17,916	\$37,860	\$33,800	\$37,700
Supplies					
Printing	10041200-550100	\$111	\$0	\$300	\$200
Office Supplies	10041200-550210	\$3,796	\$4,210	\$4,000	\$4,000
Other Supplies & Equipment	10041200-550299	\$2,437	\$4,112	\$2,500	\$3,500
Postage	10041200-550300	\$2,994	\$3,730	\$3,000	\$3,000
Vehicle Fuel & Oil	10041200-550400	\$0	\$136	\$300	\$150
Total Supplies:		\$9,338	\$12,188	\$10,100	\$10,850
Other					
Membership & Dues	10041200-561010	\$355	\$135	\$500	\$300
Conference & Training	10041200-561020	\$1,129	\$1,093	\$1,500	\$1,200
Travel & Lodging	10041200-561030	\$1,559	\$2,163	\$2,200	\$1,800
Jury Vouchers	10041200-571010	\$6,220	\$6,460	\$7,000	\$6,500
Total Other:		\$9,263	\$9,851	\$11,200	\$9,800
Total Expense Objects:		\$588,301	\$634,624	\$722,400	\$747,550



	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Chief Judge	1	1	1	1
Clerk of Court	1	1	1	
Court Manager/Clerk of Court				1
Office Assistant III	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
Total Full-Time Employees	6	6	6	6
Part-Time Personnel				
PT Associate Judge	2	2	2	2
PT Municipal Judge	3	3	3	3
PT Office Assistant II	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Total PT Employees	7	7	7	7

Staffing adjustments were made to better align with current operational needs and budgetary considerations.





City Manager

Department Function

The City Manager's Office serves as a central hub for governance, communication, and community engagement for the City of Florence. The Office performs the duties of liaising with City Council, managing day-to-day operations of the City of Florence, preparing the City's budget for submittal to City Council and implementation, addressing citizen concerns, performing public information duties, and coordinating various City-led events and special projects.

The City Manager's Office is home to the Municipal Clerk functions of the city including City Council meeting agendas and minutes, recordkeeping and maintenance of boards and commissions, and the retention and maintenance of official City records.

In addition to these administrative duties, the City Manager's Office also spearheads city-wide initiatives related to marketing and communications. By utilizing various mediums such as local media outlets, the city's website, social media platforms, handouts, and signage, they ensure effective dissemination of public information, fostering transparency and engagement with the community.

The inclusion of the Local Foods Initiative within the Office underscores a commitment to community development and sustainability. Through the management and operations of the City Center Market facility which includes the weekly Farmers Market and Commercial Kitchen, the Office promotes unique food experiences, local artisanship, and entrepreneurship, contributing to the economic and social vitality of the city.

Key Contacts

Scotty Davis
City Manager
(843) 665-3113
sdavis@cityofflorence.com

Amanda Pope
Marketing/Communications and Municipal Services Director
(843) 665-3113
apope@cityofflorence.com

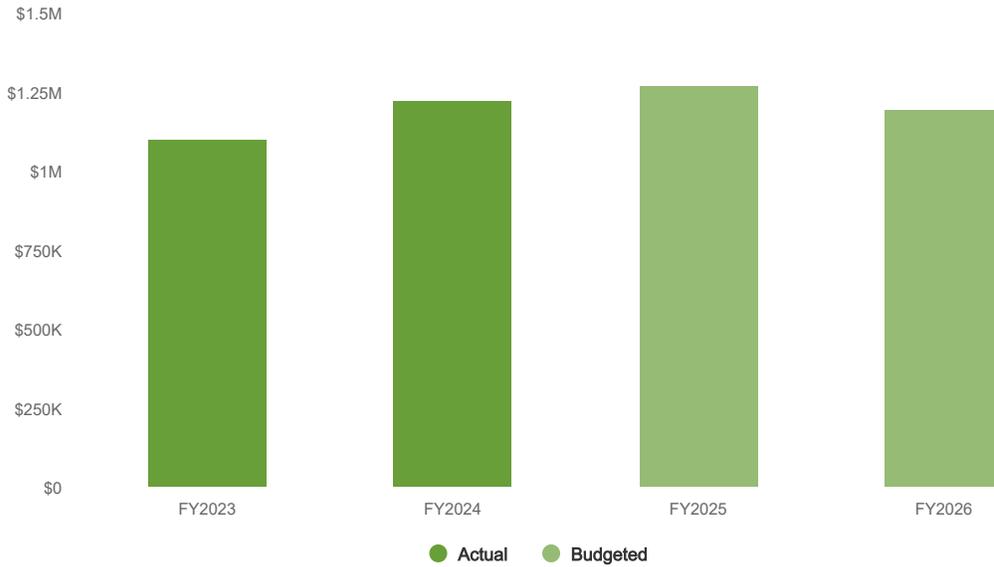
Casey Moore
Municipal Clerk
(843) 665-3113
ccmoore@cityofflorence.com

Location
City Center, 3rd Floor
324 W. Evans Street
Florence, SC 29501

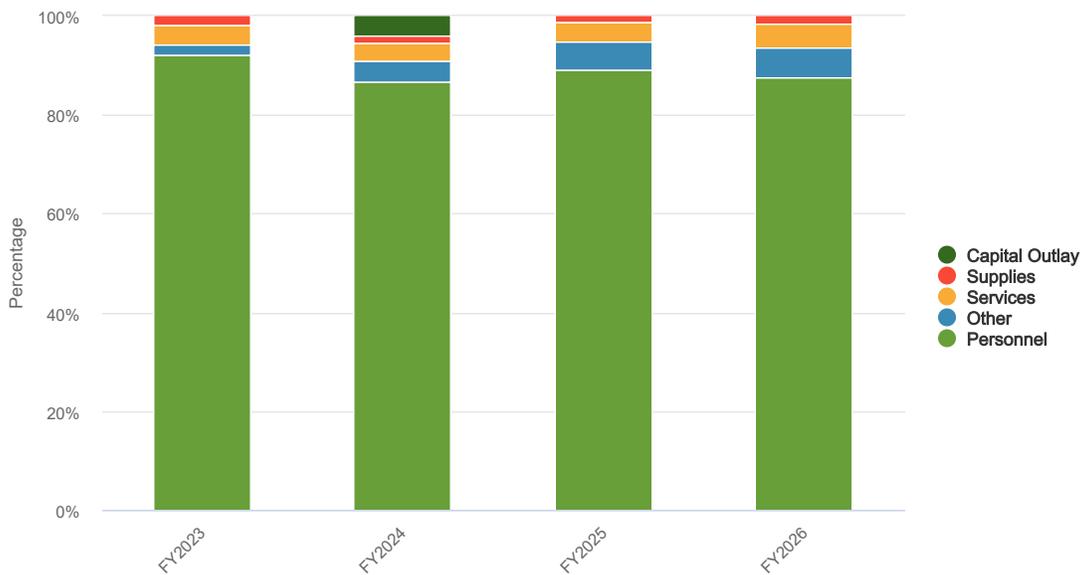


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$1,193,200 **-\$75,300**
 (-5.94% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10041300-511100	\$741,819	\$787,869	\$781,900	\$763,561
Part-Time Salaries & Wages	10041300-511200	\$7,190	\$4,180	\$45,600	\$10,000
Overtime Salaries & Wages	10041300-511300	\$34	\$1,224	\$1,000	\$1,000
SCRS Retirement	10041300-522100	\$92,594	\$111,145	\$153,800	\$143,760
PORS Retirement	10041300-522200	\$38,929	\$24,563	\$0	\$0
Employer Paid Insurance	10041300-523000	\$69,746	\$60,900	\$75,800	\$63,965
Workers' Compensation	10041300-524000	\$10,907	\$11,053	\$11,700	\$11,004
FICA	10041300-525000	\$52,120	\$56,380	\$59,800	\$53,310
Total Personnel:		\$1,013,339	\$1,057,315	\$1,129,600	\$1,046,600
Services					
Professional Services	10041300-531000	\$621	\$175	\$800	\$800
Telephone & Related Services	10041300-532010	\$11,743	\$12,102	\$13,000	\$13,000
Farmer's Market Telephone	10041300-532012	\$1,810	\$1,928	\$2,000	\$2,600
Farmer's Market Pest Control	10041300-533032	\$1,322	\$350	\$1,000	\$1,000
Farmer's Mrkt Maint. Contracts	10041300-533050	\$5,237	\$6,800	\$6,000	\$6,000
Other Maint/Service Contracts	10041300-533900	\$1,741	\$1,472	\$2,500	\$2,500
Farmer's Market Bldg Maint	10041300-534170	\$3,519	\$2,730	\$3,000	\$4,000
Farmer's Market City Services	10041300-535012	\$3,491	\$3,484	\$3,500	\$3,500
Farmer's Market Electricity	10041300-535022	\$6,246	\$9,007	\$7,500	\$13,000
Farmer's Market Fuel Oil	10041300-535032	\$2,281	\$3,043	\$3,500	\$3,500
Vehicle Repair & Maintenance	10041300-537000	\$0	\$22	\$500	\$500
Farmer's Market Equip Maint	10041300-538030	\$4,633	\$6,328	\$6,500	\$6,500
Total Services:		\$42,644	\$47,441	\$49,800	\$56,900
Supplies					
Printing	10041300-550100	\$175	\$49	\$500	\$500
Office Supplies	10041300-550210	\$2,861	\$1,465	\$3,000	\$3,000
Farmers Market Office Supplies	10041300-550212	\$92	\$0	\$300	\$300
Farmers Market Janitor Supply	10041300-550222	\$2,905	\$3,174	\$4,000	\$4,000
Farmers Market Other Supplies	10041300-550298	\$4,483	\$9,299	\$5,000	\$5,000
Other Supplies & Equipment	10041300-550299	\$8,755	\$2,552	\$3,000	\$3,000
Postage	10041300-550300	\$153	\$210	\$500	\$500
Vehicle Fuel & Oil	10041300-550400	\$0	\$0	\$100	\$500
Farmers Market Landscape Suppl	10041300-550551	\$0	\$339	\$500	\$500
Total Supplies:		\$19,425	\$17,087	\$16,900	\$17,300
Other					
Lease Payments	10041300-560060	\$4,620	\$2,310	\$4,200	\$4,200
Marketing & Promotions	10041300-560070	\$8,420	\$34,380	\$35,000	\$35,000
Farmers Market Events	10041300-560071	\$4,183	\$3,537	\$7,000	\$7,000
Membership & Dues	10041300-561010	\$303	\$1,834	\$5,000	\$5,000
Farmers Market Membership & Du	10041300-561011	\$0	\$0	\$500	\$500





Finance & Accounting

Department Function

The Finance Department is responsible for managing the City's financial operations, including financial accounting and reporting, grant accounting, procurement, and the preparation of annual and mid-year budgets. It also prepares the financial statements required for the annual audit of the City's Annual Comprehensive Financial Report (ACFR). In addition to these core responsibilities, the department oversees business licensing and the administration of hospitality taxes within the city limits. The Finance Department also manages the City's information technology (IT) functions, serving as the primary liaison between City staff and the contracted technology service provider.

Key Contacts

Glenn Bodenheimer
Interim Finance Director
gbodenheimer@cityofflorence.com
(843) 665-3162

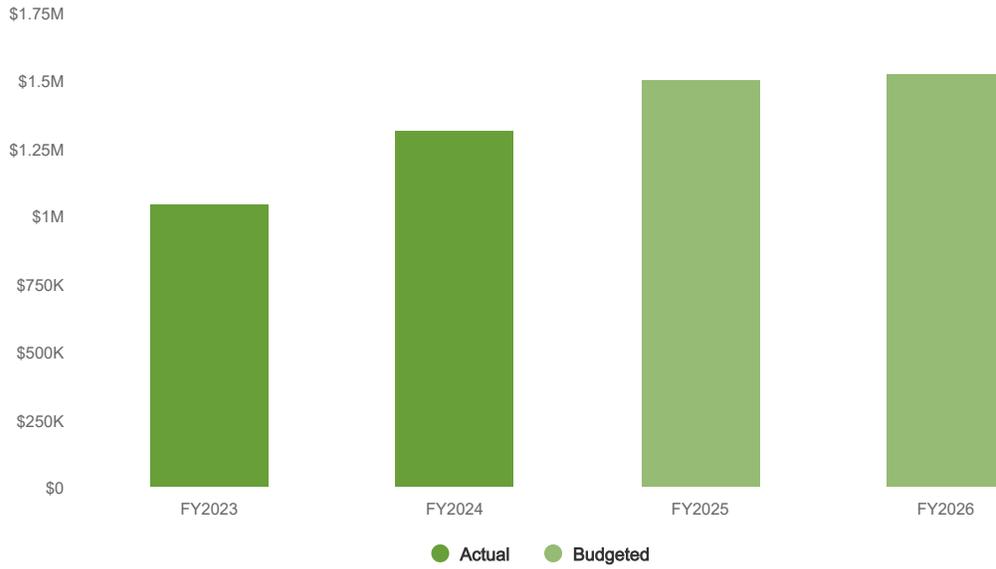
Randie Evans
Permitting & Licensing Coordinator
revans@cityofflorence.com
(843) 665-3173

Location
The City Center
324 W. Evans Street, 3rd floor
Florence, SC 29501

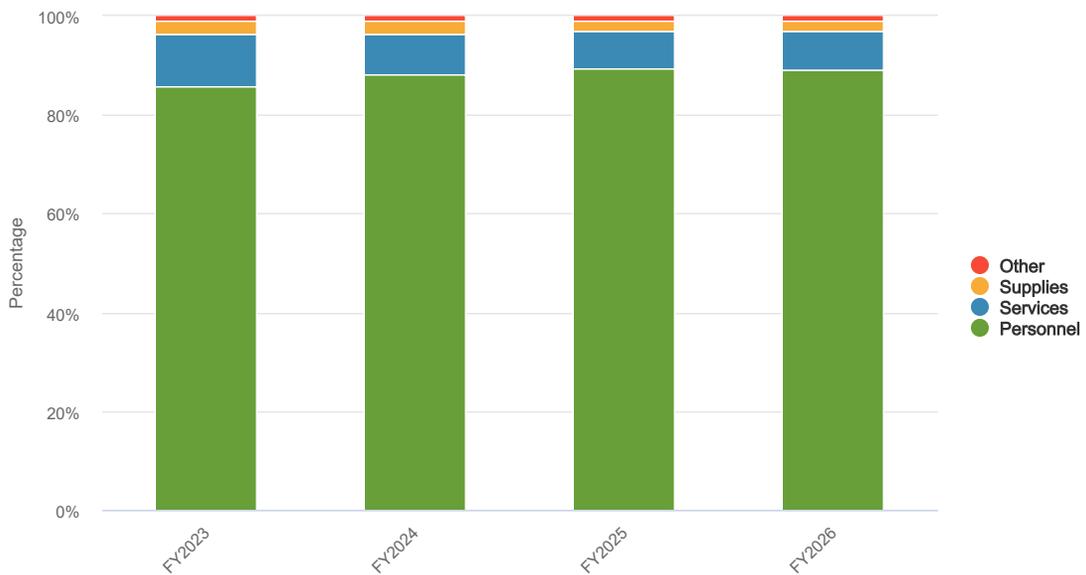


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$1,522,650 **\$18,550**
 (1.23% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10041501-511100	\$643,854	\$814,085	\$938,400	\$946,886
Overtime Salaries & Wages	10041501-511300	\$0	\$148	\$0	\$0
SCRS Retirement	10041501-522100	\$107,607	\$145,540	\$174,500	\$175,742
Employer Paid Insurance	10041501-523000	\$81,716	\$121,433	\$142,600	\$144,861
Workers' Compensation	10041501-524000	\$17,450	\$17,685	\$18,700	\$17,549
FICA	10041501-525000	\$47,451	\$60,180	\$71,700	\$72,437
Total Personnel:		\$898,079	\$1,159,071	\$1,345,900	\$1,357,475
Services					
Professional Services	10041501-531000	\$18,763	\$15,174	\$19,000	\$21,075
Tax Billing & Collections	10041501-531030	\$64,266	\$67,863	\$66,000	\$72,000
Telephone & Related Services	10041501-532010	\$11,416	\$11,853	\$11,800	\$12,000
Cable & Related Services	10041501-532020	\$1,922	\$1,376	\$2,000	\$1,400
Public Notices	10041501-532030	\$1,470	\$1,072	\$1,000	\$1,200
Other Maint/Service Contracts	10041501-533900	\$13,099	\$9,004	\$13,500	\$9,000
Vehicle Repair & Maintenance	10041501-537000	\$0	\$152	\$100	\$200
Other Maintenance & Repairs	10041501-538900	\$0	\$125	\$100	\$400
Total Services:		\$110,937	\$106,619	\$113,500	\$117,275
Supplies					
Printing	10041501-550100	\$5,268	\$8,479	\$6,000	\$7,500
Office Supplies	10041501-550210	\$10,141	\$13,487	\$10,800	\$11,100
Other Supplies & Equipment	10041501-550299	\$2,410	\$1,804	\$2,400	\$1,500
Postage	10041501-550300	\$11,721	\$12,330	\$12,000	\$12,000
Vehicle Fuel & Oil	10041501-550400	\$287	\$395	\$500	\$400
Total Supplies:		\$29,827	\$36,495	\$31,700	\$32,500
Other					
Membership & Dues	10041501-561010	\$1,653	\$1,822	\$3,000	\$2,400
Conference & Training	10041501-561020	\$3,043	\$2,753	\$4,000	\$6,500
Travel & Lodging	10041501-561030	\$3,208	\$6,275	\$6,000	\$6,500
Total Other:		\$7,903	\$10,850	\$13,000	\$15,400
Total Expense Objects:		\$1,046,745	\$1,313,036	\$1,504,100	\$1,522,650



	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Assistant City Manager	1			
Finance Director				1
Chief Financial Officer		1	1	
Controller	1	1	1	1
Licensing, Permitting, and Court Manager	1	1	1	
Permitting & Licesnsing Coordinator				1
Financial Support Administrator				
IT Systems Specialist	1	1	1	1
Accountant	1	1	1	1
Purchasing Agent	1	1	1	1
Accounts Payable Specialist II	1	1	1	
Accounts Payable Specialist I	1	1	1	2
Payroll Specialist	1	1	1	1
Licensing & Permitting				
Technicians		3	3	4
Office Assistant III		1	1	1
Business License Inspector		1	1	
Total Full-Time Employees	9	14	14	14

Staffing adjustments were made to better align with current operational needs and budgetary considerations.





Human Resources

Department Function

The City of Florence Human Resources Department is responsible for staff recruitment, retention, training, benefits management, employee relations, employment law compliance, and customer service delivery. Human Resources researches, plans, and makes recommendations on future needs related to benefits administration, policy development, pay and classification plans, performance and evaluation systems, and skills needed for jobs.

In addition to these functions, HR also maintains current data on all City employees. Currently, Human Resources serves 490 full-time employees and 80 part-time employees.

Key Contacts

Jennifer Krawiec
Human Resources Director
jkrawiec@cityofflorence.com
(843) 665-3158

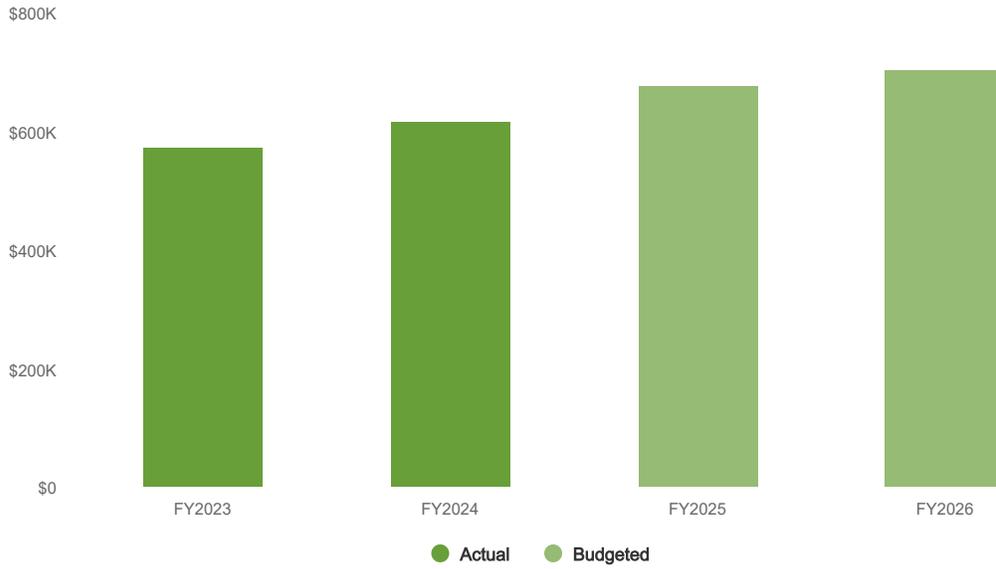
Chavonn Jordan
Human Resources Administrator
ckjordan@cityofflorence.com
(843) 665-3158

Location
The City Center
324 W. Evans Street, 3rd floor
Florence, SC 29501

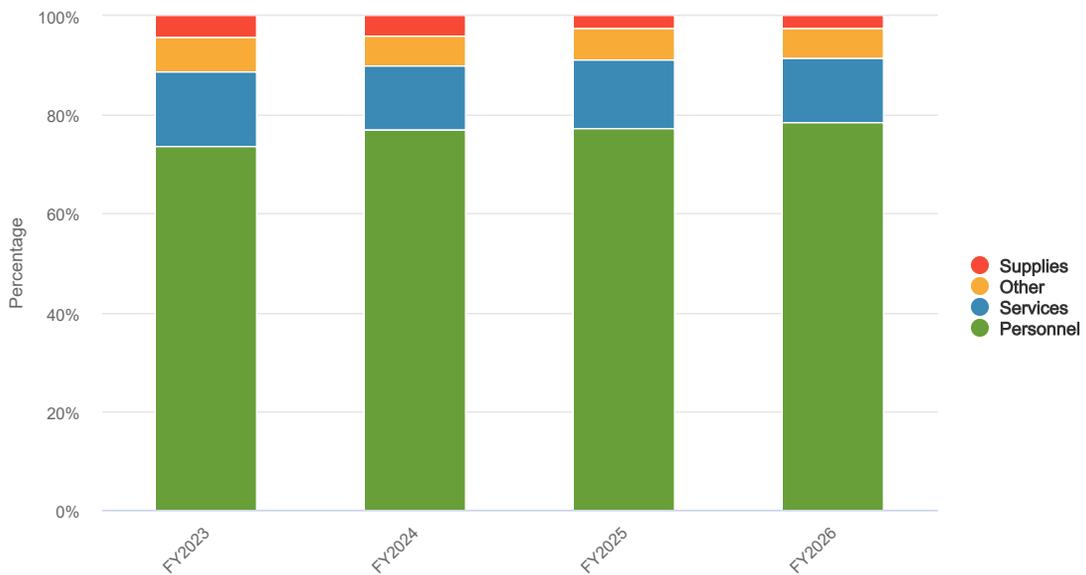


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$705,100 **\$29,600**
 (4.38% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10041600-511100	\$303,392	\$334,197	\$361,700	\$383,303
Overtime Salaries & Wages	10041600-511300	\$0	\$51	\$0	\$0
SCRS Retirement	10041600-522100	\$50,036	\$59,632	\$67,100	\$71,137
Employer Paid Insurance	10041600-523000	\$35,810	\$45,384	\$54,700	\$60,038
Workers' Compensation	10041600-524000	\$9,868	\$10,000	\$10,500	\$9,901
FICA	10041600-525000	\$22,781	\$24,869	\$27,700	\$29,321
Total Personnel:		\$421,887	\$474,133	\$521,700	\$553,700
Services					
Professional Services	10041600-531000	\$47,450	\$47,516	\$45,000	\$45,000
Psychological Evaluations	10041600-531100	-\$735	-\$2,880	\$2,000	\$2,000
Insurance Administrative Fee	10041600-531120	\$22,191	\$22,632	\$25,000	\$25,000
Telephone & Related Services	10041600-532010	\$4,862	\$5,375	\$5,000	\$5,000
Cable & Related Services	10041600-532020	\$284	\$57	\$0	\$0
Public Notices	10041600-532030	\$12,090	\$8,125	\$16,000	\$14,000
Other Maint/Service Contracts	10041600-533900	\$220	\$139	\$500	\$300
Vehicle Repair & Maintenance	10041600-537000	\$0	\$0	\$500	\$300
Total Services:		\$86,362	\$80,964	\$94,000	\$91,600
Supplies					
Printing	10041600-550100	\$8,125	\$10,124	\$8,000	\$8,000
Office Supplies	10041600-550210	\$3,294	\$9,756	\$5,000	\$5,000
Other Supplies & Equipment	10041600-550299	\$10,692	\$0	\$0	\$0
Postage	10041600-550300	\$2,753	\$3,336	\$3,000	\$3,000
Vehicle Fuel & Oil	10041600-550400	\$0	\$0	\$300	\$300
Total Supplies:		\$24,865	\$23,216	\$16,300	\$16,300
Other					
Medical Expenses	10041600-560010	\$37,603	\$35,787	\$37,000	\$37,000
Membership & Dues	10041600-561010	\$829	\$1,633	\$1,500	\$1,500
Conference & Training	10041600-561020	\$764	\$400	\$2,500	\$2,500
Travel & Lodging	10041600-561030	\$216	\$625	\$2,500	\$2,500
Total Other:		\$39,412	\$38,445	\$43,500	\$43,500
Total Expense Objects:		\$572,526	\$616,758	\$675,500	\$705,100



	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Human Resources Director	1	1	1	1
HR Administrator		1	1	1
HR Generalist	1			
Employee Relations Coordinator	1	1	1	1
Records Specialist	1	1	1	1
HR Specialist		1	1	1
Office Assistant I	1	1	1	1
Total Full-Time Employees	5	6	6	6

There are no changes in personnel from the prior year.





Community Services

Department Function

The Community Services Department primarily serves City of Florence residents in community areas targeted through the Neighborhood Revitalization Plan and *City of Florence Comprehensive Plan*. Programs and services administered through this department are administered with local and Community Development Block Grant (CDBG) funding.

The department administers the Neighborhood Revitalization Program, a first-time homebuyers program, emergency rehabilitation assistance, rental assistance, and provides neighborhood improvement support. The focus of the department is to enhance quality of life for low to moderate income community members.



Key Contacts

Jerry Dudley
Planning & Development Director
(843) 665-2047
jdudley@cityofflorence.com

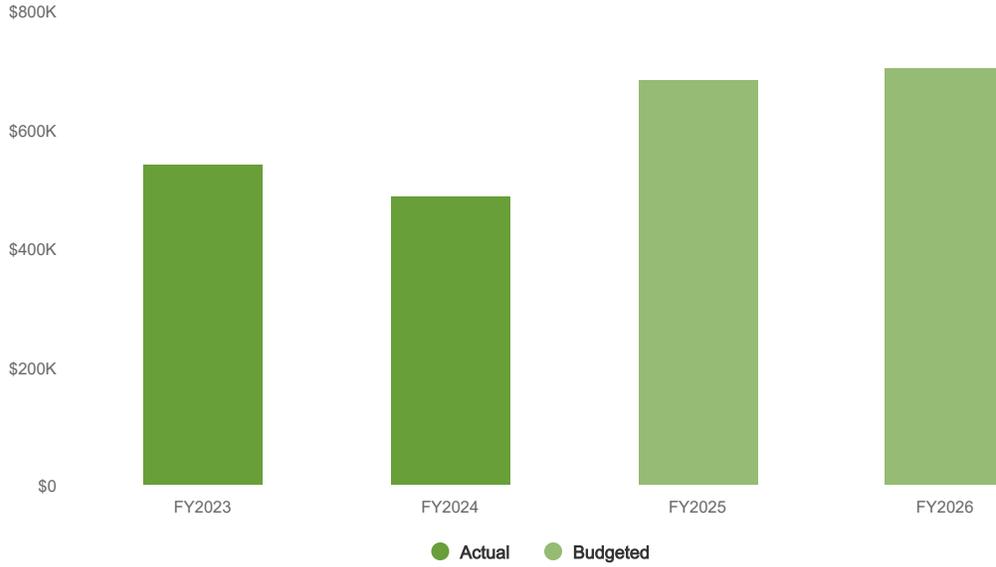
Annie Brown
Community Services Manager
(843) 665-3175
ahbrown@cityofflorence.com

Alane Zlotnicki
Senior Planner
(843) 665-2047
azlotnicki@cityofflorence.com

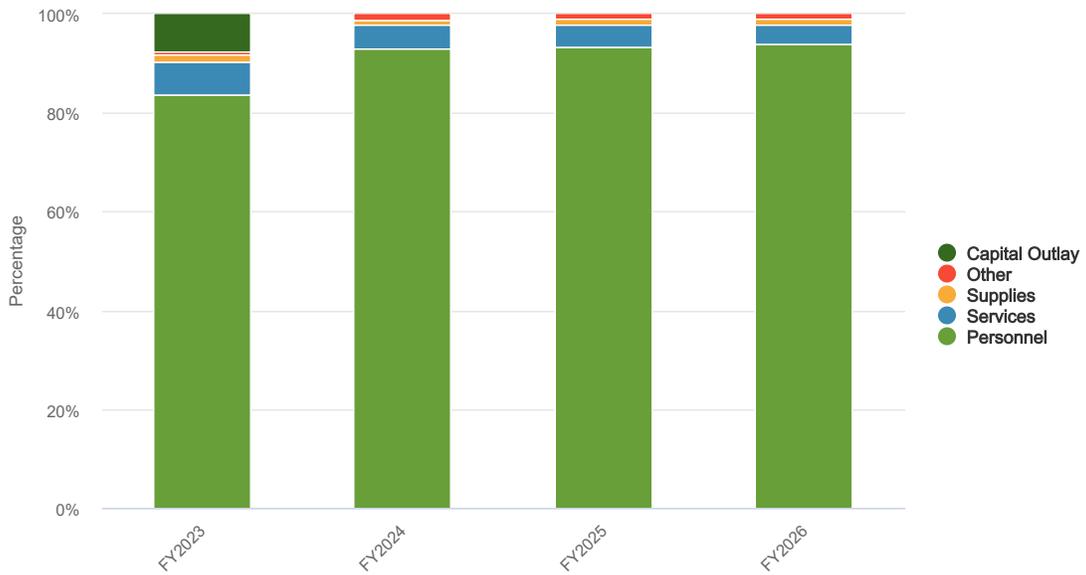
Location
City Center, 2nd Floor
324 W. Evans Street
Florence, SC 29501

FY 2023 - FY 2026 Adopted and Budget to Actual History

\$705,600 **\$21,150**
 (3.09% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10041900-511100	\$296,326	\$295,838	\$405,000	\$427,359
Part-Time Salaries & Wages	10041900-511200	\$13,189	\$13,976	\$26,800	\$25,000
SCRS Retirement	10041900-522100	\$51,614	\$55,979	\$81,300	\$83,961
Employer Paid Insurance	10041900-523000	\$53,806	\$52,439	\$78,400	\$80,334
Workers' Compensation	10041900-524000	\$13,088	\$13,264	\$14,100	\$13,189
FICA	10041900-525000	\$23,056	\$23,117	\$33,500	\$34,607
Total Personnel:		\$451,078	\$454,612	\$639,100	\$664,450
Services					
Professional Services	10041900-531000	\$2,535	\$292	\$3,000	\$3,000
Telephone & Related Services	10041900-532010	\$9,362	\$9,823	\$9,500	\$9,500
Public Notices	10041900-532030	\$2,166	\$1,195	\$1,000	\$1,000
Property Management Expenses	10041900-534075	\$18,823	\$7,148	\$13,000	\$8,500
Electricity	10041900-535020	\$171	\$0	\$0	\$0
Fuel Oil	10041900-535030	\$2,173	\$1,426	\$1,500	\$1,500
Vehicle Repair & Maintenance	10041900-537000	\$1,665	\$3,318	\$2,500	\$2,500
Total Services:		\$36,896	\$23,202	\$30,500	\$26,000
Supplies					
Printing	10041900-550100	\$178	\$0	\$500	\$500
Office Supplies	10041900-550210	\$168	\$0	\$300	\$300
Other Supplies & Equipment	10041900-550299	\$719	\$450	\$1,000	\$800
Postage	10041900-550300	\$164	\$140	\$250	\$250
Vehicle Fuel & Oil	10041900-550400	\$6,374	\$4,255	\$7,000	\$6,500
Total Supplies:		\$7,604	\$4,845	\$9,050	\$8,350
Other					
Uniforms & Clothing	10041900-560020	\$3,563	\$4,190	\$3,800	\$4,500
Membership & Dues	10041900-561010	\$389	\$530	\$1,000	\$700
Conference & Training	10041900-561020	\$0	\$731	\$500	\$800
Travel & Lodging	10041900-561030	\$0	\$393	\$500	\$800
Total Other:		\$3,952	\$5,844	\$5,800	\$6,800
Capital Outlay					
Auto Equipment	10041900-580040	\$29,783	\$0	\$0	\$0
Other Equipment	10041900-580060	\$10,897	\$0	\$0	\$0
Total Capital Outlay:		\$40,680	\$0	\$0	\$0
Total Expense Objects:		\$540,209	\$488,503	\$684,450	\$705,600



	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Community Services Manager	1	1	1	1
Community Relations Manager	1	1	1	1
Neighborworks Corp.	1	1	1	1
CD Specialist	1	1	1	1
Construction Inspector	1	1	1	1
Maintenance Worker	1	1	1	1
Housekeeping Custodian	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Total Full-Time Employees	8	8	8	8
Part-Time Personnel				
PT Maintenance Worker	<u>2</u>	<u>2</u>	<u>1</u>	<u>1</u>
Total Part-Time Employees	2	2	1	1

There are no changes in personnel from the prior year.





