

**REGULAR MEETING OF FLORENCE CITY COUNCIL
MONDAY, JULY 14, 2003 - 1:00 P.M.
CITY-COUNTY COMPLEX, CITY COUNCIL CHAMBERS, ROOM 604
FLORENCE, SOUTH CAROLINA**

MEMBERS PRESENT: Mayor Willis called the regular meeting to order at 1:00 p.m. with the following members present: Councilman William C. Bradham, Jr., Councilman Robert C. Holland, Jr., Mayor Pro tem Billy D. Williams, Councilman Maitland S. Chase, III, and Councilman Edward Robinson. (Councilman Richard L. Woodard was absent)

ALSO PRESENT: David N. Williams, City Manager, Dianne M. Rowan, Municipal Clerk, James W. Peterson, Jr., City Attorney, Scotty Davis, Director of Community Services, Anson Shells, Chief of Police, Joe Robertson, Fire Chief, Drew Griffin, Director of Public Works and Utilities, Darene Stankus, Director of Human Resources, and Roy Adams, Downtown Development Coordinator.

INVOCATION

Mayor Pro tem Billy D. Williams gave the invocation, which was followed by the Pledge of Allegiance to the American Flag.

APPROVAL OF MINUTES

Councilman Bradham made a motion to approve the minutes of the Special Meeting of May 20, 2003; the Special Meeting of May 27, 2003 and the Regular Meeting of June 9, 2003. Councilman Holland seconded the motion, which carried unanimously.

EMPLOYEE HONORS

Special Recognition of Retirees

Mayor Willis presented a plaque to Mr. Ron Douglas in recognition of his retirement from the City of Florence after 17 years of service.

Mrs. Wilhelmina Miller was presented a plaque in recognition of her retirement from the City of Florence after 25 years of service.

Chief Anson Shells received a plaque from Mayor Willis on behalf of Mr. Jerry Small in recognition of his retirement from the City of Florence after 20 years of service.

Employee of the Month

Mrs. Cynthia Earp of City Court, was presented a savings bond and a certificate by Mayor Willis in honor of being named the City of Florence Employee of the Month for July.

Service Certificates

Charlene Hewitt was presented a certificate by Mayor Willis in recognition of 30 years of service with the City of Florence.

Mayor Willis presented Michael Ward a certificate in recognition of 30 years of service with the City of Florence.

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Deputy Chief Larry McKissick received a certificate on behalf of Carey Evans, in recognition of 25 years of service with the City of Florence.

Chief Anson Shells received a certificate on behalf of Connie Medford, in recognition of 15 years of service with the City of Florence.

Mayor Willis presented Joe Wallace a certificate in recognition of 15 years of service with the City of Florence.

Jerome Daniels was presented a certificate by Mayor Willis in recognition of 10 years of service with the City of Florence.

Educational Recognition

Steven D. Morganti of Surface Water, received an educational recognition for obtaining his "C" Water Treatment Plant Operator Certification.

Michael L. Shall of Surface Water, received an educational recognition for obtaining his "A" Water Certification.

Bryant Hudson of Ground Water, received an educational recognition for obtaining his "C" Water Treatment Certification.

Michael E. Roe of Ground Water, received an educational recognition for obtaining his "C" Water Certification.

John C. Laupp of Ground Water, received an educational recognition for obtaining his "C" Water Certification.

APPEARANCES BEFORE COUNCIL

Mrs. Carolyn Jebaily, Co-Sponsor, R.E.D.

Mrs. Carolyn Jebaily, co-sponsor of R.E.D. appeared before Council regarding a request made by R.E.D. at the May 12, 2003 City Council meeting, to down-zone property on Beltline Drive.

Included in a report made by Mrs. Jebaily were options for Council's consideration: 1) Down-zone the property; 2) Deny the down-zoning; 3) Send the request back to the Planning Commission and revisit the zoning process; and 4) That Council make no decision on development of the property until more information is collected on the impact of a project as intense as this one; set up a task force to collect information; consult with outside experts; evaluate the information; and then make an informed decision.

Mayor Willis reported that after receiving the request to down-zone the property, Legal Counsel was requested to review the proceedings of the Planning Commission and to report back to Council. City Council was also in communication with the authorities of the Planning Commission, the Planning Department and the County. The response was that all procedures and actions taken were in accordance with proper procedures. After this information was received, Council elected not to take any action on the down-zoning.

After a discussion regarding option #4, Mayor Willis reported that City Council felt the next appropriate step would be for R.E.D. to take this request back to the Planning Commission. City Attorney Jim Peterson added that City Council is reluctant to enter into a Planning Commission issue until the Planning Commission and the Planning Department has had a chance to complete their work on this issue.

