



# City of Florence, South Carolina

324 W. Evans Street Florence, SC 29501  
Phone: (843) 665-3151 / Fax: (843) 665-3277

## Building Permit Application

*Commercial, Residential, Moving, Agriculture and Manufactured Home*

Application Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

### I. Applicant/Contractor Information

Name \_\_\_\_\_ Phone \_\_\_\_\_

Project Address \_\_\_\_\_

Street Address

City/State/Zip Code

Email: \_\_\_\_\_ License Number and Class \_\_\_\_\_

Business License Number \_\_\_\_\_

Property Owner \_\_\_\_\_

Property Owner Address \_\_\_\_\_

Tax Map Number \_\_\_\_\_ Total Square Footage \_\_\_\_\_

Utility Provider: Duke PDEC SEC SCE&G Value of Finished Work: \_\_\_\_\_

### II. Type of Construction

Scope of Work \_\_\_\_\_

Is this a change of use? Yes No Is this property in an overlay district? Yes No

Approvals Granted: DRB BZA Encroachment N/A

#### Occupancy Classification:

Assembly Business Daycare Educational Factory Hazardous Industrial

Mercantile Storage Residential

Type of Use: New Installation Accessory Building Addition Alteration Repair

Agriculture Renovation Hazardous Material Other \_\_\_\_\_

### III. Manufactured Home Information , *If Applicable*

Manufactured Home Serial Number \_\_\_\_\_

Manufactured Home Color \_\_\_\_\_ Manufactured Home Size \_\_\_\_\_

Single Double Multi-Section Water: Public Private Sewer: Public Private

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**V.Owner-Builder Exemption**

Name\_\_\_\_\_

Address\_\_\_\_\_

Plat Number\_\_\_\_\_ Signature \_\_\_\_\_

SC Notary\_\_\_\_\_ Expiration \_\_\_\_\_

Witness\_\_\_\_\_ Witness\_\_\_\_\_

**Commercial Plan Review:** 3 Sets of building and site plans. Water and sewer tap fees paid. Zoning and engineering approval

**Residential Plan Review:** 2 Sets of building and 1 site plan. Water and sewer tap fees paid. Zoning and engineering approval.

**Manufactured Home:** Proof of water and sewer. Licensed mobile home mover. Site plan.

I understand and agree to follow all state and local laws governing building projects. Any willful misrepresentation listed on this permit application shall constitute grounds for permit revocation and be subject to penalties under law as prescribed by our state law and local ordinances.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Staff Use Only**

Date\_\_\_\_\_ Permit Number\_\_\_\_\_ Permit Amount\_\_\_\_\_

Zoning Approval\_\_\_\_\_ Overlay District\_\_\_\_\_ Zoning District\_\_\_\_\_

FHM Flood\_\_\_\_\_ Plan Examination\_\_\_\_\_ Fire Department \_\_\_\_\_