Police Department

Department Function

The Florence Police Department is a State Accredited Law Enforcement agency, with a focus on Community Oriented Policing. The department has implemented many effective programs in order to accommodate the continued expansion of the city limits. The police department operates under an agency wide community policing concept, meeting regularly with the 40 neighborhood and business crime watch associations.

The Police Department is responsible for preserving the peace, enforcing local and state laws and ordinances, response to calls for service, traffic safety enforcement, crime investigation within the city limits and community engagement programs including:

- Citizens Police Academy.
- Neighborhood Watch Programs.
- Chief's Citizen Advisory Board
- Citizen surveys of community needs and priorities.
- Police/Youth programs including Police Explorers

The Police Department is comprised of five divisions:

- Administrative Services
- Community Relations
- Investigative Services
- Patrol Services
- Support Services

Key Contacts

Allen Heidler
Police Chief
(843) 665-3191
aheidler@cityofflorence.com

Brian Barley
Captain - Patrol Services
(843) 665-3191
bbarley@cityofflorence.com

Terrance Ford
Captain - Support Services
(843) 665-3191
tford@cityofflorence.com

Stephen Starling
Captain - Administrative Services
(843) 665-3191
sstarling@cityofflorence.com

William Nida
Captain - Investigative Services
(843) 665-3191
Jnida@cityofflorence.com

Anson Shells
Commander - Community Relations
(843) 665-3191
ashells@cityofflorence.com

Headquarters City Center

324 W. Evans Street
Florence, SC 29501

Headquarters Patrol Division

303 Athens Street
Florence, SC 29501

Downtown Substation

112 N. Dargan Street
Florence, SC 29506

Patrol Services Division

The responsibilities of this division are to preserve the peace, protect life and property against criminal activity and promote safety to the motoring public. This is accomplished through visible patrol and targeted enforcement of criminal statutes of the State of South Carolina and ordinances of the City of Florence. The Patrol Division is comprised of the following units:

- Uniformed Patrol Unit
- Special Services Unit
 - Traffic Team
 - Community Action Team
 - Transport/Complex Security
 - Crossing Guards

Administrative Services Division

The function of Administrative Services is to maintain the budget, payroll, all police department records and technology needs for the department. This Division also handles departmental correspondence including criminal records requests, FOIA requests and answering and directing non-emergency telephone calls. The Administrative Services Captain also acts in the capacity of Public Information Officer. The Public Information Officer handles the dissemination of information outside of the Police Department including all media relations. The Administrative Services Division is comprised of the following units:

- Records/Telecommunications Unit
- Information and Technology Unit
- Accounts Payable

Support Services Division

This multifaceted division provides services that support each member of the Florence Police Department. This mission is accomplished through the activities of the various units of the Support Services Division including:

- Training Unit
- Evidence and Property/Supply Unit
- Accreditation
- Polygraph
- Professional Standards

Community Relations Division

The Community Relations Division is responsible for city zoning and codes violations including animal control. The Community Relations Division is comprised of the Code Enforcement Unit and the Animal Control Unit. The Code Enforcement unit investigates violations and work diligently to remediate them. Remediation of violations can be done through the City's livability court process as well as other acceptable methods. The Animal Control Unit works to help enforce city codes and ordinances related to domesticated animals.

Investigations Division

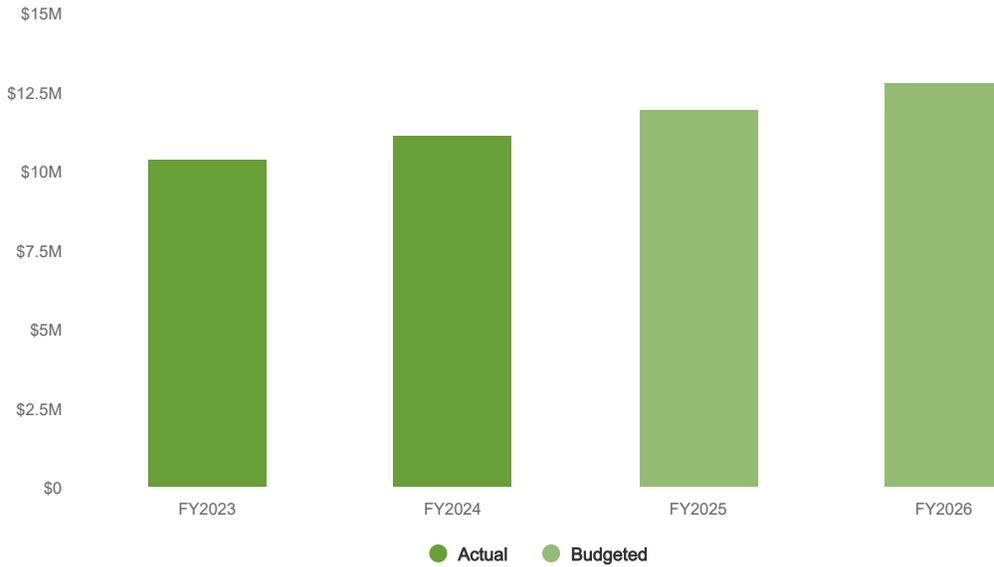
The Investigations Division provides investigative and forensic services to the department through various specially trained units. These investigative units are responsible for crimes ranging from theft to homicide and include narcotic and vice related activities. It also provides forensic support which aids in evidence collection and preservation as well as the reconstruction of crime scenes. The Investigations Division includes:

- Criminal Investigations Unit
- Special Investigations Unit
- Crime Scene Unit
- Victim's Advocate

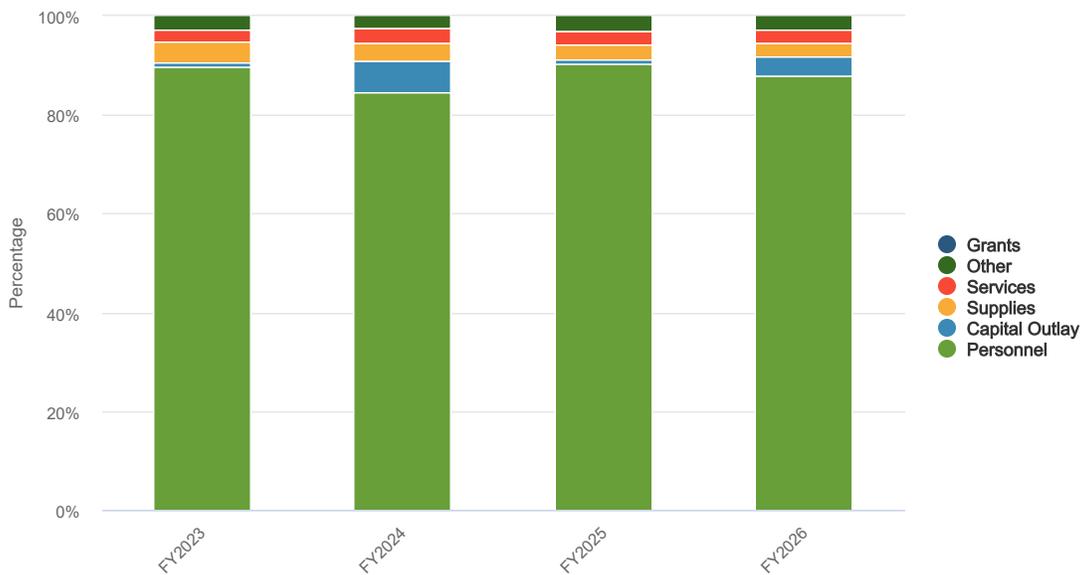


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$12,765,800 **\$830,450**
 (6.96% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10042100-511100	\$6,006,942	\$6,073,898	\$6,764,900	\$7,062,165
Part-Time Salaries & Wages	10042100-511200	\$115,611	\$107,233	\$145,000	\$145,000
Overtime Salaries & Wages	10042100-511300	\$290,766	\$266,073	\$260,000	\$280,000
SCRS Retirement	10042100-522100	\$113,931	\$129,219	\$250,000	\$267,972
PORS Retirement	10042100-522200	\$1,091,466	\$1,142,933	\$1,330,000	\$1,405,568
Employer Paid Insurance	10042100-523000	\$933,281	\$919,462	\$1,192,900	\$1,223,688
Workers' Compensation	10042100-524000	\$273,493	\$277,168	\$293,600	\$275,253
FICA	10042100-525000	\$477,346	\$480,192	\$527,400	\$543,754
Total Personnel:		\$9,302,834	\$9,396,177	\$10,763,800	\$11,203,400
Services					
Professional Services	10042100-531000	\$16,248	\$13,591	\$18,000	\$14,000
Telephone & Related Services	10042100-532010	\$102,058	\$100,815	\$115,000	\$105,000
Cable & Related Services	10042100-532020	\$0	-\$21	\$0	\$0
Palmer Inmate Services	10042100-533040	\$0	\$0	\$1,000	\$0
Other Maint/Service Contracts	10042100-533900	\$34,782	\$64,967	\$81,500	\$114,000
Building Maintenance	10042100-534070	\$0	\$0	\$1,000	\$6,000
City Services	10042100-535010	\$3,138	\$3,530	\$4,000	\$4,000
Electricity	10042100-535020	\$16,927	\$18,479	\$21,000	\$21,000
Vehicle Repair & Maintenance	10042100-537000	\$68,028	\$128,222	\$80,000	\$75,000
Radio Maintenance & Repairs	10042100-538020	\$4,719	\$1,348	\$5,000	\$4,000
Other Maintenance & Repairs	10042100-538900	\$5,907	\$3,139	\$6,000	\$10,000
Total Services:		\$251,808	\$334,071	\$332,500	\$353,000
Supplies					
Printing	10042100-550100	\$2,044	\$3,670	\$4,000	\$4,000
Other Supplies & Equipment	10042100-550299	\$165,441	\$122,758	\$65,000	\$65,000
Postage	10042100-550300	\$1,677	\$1,883	\$2,500	\$2,200
Vehicle Fuel & Oil	10042100-550400	\$291,461	\$267,767	\$300,000	\$290,000
Total Supplies:		\$460,623	\$396,077	\$371,500	\$361,200
Other					
Uniforms & Clothing	10042100-560020	\$82,498	\$31,319	\$80,000	\$65,000
Lease Payments	10042100-560060	\$29,400	\$29,700	\$30,300	\$30,900
Membership & Dues	10042100-561010	\$2,121	\$2,258	\$4,000	\$3,000
Conference & Training	10042100-561020	\$11,913	\$7,717	\$15,000	\$19,000
Travel & Lodging	10042100-561030	\$3,683	\$4,347	\$5,000	\$20,300
Adult Housing	10042100-572011	\$101,920	\$132,272	\$150,000	\$150,000
Juvenile Housing	10042100-572013	\$26,550	\$61,350	\$60,000	\$60,000
PAL Expenses	10042100-572020	\$0	\$0	\$500	\$0
Rewards	10042100-572030	\$0	\$0	\$100	\$0
Total Other:		\$258,085	\$268,963	\$344,900	\$348,200



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Capital Outlay					
Office Furniture	10042100-580020	\$0	\$0	\$2,100	\$0
Office Equipment	10042100-580030	\$0	\$0	\$1,650	\$0
Auto Equipment	10042100-580040	\$105,658	\$701,777	\$0	\$0
Other Equipment	10042100-580060	\$0	\$0	\$68,900	\$500,000
Data Processing Equipment	10042100-580070	\$0	\$11,360	\$38,000	\$0
Total Capital Outlay:		\$105,658	\$713,137	\$110,650	\$500,000
Grants					
Police Grant Expenditures	10042100-895000	\$12,000	\$12,000	\$12,000	\$0
Total Grants:		\$12,000	\$12,000	\$12,000	\$0
Total Expense Objects:		\$10,391,009	\$11,120,425	\$11,935,350	\$12,765,800



	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Police Chief	1	1	1	1
Police Captain	3	3	4	4
Police Lieutenant	10	10	10	9
Police Sergeant	14	13	13	13
Police Corporal	17	18	18	18
Lance Corporal	15	13	12	12
Victim Advocate Lance Corporal	1	1	1	1
Police Officer	30	32	33	33
Downtown Police Officer				1
Police Cadet	3	3	3	3
Advanced Class III				
Police Officer	11	11	13	13
Community Relations				
Commander	1	1	1	1
Codes Enforcement Sergeant	1	1	1	1
Zoning Codes Inspector	1	1	1	1
Codes Enforcement Officer	2	1	2	2
Evidence Custodian Sergeant	1	1	1	1
Polygraph Examiner	1	1	1	
Accreditation Coordinator	1	1	1	1
Admin/Accounts Payable				
Specialist		1	1	
Admin/Accounts Payable				
Coordinator				1
Administrative Services				
Supervisor		1	1	1
Administrative Services				
Specialist III		4	4	4
Administrative Services				
Specialist II		2	2	2
Administrative Services				
Specialist I		4	4	4
Office Assistant III	1			
Telecommunications/				
Accounts Payable Specialist	1			
Telecommunications Data				
Supervisor/Analyst	1			
Telecommunications Data				
Specialist	<u>10</u>			
Total Full-Time Employees	126	124	128	127
Part-Time Personnel				
PT Police Officer	1	1	1	1
PT Polygraph Examiner				1
PT Codes Enforcement Officer		1		
PT Zoning Codes Inspector		1		
PT Office Assistant	1	1	2	2
PT PAL Coordinator	1	1		
School Crossing Guards	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>
Total Part-Time Employees	18	20	18	19

Staffing adjustments were made to better align with current operational needs and budgetary considerations.





Fire Department

Department Function

The Florence Fire Department delivers a diverse suite of services to residents of the City of Florence:

- Fire Suppression Division
- Fire and Life Safety Division
- Emergency Preparedness and Risk Management
- Training Division
- Building Department

The Florence Fire Department is an Insurance Service Office (ISO) Class 1 department, the highest designation level. The department works to maintain this level of fire protection service through a comprehensive firefighter training program and a robust pre-fire planning program that supports updated fire inspections and response plans for each multi-family and commercial building within the city limits.

The Fire Department is also responsible for:

- administration of the fire data processing systems (NERIS)
- firefighter recruitment and enlistment
- fire-related training and public education programs

Key Contacts

Shannon Tanner
Fire Chief
(843) 665-3231
stanner@cityofflorence.com

Alex McGovern
Deputy Fire Chief
(843) 665-3231
amcgovern@cityofflorence.com

Josh Flowers
Assistant Fire Chief
(843) 665-3231
jflowers@cityofflorence.com

Myron Thomas II
Assistant Fire Chief
(843) 665-3231
mthomas@cityofflorence.com

Chris Johnson
Fire Marshal
(843) 665-3231
cjohnson@cityofflorence.com

Location
City Center, 3rd & 4th Floor
324 W. Evans Street
Florence, SC 29501

Fire Suppression Division

The Fire Suppression Division is made up of six fire stations with firefighters who respond to various emergency requests including fire extinguishment, medical first response, hazardous materials incidents, vehicle accidents, electrical issues, technical rescue, and more. This division also conducts pre-incident plans for local businesses, fire safety education, and installation of smoke detectors.

Emergency Preparedness & Risk Management Division

The Emergency Preparedness and Risk Management Division develops and maintains the City's safety and preparedness plans, handles injury and accident claims within the city for customers and employees, develops OSHA compliance training programs, maintains NOAA's Storm Ready status for the city, and plans for emergencies within various departments utilizing the National Incident Management System (NIMS) framework.

Fire and Life Safety Division

The Fire and Life Safety Division conducts fire inspections for new and existing businesses, reviews plans for new construction and renovations to residential and commercial structures, and provides education and outreach to the public.

This division is also responsible for inspecting and permitting food trucks.

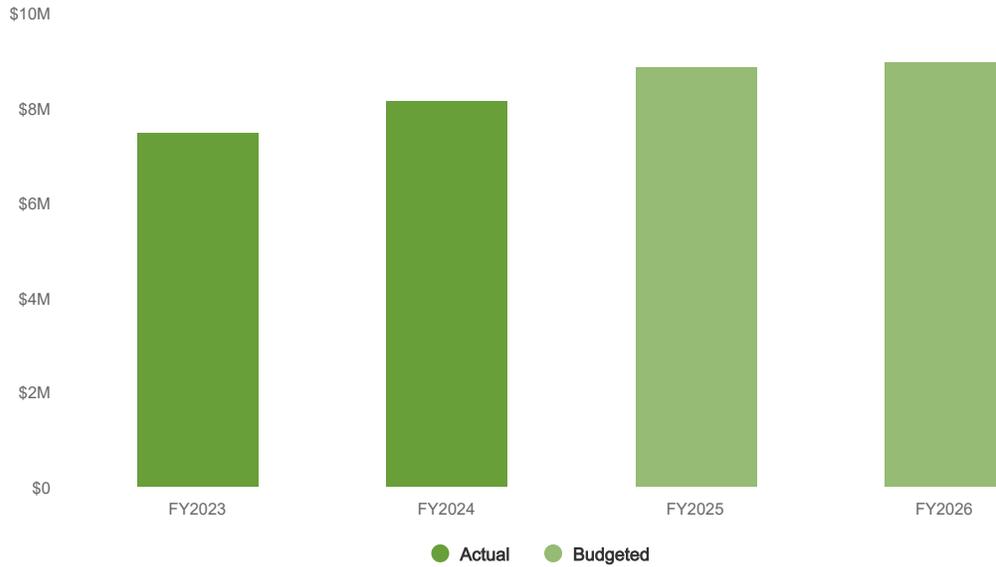
Training Division

The Training Division is responsible for developing academic and applied skills training programs for fire suppression personnel and manages technical rescue, hazardous materials response, and medical first responder training programs for the Fire Department.

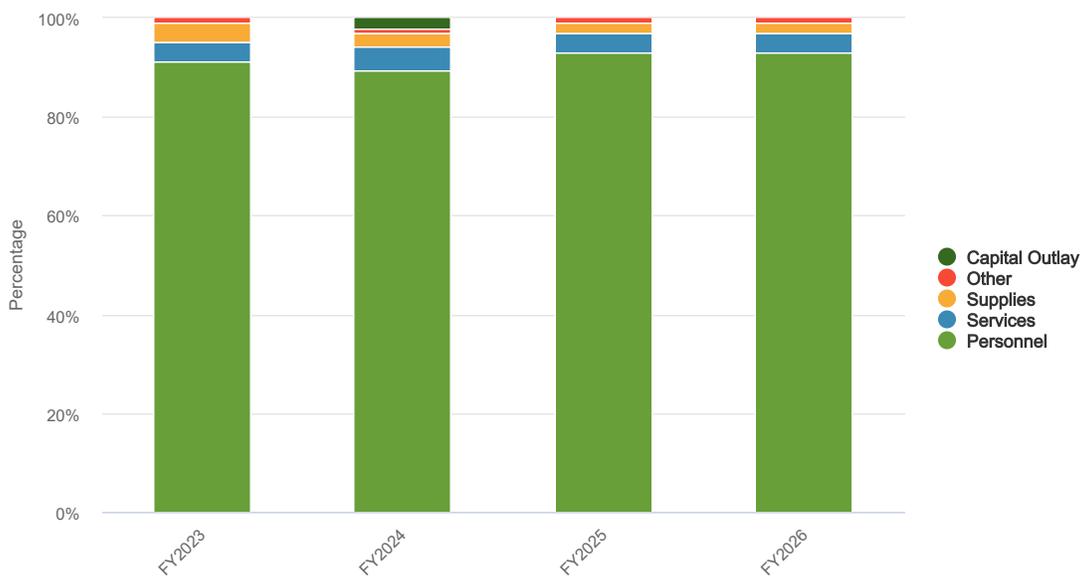


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$8,963,200 **\$96,300**
 (1.09% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10042200-511100	\$4,323,034	\$4,564,260	\$5,097,300	\$5,145,830
Part-Time Salaries & Wages	10042200-511200	\$0	\$0	\$0	\$10,000
Overtime Salaries & Wages	10042200-511300	\$299,110	\$321,748	\$320,000	\$326,400
SCRS Retirement	10042200-522100	\$18,318	\$20,613	\$88,000	\$67,127
PORS Retirement	10042200-522200	\$858,484	\$964,879	\$1,139,400	\$1,137,328
Employer Paid Insurance	10042200-523000	\$835,147	\$884,198	\$1,036,900	\$1,096,136
Workers' Compensation	10042200-524000	\$150,198	\$152,216	\$161,200	\$151,071
FICA	10042200-525000	\$340,735	\$360,970	\$406,800	\$403,808
Total Personnel:		\$6,825,027	\$7,268,885	\$8,249,600	\$8,337,700
Services					
Professional Services	10042200-531000	\$9,120	\$10,891	\$13,200	\$13,200
Telephone & Related Services	10042200-532010	\$57,403	\$67,778	\$65,000	\$65,000
Other Maint/Service Contracts	10042200-533900	\$20,717	\$42,441	\$48,100	\$50,800
Building Maintenance	10042200-534070	\$14,786	\$20,653	\$20,000	\$22,000
City Services	10042200-535010	\$30,511	\$30,627	\$30,000	\$30,000
Electricity	10042200-535020	\$48,897	\$61,654	\$57,000	\$57,000
Fuel Oil	10042200-535030	\$21,238	\$17,848	\$24,000	\$24,000
Vehicle Repair & Maintenance	10042200-537000	\$86,041	\$128,689	\$75,000	\$75,000
Radio Maintenance & Repairs	10042200-538020	\$4,020	\$2,002	\$5,000	\$4,000
Other Maintenance & Repairs	10042200-538900	\$9,067	\$25,414	\$16,500	\$16,500
Total Services:		\$301,801	\$407,997	\$353,800	\$357,500
Supplies					
Printing	10042200-550100	\$469	\$651	\$1,000	\$500
Janitorial/Sanitary Supplies	10042200-550220	\$13,990	\$14,477	\$14,500	\$14,500
Personal Protective Equipment	10042200-550280	\$93,796	\$63,811	\$56,000	\$56,000
Other Supplies & Equipment	10042200-550299	\$109,134	\$60,086	\$42,000	\$42,000
Postage	10042200-550300	\$72	\$169	\$150	\$150
Vehicle Fuel & Oil	10042200-550400	\$74,321	\$70,451	\$70,000	\$70,000
Total Supplies:		\$291,783	\$209,646	\$183,650	\$183,150
Other					
Uniforms & Clothing	10042200-560020	\$33,479	\$49,272	\$41,000	\$43,000
Membership & Dues	10042200-561010	\$423	\$911	\$1,350	\$1,350
Conference & Training	10042200-561020	\$24,284	\$18,924	\$23,000	\$25,000
Fire Prevention	10042200-573010	\$5,350	\$3,697	\$8,000	\$9,000
Risk Management	10042200-573020	\$799	\$1,510	\$6,500	\$6,500
Total Other:		\$64,335	\$74,313	\$79,850	\$84,850
Capital Outlay					
Auto Equipment	10042200-580040	\$17	\$113,080	\$0	\$0
Other Equipment	10042200-580060	\$0	\$64,422	\$0	\$0



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Total Capital Outlay:		\$17	\$177,502	\$0	\$0
Total Expense Objects:		\$7,482,963	\$8,138,343	\$8,866,900	\$8,963,200

	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Fire Chief.	1	1	1	1
Deputy Fire Chief	1	1	1	1
Assistant Fire Chief	1	1	2	2
Battalion Fire Chief	3	3	3	3
Fire Captain	21	21	21	21
Firefighter/Driver	24	24	24	24
Firefighter	40	40	39	39
Logistics Specialist	1	1	1	1
Fire Training Coordinator	1	1	1	1
Training Specialist	1	1	1	1
Deputy Building Official/ Fire Marshal		1	1	
Fire Marshal	1			
Fire Inspector	2	2	2	3
Risk Management Specialist	1	1	1	1
Total Full-Time Employees	98	98	98	98

Part-Time Personnel				
PT Fire Mechanic				1
Total Part-Time Employees				1

Staffing adjustments were made to better align with current operational needs and budgetary considerations.





Beautification & Facilities Division

Department Function

The Beautification and Facilities Division is housed within the Public Works Department. The division is responsible for maintenance and care of the City's park and athletic facilities and grounds. They also perform:

- street maintenance for City-owned roadways including asphalt work, concrete work, snow/ice control, and striping;
- right-of-way maintenance including mowing, edging and weed control;
- mosquito control within the city limits;
- aesthetic improvements to city-controlled gateways and city entrances
- downtown Florence maintenance and beautification of public areas;
- sign shop operations;
- special event setup for downtown and city-facilitated events;
- special construction projects;
- maintenance and operation of the Jayne Boswell Animal Shelter.