Mr. Nat Williams, Spaulding Heights Community Association and Neighborhood Crime Watch

Mr. Nat Williams, Chairperson of the Spaulding Heights Community Association and Neighborhood Crime Watch, presented a plaque of appreciation to Lt. Jim Brown of the Florence Police Department, for his support, hard work, and dedication to the Spaulding Heights Community Association, in helping them establish a Neighborhood Crime Watch Association.

ORDINANCES IN POSITION

BILL NO. 2003-27 - SECOND READING

AN ORDINANCE TO REZONE PROPERTIES OWNED BY D&B INVESTMENTS LOCATED AT 316 AND 324 EAST ERVIN STREET BY AMENDING THE ZONING ATLAS OF THE CITY OF FLORENCE.

An Ordinance to rezone properties owned by D & B Investments located at 316 and 324 East Ervin Street by amending the Zoning Atlas of the City of Florence was adopted on second reading.

Mr. Scotty Davis, Director of Community Services reported to Council at the June 9, 2003 City Council meeting, that a rezoning request was received from D&B Investments for property located at 316 and 324 East Ervin Street, located on Florence County Tax Map 90-104, Block 6, Parcels 8 and 9.

The applicant requested to rezone the subject properties from R-4, Multi-Family Residential District, Limited to R-5, Multi-Family Residential District.

The R-5, Multi-Family Residential District is intended to accommodate higher density residential development and a variety of housing types on small lots or in project settings in areas accessible by major streets.

The R-4, Multi-Family Residential District, Limited is intended to promote and accommodate residential development consisting principally of single-family and two-family dwellings, and related support uses.

The R-5, Multi-Family Residential District zoning classification would allow for the development of quadraplexes, whereas the R-4 Multi-Family Residential District, Limited zoning classification does not. The applicant is proposing to construct low-income apartment units. They are requesting funding from the HOME program.

The properties consist of approximately .75 acres.

The ten Planning Commission members present at the May 20, 2003 meeting approved the request unanimously.

Councilman Holland made a motion to adopt Bill No. 2003-27 on second reading. Councilman Bradham seconded the motion, which carried unanimously.

INTRODUCTION OF ORDINANCES

BILL NO. 2003-19 - FIRST READING

AN ORDINANCE TO REZONE PROPERTIES OWNED BY GARY CRAWFORD, WENDELL E. JONES, JR., AND WERNER A. JACOBS LOCATED AT 600, 602, AND 605 SOUTH COIT STREET BY AMENDING THE ZONING ATLAS OF THE CITY OF FLORENCE.

City Council was requested to defer this item.

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BILL NO. 2003-28 - FIRST READING

AN ORDINANCE TO ANNEX AND ZONE PROPERTIES OWNED BY MR. TIMOTHY C. WATERS, MS. ANGELA SMITH, AND MR. ALEXANDER TINDALL LOCATED AT 1111, 1113, AND 1209 E. HAMLET STREET, IN THE 1200 BLOCK OF E. HAMLET STREET, THE 900 AND 1000 BLOCKS OF NORTH HYMAN STREET AND THE 1400 BLOCK OF MAXWELL STREET BY AMENDING THE ZONING ATLAS OF THE CITY OF FLORENCE.

City Council received a request to withdraw this item from the agenda.

BILL NO. 2003-29 - FIRST READING

AN ORDINANCE TO AMEND THE BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2003, AND ENDING JUNE 30, 2004.

An Ordinance to amend the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2003, and ending June 30, 2004 was passed on first reading.

Mr. David Williams, City Manager reported to Council that the purpose of this Ordinance is to bring forward from unreserved fund balance, the funds necessary to purchase four remaining sanitation vehicles. In November 2001, City Council approved a capital plan, in concept, that included eight new sanitation vehicles. Four of those were purchased during the past fiscal year and the remaining four are to be purchased during this year. This is an amendment to the adopted budget of an addition of \$660,000.

Mayor Pro tem Williams made a motion to pass Bill No. 2003-29 on first reading. Councilman Holland seconded the motion, which carried unanimously.

BILL NO. 2003-30 - FIRST READING

AN ORDINANCE AMENDING CHAPTER 20, ARTICLE II, DIVISION 4 OF THE CITY OF FLORENCE, SOUTH CAROLINA CODE OF ORDINANCES PERTAINING TO TAXICABS.

An Ordinance amending Chapter 20, Article II, Division 4 of the City of Florence, South Carolina Code of Ordinances pertaining to taxicabs was passed on first reading.

Councilman Holland reported that the committee of Council, consisting of Mayor Pro tem Williams, Councilman Chase and Councilman Holland, that was appointed by Mayor Willis to review the taxicab rates, met on two occasions with a group of taxicab owners, staff and legal counsel, to discuss several issues.