Key Contacts

Adam Swindler
Public Works Director
(843) 665-3236
aswindler@cityofflorence.com

Matt Watts
Public Works Manager
(843) 665-3236
mwatts@cityofflorence.com

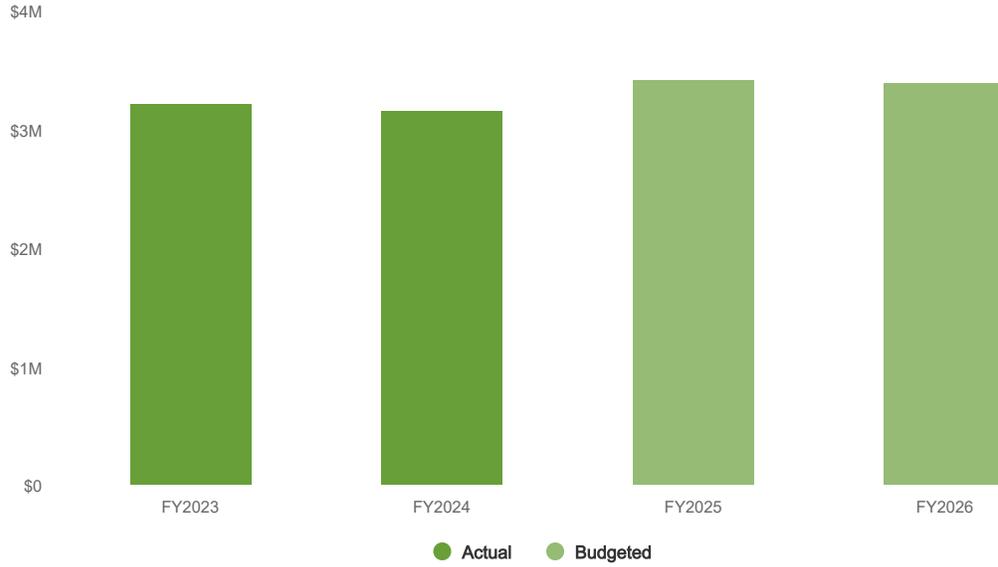
Office Location
1440 McCurdy Road
Florence, SC 29506

Jayne Boswell Animal Shelter
1434 S. McCurdy Road
Florence, SC 29506

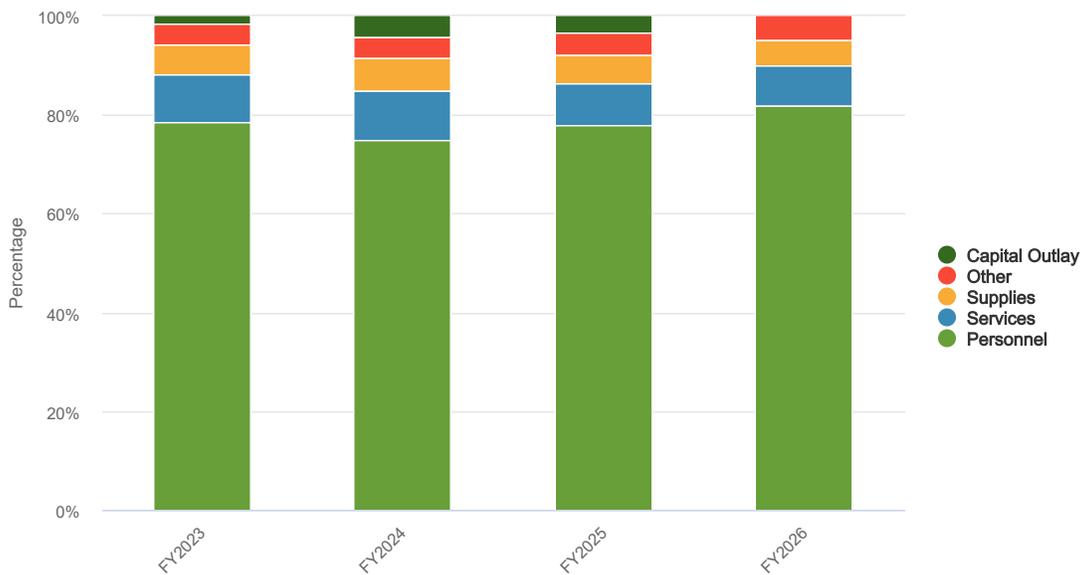


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$3,397,500 **-\$18,200**
 (-0.53% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10043020-511100	\$1,612,039	\$1,507,465	\$1,679,500	\$1,730,106
Part-Time Salaries & Wages	10043020-511200	\$37,313	\$42,210	\$63,000	\$75,000
Overtime Salaries & Wages	10043020-511300	\$63,434	\$53,127	\$50,000	\$60,000
SCRS Retirement	10043020-522100	\$280,184	\$284,269	\$338,400	\$345,883
Employer Paid Insurance	10043020-523000	\$344,654	\$303,234	\$322,300	\$364,735
Workers' Compensation	10043020-524000	\$62,842	\$63,687	\$67,400	\$63,218
FICA	10043020-525000	\$127,225	\$119,460	\$139,500	\$141,158
Total Personnel:		\$2,527,691	\$2,373,452	\$2,660,100	\$2,780,100
Services					
Professional Services	10043020-531000	\$56,539	\$60,137	\$60,000	\$60,000
Telephone & Related Services	10043020-532010	\$9,262	\$11,447	\$11,000	\$13,500
Maintenance/Service Contracts	10043020-533000	\$7,692	\$10,020	\$10,000	\$10,000
Security System Services	10043020-533010	\$350	\$468	\$500	\$500
Pest Extermination/Control	10043020-533030	\$2,183	\$1,451	\$2,000	\$1,500
Palmer Inmate Services	10043020-533040	\$11,250	\$8,550	\$20,000	\$15,000
Other Maint/Service Contracts	10043020-533900	\$655	\$4,689	\$0	\$0
Facility Maintenance	10043020-534000	-\$3,048	\$4,772	\$5,000	\$5,000
Building Maintenance	10043020-534070	\$2,568	\$0	\$0	\$0
Trails Maintenance & Supplies	10043020-534110	\$271	\$1,294	\$0	\$0
Animal Shelter Maintenance	10043020-534130	\$9,059	\$10,233	\$12,000	\$12,000
Gateway/Mini-Park Maintenance	10043020-534140	\$1,680	\$2,682	\$3,000	\$3,000
Lighting Expense & Maintenance	10043020-534150	\$4,467	\$3,068	\$5,000	\$5,000
Community Gardens Maintenance	10043020-534180	\$285	\$0	\$3,000	\$3,000
City Services	10043020-535010	\$23,829	\$24,962	\$25,000	\$29,000
Electricity	10043020-535020	\$33,789	\$37,641	\$37,000	\$37,000
Vehicle Repair & Maintenance	10043020-537000	\$134,898	\$128,903	\$50,000	\$50,000
Machine & Equip Maint/Repairs	10043020-538000	\$14,290	\$987	\$50,000	\$30,000
Radio Maintenance & Repairs	10043020-538020	\$0	\$364	\$1,500	\$1,500
Other Maintenance & Repairs	10043020-538900	\$0	\$736	\$0	\$0
Total Services:		\$310,018	\$312,404	\$295,000	\$276,000
Supplies					
Printing	10043020-550100	\$538	\$128	\$500	\$500
Office Supplies	10043020-550210	\$2,435	\$1,820	\$4,000	\$4,000
Janitorial/Sanitary Supplies	10043020-550220	\$11,131	\$15,569	\$15,000	\$15,000
Chemicals	10043020-550230	\$3,849	\$13,924	\$5,000	\$5,000
Safety Supplies	10043020-550270	\$1,534	\$4,088	\$3,000	\$3,000
Other Supplies & Equipment	10043020-550299	\$18,611	\$52,203	\$30,000	\$30,000
Postage	10043020-550300	\$49	\$106	\$100	\$100
Vehicle Fuel & Oil	10043020-550400	\$129,872	\$103,824	\$115,000	\$100,000
Paving Materials & Supplies	10043020-550530	\$11,605	\$4,302	\$10,000	\$12,000



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Irrigation Parts & Supplies	10043020-550540	\$299	\$140	\$1,000	\$500
Turf & Landscape Supplies	10043020-550550	\$13,594	\$6,038	\$5,000	\$5,000
Sign Shop Supplies	10043020-550560	\$2,898	\$5,020	\$6,000	\$7,000
Total Supplies:		\$196,415	\$207,160	\$194,600	\$182,100
Other					
Medical Expenses	10043020-560010	\$34,226	\$27,996	\$40,000	\$40,000
Uniforms & Clothing	10043020-560020	\$32,633	\$34,342	\$35,000	\$35,000
Membership & Dues	10043020-561010	\$126	\$80	\$500	\$300
Conference & Training	10043020-561020	\$2,603	\$2,924	\$2,500	\$2,500
Tree Beautification	10043020-574010	\$6,223	\$6,835	\$8,000	\$6,500
Cheves/Irby Parking Deck Exp	10043020-575010	\$63,643	\$61,179	\$70,000	\$75,000
Total Other:		\$139,454	\$133,357	\$156,000	\$159,300
Capital Outlay					
Auto Equipment	10043020-580040	\$0	\$94,020	\$50,000	\$0
Facility Improvements	10043020-580050	\$0	\$18,400	\$10,000	\$0
Other Equipment	10043020-580060	\$45,425	\$22,782	\$50,000	\$0
Total Capital Outlay:		\$45,425	\$135,202	\$110,000	\$0
Total Expense Objects:		\$3,219,002	\$3,161,575	\$3,415,700	\$3,397,500



	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Public Works Director			1	1
Public Works Manager	1	1	1	1
Arborist/Beautification Spec.	1	1	1	
Beautification & Facility				
Coordinator	1	1	1	1
Beautification Specialist			1	
Tree Crew Team Leader	1	1	1	1
Heavy Equipment Operator	2	2	2	2
Team Leader	9	9	6	6
Facilities Maint. Coordinator	1	1		
Streets Supervisor			1	1
Tree Trimmer Aide	1	1	1	1
Sign Fabricator II	1			
Special Const. Equip. Operator	2	2	2	2
Maintenance Worker	2	2	8	10
Sign Fabricator		2	2	2
Sign Fabricator I	1			
Animal Shelter Supervisor	1	1	1	1
Animal Shelter Technician			1	1
Clinical Technician	1	1	1	1
Special Equipment Operator	4	4	4	2
Animal Shelter Worker			2	2
Animal Control Worker I	2	2		
Office Technician	1	1	1	1
Parks Supervisor	1	1		
Turf/Landscape Supervisor	1	1		
Parks Groundskeeper	16	16		
Team Leader/Equip. Operator	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Employees	51	51	39	37
Part-Time Personnel				
Animal Shelter Worker	<u>2</u>	<u>2</u>	<u>3</u>	<u>3</u>
Total Part-Time Employees	2	2	3	3

Staffing adjustments were made to better align with current operational needs and budgetary considerations.





Sanitation Division

Department Function

The Sanitation Division of Public Works provides garbage, recycling, and yard debris removal services weekly to over 14,000 residential units and over 560 commercial units.

Residential garbage, recycling, and small yard debris are collected once per week. Large yard debris is collected as needed during special collections since they require specialized equipment.

Clean yard debris free of other types of garbage is collected at the Public Works office and is recycled into mulch.

Key Contacts

Adam Swindler
Public Works Director
(843) 665-3236
aswindler@cityofflorence.com

Matt Watts
Public Works Manager
(843) 665-3236
mwatts@cityofflorence.com

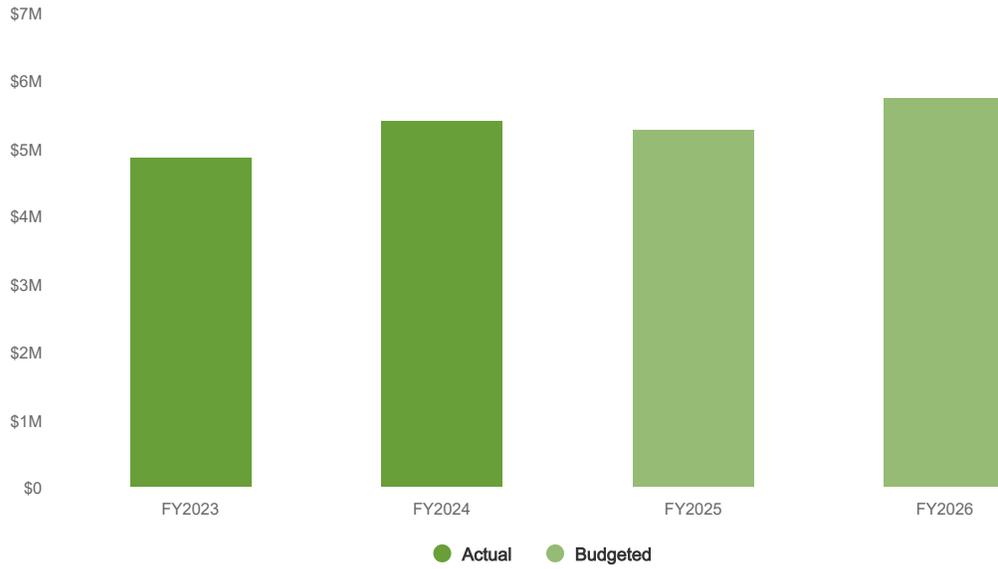
Randy Hatchell
Sanitation Superintendent
(843) 665-3236
rhatchell@cityofflorence.com

Location
1440 McCurdy Road
Florence, SC 29506

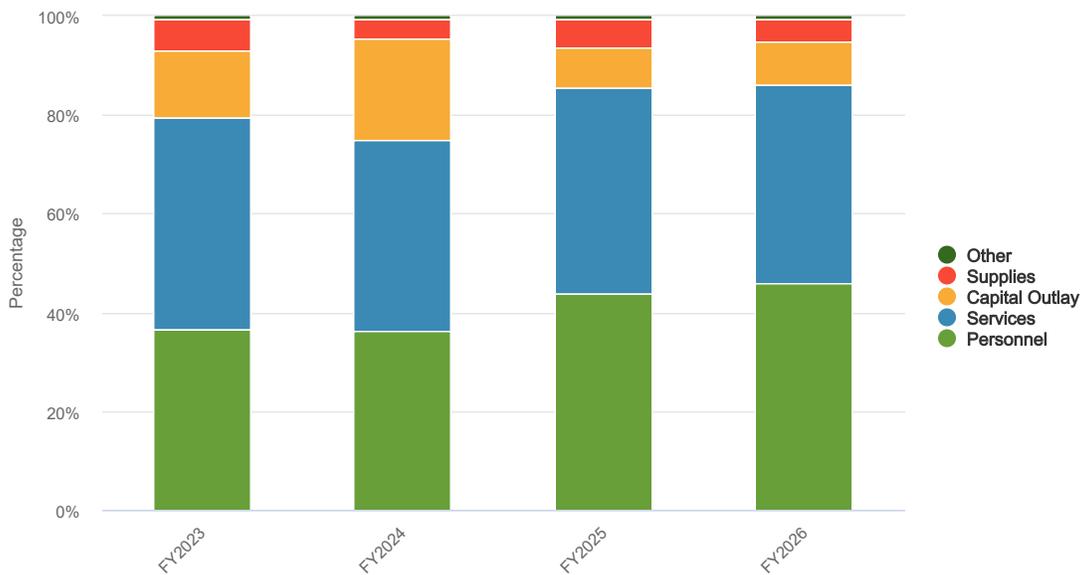


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$5,751,900 **\$478,300**
 (9.07% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10043022-511100	\$1,138,648	\$1,235,892	\$1,480,500	\$1,663,151
Overtime Salaries & Wages	10043022-511300	\$67,894	\$89,404	\$30,000	\$100,000
SCRS Retirement	10043022-522100	\$194,963	\$233,599	\$282,200	\$327,220
Employer Paid Insurance	10043022-523000	\$246,709	\$266,356	\$344,300	\$374,997
Workers' Compensation	10043022-524000	\$47,158	\$47,791	\$50,600	\$47,460
FICA	10043022-525000	\$89,213	\$98,115	\$116,300	\$134,872
Total Personnel:		\$1,784,585	\$1,971,158	\$2,303,900	\$2,647,700
Services					
Professional Services	10043022-531000	\$73,445	\$2,878	\$40,000	\$40,000
Telephone & Related Services	10043022-532010	\$3,440	\$2,067	\$3,000	\$3,000
Public Notices	10043022-532030	\$2,027	\$636	\$2,500	\$1,500
Other Maint/Service Contracts	10043022-533900	\$4,979	\$6,111	\$5,000	\$5,000
Landfill Services	10043022-536000	\$1,710,708	\$1,820,976	\$1,850,000	\$1,950,000
Vehicle Repair & Maintenance	10043022-537000	\$261,882	\$242,306	\$300,000	\$300,000
Radio Maintenance & Repairs	10043022-538020	\$6,979	\$1,486	\$7,000	\$7,000
Other Maintenance & Repairs	10043022-538900	\$18,030	\$1,328	\$0	\$0
Total Services:		\$2,081,491	\$2,077,788	\$2,207,500	\$2,306,500
Supplies					
Printing	10043022-550100	\$45	\$48	\$300	\$300
Office Supplies	10043022-550210	\$26	\$799	\$200	\$200
Safety Supplies	10043022-550270	\$2,055	\$3,000	\$4,000	\$4,000
Other Supplies & Equipment	10043022-550299	\$7,574	\$10,027	\$9,000	\$9,000
Postage	10043022-550300	\$8	\$0	\$100	\$100
Vehicle Fuel & Oil	10043022-550400	\$294,660	\$196,165	\$275,000	\$250,000
Total Supplies:		\$304,368	\$210,039	\$288,600	\$263,600
Other					
Uniforms & Clothing	10043022-560020	\$26,223	\$29,591	\$33,000	\$33,000
Membership & Dues	10043022-561010	\$0	\$0	\$100	\$100
Conference & Training	10043022-561020	\$2,751	\$642	\$2,500	\$2,500
Total Other:		\$28,974	\$30,234	\$35,600	\$35,600
Capital Outlay					
Auto Equipment	10043022-580040	\$524,584	\$985,107	\$350,000	\$415,000
Leased Auto Equipment	10043022-580045	\$133,997	\$133,997	\$88,000	\$67,500
Other Equipment	10043022-580060	\$0	\$0	\$0	\$16,000
Total Capital Outlay:		\$658,581	\$1,119,103	\$438,000	\$498,500
Total Expense Objects:		\$4,857,999	\$5,408,321	\$5,273,600	\$5,751,900



	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Sanitation Superintendent	1	1	1	1
Sanitation Coordinator	1	1	1	1
Sanitation Heavy Equip				
Operator	18	19	18	19
Recycling Handler	2			
Sanitation Worker	11	13	15	18
Sanitation/Recycle Worker	<u>1</u>	<u>2</u>	<u>1</u>	
Total-Full Time Employees	34	36	36	39

Staffing adjustments were made to better align with current operational needs and budgetary considerations.





Equipment Maintenance

Department Function

The Equipment Maintenance Division of the Public Works Department operates and maintains the City of Florence equipment maintenance shop utilizing skilled mechanics and technicians. This division provides maintenance, routine service, and repairs to the City's fleet of over 900 vehicles and specialized equipment.



Key Contacts

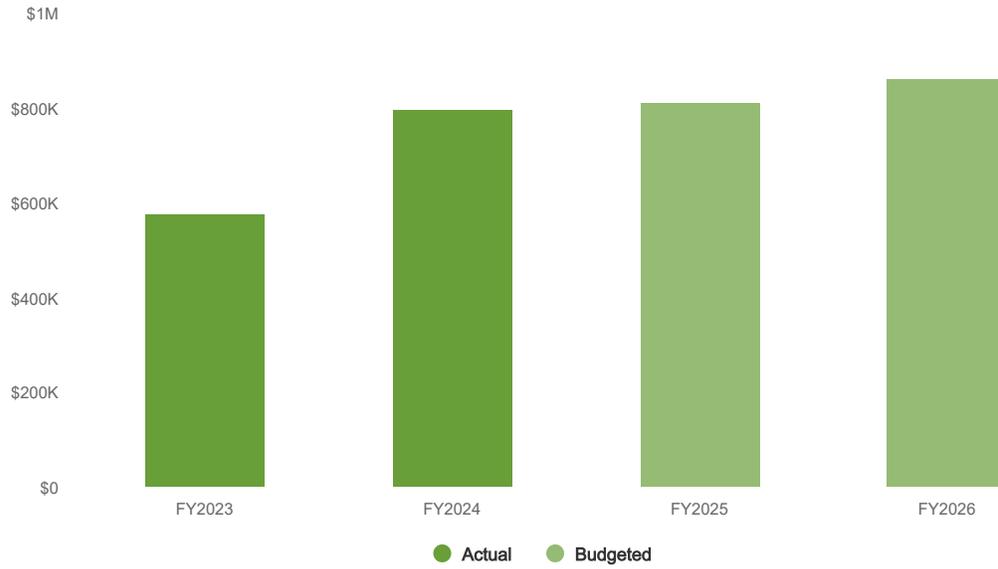
Adam Swindler
Public Works Director
(843) 665-3236
aswindler@cityofflorence.com

Dean Ard
Fleet Maintenance Superintendent
(843-665-3236
dard@cityofflorence.com

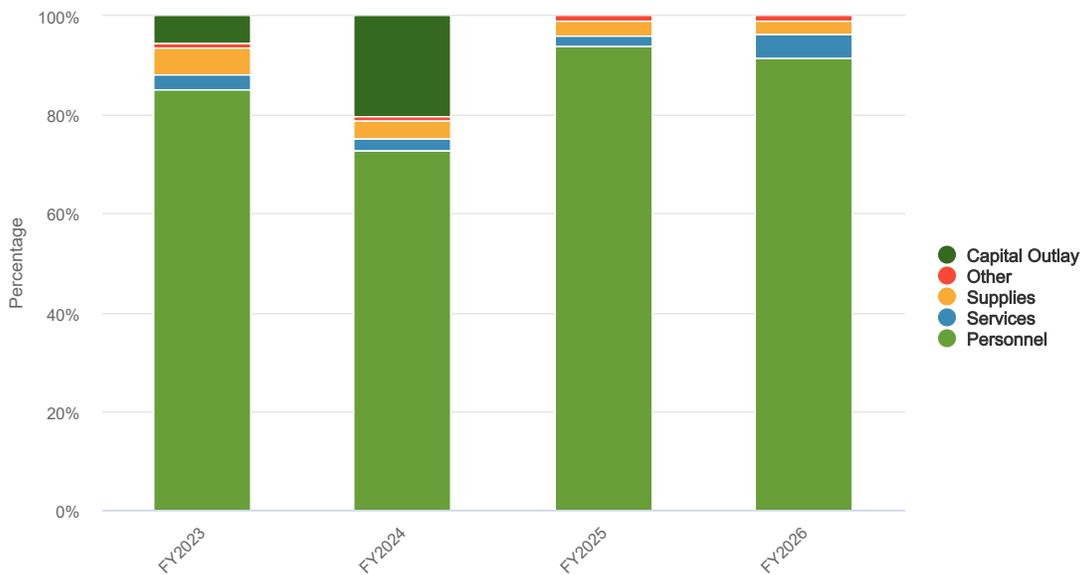
Location
1440 McCurdy Road
Florence, SC 29506

FY 2023 - FY 2026 Adopted and Budget to Actual History

\$860,150 **\$49,150**
 (6.06% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10043023-511100	\$333,768	\$388,672	\$511,300	\$518,047
Overtime Salaries & Wages	10043023-511300	\$50	\$27	\$5,000	\$5,000
SCRS Retirement	10043023-522100	\$55,373	\$69,695	\$95,800	\$97,076
Employer Paid Insurance	10043023-523000	\$66,342	\$79,676	\$97,300	\$113,960
Workers' Compensation	10043023-524000	\$12,153	\$12,316	\$13,100	\$12,254
FICA	10043023-525000	\$24,625	\$28,401	\$39,500	\$40,013
Total Personnel:		\$492,311	\$578,788	\$762,000	\$786,350
Services					
Other Professional Services	10043023-531110	\$2,855	\$2,261	\$4,000	\$30,000
Telephone & Related Services	10043023-532010	\$2,767	\$2,170	\$3,000	\$3,000
Cable & Related Services	10043023-532020	\$0	\$0	\$1,000	\$0
Other Maint/Service Contracts	10043023-533900	\$163	\$969	\$0	\$0
Fuel Oil	10043023-535030	\$4,432	\$5,535	\$5,000	\$5,000
Vehicle Repair & Maintenance	10043023-537000	\$5,907	\$3,862	\$4,000	\$4,000
Radio Maintenance & Repairs	10043023-538020	\$0	\$303	\$500	\$300
Other Maintenance & Repairs	10043023-538900	\$0	\$4,005	\$500	\$0
Total Services:		\$16,125	\$19,105	\$18,000	\$42,300
Supplies					
Office Supplies	10043023-550210	\$486	\$1,066	\$1,000	\$1,000
Safety Supplies	10043023-550270	\$0	\$122	\$500	\$500
Other Supplies & Equipment	10043023-550299	\$19,946	\$18,897	\$12,000	\$12,000
Vehicle Fuel & Oil	10043023-550400	\$11,605	\$9,986	\$10,000	\$10,000
Total Supplies:		\$32,037	\$30,071	\$23,500	\$23,500
Other					
Uniforms & Clothing	10043023-560020	\$4,704	\$6,780	\$6,000	\$7,000
Conference & Training	10043023-561020	\$254	\$0	\$1,500	\$1,000
Total Other:		\$4,958	\$6,780	\$7,500	\$8,000
Capital Outlay					
Auto Equipment	10043023-580040	\$30,875	\$135,974	\$0	\$0
Other Equipment	10043023-580060	\$0	\$24,446	\$0	\$0
Total Capital Outlay:		\$30,875	\$160,420	\$0	\$0
Total Expense Objects:		\$576,306	\$795,164	\$811,000	\$860,150



	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Fleet Maintenance				
Superintendent			1	1
Equipment Maintenance				
Superintendent	1			
Equip. Maintenance Manager		1	1	
Lead Mechanic			1	1
Diesel Mechanic	2	2	2	2
Automotive Mechanic II	3	4	4	4
Automotive Mechanic I	1			
Inventory Control Coordinator	1	1	1	1
Total Full-Time Employees	8	8	9	9

Staffing adjustments were made to better align with current operational needs and budgetary considerations.





Parks, Recreation & Sports Tourism

Department Function

The Parks, Recreation & Sports Tourism Department plans, organizes, implements, and supervises a comprehensive suite of recreational and athletic programming, leisure activities for youth, adults, and seniors, and coordinates a wide range of athletic activities and tournaments in the City of Florence.

The department operates six community centers in various city-owned parks and six athletic facilities within the city limits. It is also responsible for the maintenance and operation of City public parks and trails, ensuring residents have access to safe, well-maintained outdoor spaces.

The department is also responsible for coordinating city-sponsored events and programs including youth camps, park activities, community events, and active lifestyle programs for seniors. Staff work to attract state, regional, and national athletic tournaments to the City and partner with various volunteer athletic boards that manage the operations of the City's youth athletic leagues, which include:

- Little League Baseball
- Florence Youth Football League
- Florence Youth Basketball League
- Florence Youth Soccer Association
- Florence Track Club
- Florence Youth Softball Association
- Florence Cheerleading
- City of Florence Gymnastics Program

Key Contacts

Victoria Nash
Parks, Recreation & Sports Tourism Director
(843) 665-3253
vnash@cityofflorence.com

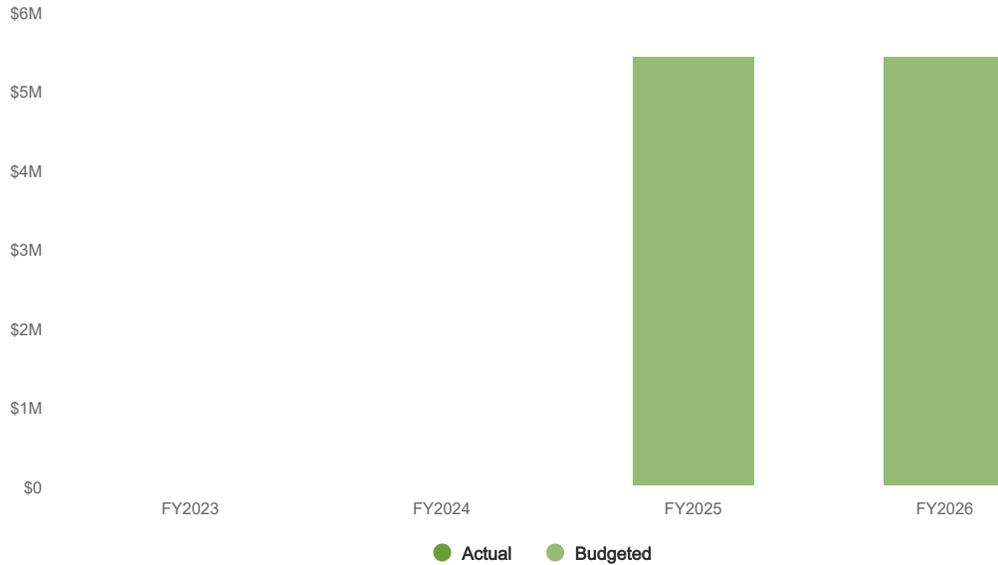
Tim Wilson
Assistant Director, Parks, Recreation & Sports Tourism
(843) 665-3253
twilson@cityofflorence.com



FY 2023 - FY 2026 Adopted and Budget to Actual History

\$5,441,800 -\$50
 (0.00% vs. prior year)

Parks, Recreation, & Sports Tourism Proposed and Historical Budget vs. Actual



*The Parks, Recreation & Sports Tourism division was created and first budgeted in FY 2025. There is no budgeted/actual data for the years prior.

Name	ERP Code	FY2025 Adopted	FY 2026 Adopted
Expense Objects			
Personnel			
Regular Salaries & Wages	10043500-511100	\$2,000,300	\$2,214,173
Part-Time Salaries & Wages	10043500-511200	\$280,000	\$280,000
Overtime Salaries & Wages	10043500-511300	\$36,000	\$36,000
SCRS Retirement	10043500-522100	\$432,100	\$469,505
Employer Paid Insurance	10043500-523000	\$512,000	\$443,733
Workers' Compensation	10043500-524000	\$183,000	\$171,514
FICA	10043500-525000	\$174,900	\$182,625
Total Personnel:		\$3,618,300	\$3,797,550
Services			
Professional Services	10043500-531000	\$41,000	\$45,000
Contracted Instructors	10043500-531070	\$25,000	\$25,000
Telephone & Related Services	10043500-532010	\$65,000	\$50,000
Cable & Related Services	10043500-532020	\$38,000	\$42,000



Name	ERP Code	FY2025 Adopted	FY 2026 Adopted
Maintenance/Service Contracts	10043500-533000	\$40,000	\$47,000
Security System Service	10043500-533010	\$15,000	\$24,000
Pest Extermination/Control	10043500-533030	\$17,500	\$20,000
Palmer Inmate Services	10043500-533040	\$35,500	\$35,500
Athletic Facility Maintenance	10043500-534010	\$15,000	\$15,000
Gymnastics Facility Maint	10043500-534020	\$4,000	\$2,500
Tennis Facility Maintenance	10043500-534030	\$19,000	\$20,000
FF Facility Maintenance	10043500-534040	\$14,000	\$16,000
Barnes St Facility Maintenance	10043500-534050	\$5,000	\$5,000
Dr. Iola Jones Park Maintenance	10043500-534060	\$2,500	\$2,500
Building Maintenance	10043500-534070	\$5,000	\$5,000
Levy Park Senior Center Maint	10043500-534080	\$3,000	\$3,000
Maple Park Maintenance	10043500-534090	\$2,500	\$2,500
Northwest Park Maintenance	10043500-534100	\$2,500	\$2,500
Trails Maintenance & Supplies	10043500-534110	\$4,000	\$10,000
Levy Park Youth Center Maint	10043500-534120	\$2,000	\$2,000
Veterans Park Maintenance	10043500-534190	\$5,000	\$7,000
Sports Complex Maintenance	10043500-534200	\$18,000	\$18,000
Lawton-Chase House Maint	10043500-534210	\$3,000	\$3,000
South Florence Center	10043500-534220	\$0	\$1,500
Parks Maintenance	10043500-534900	\$12,000	\$35,000
City Services	10043500-535010	\$101,000	\$110,000
Electricity	10043500-535020	\$413,500	\$400,000
Vehicle Repair & Maintenance	10043500-537000	\$30,000	\$35,000
Radio Maintenance & Repairs	10043500-538020	\$300	\$300
Other Maintenance & Repairs	10043500-538900	\$9,000	\$9,000
Total Services:		\$947,300	\$993,300
Supplies			
Printing	10043500-550100	\$5,000	\$4,000
Office Supplies	10043500-550210	\$7,500	\$6,000
Janitorial/Sanitary Supplies	10043500-550220	\$36,500	\$36,500
Safety Supplies	10043500-550270	\$3,000	\$3,000
Other Supplies & Equipment	10043500-550299	\$30,000	\$30,000
Postage	10043500-550300	\$400	\$400
Vehicle Fuel & Oil	10043500-550400	\$45,500	\$42,000
Irrigation Parts & Supplies	10043500-550540	\$9,000	\$9,000
Turf & Landscape Supplies	10043500-550550	\$71,000	\$100,000
Total Supplies:		\$207,900	\$230,900
Other			
Uniforms & Clothing	10043500-560020	\$19,000	\$22,000
Marketing & Promotions	10043500-560070	\$275,000	\$177,000
Membership & Dues	10043500-561010	\$3,950	\$3,950



Name	ERP Code	FY2025 Adopted	FY 2026 Adopted
Conference & Training	10043500-561020	\$8,000	\$7,000
Travel & Lodging	10043500-561030	\$7,900	\$5,900
Tree Beautification	10043500-574010	\$4,500	\$2,500
Concession Supplies	10043500-574020	\$34,000	\$34,000
Tournaments	10043500-574030	\$7,000	\$7,000
Pro Shop Supplies	10043500-574040	\$17,000	\$17,000
B & G Club Utilities	10043500-574050	\$21,000	\$21,000
Stadium Commission	10043500-574060	\$11,500	\$11,200
Program Expenses	10043500-574070	\$22,000	\$25,000
Athletic Expenses	10043500-574080	\$30,500	\$27,000
Gymnastics Expense	10043500-574090	\$2,000	\$2,500
Tennis Center Expenses	10043500-574100	\$13,000	\$13,000
Freedom Florence Expenses	10043500-574140	\$14,000	\$15,000
Pearl Moore Center Maintenance	10043500-574150	\$12,000	\$12,000
Soccer Expenses	10043500-574160	\$17,000	\$17,000
Total Other:		\$519,350	\$420,050
Capital Outlay			
Facility Improvements	10043500-580050	\$130,000	\$0
Total Capital Outlay:		\$130,000	\$0
Grants			
Miscellaneous Grant Exp	10043500-890000	\$19,000	\$0
Total Grants:		\$19,000	\$0
Total Expense Objects:		\$5,441,850	\$5,441,800



	FY 2025	FY 2026
Personnel		
Parks, Recreation, & Sports		
Tourism Director	1	1
Parks, Recreation, & Sports		
Tourism Assistant Director	1	1
Program Coordinator	1	1
Parks Supervisor	1	1
Marketing/Special Program		
Coordinartor	1	1
Program Specialist	2	3
Youth Lead Program Specialist	1	1
Senior Lead Program Specialist	1	1
Activity Instructor	8	9
Team Leader	3	3
Athletics Groundskeeper	11	11
Parks Groundskeeper	7	8
Office Assistant III	1	1
Office Assistant II		1
Activity Coordinator	1	1
Athletics Coordinator	1	1
Complex Coordinator	2	2
Turf Landscape Supervisor	1	1
Gymnastics Coordinator	1	1
Asst. Gymnastics Coordinator	1	1
Director of Tennis	1	1
Head Tennis Professional	1	1
Junior Development Tennis Pro	1	1
Athletics Specialist	<u>1</u>	<u>1</u>
Total Full-Time Employees	50	54

Part-Time Personnel		
Temporary Seasonal		
Workers	<u>120</u>	<u>120</u>
Total Part-Time Employees	120	120

Staffing adjustments were made to better align with current operational needs and budgetary considerations.





Planning Department

Department Function

The Planning Department is a division of Planning, Research, & Development with the primary purpose of guiding growth and development in the City of Florence as directed by the *City of Florence Comprehensive Plan*. The Unified Development Ordinance administers zoning, land use, land development regulation, and stormwater and flood plain regulations.

The Planning Department is responsible for:

- zoning, rezoning, and zoning compliance;
- certificates of appropriateness within overlay districts;
- subdivision and summary plats within the City;
- annexation of property;
- addressing in compliance with the E-911 system to assist with public safety and emergency response; and
- floodplain management

Administered through the Planning Department are the Planning Commission, Board of Zoning Appeals, and Design Review Board.

Key Contacts

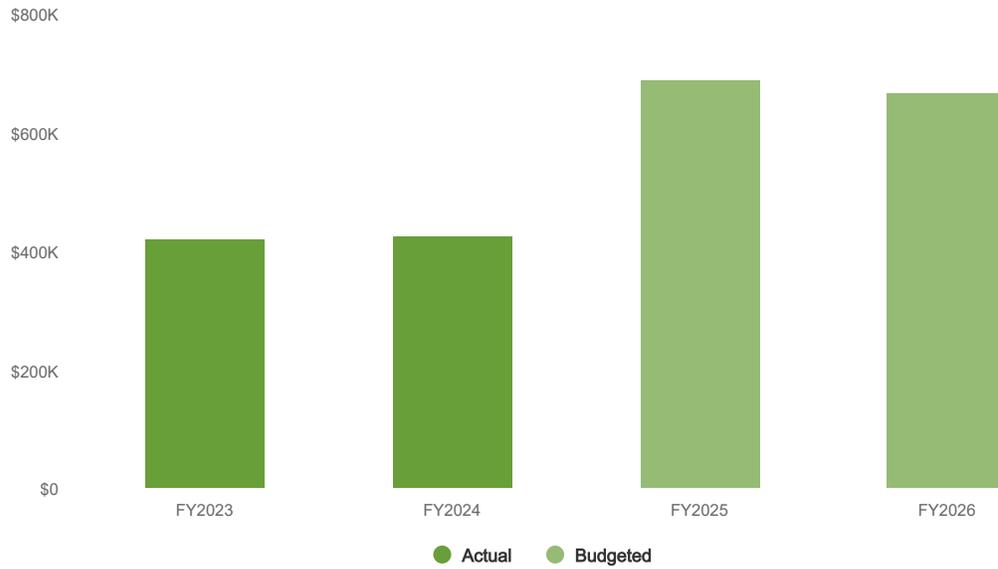
Jerry Dudley
Planning & Development Director
(843) 665-2047
jdudley@cityofflorence.com

Location
City Center, 2nd Floor
324 W. Evans Street
Florence, SC 29501

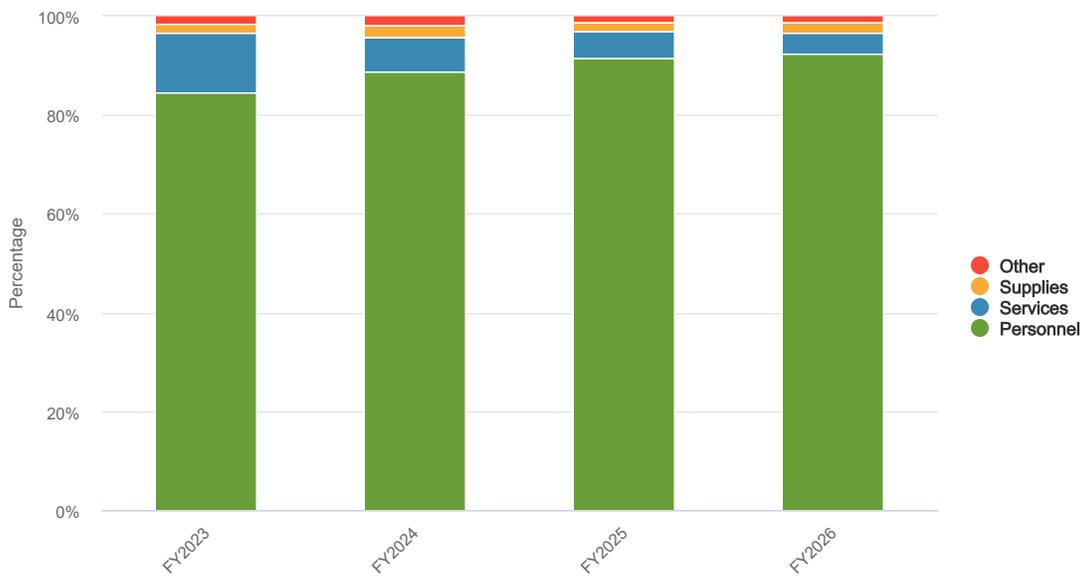


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$666,300 **-\$22,600**
 (-3.28% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10046300-511100	\$219,657	\$227,251	\$413,400	\$390,826
Part-Time Salaries & Wages	10046300-511200	\$35,547	\$37,831	\$39,000	\$42,000
SCRS Retirement	10046300-522100	\$41,858	\$47,669	\$84,000	\$80,335
Employer Paid Insurance	10046300-523000	\$31,942	\$36,397	\$51,300	\$62,934
Workers' Compensation	10046300-524000	\$7,271	\$7,369	\$7,800	\$7,293
FICA	10046300-525000	\$19,177	\$19,685	\$34,600	\$33,112
Total Personnel:		\$355,452	\$376,203	\$630,100	\$616,500
Services					
Professional Services	10046300-531000	\$38,750	\$15,384	\$25,000	\$16,000
Telephone & Related Services	10046300-532010	\$4,855	\$4,810	\$5,500	\$6,000
Public Notices	10046300-532030	\$4,713	\$5,940	\$5,000	\$4,000
Other Maint/Service Contracts	10046300-533900	\$2,166	\$2,339	\$2,000	\$2,000
Vehicle Repair & Maintenance	10046300-537000	\$245	\$891	\$1,500	\$1,000
Total Services:		\$50,729	\$29,364	\$39,000	\$29,000
Supplies					
Printing	10046300-550100	\$4,278	\$5,450	\$4,000	\$5,000
Office Supplies	10046300-550210	\$1,419	\$1,703	\$3,000	\$3,000
Other Supplies & Equipment	10046300-550299	\$929	\$2,126	\$1,500	\$1,500
Postage	10046300-550300	\$1,633	\$1,631	\$2,000	\$3,000
Vehicle Fuel & Oil	10046300-550400	\$363	\$287	\$500	\$500
Total Supplies:		\$8,621	\$11,198	\$11,000	\$13,000
Other					
Uniforms & Clothing	10046300-560020	\$0	\$0	\$100	\$100
Membership & Dues	10046300-561010	\$2,727	\$2,390	\$4,000	\$3,000
Conference & Training	10046300-561020	\$1,180	\$2,268	\$2,700	\$2,700
Travel & Lodging	10046300-561030	\$1,955	\$2,644	\$2,000	\$2,000
Total Other:		\$5,862	\$7,302	\$8,800	\$7,800
Total Expense Objects:		\$420,665	\$424,066	\$688,900	\$666,300

	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Planning Director	1		1	1
Senior Planner	1	1	1	1
Planner II	2	1	1	1
Planner I		1	1	1
Office Assistant III	1	1	1	1
Total Full-Time Personnel	5	4	5	5
Part-Time Employees				
PT Planning Technician	1	1	1	1
Total Part-Time Employees	1	1	1	1

There are no changes in personnel from the prior year.





Building Inspections & Permits Department

Department Function

The Building Inspections and Permits Department is a division of the Fire Department responsible for building plan review, permitting, and inspections for all residential and commercial properties within the city limits of Florence.

The department coordinates with planning and zoning, the Fire Marshal's Office, utility finance, and stormwater review to ensure compliance with all applicable International Codes Council guidelines and municipal codes.

The department also works with contractors, design professionals, site developers, and professional organizations related to the construction industry to provide for the public safety, health, and general welfare in the built environment through education and enforcement of the building codes, local ordinances, and state laws.

Key Contacts

Shannon Tanner
Fire Chief
(843) 665-3151
stanner@cityofflorence.com

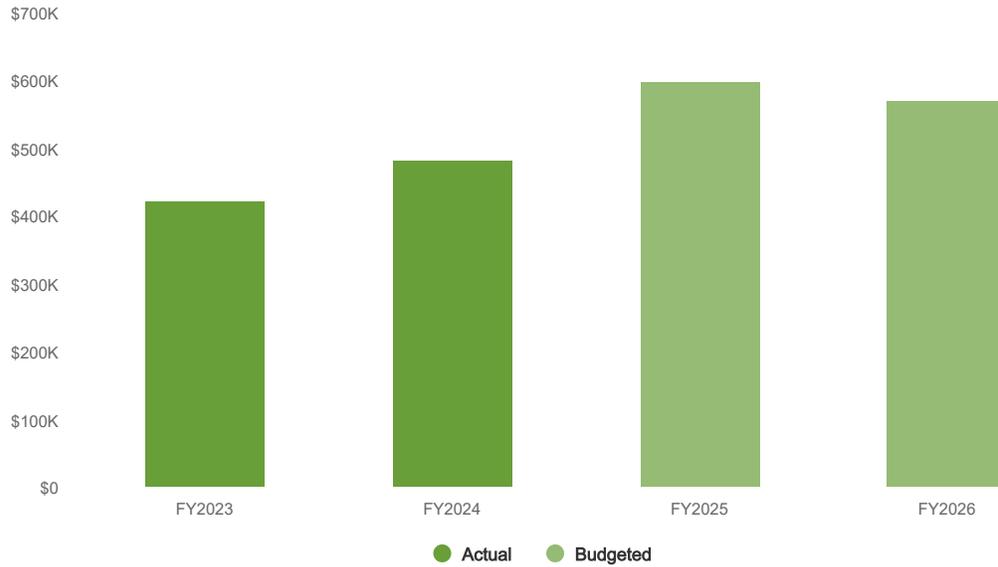
Chris Johnson
Building Official
(843) 665-3151
cjohnson@cityofflorence.com

Location
City Center, 4th Floor
324 W. Evans Street
Florence, SC 29501

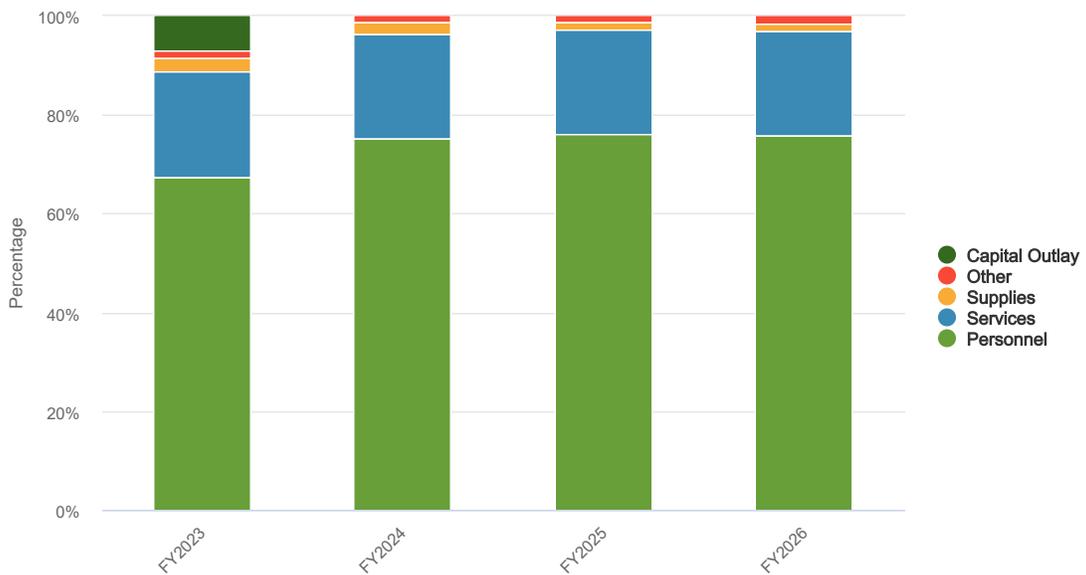


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$571,200 **-\$26,650**
 (-4.46% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	10046400-511100	\$190,095	\$234,836	\$287,900	\$272,025
Overtime Salaries & Wages	10046400-511300	\$0	\$0	\$2,500	\$2,500
SCRS Retirement	10046400-522100	\$30,971	\$40,585	\$52,400	\$36,328
PORS Retirement	10046400-522200	\$0	\$1,558	\$1,700	\$16,735
Employer Paid Insurance	10046400-523000	\$35,159	\$55,110	\$72,600	\$70,695
Workers' Compensation	10046400-524000	\$14,023	\$14,106	\$15,000	\$14,016
FICA	10046400-525000	\$14,045	\$17,170	\$22,200	\$21,001
Total Personnel:		\$284,293	\$363,365	\$454,300	\$433,300
Services					
Professional Services	10046400-531000	\$83,126	\$93,362	\$117,000	\$110,000
Telephone & Related Services	10046400-532010	\$5,134	\$4,623	\$5,500	\$5,500
Other Maint/Service Contracts	10046400-533900	\$282	\$474	\$1,000	\$800
Vehicle Repair & Maintenance	10046400-537000	\$1,961	\$4,218	\$3,500	\$3,500
Total Services:		\$90,503	\$102,678	\$127,000	\$119,800
Supplies					
Printing	10046400-550100	\$69	\$0	\$500	\$250
Other Supplies & Equipment	10046400-550299	\$6,980	\$7,389	\$4,000	\$5,500
Postage	10046400-550300	\$2	\$0	\$300	\$150
Vehicle Fuel & Oil	10046400-550400	\$4,228	\$4,226	\$4,000	\$4,000
Total Supplies:		\$11,279	\$11,615	\$8,800	\$9,900
Other					
Uniforms & Clothing	10046400-560020	\$1,825	\$1,507	\$2,250	\$2,000
Membership & Dues	10046400-561010	\$705	\$520	\$1,000	\$700
Conference & Training	10046400-561020	\$4,343	\$3,483	\$4,500	\$5,500
Total Other:		\$6,873	\$5,510	\$7,750	\$8,200
Capital Outlay					
Auto Equipment	10046400-580040	\$29,017	\$0	\$0	\$0
Total Capital Outlay:		\$29,017	\$0	\$0	\$0
Total Expense Objects:		\$421,965	\$483,168	\$597,850	\$571,200

FY 2023 FY 2024 FY 2025 FY 2026

Personnel

Building Official	1	1	1	1
Building Plans Examiner	1			
Building Inspector	<u>3</u>	<u>4</u>	<u>4</u>	<u>4</u>
Total Full-Time Personnel	5	5	5	5

There are no changes in personnel from the prior year.





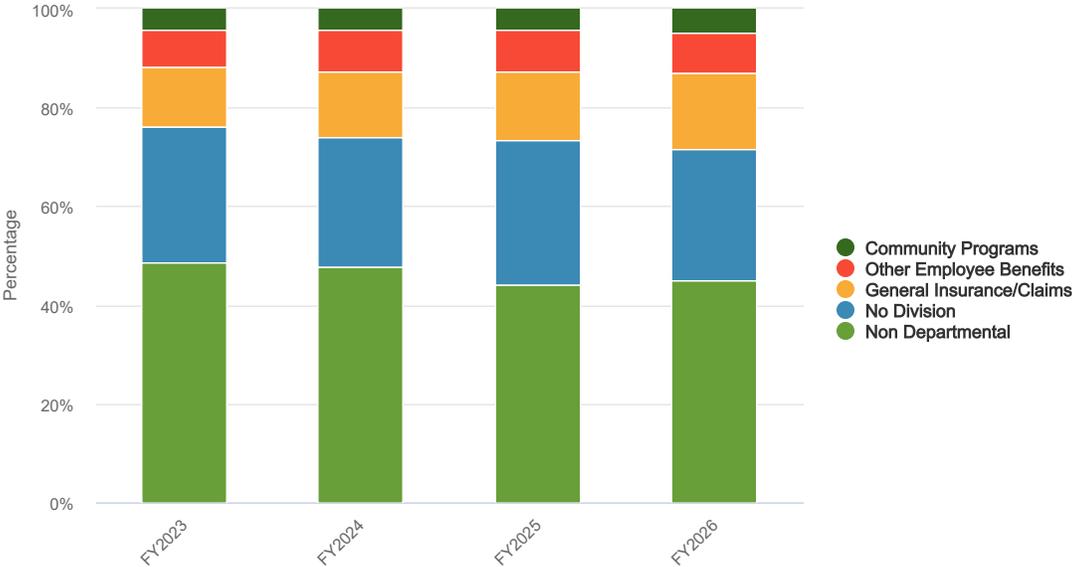
FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

Non-Departmental

General Fund

Expenditures by Function

Budgeted and Historical Expenditures by Function



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expenditures					
Debt Service					
No Division					
Debt Service Admin Charges	10047000-590040	\$10,600	\$8,200	\$10,600	\$9,900
IPR Bonds	10047000-590055	\$2,145,541	\$2,129,821	\$2,296,000	\$2,148,000
2021 Lighting Lease	10047000-590120	\$316,248	\$316,248	\$316,300	\$316,300
DS - Subscription Assets	10047000-590130	\$72,292	\$0	\$0	\$0
Interest - Subscription Assets	10047000-597160	\$187	\$0	\$0	\$0
Total No Division:		\$2,544,868	\$2,454,269	\$2,622,900	\$2,474,200
Total Debt Service:		\$2,544,868	\$2,454,269	\$2,622,900	\$2,474,200
Other Employee Benefits					
Employee Relations	10049000-591010	\$35,711	\$63,714	\$40,000	\$45,000
Unemployment Compensation	10049000-591020	\$0	\$0	\$2,000	\$0
OPEB Expense	10049000-591030	\$693,300	\$750,000	\$706,000	\$705,600
Total Other Employee Benefits:		\$729,011	\$813,714	\$748,000	\$750,600
General Insurance/Claims					
Property & Liability Insurance	10049100-592010	\$927,038	\$1,041,855	\$1,065,000	\$1,080,100
Small Claims	10049100-592020	\$136,264	\$149,383	\$125,000	\$137,000
W/C Small Claims	10049100-592030	\$61,513	\$49,675	\$70,000	\$70,000
Reimbursed Insurance Claims	10049100-592040	\$0	\$0	\$0	\$150,000
Total General Insurance/Claims:		\$1,124,815	\$1,240,914	\$1,260,000	\$1,437,100
Community Programs					
Boys & Girls Club	10049200-593010	\$20,000	\$20,000	\$20,000	\$0
Transit System	10049200-593020	\$218,000	\$218,000	\$218,000	\$268,000
Pee Dee Chapter Red Cross	10049200-593040	\$10,000	\$10,000	\$10,000	\$0
Keep Florence Beautiful	10049200-593050	\$1,250	\$5,000	\$5,000	\$10,000
NOU Homeless Programs	10049200-593080	\$75,000	\$68,800	\$68,800	\$75,000
Florence Family Support Ctr	10049200-593083	\$2,750	\$3,000	\$0	\$0
My Brother's Keeper	10049200-593120	\$20,000	\$10,000	\$10,000	\$15,000
Foster Care Clothing Closet	10049200-593130	\$1,750	\$7,000	\$7,000	\$0
Pee Dee Coalition	10049200-593150	\$5,000	\$5,000	\$5,000	\$5,000
Helping Florence Flourish	10049200-593160	\$25,000	\$1,200	\$1,200	\$10,000
Florence Regional Airport	10049200-593170	\$0	\$20,000	\$20,000	\$50,000
G-Lab Legacies	10049200-593180	\$0	\$15,000	\$15,000	\$10,000
Leatherman Senior Center	10049200-593190	\$0	\$5,800	\$5,800	\$10,000
ITV - It Takes a Village	10049200-593200	\$0	\$0	\$0	\$2,500
Annie Mae Johnson Senior Citiz	10049200-593210	\$0	\$0	\$0	\$2,000
Total Community Programs:		\$378,750	\$388,800	\$385,800	\$457,500
Non Departmental					
Legal Services	10049300-531010	\$66,971	\$60,245	\$70,000	\$70,000
Neighborhood Redevelopment	10049300-594007	\$1,263,000	\$1,060,000	\$1,200,000	\$800,000



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
City Center Operations	10049300-594015	\$317,662	\$347,300	\$351,900	\$350,000
Dargan St. Incubator	10049300-594018	\$101,046	\$101,023	\$100,000	\$100,000
Contingency Fund	10049300-594020	\$0	\$0	\$53,500	\$143,680
Bank Charges	10049300-594025	\$68	\$0	\$0	\$0
Credit Card Fees	10049300-594027	\$70,354	\$52,831	\$0	\$16,000
Subscriptions Expenditure	10049300-594028	\$366,936	\$0	\$0	\$0
Street Lighting	10049300-594030	\$1,138,045	\$1,357,538	\$1,050,000	\$1,305,000
IT Support Services	10049300-594060	\$380,125	\$443,325	\$350,000	\$450,000
IT Hardware/Software Support	10049300-594070	\$229,076	\$322,993	\$425,100	\$440,100
Health Services	10049300-594075	\$89,070	\$76,040	\$90,000	\$92,000
Special Projects	10049300-594080	\$158,241	\$145,104	\$160,000	\$150,000
Animal Shelter Improvements	10049300-594100	\$10,011	\$0	\$0	\$0
Recreation Facilities Rehab	10049300-594101	\$0	\$260,742	\$0	\$0
Property Acquisition	10049300-594160	\$267,380	\$64,525	\$0	\$0
Timrod Park Museum	10049300-594165	\$5,721	\$105,000	\$0	\$0
Downtown Promotions	10049300-598040	\$26,507	\$27,021	\$35,000	\$35,000
BTC Parking Lease	10049300-598152	\$63,000	\$63,000	\$63,000	\$63,000
Misc. Grant Expenditures	10049300-850010	\$0	\$0	\$0	\$150,000
Total Non Departmental:		\$4,553,213	\$4,486,689	\$3,948,500	\$4,164,780
Total Expenditures:		\$9,330,658	\$9,384,386	\$8,965,200	\$9,284,180





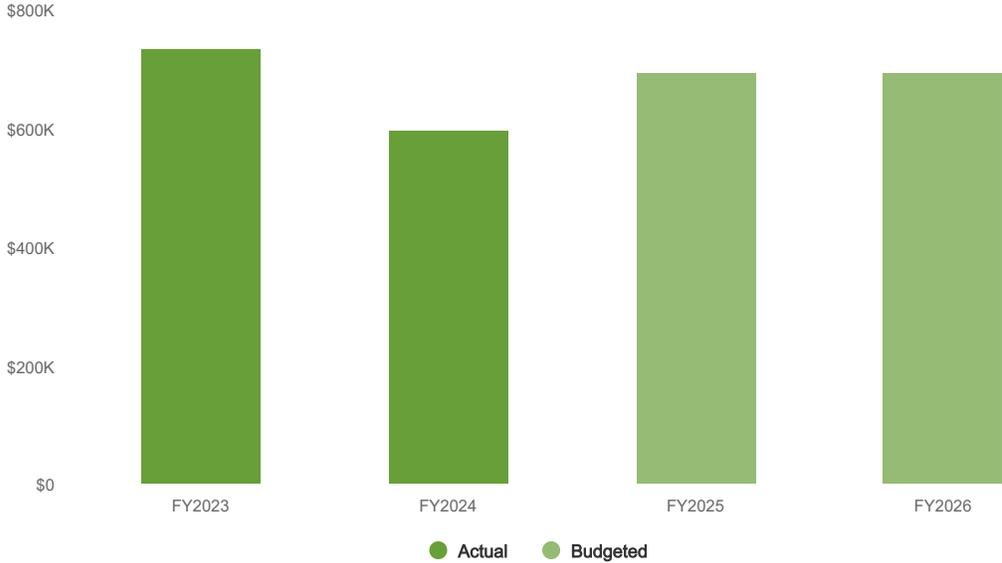
FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

Debt Service Fund

Revenues Summary

\$694,000 **\$0**
(0.00% vs. prior year)

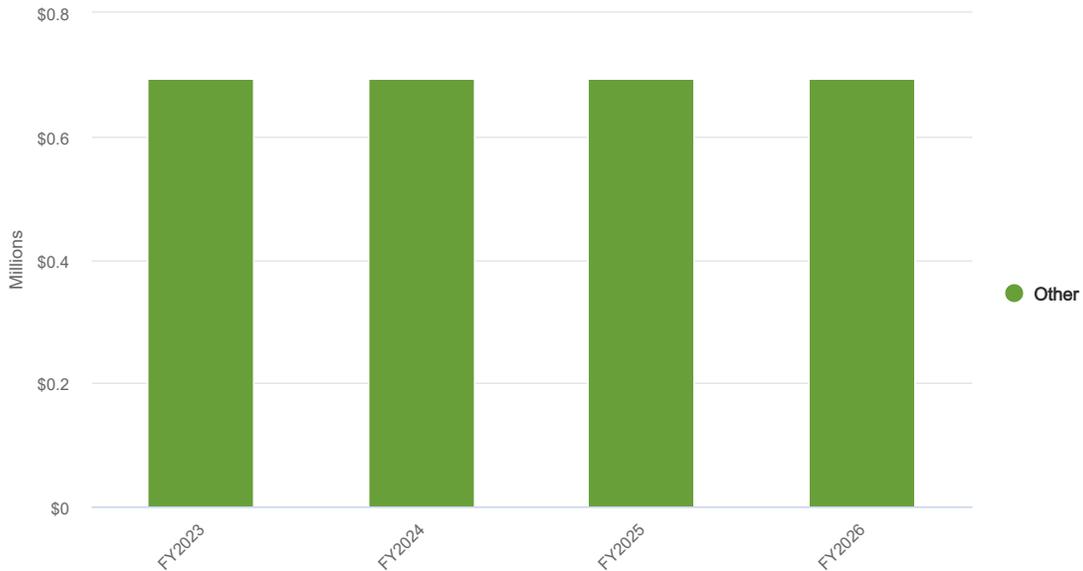
DEBT SERVICE FUND Proposed and Historical Budget vs. Actual



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Debt Service Fund					
2010 Debt Service Tax	130100-401010	\$733,936.83	\$759,673.04	\$694,000.00	\$694,000.00
Interest Revenue	130300-425010	\$541.48	\$3,803.04	\$0.00	\$0.00
Unrealized Gains/Losses	130300-425500	\$0.00	\$749.34	\$0.00	\$0.00
Investment Fee	130300-425600	\$0.00	-\$96.82	\$0.00	\$0.00
Intrafund Transfer	130399-435400		-\$168,702.77		\$0.00
Total Debt Service Fund:		\$734,478.31	\$595,425.83	\$694,000.00	\$694,000.00

Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Other					
General Obligation Bonds	13049900-590010	\$693,922.30	\$693,385.80	\$694,000.00	\$694,000.00
Total Other:		\$693,922.30	\$693,385.80	\$694,000.00	\$694,000.00
Total Expense Objects:		\$693,922.30	\$693,385.80	\$694,000.00	\$694,000.00



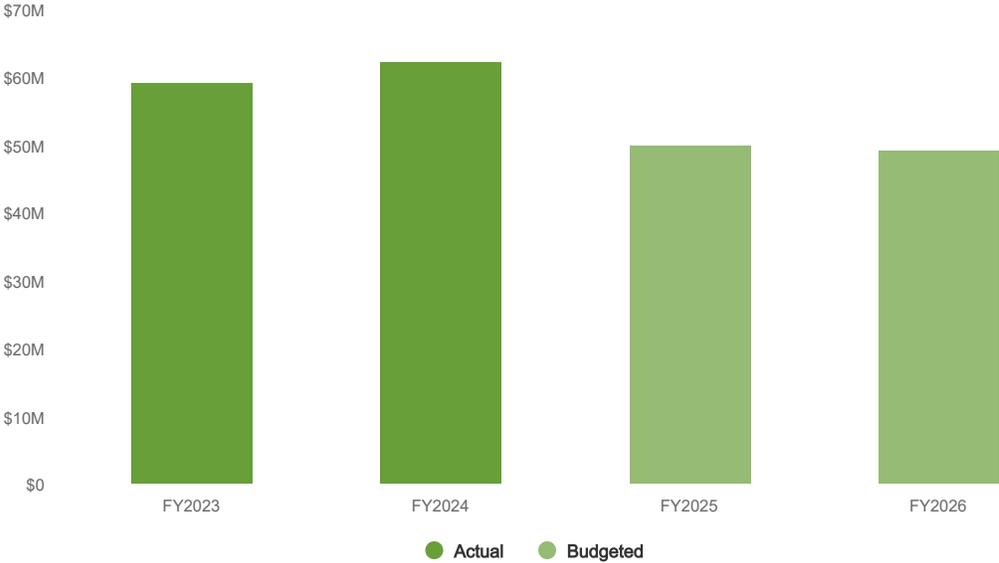


Water & Sewer Revenues

Revenues Summary

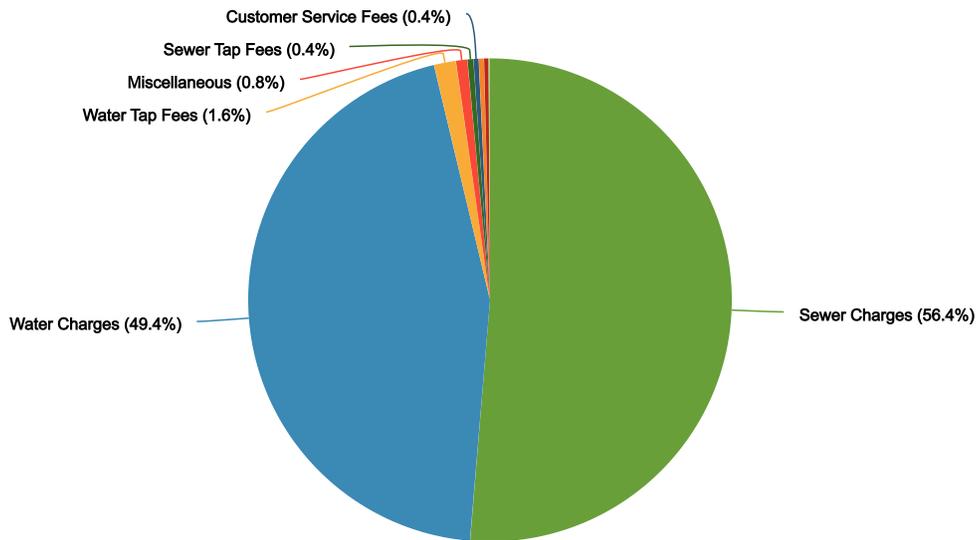
\$49,359,700 **-\$504,800**
(-1.01% vs. prior year)