The proposed Ordinance would amend Section 20-80 of the City's Code of Ordinances to add a Zone Four for taxicab rates; amend Section 20-81 of the City's Code of Ordinances to add a description and boundaries for Zone Four; amend Section 20-82 of the City's Code of Ordinances to incorporate the following two-phase maximum charge rate increases allowed within Zones One, Two, and Three; to establish a two-phase maximum charge for a newly created Zone Four, and to increase the charge for additional passengers:

Zone One: from \$2.24 to \$2.75
Zone Two: from \$2.75 to \$3.50
Zone Three: from \$4.50 to \$5.00
Zone Four: \$7.50 maximum charge
Additional passenger charge: from \$.75 to \$1.00

Effective July 1, 2004 the charges would be increase to:

Zone One: from \$2.75 to \$3.00
Zone Two: from \$3.50 to \$3.75
Zone Three: from \$5.00 to \$5.25

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Zone Four: from \$7.50 to \$7.75

The following flat fee charges would be added in Section 20-82.1 of the City's Code of Ordinances:

\$8.00 flat fee from the Florence Regional Airport to US Hwy. 52 and I-95 businesses;

\$9.00 flat fee from the Florence Regional Airport to I-20 and I-95 businesses;

\$10.00 flat fee from the Florence Regional Airport to US Hwy. 76 and I-95 businesses;

Additional per passenger charge from the airport to the above destinations: 50% of flat fee.

Mayor Pro tem Williams made a motion to pass Bill No. 2003-30 on first reading. Councilman Holland seconded the motion, which carried unanimously.

BILL NO. 2003-31 - FIRST READING

AN ORDINANCE APPROVING THE ISSUANCE OF A COMMUNITY FACILITIES REVENUE REFUNDING BOND BY THE FLORENCE CITY-COUNTY AGRICULTURAL COMMISSION AND THE PLEDGING OF REVENUE AND REAL PROPERTY OF THE FLORENCE CITY-COUNTY AGRICULTURAL COMMISSION TO SECURE PAYMENT OF THE SAME.

An Ordinance approving the issuance of a Community Facilities Revenue Refunding Bond by the Florence City-County Agricultural Commission and the pledging of revenue and real property of the Florence City-County Agricultural Commission to secure payment of the same was passed on first reading.

Mr. David N. Williams, City Manager reported to Council that the City of Florence must approve any borrowing that the City-County Agricultural Commission makes and that the proposed Ordinance is simply a technicality. This is a refunding revenue bond to refund some of the previous issued debt to take advantage of the lower interest rates. There is no risk or liability to the City in approving this request.

Councilman Williams made a motion to pass Bill No. 2003-31 on first reading. Councilman Holland seconded the motion, which carried unanimously.

BILL NO. 2003-32 - FIRST READING

AN ORDINANCE TO REZONE PROPERTY OWNED BY MCLEOD REGIONAL MEDICAL CENTER OF THE PEE DEE, INC. LOCATED BETWEEN THE 1000 BLOCKS OF EAST CHEVES STREET AND EAST PALMETTO STREET BY AMENDING THE ZONING ATLAS OF THE CITY OF FLORENCE.

An Ordinance to rezone property owned by McLeod Regional Medical Center of the Pee Dee, Inc. located between the 1000 blocks of East Cheves Street and East Palmetto Street by amending the Zoning Atlas of the City of Florence was passed on first reading.

Mr. Scotty Davis, Director of Community Services reported to Council that a request has been received by Mr. Chuck McLain on behalf of the McLeod Regional Medical Center to rezone properties shown more specifically on Florence County Tax Map 90-117, Block 14, Parcel 1.

The applicant is requesting to rezone the subject property from B-2, Convenience Business, to B-3, General Commercial District.

The parcel is composed of approximately 4.65 acres.

Merging Tax Map 90-117, Block 14, Parcels 1, 2, 3, 6, 7, 8, 9, 10, 11, 12, 13 and Tax Map 90-117, Block 20, Parcels 1, 2, 3, 4, 5, 6, 7, 8, 10, 11, 13, 14 and 15 formed this parcel.

Tax Map 90-117, Block 20 is primarily undeveloped. There is an occupied single-family home at 261 South Kemp Street.

Tax Map 90-117, Block 14 is primarily undeveloped. There is a single-family residence at 1010 East Cheves Street, a vacant commercial building at 1014 East Cheves Street, and an occupied single-family

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residence at 205 South Kemp Street.

The subject property is designated Industrial/Business on the Future Land Use Map. Uses in accordance with the Plan Map objectives as established by the Land Use Element include properties of industrial and business uses, institutional uses, wholesale and warehousing uses, big box retail, and mixed-use planned development.

Uses at variance with the Plan Map objectives as established by the Land Use Element would be new residential subdivisions.