WATER & SEWER FUND REVENUES Proposed and Historical Budget vs. Actual



Revenues by Source

Projected 2026 Revenues by Source



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Revenue Source					
Investment Earnings					
Interest Revenue	200300-425010	\$207,507	\$375,601	\$200,000	\$190,000
Unrealized Gains/Losses	200300-425500	\$173,077	\$153,460	\$0	\$0
Investment Fee	200300-425600	-\$10,184	-\$8,451	\$0	\$0
Total Investment Earnings:		\$370,399	\$520,611	\$200,000	\$190,000
Miscellaneous					
Miscellaneous Revenue	200325-430000	\$311,346	\$35,584	\$68,000	\$45,000
Setoff Debt	200325-430030	\$0	-\$8,195	\$6,100	\$6,500
Sale of Property Proceeds	200325-430050	\$0	\$119,556	\$0	\$0
Gain/Loss on Sale of Assets	200325-430060	\$2,782	\$124,152	\$0	\$35,000
Contributed Capital	200325-430070	\$1,933,464	\$4,142,580	\$0	\$0
Late Fees	200325-440520	\$331,392	\$382,465	\$405,000	\$330,000
Total Miscellaneous:		\$2,578,984	\$4,796,142	\$479,100	\$416,500
Other Funding Sources					
Insurance Reimbursements	200375-425040	\$25,865	\$72,300	\$0	\$0
Total Other Funding Sources:		\$25,865	\$72,300	\$0	\$0
Water Charges					
Inside Water Charges	200200-440010	\$6,956,496	\$7,129,981	\$9,280,000	\$8,959,200
Timmons ville Inside Water	200200-440013	\$282,889	\$247,576	\$355,000	\$276,500
Outside Water Charges	200200-440015	\$11,582,340	\$12,174,138	\$14,900,000	\$15,020,800



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Timmonsville Outside Water	200200-440018	\$106,540	\$94,836	\$122,600	\$129,500
Total Water Charges:		\$18,928,265	\$19,646,531	\$24,657,600	\$24,386,000
Sewer Charges					
Inside Sewer Charges	200210-440020	\$11,228,232	\$11,503,277	\$14,149,000	\$14,190,000
Timmonsville Inside Sewer	200210-440023	\$416,353	\$399,628	\$490,000	\$457,600
Outside Sewer Charges	200210-440025	\$9,563,923	\$10,605,343	\$11,892,000	\$12,741,300
Timmonsville Outside Sewer	200210-440028	\$359,725	\$356,262	\$400,000	\$447,700
Total Sewer Charges:		\$21,568,233	\$22,864,510	\$26,931,000	\$27,836,600
Sewer Surcharges					
Outside Sewer Surcharges	200215-440035	\$15,614	\$7,202	\$73,000	\$45,000
Total Sewer Surcharges:		\$15,614	\$7,202	\$73,000	\$45,000
Reconnection Fees					
Inside Reconnection Fees	200220-440040	\$92,270	\$33,011	\$100,000	\$54,000
Outside Reconnection Fees	200220-440045	\$112,995	\$149,145	\$120,000	\$110,000
Total Reconnection Fees:		\$205,265	\$182,155	\$220,000	\$164,000
Water Tap Fees					
Inside Water Tap Fees	200230-440050	\$265,655	\$200,616	\$350,000	\$205,000
Outside Water Tap Fees	200230-440055	\$631,004	\$731,215	\$850,000	\$590,000
Total Water Tap Fees:		\$896,660	\$931,831	\$1,200,000	\$795,000
Customer Service Fees					
Inside Customer Svc Charges	200240-440060	\$97,294	\$83,681	\$120,000	\$80,000
Outside Customer Svc Charges	200240-440065	\$156,857	\$116,409	\$160,000	\$115,000
Total Customer Service Fees:		\$254,151	\$200,090	\$280,000	\$195,000
Sewer Tap Fees					
Inside Sewer Tap Fees	200250-440070	\$77,128	\$64,329	\$115,000	\$63,000
Outside Sewer Tap Fees	200250-440075	\$140,301	\$212,926	\$175,000	\$145,000
Total Sewer Tap Fees:		\$217,429	\$277,255	\$290,000	\$208,000
Interdepartmental Transfer					
Intrafund Transfer	200390-435400	\$0	\$91,007	\$0	\$0
Intrafund Capital Transfer	200390-435450	\$5,304,426	\$17,209,961	\$0	\$0
Interfund Transfer	200390-435500	\$8,852,481	-\$4,402,165	-\$4,466,200	-\$4,876,400
Total Interdepartmental Transfer:		\$14,156,907	\$12,898,803	-\$4,466,200	-\$4,876,400
Total Revenue Source:		\$59,217,771	\$62,397,431	\$49,864,500	\$49,359,700

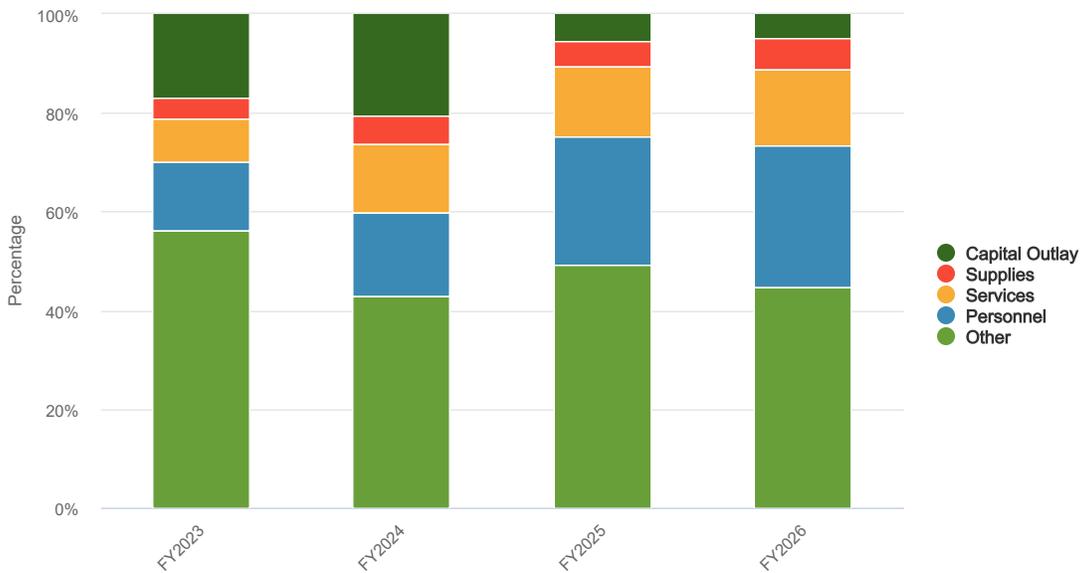




Water & Sewer Fund Expenses

Expenses by Type

Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Utility Finance		\$1,678,124	\$1,525,585	\$1,923,900	\$1,984,000
Engineering		\$1,278,123	\$1,115,645	\$1,415,300	\$1,458,700
Wastewater Treatment		\$2,251,470	\$1,668,314	\$2,337,700	\$2,513,500
Surface Water Production		\$896,228	\$894,933	\$2,119,600	\$2,593,000
Distribution Operations		\$1,566,562	\$1,655,570	\$2,305,000	\$2,548,800
Collection Operations		\$886,244	\$732,177	\$1,467,500	\$1,567,000
Wastewater Compliance		\$0	\$370,371	\$529,200	\$540,600

Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Wastewater Maintenance		\$0	\$571,555	\$902,300	\$1,029,000
Total Personnel:		\$8,556,751	\$8,534,149	\$13,000,500	\$14,234,600
Services					
Utility Finance		\$291,240	\$372,077	\$358,000	\$413,300
Engineering		\$364,410	\$250,948	\$195,200	\$196,000
Wastewater Treatment		\$3,427,988	\$4,397,492	\$3,739,500	\$4,084,500
Surface Water Production		\$765,790	\$1,119,079	\$2,340,000	\$2,381,000
Distribution Operations		\$273,028	\$227,185	\$203,600	\$266,600
Collection Operations		\$204,507	\$578,828	\$118,100	\$130,100
Wastewater Compliance		\$0	\$164	\$4,500	\$4,500
Wastewater Maintenance		\$0	\$23,892	\$28,900	\$25,000
Non Departmental		\$58,971	\$70,245	\$68,300	\$67,000
Total Services:		\$5,385,934	\$7,039,909	\$7,056,100	\$7,568,000
Supplies					
Utility Finance		\$116,102	\$206,377	\$219,000	\$204,000
Engineering		\$26,532	\$26,547	\$26,600	\$25,100
Wastewater Treatment		\$485,805	\$584,185	\$483,500	\$593,500
Surface Water Production		\$1,003,805	\$1,223,031	\$1,043,000	\$1,532,700
Distribution Operations		\$503,495	\$683,902	\$465,700	\$525,700
Collection Operations		\$360,456	\$213,846	\$260,250	\$270,250
Wastewater Compliance		\$0	\$809	\$10,100	\$5,100
Wastewater Maintenance		\$170	\$49,539	\$31,300	\$25,300
Total Supplies:		\$2,496,367	\$2,988,236	\$2,539,450	\$3,181,650
Other					
Utility Finance		\$11,855	\$12,340	\$16,100	\$13,700
Engineering		\$6,907	\$6,514	\$9,000	\$11,000
Wastewater Treatment		\$41,824	\$29,710	\$39,300	\$44,300
Surface Water Production		\$15,389	\$10,390	\$26,200	\$23,700
Distribution Operations		\$29,832	\$29,178	\$30,000	\$35,000
Collection Operations		\$14,099	\$15,324	\$16,500	\$21,500
Wastewater Compliance		\$0	\$2,806	\$4,800	\$5,800
Wastewater Maintenance		\$0	\$6,109	\$14,400	\$12,400
Debt Service		\$9,420,176	\$10,985,935	\$11,970,000	\$12,209,000
Other Employee Benefits		\$366,375	\$499,772	\$286,500	\$293,400
General Insurance/Claims		\$802,370	\$904,734	\$865,000	\$885,900
Non Departmental		\$23,882,155	\$9,199,889	\$11,249,750	\$8,452,050
Total Other:		\$34,590,980	\$21,702,701	\$24,527,550	\$22,007,750
Capital Outlay					
Utility Finance		\$743,922	\$876,030	\$180,700	\$118,000
Engineering		\$67,630	\$123,941	\$20,500	\$78,600
Wastewater Treatment		\$4,204,621	\$4,053,702	\$1,205,000	\$609,400



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Surface Water Production		\$1,571,222	\$957,979	\$913,500	\$887,300
Distribution Operations		\$3,191,325	\$3,587,153	\$273,200	\$529,100
Collection Operations		\$620,747	\$739,472	\$148,000	\$145,300
Total Capital Outlay:		\$10,399,466	\$10,338,277	\$2,740,900	\$2,367,700
Total Expense Objects:		\$61,429,498	\$50,603,271	\$49,864,500	\$49,359,700





Utility Finance Division

Department Function

The Utility Finance Division is primarily responsible for setting up new water and sewer accounts, processing applications for new water and sewer taps, and reading water meters on a monthly basis. The division also processes monthly utility payments received in-person for water and sewer usage.

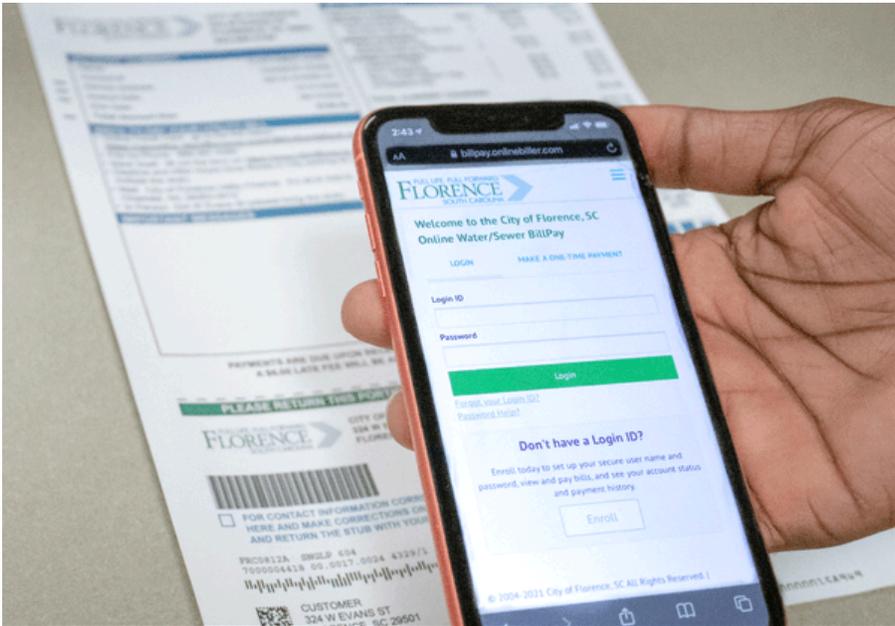
Key Contacts

Amanda Pope
Marketing/Communications and Municipal Services Director
(843) 665-3113
apope@cityofflorence.com

Michael Hemingway
Utility Planning & Economic Development Director
(843) 665-3113
mhemingway@cityofflorence.com

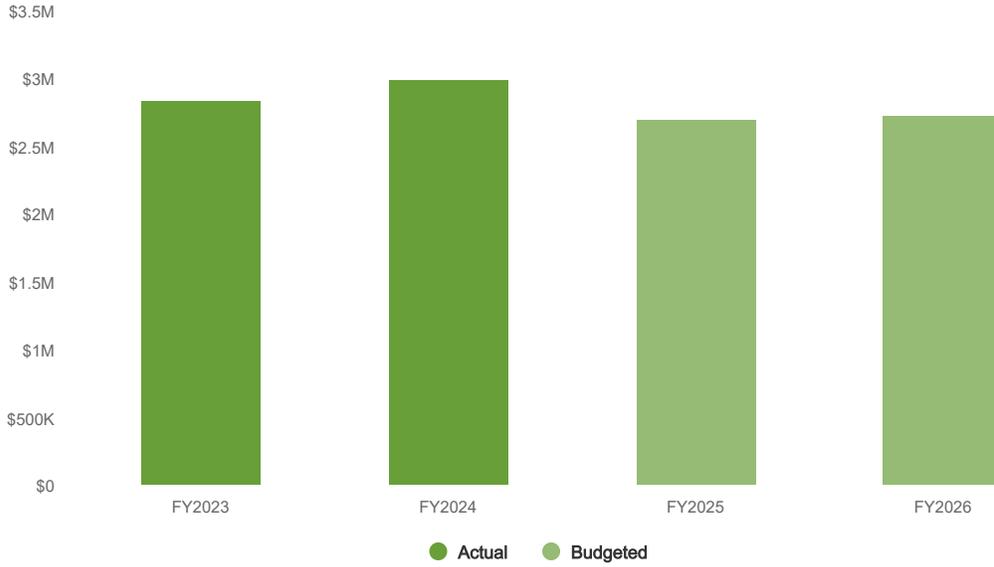
David Gasque
Collections Manager
(843) 665-3155
dgasque@cityofflorence.com

Location
City Center, 1st Floor
324 W. Evans Street
Florence, SC 29501

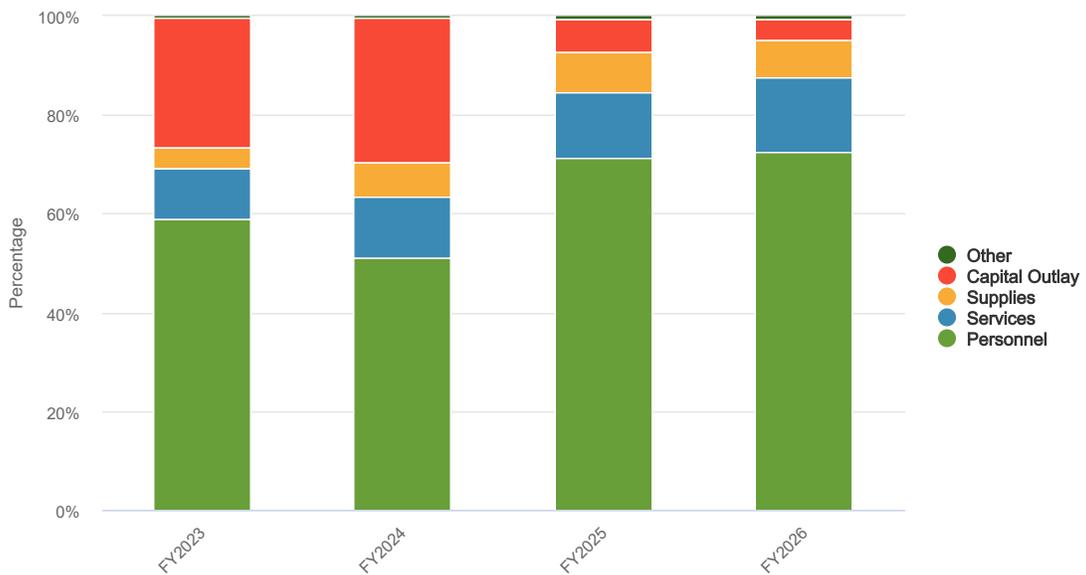


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$2,733,000 **\$35,300**
 (1.31% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	20041506-511100	\$1,109,004	\$1,000,679	\$1,246,700	\$1,266,400
Overtime Salaries & Wages	20041506-511300	\$32,264	\$27,566	\$65,000	\$65,000
SCRS Retirement	20041506-522100	\$190,388	\$184,451	\$235,900	\$247,100
Employer Paid Insurance	20041506-523000	\$215,720	\$189,714	\$227,200	\$257,800
Workers' Compensation	20041506-524000	\$45,496	\$46,107	\$48,800	\$45,800
FICA	20041506-525000	\$85,253	\$77,069	\$100,300	\$101,900
Total Personnel:		\$1,678,124	\$1,525,585	\$1,923,900	\$1,984,000
Services					
Professional Services	20041506-531000	\$15,983	\$0	\$0	\$0
Utility Bill Printing/Mailing	20041506-531050	\$208,630	\$221,441	\$250,000	\$260,000
Telephone & Related Services	20041506-532010	\$25,681	\$23,670	\$27,000	\$25,000
Other Maint/Service Contracts	20041506-533900	\$13,032	\$84,908	\$50,000	\$95,300
Vehicle Repair & Maintenance	20041506-537000	\$27,096	\$41,956	\$30,000	\$30,000
Radio Maintenance & Repairs	20041506-538020	\$0	\$0	\$0	\$3,000
Other Maintenance & Repairs	20041506-538900	\$820	\$102	\$1,000	\$0
Total Services:		\$291,240	\$372,077	\$358,000	\$413,300
Supplies					
Printing	20041506-550100	\$4,718	\$11,478	\$6,000	\$5,000
Office Supplies	20041506-550210	\$9,809	\$11,080	\$13,000	\$13,000
Other Supplies & Equipment	20041506-550299	\$8,287	\$5,173	\$10,000	\$12,000
Postage	20041506-550300	\$9,045	\$13,479	\$10,000	\$7,000
Vehicle Fuel & Oil	20041506-550400	\$48,537	\$59,141	\$55,000	\$52,000
Meter Parts & Supplies	20041506-550510	\$35,706	\$106,026	\$125,000	\$115,000
Total Supplies:		\$116,102	\$206,377	\$219,000	\$204,000
Other					
Uniforms & Clothing	20041506-560020	\$10,998	\$12,243	\$12,000	\$12,000
Membership & Dues	20041506-561010	\$181	\$97	\$1,000	\$500
Conference & Training	20041506-561020	\$675	\$0	\$1,100	\$600
Travel & Lodging	20041506-561030	\$0	\$0	\$2,000	\$600
Total Other:		\$11,855	\$12,340	\$16,100	\$13,700
Capital Outlay					
Capital Replacement Transfer	20041506-585000	\$155,500	\$180,700	\$180,700	\$118,000
Depreciation	20041506-589000	\$588,422	\$695,330	\$0	\$0
Total Capital Outlay:		\$743,922	\$876,030	\$180,700	\$118,000
Total Expense Objects:		\$2,841,244	\$2,992,409	\$2,697,700	\$2,733,000



	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Collections Manager	1	1	1	1
Billing & Customer Service				
Supervisor	1	1	1	1
Financial Coordinator	1	1	1	1
IT System Analyst			1	
IT System Specialist				1
Meter Reader Services				
Superintendent	1	1	1	1
Lead Meter Reader Technician		1	1	1
Lead Meter Reader	1			
Meter Technician	6	6	6	6
Meter Reader	11	11	5	5
Licensing & Permitting Clerk	4			
Customer Service Team Leader	1	1	1	1
Customer Service Clerk III	2	2	2	2
Customer Service Clerk II	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
Total Full-Time Employees	36	32	27	27

Staffing adjustments were made to better align with current operational needs and budgetary considerations.





Engineering Department

Department Function

Engineering is responsible for planning, designing, and administering capital improvement projects and assisting private developers in the development of property.

Engineering works with City residents and developers in determining availability to the water and sewer utility, and will assist with solutions for how to provide water and sewer access. The department, in conjunction with the Planning team, works with developers in the design of subdivisions or commercial projects, and assists in developing the best design solutions so a project is complimentary to the utility system, adjacent properties, stormwater, and the Comprehensive Plan.

The engineering department also funds GIS and the Downtown Development Office.

Engineering is responsible for:

- project managing capital improvement projects of the city;
- review and feasibility studies for development plans;
- review of public and private water, sewer, and stormwater plans;
- economic development;
- utilities inspection (road, water, sewer, and stormwater) and locates;
- consultation with SCDOT, SC DHEC, and other governmental agencies
- stormwater review and permitting as the designated MS4 agency

Key Contacts

Clint Moore
Assistant City Manager of Development
(843) 665-2047
cmoore@cityofflorence.com

Martin Fox
City Engineer
(843) 665-2047
mfox@cityofflorence.com

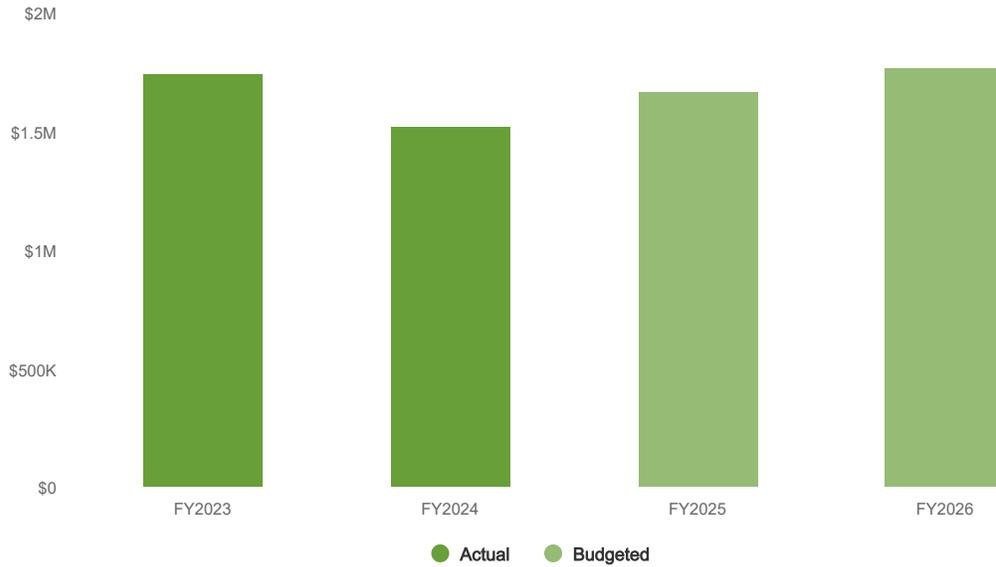
Hannah Davis
Downtown Development
Development Manager
(843) 678-5912
hdavis@cityofflorence.com

Location
City Center, 2nd Floor
324 W. Evans Street
Florence, SC 29501

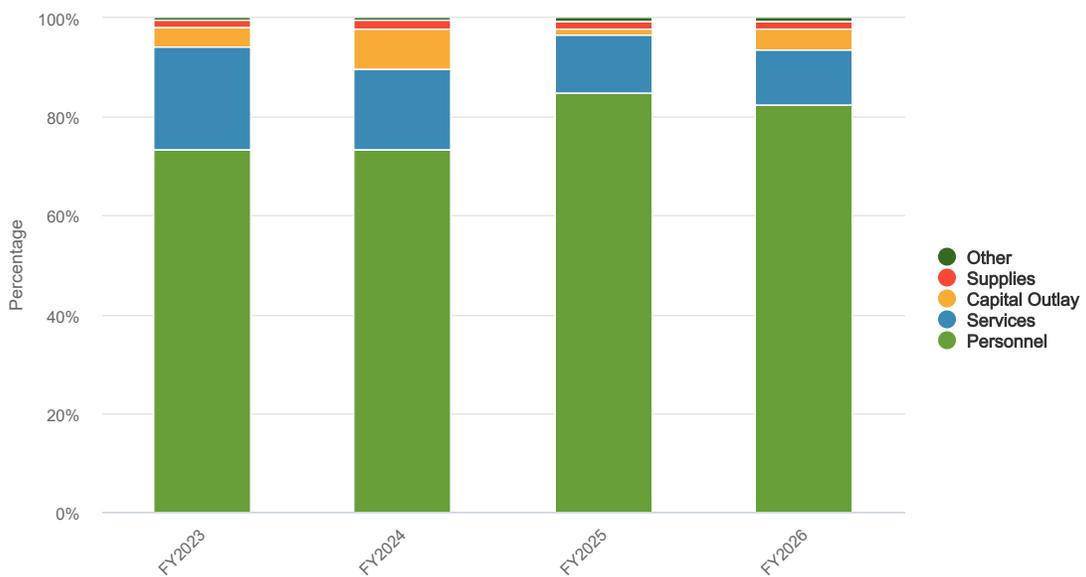


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$1,769,400 **\$102,800**
 (6.17% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	20044040-511100	\$908,969	\$775,062	\$979,600	\$1,002,800
Overtime Salaries & Wages	20044040-511300	\$155	\$904	\$2,000	\$2,000
SCRS Retirement	20044040-522100	\$154,113	\$135,962	\$182,200	\$186,500
Employer Paid Insurance	20044040-523000	\$127,896	\$127,004	\$155,700	\$171,100
Workers' Compensation	20044040-524000	\$19,216	\$19,474	\$20,700	\$19,400
FICA	20044040-525000	\$67,773	\$57,238	\$75,100	\$76,900
Total Personnel:		\$1,278,123	\$1,115,645	\$1,415,300	\$1,458,700
Services					
Professional Services	20044040-531000	\$275,837	\$152,048	\$100,000	\$100,000
Telephone & Related Services	20044040-532010	\$17,962	\$17,894	\$15,000	\$12,500
Public Notices	20044040-532030	\$0	\$0	\$200	\$0
Other Maint/Service Contracts	20044040-533900	\$40,311	\$42,370	\$45,000	\$50,000
Building Maintenance	20044040-534070	\$0	\$55	\$0	\$0
Electricity	20044040-535020	\$25,494	\$32,595	\$30,000	\$30,000
Vehicle Repair & Maintenance	20044040-537000	\$4,806	\$5,985	\$4,500	\$3,500
Radio Maintenance & Repairs	20044040-538020	\$0	\$0	\$500	\$0
Total Services:		\$364,410	\$250,948	\$195,200	\$196,000
Supplies					
Printing	20044040-550100	\$4,460	\$5,681	\$5,000	\$5,000
Office Supplies	20044040-550210	\$0	\$405	\$0	\$0
Other Supplies & Equipment	20044040-550299	\$11,061	\$11,271	\$8,000	\$10,000
Postage	20044040-550300	\$14	\$56	\$100	\$100
Vehicle Fuel & Oil	20044040-550400	\$10,997	\$9,135	\$13,500	\$10,000
Total Supplies:		\$26,532	\$26,547	\$26,600	\$25,100
Other					
Uniforms & Clothing	20044040-560020	\$535	\$1,316	\$1,000	\$1,500
Membership & Dues	20044040-561010	\$1,560	\$1,274	\$1,500	\$2,500
Conference & Training	20044040-561020	\$2,094	\$1,550	\$4,500	\$4,000
Travel & Lodging	20044040-561030	\$2,719	\$2,374	\$2,000	\$3,000
Total Other:		\$6,907	\$6,514	\$9,000	\$11,000
Capital Outlay					
Office Equipment	20044040-580030	\$0	\$0	\$0	\$1,000
Capital Replacement Transfer	20044040-585000	\$43,000	\$41,800	\$20,500	\$77,600
Depreciation	20044040-589000	\$24,630	\$82,141	\$0	\$0
Total Capital Outlay:		\$67,630	\$123,941	\$20,500	\$78,600
Total Expense Objects:		\$1,743,602	\$1,523,594	\$1,666,600	\$1,769,400



	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Assistant City Manager	1	1	1	1
City Engineer	1	1	1	1
Superint. of Engineering/GIS	1	1	1	1
Development Manager	1	1	1	1
Development Coordinator	1	1	1	1
Project Superintendent	1	1	1	1
GIS Administrator	1	1	1	1
GIS Technician	1	1	1	1
Administrative Coordinator	1	1	1	1
Engineering Technician	3	3	3	3
Plans Review/Utilities Spec.	1	1	1	1
Office Assistant III		1	1	1
Switchboard Operator/ Receptionist	1			
Total Full-Time Employees	14	14	14	14

There are no changes in personnel from the prior year.





Wastewater Treatment

Division Function

The City of Florence operates two wastewater management facilities, the **City of Florence Regional Wastewater Management Facility**, and the **Timmonsville Wastewater Management Facility**.

Wastewater Operations collects waste from approximately 22,500 approved connections located inside and outside City limits. It serves northern Florence County including the City of Florence, Town of Timmonsville, Quinby, and select portions of Darlington County via the Darlington County Water and Sewer Authority through a franchise agreement.

City of Florence Regional Wastewater Facility

- Capacity is 22 million gallons per day
- Treats an average of 13 million gallons per day

Timmonsville Wastewater Management Facility

- Capacity is 2 million gallons per day
- Treats an average of 1.7 million gallons per day

Wastewater Operations treats wastewater by a process that consists of flow equalization and metering, screening and grit removal, primary and secondary clarification, diffused air, solids handling and dewatering, aerobic digestion, return activated sludge, return, chlorination, and dechlorination.

Key Contacts

Josh Whittington
Utility Operations Director
(843) 665-3236
jwhittington@cityofflorence.com

Robert Mott
Water Resources Manager
(843) 669-5108
rmott@cityofflorence.com

Robert Manning
Wastewater Superintendent
(843) 665-3240
rmanning@cityofflorence.com

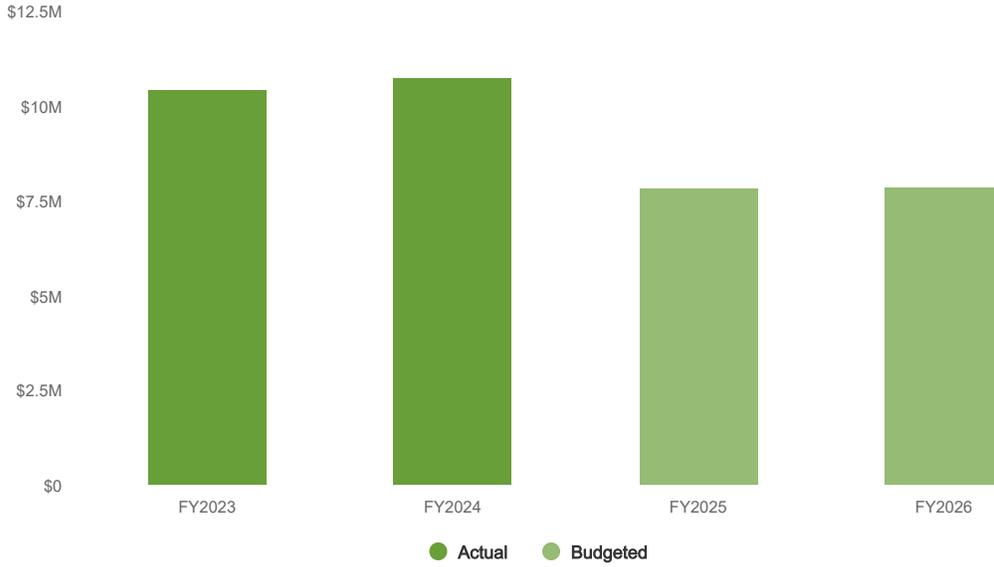
Location - Florence
1000 Stockade Drive
Florence, SC 29506

Location - Timmonsville
907 South Hill Street
Timmonsville, SC 29161

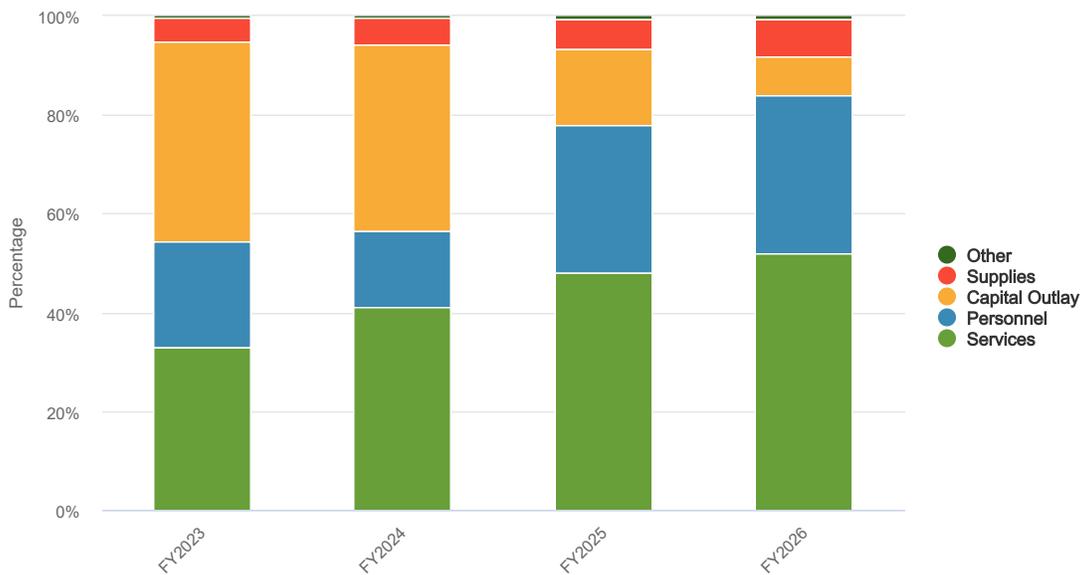


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$7,845,200 **\$40,200**
 (0.52% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	20044041-511100	\$1,516,857	\$1,117,491	\$1,568,600	\$1,711,300
Part-Time Salaries & Wages	20044041-511200	\$39,438	\$1,379	\$0	\$0
Overtime Salaries & Wages	20044041-511300	\$30,898	\$36,357	\$20,000	\$36,000
SCRS Retirement	20044041-522100	\$268,611	\$204,381	\$294,900	\$324,300
Employer Paid Insurance	20044041-523000	\$227,325	\$189,265	\$296,800	\$275,000
Workers' Compensation	20044041-524000	\$49,962	\$33,580	\$36,100	\$33,900
FICA	20044041-525000	\$118,380	\$85,861	\$121,300	\$133,000
Total Personnel:		\$2,251,470	\$1,668,314	\$2,337,700	\$2,513,500
Services					
Professional Services	20044041-531000	\$151,535	\$135,994	\$100,000	\$150,000
Telephone & Related Services	20044041-532010	\$26,285	\$30,348	\$25,000	\$25,000
Other Maint/Service Contracts	20044041-533900	\$47,422	\$182,088	\$200,000	\$480,000
Building Maintenance	20044041-534070	\$8,603	\$10,271	\$4,000	\$4,000
City Services	20044041-535010	\$26,390	\$26,124	\$25,000	\$28,000
Electricity	20044041-535020	\$1,496,023	\$1,708,834	\$1,500,000	\$1,500,000
Fuel Oil	20044041-535030	\$3,605	\$22,017	\$5,000	\$7,000
Landfill Services	20044041-536000	\$858,693	\$1,240,569	\$850,000	\$850,000
Vehicle Repair & Maintenance	20044041-537000	\$42,364	\$74,455	\$30,000	\$40,000
Radio Maintenance & Repairs	20044041-538020	\$39	\$958	\$500	\$500
Other Maintenance & Repairs	20044041-538900	\$767,029	\$965,833	\$1,000,000	\$1,000,000
Total Services:		\$3,427,988	\$4,397,492	\$3,739,500	\$4,084,500
Supplies					
Printing	20044041-550100	\$2,879	\$1,624	\$2,500	\$2,500
Chemicals	20044041-550230	\$294,810	\$392,943	\$300,000	\$400,000
Lab Supplies	20044041-550250	\$37,852	\$41,657	\$40,000	\$50,000
Other Supplies & Equipment	20044041-550299	\$79,326	\$77,112	\$75,000	\$75,000
Postage	20044041-550300	\$970	\$2,752	\$1,000	\$1,000
Vehicle Fuel & Oil	20044041-550400	\$69,968	\$68,097	\$65,000	\$65,000
Total Supplies:		\$485,805	\$584,185	\$483,500	\$593,500
Other					
Uniforms & Clothing	20044041-560020	\$19,284	\$12,776	\$15,000	\$15,000
Membership & Dues	20044041-561010	\$2,051	\$11,067	\$14,300	\$14,300
Conference & Training	20044041-561020	\$20,489	\$4,340	\$10,000	\$10,000
Travel & Lodging	20044041-561030	\$0	\$1,528	\$0	\$5,000



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Total Other:		\$41,824	\$29,710	\$39,300	\$44,300
Capital Outlay					
Facility Improvements	20044041-580050	\$371,548	\$0	\$1,000,000	\$375,000
Capital Replacement Transfer	20044041-585000	\$365,000	\$253,800	\$205,000	\$234,400
Depreciation	20044041-589000	\$3,468,073	\$3,799,902	\$0	\$0
Total Capital Outlay:		\$4,204,621	\$4,053,702	\$1,205,000	\$609,400
Total Expense Objects:		\$10,411,708	\$10,733,404	\$7,805,000	\$7,845,200

FY 2023 FY 2024 FY 2025 FY 2026

Personnel

Utility Planning & Economic

Development Director		1	1	1
Utility Operations Director	1	1	1	1
Utility Manager	1	1	1	1
Wastewater Manager	1			
Wastewater Plant Superintendent	1	1	1	1
Lead Operator				1
Wastewater Plant Operator (A)		2	1	1
Wastewater Plant Operator (B)		4	4	4
Wastewater Plant Operator (C)		1	1	3
Wastewater Plant Operator (D)		3	5	2
Lead Lift Station Wasterwater Opr.		1	1	1
Wastewater Maintenance Tech.		1	1	1
Maintenance Superintendent	1			
Wastewater Operator II (A)	1			
Compliance Superintendent	1			
Electrician III	1			
Wastewater Plant Operator II (B)	3			
Wastewater Plant Operator I (D/C)	1			
Utility Maintenance Technician	5			
CMOM Compliance Inspector	1			
Wastewater Plant Lab Operator	1	1	1	1
Spec. Construction Equip. Oper.	1	1	1	1
Compliance Inspector	1			
Utility Reg. Office Assistant III	1			
Debris Handler	1	1	1	1
Compliance Engineering Tech.	1			
Operator Apprentice	10	4	3	4
Total Full-Time Employees	34	23	23	24

Staffing adjustments were made to better align with current operational needs and budgetary considerations.





Water Production

Division Function

City of Florence drinking water is produced from both a surface water treatment facility and groundwater plants.

The Surface Water Treatment Plant withdraws raw water from the Great Pee Dee River where it is treated to produce safe and clean drinking water. Surface Water is currently permitted to produce ten million gallons of potable (drinkable) water daily and presently produces on average about seven million gallons a day. This facility is operational 24 hours per day, seven days per week.

The facility has a certified on-site laboratory and staff and also utilizes third party contract laboratories to supplement facility operations.

The City of Florence groundwater system is comprised of fourteen groundwater plants, twenty-nine well sites split between the Crouch and McQueen aquifers, fourteen elevated tanks, and two water booster pump stations.

The two booster pump stations are integral to bolster system pressure within the Timmonsville portion of the distribution system, as the elevated tanks in Timmonsville are approximately twenty feet higher due to topographical elevation and tank heights.

Groundwater wells and treatment plants produce an average of 5 MGD per day of potable (drinkable) water. Once groundwater is treated, it enters the distribution system. Elevated storage tanks provide for peak water usage, fire protection, and maintain system pressure.

Key Contacts

Josh Whittington
Utility Operations Director
843-669-3236
jwhittington@cityofflorence.com

Robert Mott
Water Resources Manager
(843) 669-5108
rmott@cityofflorence.com

Brenda Echandy
Water Production Superintendent
(843) 669-5108
bechandy@cityofflorence.com

Location
Pee Dee Commerce Industrial Park
2598 Florence Harlee Blvd.
Florence, SC 29506



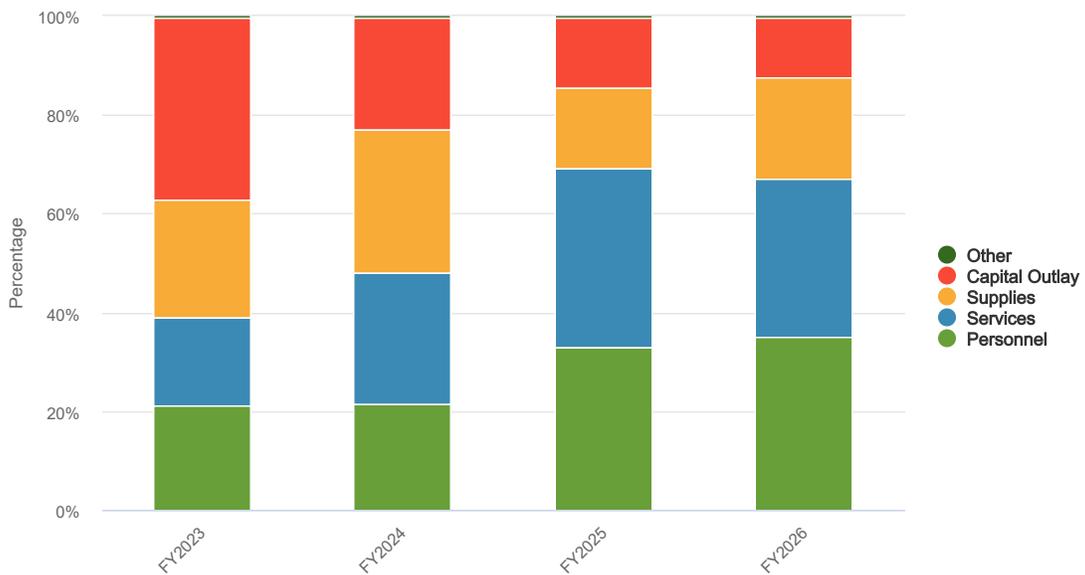
FY 2023 - FY 2026 Adopted and Budget to Actual History

\$7,417,700 **\$975,400**
 (15.14% vs. prior year)



*Starting with FY 2025, the Surface Water division combined with the Ground Water division to create the Water Production division which explains the increase in budget.

Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	20044042-511100	\$597,699	\$574,994	\$1,431,700	\$1,796,800
Part-Time Salaries & Wages	20044042-511200	\$60	\$0	\$0	\$0
Overtime Salaries & Wages	20044042-511300	\$42,754	\$61,879	\$52,000	\$55,000
SCRS Retirement	20044042-522100	\$105,524	\$113,653	\$275,400	\$315,700
Employer Paid Insurance	20044042-523000	\$86,554	\$80,612	\$215,900	\$252,300
Workers' Compensation	20044042-524000	\$15,685	\$15,895	\$31,100	\$31,500
FICA	20044042-525000	\$47,953	\$47,900	\$113,500	\$141,700
Total Personnel:		\$896,228	\$894,933	\$2,119,600	\$2,593,000
Services					
Professional Services	20044042-531000	\$30,376	\$57,836	\$300,000	\$100,000
Telephone & Related Services	20044042-532010	\$7,572	\$15,685	\$30,000	\$20,000
Other Maint/Service Contracts	20044042-533900	\$6,886	\$21,501	\$15,000	\$15,000
Building Maintenance	20044042-534070	\$31,675	\$33,900	\$38,000	\$38,000
City Services	20044042-535010	\$1,262	\$1,331	\$9,000	\$15,000
Electricity	20044042-535020	\$472,614	\$425,587	\$1,375,000	\$1,450,000
Fuel Oil	20044042-535030	\$7,741	\$19,629	\$17,000	\$20,000
Vehicle Repair & Maintenance	20044042-537000	\$4,958	\$12,173	\$12,000	\$22,000
Radio Maintenance & Repairs	20044042-538020	\$0	\$1,055	\$1,000	\$1,000
Well Maintenance & Repairs	20044042-538040	\$0	\$0	\$165,000	\$200,000
Other Maintenance & Repairs	20044042-538900	\$202,706	\$530,382	\$378,000	\$500,000
Total Services:		\$765,790	\$1,119,079	\$2,340,000	\$2,381,000
Supplies					
Printing	20044042-550100	\$4,583	\$721	\$2,800	\$2,500
Chemicals	20044042-550230	\$898,755	\$1,095,210	\$900,000	\$1,375,000
Lab Supplies	20044042-550250	\$63,881	\$72,590	\$70,000	\$70,000
Other Supplies & Equipment	20044042-550299	\$15,599	\$41,874	\$35,000	\$45,000
Postage	20044042-550300	\$91	\$102	\$200	\$200
Vehicle Fuel & Oil	20044042-550400	\$20,896	\$12,534	\$35,000	\$40,000
Total Supplies:		\$1,003,805	\$1,223,031	\$1,043,000	\$1,532,700
Other					
Uniforms & Clothing	20044042-560020	\$8,605	\$7,035	\$14,000	\$14,000
Membership & Dues	20044042-561010	\$1,882	\$574	\$2,200	\$2,200
Conference & Training	20044042-561020	\$4,902	\$2,781	\$10,000	\$7,500
Total Other:		\$15,389	\$10,390	\$26,200	\$23,700



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Capital Outlay					
Facility Improvements	20044042-580050	\$411,705	\$0	\$675,000	\$700,000
Other Equipment	20044042-580060	\$0	\$0	\$150,000	\$75,000
Capital Replacement Transfer	20044042-585000	\$49,500	\$31,700	\$88,500	\$112,300
Depreciation	20044042-589000	\$1,110,017	\$926,279	\$0	\$0
Total Capital Outlay:		\$1,571,222	\$957,979	\$913,500	\$887,300
Total Expense Objects:		\$4,252,434	\$4,205,411	\$6,442,300	\$7,417,700

FY 2023 FY 2024 FY 2025 FY 2026

Personnel

Water Production Director				1
Water Superintendent	1	1	1	1
Water Manager		1		
Water Plant Lab Operator	1	1	1	1
Water Plant Operator (A)		2	3	5
Water Plant Operator (B)		4	3	4
Water Plant Operator (C)		5	6	6
Water Plant Operator (D)		2	1	2
Water Plant Operator (E)		1	4	1
Lead Groundwater Operator	1			
Water Plant Operator II (A)	1			
Water Plant Operator II (B)	5			
Water Plant Operator I (C)	1			
Water Plant Operator I (D/C)	3			
Operator Apprentice	7	4	1	1
Maintenance Technician		1	1	1
Technical Water Specialist	1			
Water Resources Manager			1	1
Total Full-Time Employees	21	22	22	24

Staffing adjustments were made to better align with current operational needs and budgetary considerations.





Distribution Operations

Division Function

Distribution Operations is responsible for the maintenance of the City of Florence’s water distribution system. Distribution Operations serves approximately 34,000 customer connections.

The distribution system delivers potable (drinkable) water produced from groundwater and surface water treatment facilities through a network of pipes nearly 750 miles in total length. Distribution Operations delivers safe drinking water from the source to the end consumer’s tap/water meter through approved installation and repair techniques and regulatory practice.

Key Contacts

Josh Whittington
Utility Operations Director
(843) 665-3236
jwhittington@cityofflorence.com

Malcolm Cook
Field Service Manager
(843) 665-3236
mcook@cityofflorence.com

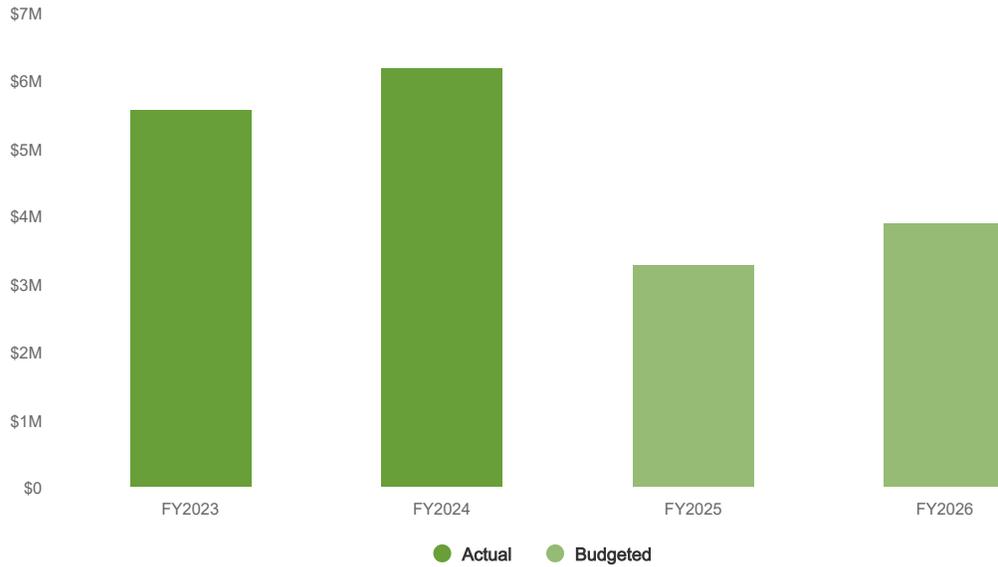
Edward McElveen
Distribution Superintendent
(843) 665-3236
emcelveen@cityofflorence.com

Location
1440 McCurdy Road
Florence, SC 29506

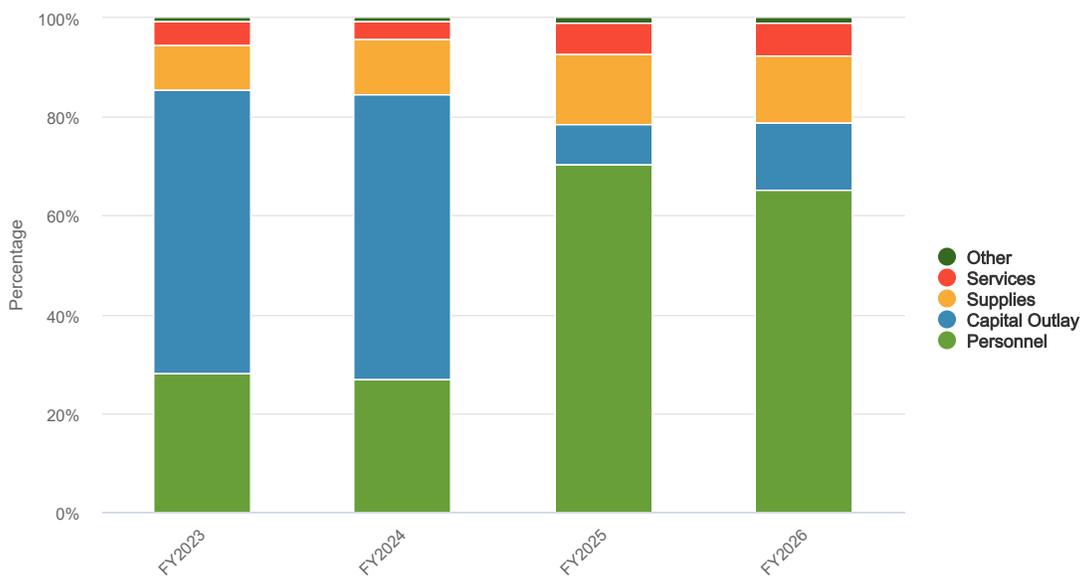


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$3,905,200 **\$627,700**
 (19.15% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	20044044-511100	\$1,027,256	\$1,066,528	\$1,480,300	\$1,645,600
Overtime Salaries & Wages	20044044-511300	\$55,615	\$65,741	\$75,000	\$75,000
SCRS Retirement	20044044-522100	\$182,690	\$201,456	\$288,600	\$319,400
Employer Paid Insurance	20044044-523000	\$183,071	\$199,980	\$302,800	\$340,200
Workers' Compensation	20044044-524000	\$36,667	\$37,159	\$39,300	\$36,900
FICA	20044044-525000	\$81,262	\$84,706	\$119,000	\$131,700
Total Personnel:		\$1,566,562	\$1,655,570	\$2,305,000	\$2,548,800
Services					
Professional Services	20044044-531000	\$47,763	\$80,831	\$40,000	\$90,000
Telephone & Related Services	20044044-532010	\$16,059	\$14,156	\$15,000	\$15,000
Other Maint/Service Contracts	20044044-533900	\$10,545	\$12,415	\$9,500	\$9,500
Building Maintenance	20044044-534070	\$28,815	\$22,503	\$40,000	\$40,000
City Services	20044044-535010	\$10,114	\$12,221	\$12,000	\$15,000
Electricity	20044044-535020	\$8,446	\$11,839	\$10,000	\$10,000
Fuel Oil	20044044-535030	\$4,432	\$5,535	\$7,000	\$7,000
Vehicle Repair & Maintenance	20044044-537000	\$129,248	\$30,239	\$50,000	\$50,000
Radio Maintenance & Repairs	20044044-538020	\$0	\$0	\$100	\$100
Other Maintenance & Repairs	20044044-538900	\$17,605	\$37,446	\$20,000	\$30,000
Total Services:		\$273,028	\$227,185	\$203,600	\$266,600
Supplies					
Printing	20044044-550100	\$10,688	\$6,652	\$7,600	\$7,600
Other Supplies & Equipment	20044044-550299	\$91,341	\$119,634	\$50,000	\$50,000
Postage	20044044-550300	\$37	\$2	\$100	\$100
Vehicle Fuel & Oil	20044044-550400	\$97,139	\$81,212	\$85,000	\$85,000
Meter Parts & Supplies	20044044-550510	\$101,704	\$121,566	\$93,000	\$93,000
Pipe Fittings & Supplies	20044044-550520	\$194,374	\$342,803	\$220,000	\$270,000
Paving Materials & Supplies	20044044-550530	\$8,212	\$12,032	\$10,000	\$20,000
Total Supplies:		\$503,495	\$683,902	\$465,700	\$525,700
Other					
Uniforms & Clothing	20044044-560020	\$23,171	\$22,639	\$24,000	\$24,000
Membership & Dues	20044044-561010	\$215	\$120	\$1,000	\$1,000
Conference & Training	20044044-561020	\$6,446	\$6,419	\$5,000	\$10,000
Total Other:		\$29,832	\$29,178	\$30,000	\$35,000



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Capital Outlay					
Other Equipment	20044044-580060	\$0	\$0	\$105,000	\$325,000
Capital Replacement Transfer	20044044-585000	\$119,500	\$185,600	\$168,200	\$204,100
Depreciation	20044044-589000	\$3,071,825	\$3,401,553	\$0	\$0
Total Capital Outlay:		\$3,191,325	\$3,587,153	\$273,200	\$529,100
Total Expense Objects:		\$5,564,241	\$6,182,988	\$3,277,500	\$3,905,200

FY 2023 FY 2024 FY 2025 FY 2026

Personnel

Distribution Manager	1			
Distb. & Transm Superintendent		1	1	1
Coordinator			1	1
Supervisor	2	2	1	1
Team Leader Equip. Operator	3	3	3	3
Special Construction Equip. Oper.	3	4	4	5
Distribution Collection Operator	10	11	10	8
Team Leader	4	4	4	5
Office Assistant III				1
Office Assistant		1	1	
Utility Operations Maint. Worker	6	6	7	10
Total Full-Time Employees	29	32	32	35

Staffing adjustments were made to better align with current operational needs and budgetary considerations.





Collections Operations

Division Function

Collections Operations focuses on the sanitary sewer system. The system consists of approximately 462 miles of gravity sewer mains and force mains, 125 lift stations, and 7,000 sewer manholes. At present, there are approximately 22,500 customers connected to the City's sanitary sewer system.

The sanitary sewer collection system transports wastewater or sewage away from homes, schools, businesses, or industries to one of the City's two wastewater treatment facilities for treatment.

Maintenance of the sanitary sewer collection system includes repairs to sewer mains, manholes, lift stations, and sewer services. The Collections Operations division also installs sewer taps for new utility customers. The City's responsibility for sewer service begins at the sanitary sewer cleanout located within the public right-of-way.

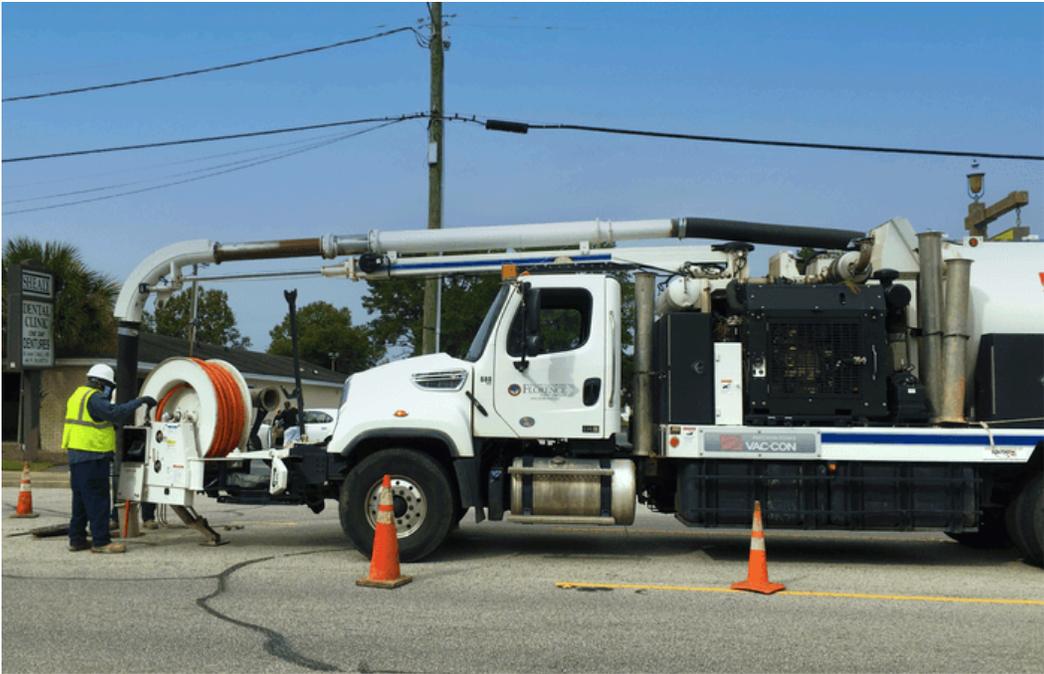
Key Contacts

Josh Whittington
Utility Operations Director
(843) 665-3236
jwhittington@cityofflorence.com

Malcolm Cook
Field Service Manager
(843) 665-3236
mcook@cityofflorence.com

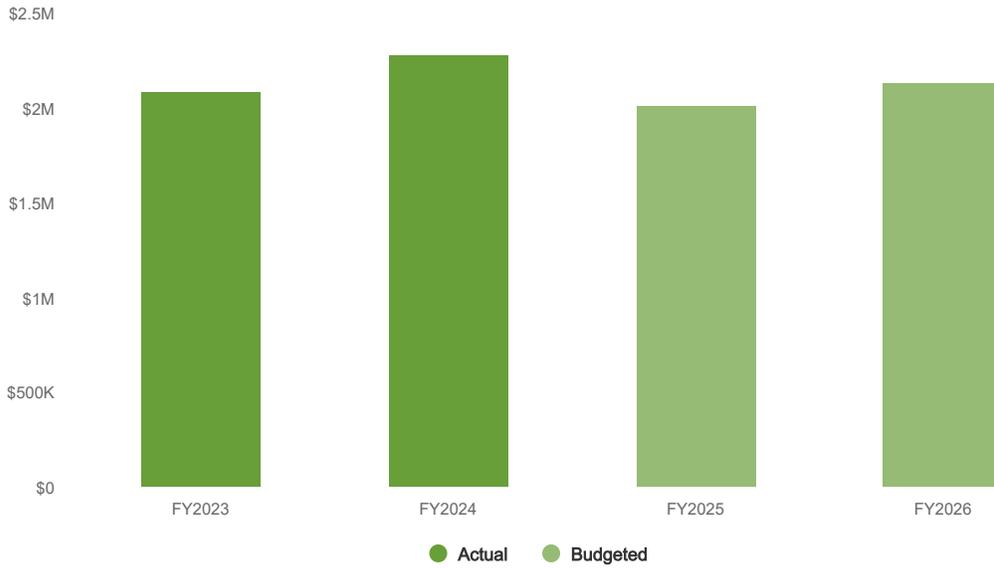
Clemon Grant
Collections Superintendent
(843) 665-3236
cgrant@cityofflorence.com

Location
1440 McCurdy Road
Florence, SC 29506

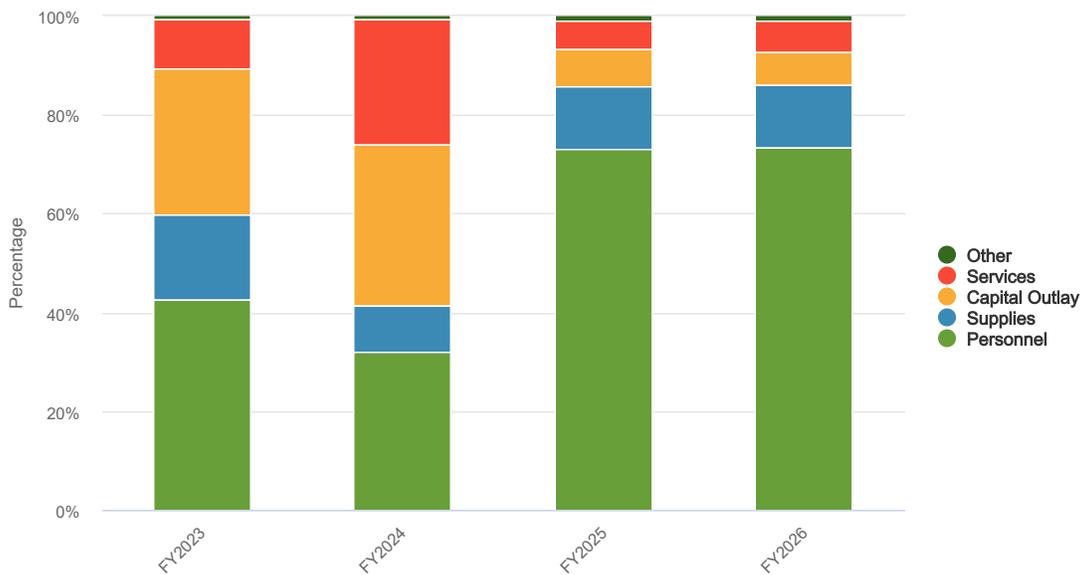


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$2,134,150 **\$123,800**
 (6.16% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	20044045-511100	\$549,907	\$468,348	\$912,000	\$956,000
Overtime Salaries & Wages	20044045-511300	\$43,480	\$28,323	\$75,000	\$75,000
SCRS Retirement	20044045-522100	\$101,593	\$85,808	\$183,000	\$191,400
Employer Paid Insurance	20044045-523000	\$123,263	\$87,842	\$196,000	\$241,000
Workers' Compensation	20044045-524000	\$24,514	\$24,843	\$26,000	\$24,700
FICA	20044045-525000	\$43,487	\$37,013	\$75,500	\$78,900
Total Personnel:		\$886,244	\$732,177	\$1,467,500	\$1,567,000
Services					
Professional Services	20044045-531000	\$23,035	\$27,597	\$8,000	\$20,000
Telephone & Related Services	20044045-532010	\$4,344	\$3,393	\$5,000	\$5,000
Vehicle Repair & Maintenance	20044045-537000	\$75,707	\$89,792	\$55,000	\$55,000
Machine & Equip Maint/Repairs	20044045-538000	\$2,865	\$0	\$0	\$0
Radio Maintenance & Repairs	20044045-538020	\$0	\$0	\$100	\$100
Other Maintenance & Repairs	20044045-538900	\$98,556	\$458,045	\$50,000	\$50,000
Total Services:		\$204,507	\$578,828	\$118,100	\$130,100
Supplies					
Printing	20044045-550100	\$0	\$0	\$200	\$200
Other Supplies & Equipment	20044045-550299	\$87,011	\$74,573	\$35,000	\$45,000
Postage	20044045-550300	\$133	\$0	\$50	\$50
Vehicle Fuel & Oil	20044045-550400	\$84,743	\$63,958	\$65,000	\$65,000
Pipe Fittings & Supplies	20044045-550520	\$139,329	\$35,678	\$90,000	\$90,000
Paving Materials & Supplies	20044045-550530	\$49,241	\$39,638	\$70,000	\$70,000
Total Supplies:		\$360,456	\$213,846	\$260,250	\$270,250
Other					
Uniforms & Clothing	20044045-560020	\$11,206	\$13,504	\$11,000	\$11,000
Membership & Dues	20044045-561010	\$0	\$0	\$500	\$500
Conference & Training	20044045-561020	\$2,893	\$1,819	\$5,000	\$10,000
Total Other:		\$14,099	\$15,324	\$16,500	\$21,500
Capital Outlay					
Capital Replacement Transfer	20044045-585000	\$160,000	\$162,500	\$148,000	\$145,300
Depreciation	20044045-589000	\$460,747	\$576,972	\$0	\$0
Total Capital Outlay:		\$620,747	\$739,472	\$148,000	\$145,300
Total Expense Objects:		\$2,086,052	\$2,279,646	\$2,010,350	\$2,134,150



	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Supervisor	1	1	1	1
Team Leader Equip. Operator	1	2	2	2
Heavy Equipment Operator	2	2	2	2
Spec. Construction Equip. Operator	4	5	5	5
Team Leader	3	3	3	3
Utility Operations Maint. Worker	4	4	4	4
Distribution Collection Operator	1	2	3	3
Total Full-Time Employees	16	20	20	20

There are no changes in personnel from the prior year.





Compliance

Department Function

The Compliance team identifies and improves stormwater related conditions that may potentially be harmful to the City’s sanitary and storm sewer system. This team leads the City of Florence in regulatory compliance with Municipal Separate Storm Sewer system (MS4) Phase II requirements. Compliance requirements range from grease interceptors and construction site run-off to minor and major illicit discharges such as paint poured into a storm drain or sanitary sewer overflows.

Compliance also operates the Backflow Prevention Program designed to ensure proper devices are in place to prevent contaminants from entering the City’s drinking water.

The City’s over-street banner program is also housed within this department for advertising various community events.

Key Contacts

Josh Whittington
Utility Operations Director
(843) 665-3236
jwhittington@cityofflorence.com

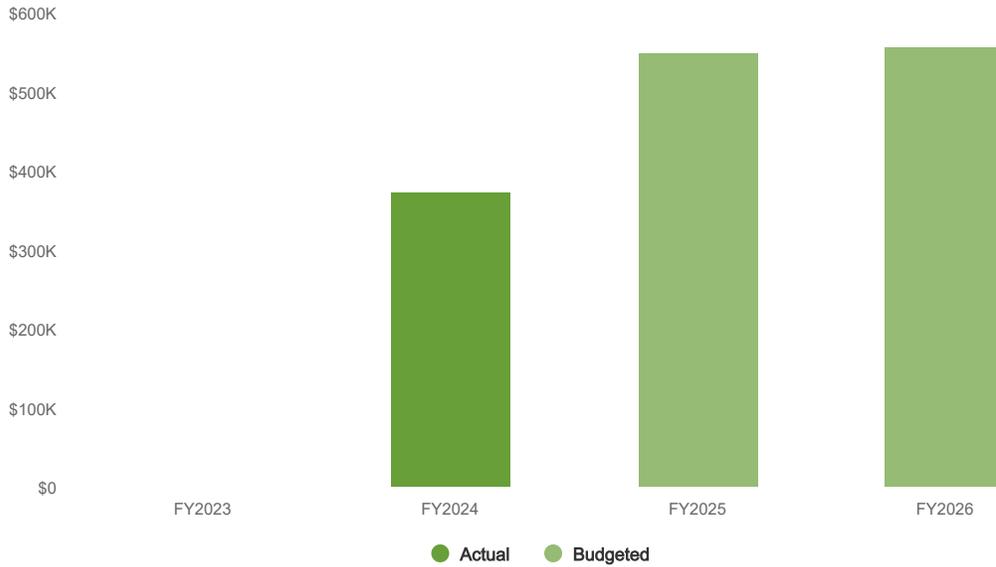
Malcolm Cook
Field Services Manager
(843) 665-3236
mcook@cityofflorence.com

Location - Florence
1440 McCurdy Rd.
Florence, SC 29506



FY 2023 - FY 2026 Adopted and Budget to Actual History

\$556,000 **\$7,400**
(1.35% vs. prior year)



*The Compliance division was first budgeted in FY 2024.

Name	ERP Code	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects				
Personnel				
Regular Salaries & Wages	20044046-511100	\$257,880	\$357,500	\$371,100
Overtime Salaries & Wages	20044046-511300	\$0	\$2,000	\$2,000
SCRS Retirement	20044046-522100	\$46,692	\$66,700	\$69,300
Employer Paid Insurance	20044046-523000	\$40,655	\$69,300	\$63,700
Workers' Compensation	20044046-524000	\$6,000	\$6,200	\$5,900
FICA	20044046-525000	\$19,143	\$27,500	\$28,600
Total Personnel:		\$370,371	\$529,200	\$540,600
Services				
Professional Services	20044046-531000	\$0	\$1,000	\$1,000
Telephone & Related Services	20044046-532010	\$0	\$1,000	\$1,000
Building Maintenance	20044046-534070	\$164	\$500	\$500
Vehicle Repair & Maintenance	20044046-537000	\$0	\$1,000	\$1,000
Radio Maintenance & Repairs	20044046-538020	\$0	\$500	\$500
Other Maintenance & Repairs	20044046-538900	\$0	\$500	\$500
Total Services:		\$164	\$4,500	\$4,500



Name	ERP Code	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Supplies				
Printing	20044046-550100	\$206	\$1,500	\$1,500
Lab Supplies	20044046-550250	\$337	\$1,000	\$1,000
Other Supplies & Equipment	20044046-550299	\$266	\$2,000	\$2,000
Postage	20044046-550300	\$0	\$600	\$600
Vehicle Fuel & Oil	20044046-550400	\$0	\$5,000	\$0
Total Supplies:		\$809	\$10,100	\$5,100
Other				
Uniforms & Clothing	20044046-560020	\$2,446	\$4,000	\$4,000
Membership & Dues	20044046-561010	\$60	\$300	\$300
Conference & Training	20044046-561020	\$300	\$500	\$1,500
Total Other:		\$2,806	\$4,800	\$5,800
Total Expense Objects:		\$374,150	\$548,600	\$556,000

FY 2024 FY 2025 FY 2026

Personnel

Field Services Manager	1	1	1
Safety Coordinator		1	1
CMOM Compliance Inspector	1	1	1
Compliance Inspector	1	1	1
Compliance Engineering Tech.	1	1	1
Backflow Compliance Tech.	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Employees	5	6	6

There are no changes in personnel from the prior year.





Maintenance

Department Function

The maintenance team is comprised of highly skilled, mechanical, electrical, and operational employees. This group assists the utility divisions with routine maintenance and crisis management and performs skilled work throughout the other City Departments.

Key Contacts

Josh Whittington
Utility Operations Director
(843) 665-3236
jwhittington@cityofflorence.com

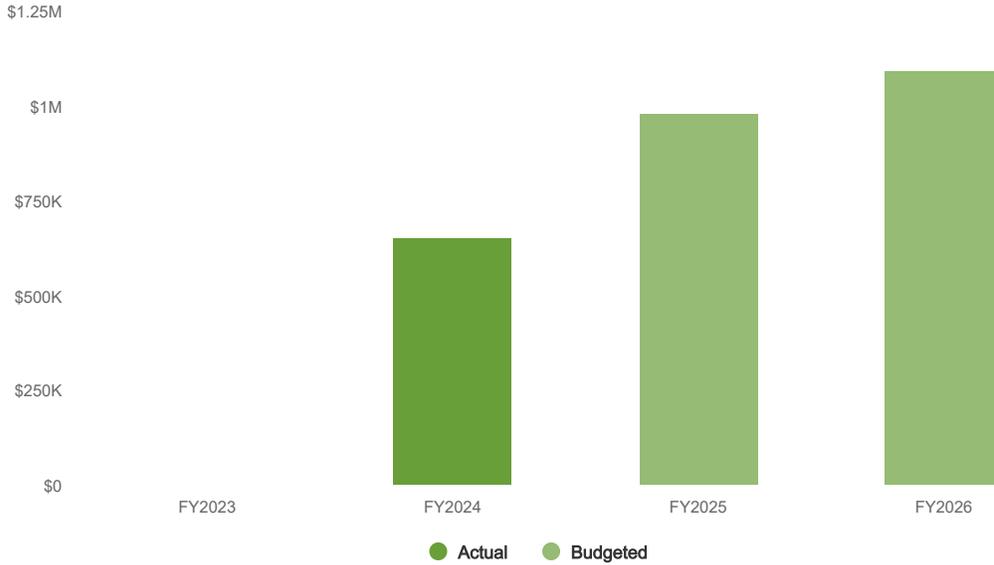
Daniel Rogers
Maintenance Manager
(843) 665-3240
drogers@cityofflorence.com

Location - Florence
1000 Stockade Drive
Florence, SC 29506



FY 2023 - FY 2026 Adopted and Budget to Actual History

\$1,091,700
\$114,800
(11.75% vs. prior year)



*The Maintenance division was first budgeted in FY 2024.

Name	ERP Code	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects				
Personnel				
Regular Salaries & Wages	20044047-511100	\$380,407	\$588,000	\$664,400
Part-Time Salaries & Wages	20044047-511200	\$12,728	\$30,000	\$30,000
Overtime Salaries & Wages	20044047-511300	\$8,618	\$10,000	\$24,000
SCRS Retirement	20044047-522100	\$72,706	\$116,600	\$133,400
Employer Paid Insurance	20044047-523000	\$56,248	\$98,400	\$111,600
Workers' Compensation	20044047-524000	\$10,948	\$11,300	\$10,600
FICA	20044047-525000	\$29,900	\$48,000	\$55,000
Total Personnel:		\$571,555	\$902,300	\$1,029,000
Services				
Telephone & Related Services	20044047-532010	\$0	\$2,400	\$3,500
Other Maint/Service Contracts	20044047-533900	\$1,115	\$5,000	\$0
Building Maintenance	20044047-534070	\$6,664	\$1,000	\$1,000
Vehicle Repair & Maintenance	20044047-537000	\$3,636	\$5,000	\$5,000
Radio Maintenance & Repairs	20044047-538020	\$0	\$500	\$500
Other Maintenance & Repairs	20044047-538900	\$12,477	\$15,000	\$15,000



Name	ERP Code	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Total Services:		\$23,892	\$28,900	\$25,000
Supplies				
Printing	20044047-550100	\$0	\$300	\$300
Other Supplies & Equipment	20044047-550299	\$49,539	\$21,000	\$25,000
Vehicle Fuel & Oil	20044047-550400	\$0	\$10,000	\$0
Total Supplies:		\$49,539	\$31,300	\$25,300
Other				
Uniforms & Clothing	20044047-560020	\$5,634	\$7,000	\$9,000
Membership & Dues	20044047-561010	\$34	\$400	\$400
Conference & Training	20044047-561020	\$441	\$7,000	\$3,000
Total Other:		\$6,109	\$14,400	\$12,400
Total Expense Objects:		\$651,095	\$976,900	\$1,091,700

FY 2024 FY 2025 FY 2026

Personnel

Maintenance Manager	1	1	1
Lead Utility Maint. Technician	1	1	1
Utility Maintenance Technician I			2
Utility Maintenance Technician II			4
Utility Maintenance Technician	4	4	
Electrician III	<u>1</u>	<u>1</u>	<u>1</u>
Total Full-Time Employees	7	7	9

Part-Time Personnel

PT Utility Maintenance Intern	<u>2</u>	<u>2</u>	<u>2</u>
Total Part-Time Employee	2	2	2

Staffing adjustments were made to better align with current operational needs and budgetary considerations.





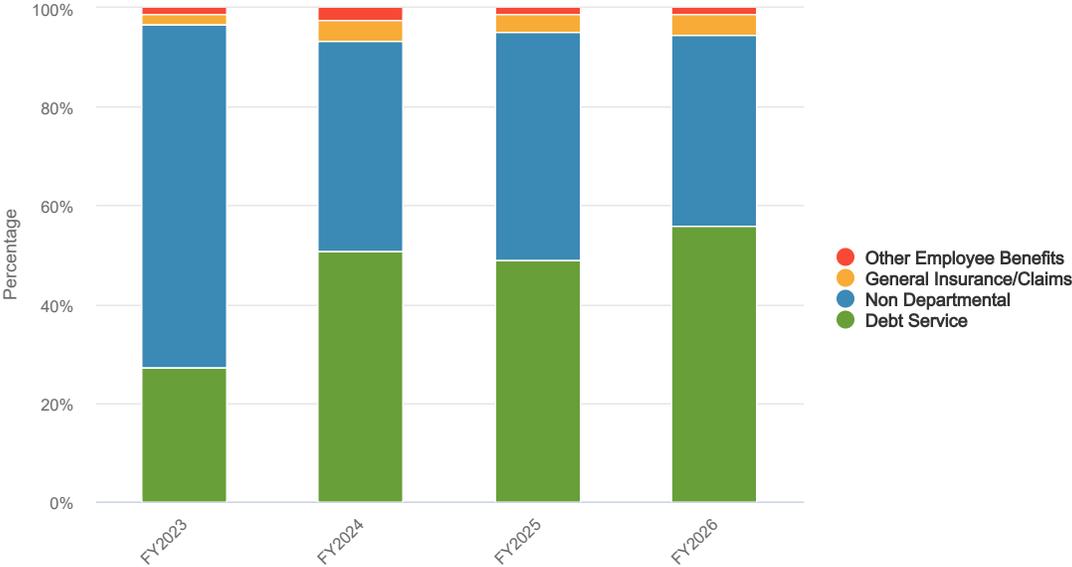
FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

Non-Departmental

Water & Sewer Utility Fund

Expenses by Function

Budgeted and Historical Expenditures by Function Expenses by Function



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expenditures					
Debt Service					
W/S Revenue Bonds	20047000-590020	\$9,393,726	\$10,960,735	\$11,940,000	\$12,179,000
Debt Service Admin Charges	20047000-590040	\$26,450	\$25,200	\$30,000	\$30,000
Total Debt Service:		\$9,420,176	\$10,985,935	\$11,970,000	\$12,209,000
Other Employee Benefits					
Employee Relations	20049000-591010	\$24,937	\$48,031	\$30,000	\$35,000
Unemployment Compensation	20049000-591020	\$0	\$0	\$1,500	\$1,500
OPEB Expense	20049000-591030	\$250,400	\$270,500	\$255,000	\$256,900
GASB 68 Pension Expense	20049000-599990	\$91,038	\$181,241	\$0	\$0
Total Other Employee Benefits:		\$366,375	\$499,772	\$286,500	\$293,400
General Insurance/Claims					
Property & Liability Insurance	20049100-592010	\$673,817	\$758,790	\$725,000	\$735,900
Small Claims	20049100-592020	\$103,252	\$124,626	\$110,000	\$118,000
W/C Small Claims	20049100-592030	\$25,302	\$21,319	\$30,000	\$32,000
Total General Insurance/Claims:		\$802,370	\$904,734	\$865,000	\$885,900
Non Departmental					
Legal Services	20049300-531010	\$58,971	\$70,245	\$68,300	\$67,000
City Center Operations	20049300-594015	\$165,044	\$152,053	\$345,000	\$350,000
Contingency Fund	20049300-594020	\$0	\$0	\$50,000	\$307,200
Bank Charges	20049300-594025	\$30	\$0	\$500	\$500
Credit Card Fees	20049300-594027	\$301,526	\$181,201	\$0	\$0
IT Support Services	20049300-594060	\$379,926	\$435,412	\$400,000	\$465,000
IT Hardware/Software Support	20049300-594070	\$209,929	\$317,606	\$473,100	\$402,200
Health Services	20049300-594075	\$89,070	\$76,040	\$90,000	\$92,000
Special Projects	20049300-594080	\$145,061	\$121,109	\$150,000	\$135,000
Construction Transfer	20049300-594110	\$3,250,000	\$2,750,000	\$2,750,000	\$2,100,000
Capital Construction Reserve	20049300-594120	\$2,100,000	\$2,100,000	\$2,200,000	\$1,000,000
Economic Development	20049300-594125	\$15,841,568	\$2,259,906	\$3,500,000	\$2,500,000
Interest Expense	20049300-597110	\$0	\$39,029	\$0	\$0
2016 Special Obligation Bond	20049300-598084	\$1,400,000	\$767,533	\$1,291,150	\$1,100,150
Total Non Departmental:		\$23,941,126	\$9,270,134	\$11,318,050	\$8,519,050
Total Expenditures:		\$34,530,046	\$21,660,575	\$24,439,550	\$21,907,350



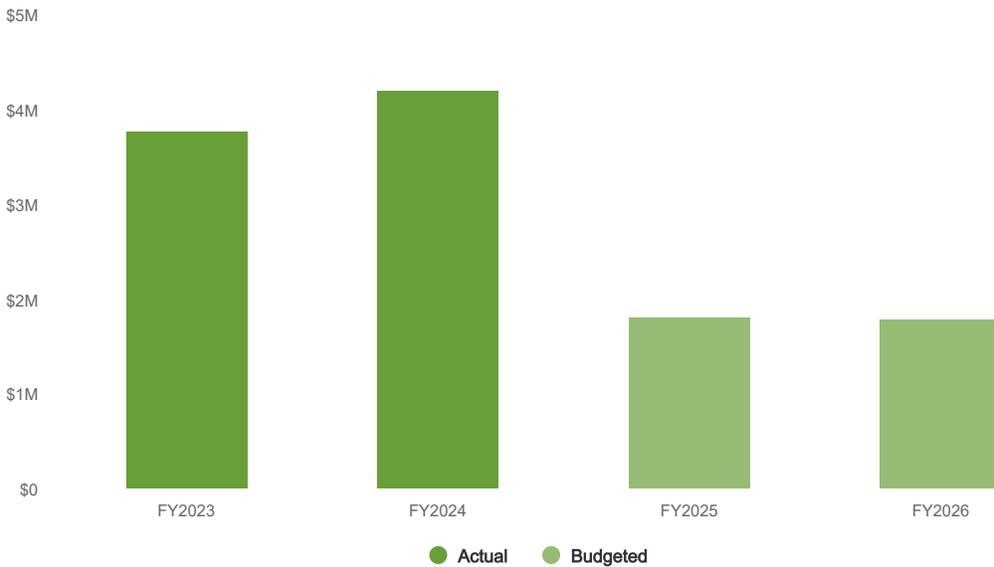


Stormwater Utility Fund Revenues

Revenues Summary

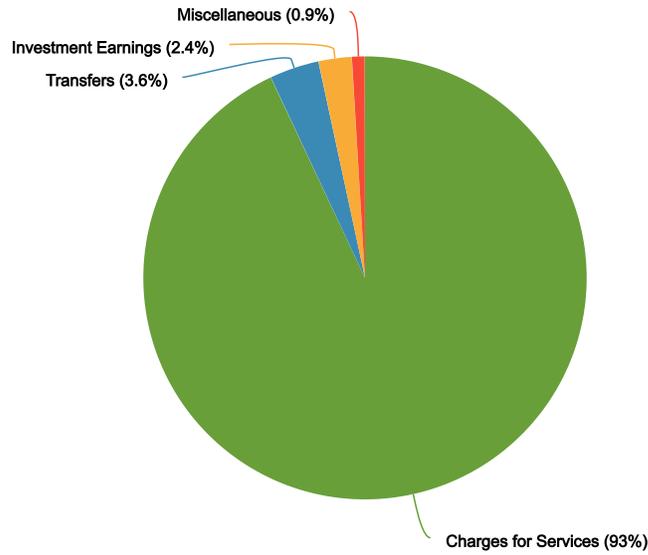
\$1,799,600 **-\$7,400**
(-0.41% vs. prior year)

STORMWATER REVENUES Proposed and Historical Budget vs. Actual



Revenues by Source

Projected 2026 Revenues by Source



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Revenue Source					
Investment Earnings					
Interest Revenue	300300-425010	\$15,118	\$14,823	\$12,000	\$43,600
Unrealized Gains/Losses	300300-425500	\$7,062	\$12,181	\$0	\$0
Investment Fee	300300-425600	\$0	-\$179	\$0	\$0
Total Investment Earnings:		\$22,179	\$26,825	\$12,000	\$43,600
Miscellaneous					
Miscellaneous Revenue	300325-430000	\$39	\$0	\$0	\$0
Gain/Loss on Sale of Assets	300325-430060	\$0	\$71,510	\$0	\$0
Contributed Capital	300325-430070	\$877,094	\$1,689,420	\$0	\$0
Stormwater Review Fees	300325-440510	\$8,895	\$16,660	\$30,000	\$17,000
Total Miscellaneous:		\$886,028	\$1,777,590	\$30,000	\$17,000
Other Funding Sources					
Insurance Reimbursements	300375-425040	\$0	\$15,987	\$0	\$0
Total Other Funding Sources:		\$0	\$15,987	\$0	\$0
Transfers					
From Sunday Local Option Fund	300390-435110	\$65,000	\$65,000	\$65,000	\$65,000
Intrafund Transfer	300390-435400	\$0	\$2,530	\$0	\$0
Intrafund Capital Transfer	300390-435450	\$1,161,949	\$672,020	\$0	\$0
Interfund Transfer	300390-435500	\$372	\$0	\$0	\$0
Total Transfers:		\$1,227,321	\$739,550	\$65,000	\$65,000



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Charges for Services					
Stormwater Service Fees	300130-440500	\$1,633,062	\$1,637,489	\$1,700,000	\$1,674,000
Total Charges for Services:		\$1,633,062	\$1,637,489	\$1,700,000	\$1,674,000
Total Revenue Source:		\$3,768,591	\$4,197,441	\$1,807,000	\$1,799,600



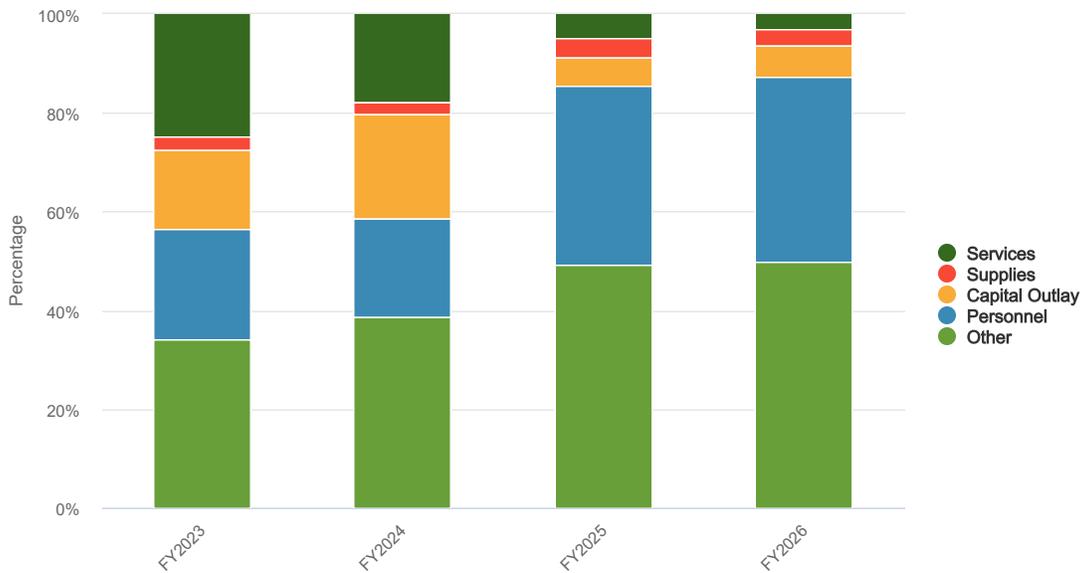
STORMWATER FUND



Stormwater Utility Fund Expenses

Expenses by Type

Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Stormwater Operations		\$504,067	\$440,523	\$654,600	\$672,500
Total Personnel:		\$504,067	\$440,523	\$654,600	\$672,500
Services					
Stormwater Operations		\$560,050	\$394,865	\$86,000	\$54,700
Total Services:		\$560,050	\$394,865	\$86,000	\$54,700



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Supplies					
Stormwater Operations		\$58,765	\$52,718	\$73,400	\$60,200
Total Supplies:		\$58,765	\$52,718	\$73,400	\$60,200
Other					
Stormwater Operations		\$7,566	\$7,473	\$6,100	\$6,450
Debt Service		\$536,775	\$527,039	\$536,900	\$537,000
Other Employee Benefits		-\$69,329	\$14,840	\$21,700	\$11,500
General Insurance/Claims		\$20,230	\$22,934	\$21,000	\$21,400
Non Departmental		\$275,000	\$288,230	\$306,100	\$320,730
Total Other:		\$770,243	\$860,516	\$891,800	\$897,080
Capital Outlay					
Stormwater Operations		\$365,743	\$471,755	\$101,200	\$115,120
Total Capital Outlay:		\$365,743	\$471,755	\$101,200	\$115,120
Total Expense Objects:		\$2,258,868	\$2,220,377	\$1,807,000	\$1,799,600





Stormwater Operations

Division Function

The City of Florence's Stormwater Collection system transports and diverts water after rain events away from roadways, parking lots, and rooftops into larger bodies of water such as creeks, streams, or rivers.

The City's Stormwater Division completes only designated work within the corporate City limits of the City of Florence and only for those roadways dedicated to and maintained by the City. All other roadways are controlled and maintained by the South Carolina Department of Transportation (SCDOT). The division is also responsible for street sweeping inside the City to assist in debris control in and around curbs and gutters along major thoroughfares and heavily traveled roadways. Sweeping streets helps to reduce sand and pollutants that can enter the City's drainage system causing blocked pipes and poor water quality in adjoining waterways.

The Stormwater Division routinely cleans drains, pipes, streets, and ditches to remove debris obstructing the flow of water and makes structural improvements to ensure that the stormwater system is efficiently and reasonably handling water flow.

Key Contacts

Josh Whittington
Utility Operations Director
(843) 665-3236
jwhittington@cityofflorence.com

Malcolm Cook
Field Service Manager
(843) 665-3236
mcook@cityofflorence.com

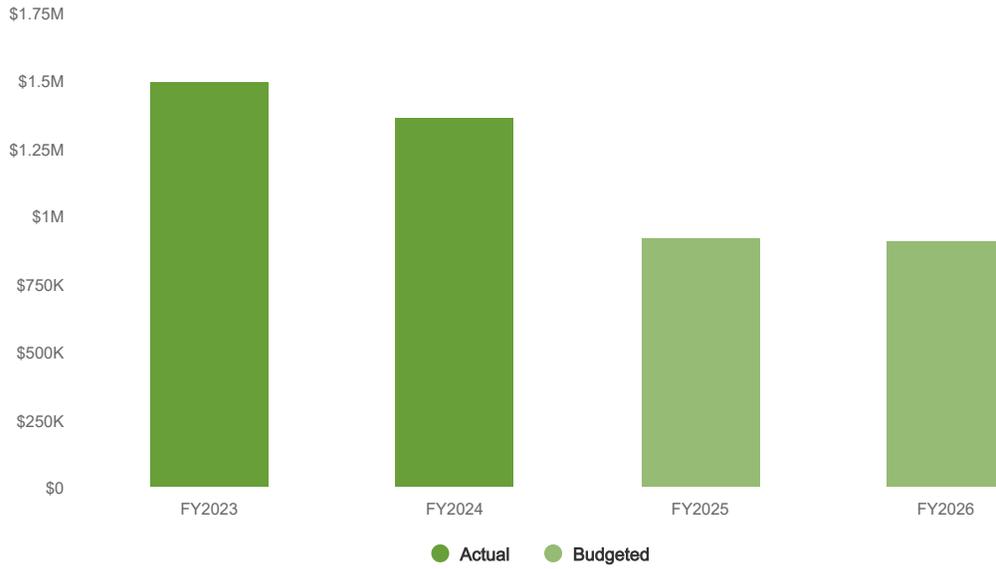
Clemon Grant
Collections Superintendent
(843) 665-3236
cgrant@cityofflorence.com

Location
1440 McCurdy Road
Florence, SC 29506

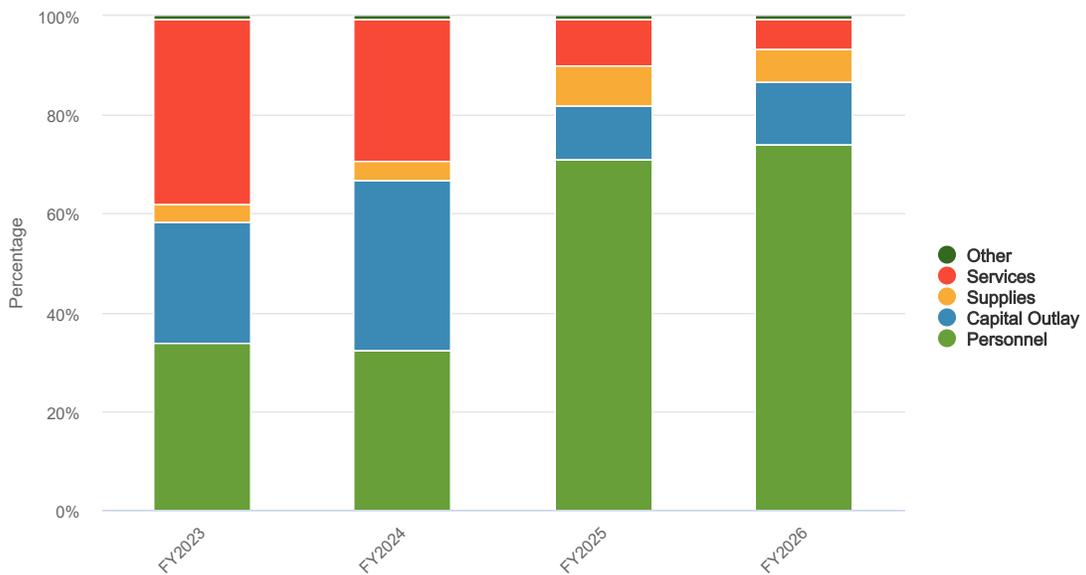


FY 2023 - FY 2026 Adopted and Budget to Actual History

\$908,970 **-\$12,330**
 (-1.34% vs. prior year)



Budgeted and Historical Expenditures by Expense Type



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expense Objects					
Personnel					
Regular Salaries & Wages	30044060-511100	\$321,386	\$275,057	\$404,700	\$418,600
Overtime Salaries & Wages	30044060-511300	\$18,639	\$19,956	\$30,000	\$30,000
SCRS Retirement	30044060-522100	\$57,349	\$52,095	\$80,700	\$83,300
Employer Paid Insurance	30044060-523000	\$67,588	\$57,270	\$91,000	\$92,300
Workers' Compensation	30044060-524000	\$13,919	\$14,211	\$14,900	\$14,000
FICA	30044060-525000	\$25,186	\$21,933	\$33,300	\$34,300
Total Personnel:		\$504,067	\$440,523	\$654,600	\$672,500
Services					
Professional Services	30044060-531000	\$19,450	\$285,331	\$25,000	\$25,000
Other Professional Services	30044060-531900	\$257,600	\$37,756	\$0	\$0
Telephone & Related Services	30044060-532010	\$683	\$778	\$3,000	\$1,000
Electricity	30044060-535020	\$3,190	\$4,277	\$4,500	\$3,200
Vehicle Repair & Maintenance	30044060-537000	\$37,831	\$49,955	\$25,000	\$25,000
Radio Maintenance & Repairs	30044060-538020	\$0	\$1,055	\$500	\$500
Other Maintenance & Repairs	30044060-538900	\$241,296	\$15,713	\$28,000	\$0
Total Services:		\$560,050	\$394,865	\$86,000	\$54,700
Supplies					
Printing	30044060-550100	\$0	\$100	\$300	\$100
Other Supplies & Equipment	30044060-550299	\$13,026	\$17,539	\$15,000	\$20,000
Postage	30044060-550300	\$1	\$1	\$100	\$100
Vehicle Fuel & Oil	30044060-550400	\$45,616	\$31,986	\$45,000	\$37,000
Pipe Fittings & Supplies	30044060-550520	\$123	\$3,091	\$13,000	\$3,000
Total Supplies:		\$58,765	\$52,718	\$73,400	\$60,200
Other					
Uniforms & Clothing	30044060-560020	\$4,840	\$5,127	\$5,000	\$5,000
Membership & Dues	30044060-561010	\$70	\$152	\$500	\$250
Conference & Training	30044060-561020	\$2,656	\$2,194	\$600	\$1,200
Total Other:		\$7,566	\$7,473	\$6,100	\$6,450
Capital Outlay					
Capital Replacement Transfer	30044060-585000	\$141,000	\$140,800	\$101,200	\$115,120
Depreciation	30044060-589000	\$224,743	\$330,955	\$0	\$0
Total Capital Outlay:		\$365,743	\$471,755	\$101,200	\$115,120
Total Expense Objects:		\$1,496,192	\$1,367,334	\$921,300	\$908,970



	FY 2023	FY 2024	FY 2025	FY 2026
Personnel				
Collection & Trans. Suptd.		1	1	1
Stormwater Division Manager	1			
Team Leader Equip. Operator	1	1	1	1
Heavy Equipment Operator	3	3	3	3
Spec. Construction Equip. Oper.	3	3	3	3
Total Full-Time Employees	8	8	8	8

There are no changes in personnel from the prior year.

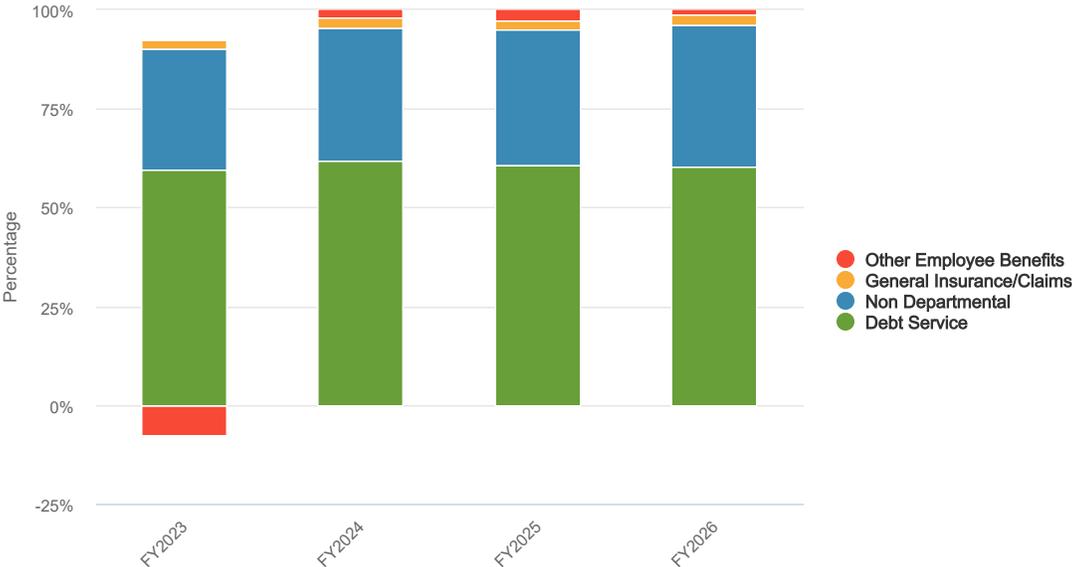




Non-Departmental

Stormwater Utility Fund

Budgeted and Historical Expenditures by Function



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expenditures					
Debt Service					
Debt Service Admin Charges	30047000-590040	\$3,300	\$3,300	\$3,100	\$3,300
SW Revenue Bonds	30047000-590050	\$533,475	\$523,739	\$533,800	\$533,700
Total Debt Service:		\$536,775	\$527,039	\$536,900	\$537,000
Other Employee Benefits					
Employee Relations	30049000-591010	\$846	\$1,046	\$1,700	\$1,600
OPEB Expense	30049000-591030	\$20,000	\$20,200	\$20,000	\$9,900
GASB 68 Pension Expense	30049000-599990	-\$90,175	-\$6,406	\$0	\$0
Total Other Employee Benefits:		-\$69,329	\$14,840	\$21,700	\$11,500
General Insurance/Claims					
Property & Liability Insurance	30049100-592010	\$20,230	\$22,934	\$21,000	\$21,400
Total General Insurance/Claims:		\$20,230	\$22,934	\$21,000	\$21,400
Non Departmental					
Contingency Fund	30049300-594020	\$0	\$0	\$17,870	\$0
Construction Transfer	30049300-594110	\$100,000	\$100,000	\$100,000	\$100,000
Interfund Transfer	30049300-597140	\$175,000	\$188,230	\$188,230	\$220,730
Total Non Departmental:		\$275,000	\$288,230	\$306,100	\$320,730
Total Expenditures:		\$762,676	\$853,043	\$885,700	\$890,630



Fiscal Year 2025 - 2026



Water & Sewer Construction Fund

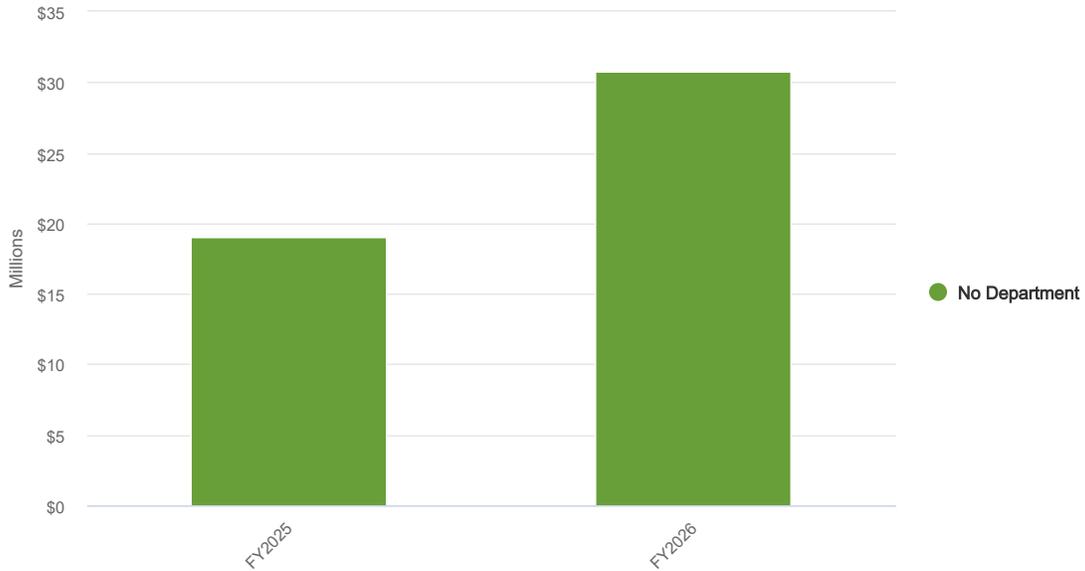
Revenue by Fund

Name	ERP Code	FY2025 Adopted	FY 2026 Adopted
W/S Construction Fund			
Interest Revenue	220300-425010	\$50,000.00	\$50,000.00
From Unappropriated Reserve	220375-435010	\$8,398,000.00	\$10,699,000.00
From Water and Sewer Fund	220399-435020	\$2,750,000.00	\$2,100,000.00
ARPA Funds	220399-435120	\$1,017,000.00	\$938,000.00
Florence Co Infrac Fund Reimb	220399-460130	\$400,000.00	\$400,000.00
Flo County Reimb. - Madison Av	220399-460145	\$200,000.00	\$0.00
From Capital Construction Fund	220399-460210	\$1,000,000.00	\$1,000,000.00
SC State Proviso	220399-790020	\$0.00	\$5,000,000.00
SC Rural Infrastructure Grant	220399-790130	\$5,200,000.00	\$638,000.00
SCIIP Funds - RIA	220399-790170	\$0.00	\$9,900,000.00
Total W/S Construction Fund:		\$19,015,000.00	\$30,725,000.00



Expenses by Function

Budgeted and Historical Expenditures by Function Expenses by Function



Name	ERP Code	FY2025 Adopted	FY 2026 Adopted
Expenditures			
No Department			
No Division			
Elevated Water Tank Insp/Maint	22049900-586010-W0024	\$500,000.00	\$850,000.00
Jefferies Creek Beaver Mngmt	22049900-586010-W0027	\$7,000.00	\$7,000.00
Water Line Ext - Florence Co	22049900-586010-W0037	\$400,000.00	\$400,000.00
Hoffmeyer Rd Sewer Extension	22049900-586010-W0067	\$750,000.00	\$0.00
Sumter St Annexations (donut)	22049900-586010-W0083	\$200,000.00	\$0.00
SCDOT Alligator Rd Util Reloc	22049900-586010-W0100	\$280,000.00	\$280,000.00
Middle Swamp Manhole Raising	22049900-586010-W0117	\$500,000.00	\$1,000,000.00
Magna Carta Sewer Lift Station	22049900-586010-W0131	\$75,000.00	\$75,000.00
Mauldin Dr. Sewer	22049900-586010-W0146	\$510,000.00	\$510,000.00
Asset Management Study	22049900-586010-W0154	\$100,000.00	\$200,000.00
Wisteria Drive Sewer Lift Stat	22049900-586010-W0155	\$400,000.00	\$400,000.00
Mars Hill Sewer Project	22049900-586010-W0159	\$600,000.00	\$700,000.00
Water Line Renewals, Replaceme	22049900-586010-W0162	\$618,000.00	\$0.00
Lead & Cooper Removal Rule Com	22049900-586010-W0163	\$1,017,000.00	\$593,000.00
Madison Avenue Water Line Repl	22049900-586010-W0165	\$442,000.00	\$0.00
Water Distr. Sys. Imp. #2	22049900-586010-W0169	\$6,800,000.00	\$731,000.00
Freedom Blvd Water Wallace/Na	22049900-586010-W0174	\$2,000,000.00	\$7,000,000.00
McCurdy Rd. Extension	22049900-586010-W0175	\$150,000.00	\$0.00
Price Rd/Old Marion Hwy Develo	22049900-586010-W0176	\$500,000.00	\$500,000.00



Name	ERP Code	FY2025 Adopted	FY 2026 Adopted
The Palms Lift Station	22049900-586010-W0177	\$300,000.00	\$300,000.00
Church St. Sewer Ext (Holt Ann	22049900-586010-W0178	\$100,000.00	\$0.00
Howe Springs Rd Lift Station	22049900-586010-W0179	\$114,000.00	\$0.00
Florence Industrial Park	22049900-586010-W0180	\$350,000.00	\$0.00
Palmer Dr Water Line Upgrade	22049900-586010-W0183	\$200,000.00	\$0.00
Holly Circle WL Relocation	22049900-586010-W0184	\$0.00	\$280,000.00
Large Meter Project	22049900-586010-W0185	\$0.00	\$133,000.00
Southborough Road	22049900-586010-W0188	\$0.00	\$283,000.00
Meadors Road	22049900-586010-W0189	\$0.00	\$523,000.00
Whitehall Road	22049900-586010-W0190	\$0.00	\$632,000.00
Darlington Street Water Line Extension	22049900-586010-W0191	\$0.00	\$414,000.00
Hollyberry Lane Water Line Extension	22049900-586010-W0192	\$0.00	\$417,000.00
GE Water Treatment Plant	22049900-586010-W0194	\$0.00	\$9,222,000.00
East Palmetto Corridor Sewer Upgrades	22049900-586010-W0198	\$0.00	\$500,000.00
Hoffmeyer Road Gravity Sewer upgrade	22049900-586010-W0199	\$0.00	\$500,000.00
Papermill Rd and E. Palmetto (SCDOT)	22049900-586010-W0200	\$0.00	\$500,000.00
PFAS Study	22049900-586010-W0201	\$0.00	\$500,000.00
System-wide Water Line Improvements	22049900-586010-W0202	\$0.00	\$345,000.00
Surface Tank Resilience (Phase I)	22049900-586010-W0203	\$0.00	\$2,000,000.00
Westfield Drive Water and Sewer extension	22049900-586010-W0205	\$0.00	\$60,000.00
Construction Engineering/Legal	22049900-586010-WENG	\$150,000.00	\$150,000.00
Reserve for Other Projects	22049900-586010-WRES	\$1,952,000.00	\$720,000.00
Total No Division:		\$19,015,000.00	\$30,725,000.00
Total No Department:		\$19,015,000.00	\$30,725,000.00
Total Expenditures:		\$19,015,000.00	\$30,725,000.00





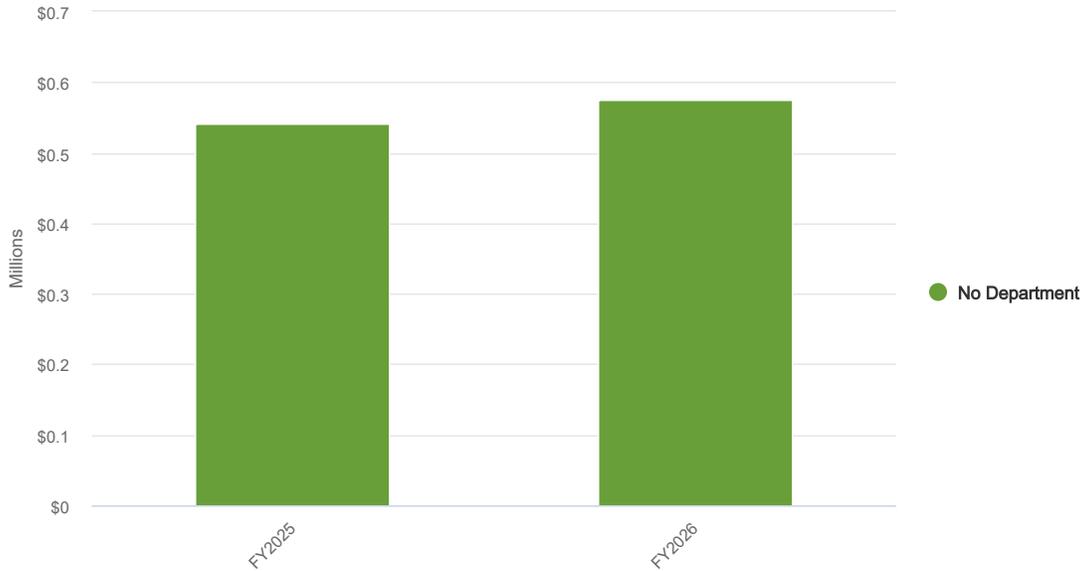
Stormwater Construction Fund

Revenue by Fund

Name	ERP Code	FY2025 Adopted	FY 2026 Adopted
Stormwater Construction Fund			
Interest Revenue	320300-425010	\$5,000.00	\$5,000.00
From Unappropriated Reserve	320375-435010	\$436,000.00	\$469,200.00
From Stormwater Fund	320399-435030	\$100,000.00	\$100,000.00
Total Stormwater Construction Fund:		\$541,000.00	\$574,200.00

Expenses by Function

Budgeted and Historical Expenditures by Function



Name	ERP Code	FY2025 Adopted	FY 2026 Adopted
Expenditures			
No Department			
No Division			
Division Pipe Projects	32049900-586020-SW001	\$20,000.00	\$20,000.00
NPDES Phase II Compliance	32049900-586020-SW012	\$50,000.00	\$50,000.00
Scriven Dr Stormwater Improvem	32049900-586020-SW051	\$10,000.00	\$0.00
Construction Engineering/Legal	32049900-586020-SWENG	\$20,000.00	\$20,000.00
Reserve for Other Projects	32049900-586020-SWRES	\$441,000.00	\$484,200.00
Total No Division:		\$541,000.00	\$574,200.00
Total No Department:		\$541,000.00	\$574,200.00
Total Expenditures:		\$541,000.00	\$574,200.00





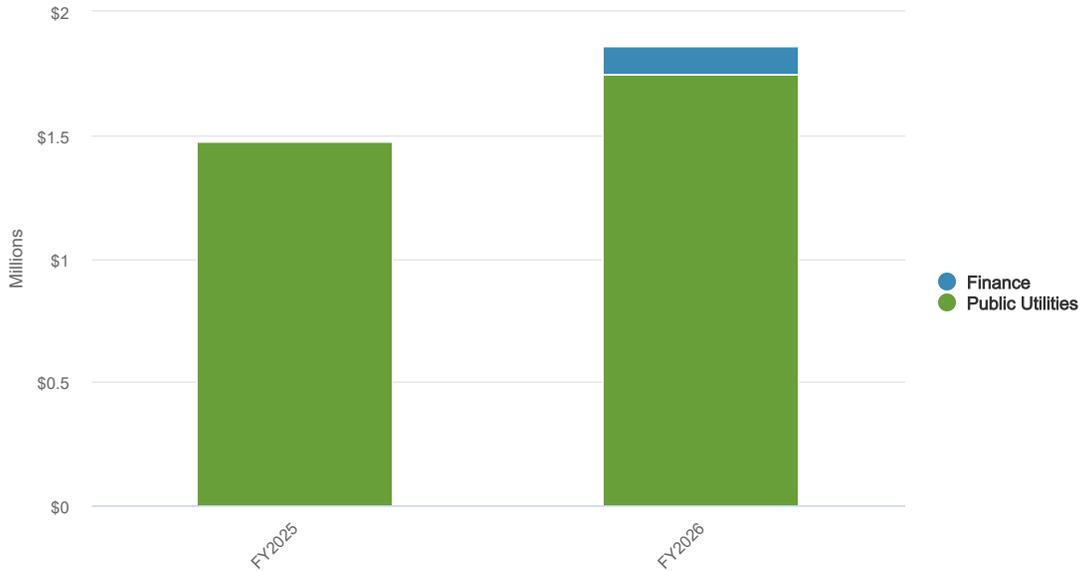
Water & Sewer Equipment Replacement Fund

Revenue by Fund

Name	ERP Code	FY2025 Adopted	FY 2026 Adopted
W/S Equip Replacement Fund			
Interest Revenue	210300-425010	\$10,000.00	\$26,100.00
From Unappropriated Reserve	210375-435010	\$483,000.00	\$942,200.00
Intrafund Transfer	210399-435400	\$984,000.00	\$891,700.00
Total W/S Equip Replacement Fund:		\$1,477,000.00	\$1,860,000.00

Expenses by Function

Budgeted and Historical Expenditures by Function Expenses by Function



Name	ERP Code	FY2025 Adopted	FY 2026 Adopted
Expenditures			
Finance			
Utility Finance			
Auto Equipment	21041506-580040		\$115,000.00
Total Utility Finance:			\$115,000.00
Total Finance:			\$115,000.00
Public Utilities			
Engineering			
Auto Equipment	21044040-580040		\$175,000.00
Total Engineering:			\$175,000.00
Wastewater Treatment			
Auto Equipment	21044041-580040	\$280,000.00	\$110,000.00
Other Equipment	21044041-580060	\$200,000.00	\$300,000.00
Total Wastewater Treatment:		\$480,000.00	\$410,000.00
Surface Water Production			
Auto Equipment	21044042-580040	\$50,000.00	\$50,000.00
Other Equipment	21044042-580060	\$225,000.00	\$825,000.00
Total Surface Water Production:		\$275,000.00	\$875,000.00
Distribution Operations			



Name	ERP Code	FY2025 Adopted	FY 2026 Adopted
Auto Equipment	21044044-580040	\$50,000.00	\$80,000.00
Other Equipment	21044044-580060	\$75,000.00	\$170,000.00
Total Distribution Operations:		\$125,000.00	\$250,000.00
Collection Operations			
Auto Equipment	21044045-580040	\$562,000.00	\$0.00
Other Equipment	21044045-580060	\$35,000.00	\$35,000.00
Total Collection Operations:		\$597,000.00	\$35,000.00
Total Public Utilities:		\$1,477,000.00	\$1,745,000.00
Total Expenditures:		\$1,477,000.00	\$1,860,000.00





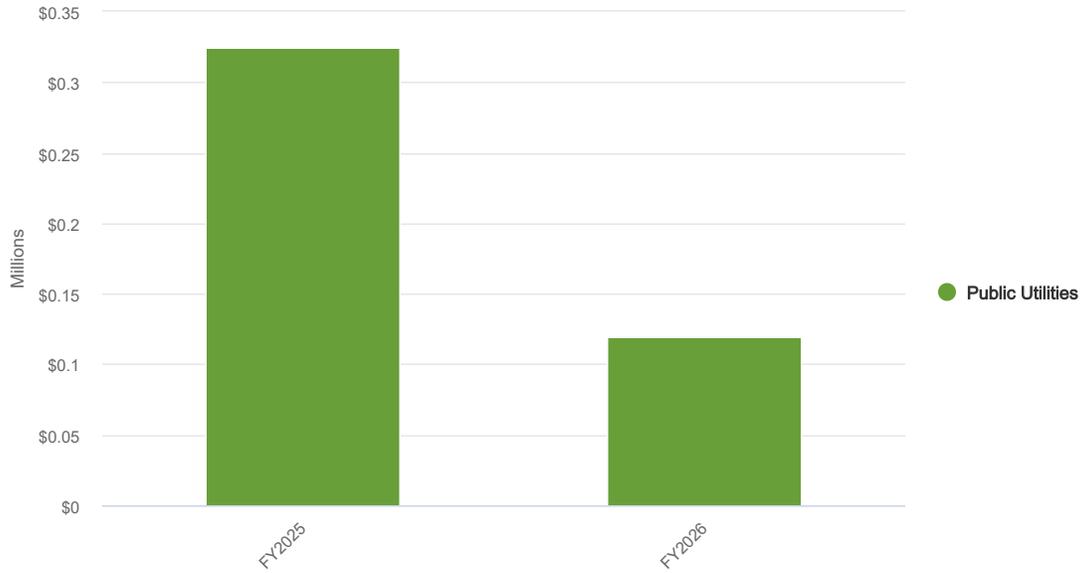
Stormwater Equipment Replacement Fund

Revenue by Fund

Name	ERP Code	FY2025 Adopted	FY 2026 Adopted
SW Equip Replacement Fund			
Interest Revenue	310300-425010	\$5,000.00	\$4,500.00
From Unappropriated Reserve	310375-435010	\$218,800.00	\$0.00
Equipment Replacement Transfer	310399-460120	\$101,200.00	\$115,120.00
Total SW Equip Replacement Fund:		\$325,000.00	\$119,620.00

Expenses by Function

Budgeted and Historical Expenditures by Function Expenses by Function



Name	ERP Code	FY2025 Adopted	FY 2026 Adopted
Expenditures			
Public Utilities			
Stormwater Operations			
Other Equipment	31044060-580060	\$325,000.00	\$10,000.00
Contingency Fund	31044060-594020	\$0.00	\$109,620.00
Total Stormwater Operations:		\$325,000.00	\$119,620.00
Total Public Utilities:		\$325,000.00	\$119,620.00
Total Expenditures:		\$325,000.00	\$119,620.00

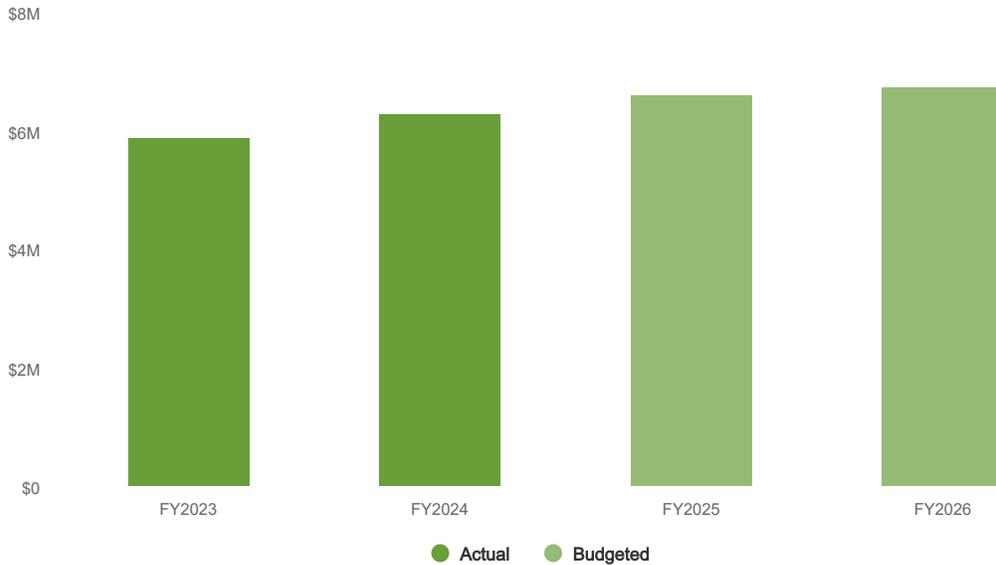




Hospitality Fund

Revenues Summary

\$6,730,500 **\$111,500**
 (1.68% vs. prior year)



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Hospitality Fund					
Hospitality Fees	400110-450010	\$5,888,693.69	\$6,120,314.29	\$6,570,000.00	\$6,590,600.00
Interest Revenue	400300-425010	\$7,954.49	\$135,907.46	\$49,000.00	\$139,900.00
Unrealized Gains/Losses	400300-425500	\$0.00	\$25,400.38	\$0.00	\$0.00
Investment Fee	400300-425600	\$0.00	-\$1,037.48	\$0.00	\$0.00
Total Hospitality Fund:		\$5,896,648.18	\$6,280,584.65	\$6,619,000.00	\$6,730,500.00

Expenditures

\$6,730,500 \$111,500
 (1.68% vs. prior year)

Hospitality Fund Proposed and Historical Budget vs. Actual



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Expenditures					
No Department					
No Division					
Contingency Fund	40049900-594020	\$0	\$0	\$482,700	\$973,000
Athletic Facilities Ops	40049900-598000	\$1,700,000	\$2,200,000	\$2,200,000	\$2,200,000
Florence Museum	40049900-598020	\$106,000	\$108,000	\$110,000	\$50,000
Florence Downtown Develop Corp	40049900-598030	\$54,000	\$54,000	\$54,000	\$54,000
FDDC Incentives	40049900-598035	\$0	\$0	\$12,000	\$12,000
Downtown Promotions	40049900-598040	\$35,000	\$35,000	\$35,000	\$35,000
Sports Complex Debt Service	40049900-598052	\$151,884	\$173,597	\$605,300	\$837,000



Name	ERP Code	FY2023 Actual	FY2024 Actual	FY2025 Adopted	FY 2026 Adopted
Football/Gym/Tennis Expansion	40049900-598076	\$0	\$0	\$936,000	\$0
Tennis Center Debt Service	40049900-598080	\$533,832	\$538,650	\$0	\$0
Rec Facility/Gym Debt Service	40049900-598083	\$404,031	\$408,079	\$307,000	\$310,500
2016 Special Obligation Bond	40049900-598084	\$300,000	\$300,000	\$300,000	\$300,000
Historic District Lighting	40049900-598085	\$30,000	\$30,000	\$30,000	\$30,000
Florence Civic Center	40049900-598130	\$1,481,912	\$691,182	\$1,538,000	\$1,920,000
JA Plaza RR Lease	40049900-598150	\$9,000	\$9,000	\$9,000	\$9,000
Total No Division:		\$4,805,659	\$4,547,508	\$6,619,000	\$6,730,500
Total No Department:		\$4,805,659	\$4,547,508	\$6,619,000	\$6,730,500
Total Expenditures:		\$4,805,659	\$4,547,508	\$6,619,000	\$6,730,500



APPENDIX



Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)



Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.



Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.



Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.



Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.