The ten Planning Commission members present at the June 24, 2003 meeting voted unanimously to approve the rezoning request as presented.

Councilman Holland made a motion to pass Bill No. 2003-32 on first reading. Councilman Bradham seconded the motion, which carried unanimously.

BILL NO. 2003-33 - FIRST READING

AN ORDINANCE TO REZONE PROPERTY OWNED BY MCLEOD REGIONAL MEDICAL CENTER OF THE PEE DEE, INC. LOCATED AT 1004 COX STREET BY AMENDING THE ZONING ATLAS OF THE CITY OF FLORENCE.

An Ordinance to rezone property owned by McLeod Regional Medical Center of the Pee Dee, Inc. located at 1004 Cox Street by amending the Zoning Atlas of the City of Florence was passed on first reading.

Mr. Scotty Davis, Director of Community Services reported to Council that a request has been received by Mr. Chuck McLain on behalf of the McLeod Regional Medical Center to rezone properties shown more specifically on Florence County Tax Map 90-117, Block 20, Parcel 12.

The applicant is requesting to rezone the subject property from R-4, Multi-Family Residential District, Limited to B-3, General Commercial District.

The dimensions of the property are 50 feet by 125 feet.

The property located on Tax Map 90-117, Block 20 is primarily undeveloped. There is an occupied single-family home located at 261 Kemp Street.

The subject property was not included in a rezoning application for several parcels on Tax Map 90-117, Blocks 14 and 20 from R-4 classification to B-2 classification in 2002. At that time, McLeod Regional Medical Center did not have a legal interest in the subject property.

The Planning Commission heard the rezoning request at their meeting of June 24, 2003, and voted unanimously to approve the rezoning request as presented.

Mayor Pro tem Williams made a motion to pass Bill No. 2003-33 on first reading. Councilman Bradham seconded the motion, which carried unanimously.

BILL NO. 2003-34 - FIRST READING

AN ORDINANCE TO REZONE PROPERTIES OWNED BY MR. C. V. FLOWERS AND FLOWERS REALTY CO., INC. LOCATED AT 804 (A-K) SECOND LOOP ROAD AND 1500, 1501, 1502, 1503, AND 1504 HERITAGE LANE BY AMENDING THE ZONING ATLAS OF THE CITY OF FLORENCE.

An Ordinance to rezone properties owned by Mr. C. V. Flowers and Flowers Realty Co., Inc. located at 804 (A-K) Second Loop Road and 1500, 1501, 1502, 1503 and 1504 Heritage Lane by amending the Zoning Atlas of the City of Florence was passed on first reading.

Mr. Scotty Davis, Director of Community Services reported to Council that a rezoning request has been received from Mr. Paul Barnes on behalf of Mr. C. V. Flowers and Flowers Realty Co., Inc. for property

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shown more specifically on Florence County Tax Map 150-1, Block 1, Parcels 17, 20 and a portion of 29 and also Florence County Tax Map 150-1, Block 6, Parcels 28 and 30.

The applicant is requesting to rezone the subject property from B-2, Convenience Business District to B-3, General Commercial District.

The properties are composed of approximately 3.68 acres.

The properties are currently developed as professional office spaces, mixed use retail strip center and a bank. Adjacent properties include a single-family residence in the 1000 block of Second Loop Road, an apartment complex, as well as commercial and professional offices.

The applicant has stated to the Planning Commission that he is looking to increase the zoning to B-3 so there may be additional opportunities for rental spaces with different businesses at the location.

Of the ten Planning Commission members present at the June 24, 2003 meeting, nine voted to approve the rezoning request as presented. One member abstained from voting.

Councilman Bradham made a motion to pass Bill No. 2003-34 on first reading. Councilman Holland seconded the motion, which carried unanimously.

BILL NO. 2003-35 - FIRST READING

AN ORDINANCE TO ANNEX AND ZONE PROPERTIES OWNED BY SEVERAL RESIDENTS IN THE WINDSOR FOREST SUBDIVISION BY AMENDING THE ZONING ATLAS OF THE CITY OF FLORENCE.

An Ordinance to annex and zone properties owned by several residents in the Windsor Forest Subdivision by amending the Zoning Atlas of the City of Florence was passed on first reading.

Mr. David Williams, City Manager gave the following background financial information for Council's consideration. Mr. Williams reported that city staff has been working with the residents and property owners in the Windsor Forest Subdivision for some time to make this annexation possible. One of the primary motivating factors for this annexation is the fact that there is a dire need for sewer services to be extended into this subdivision, as well as into the Grove Park Subdivision and the Lakewood Subdivision. As this annexation effort has grown, so has the cost. Fortunately, the City has been able to secure state funding, through our local legislative delegation, in the amount of \$270,000. In addition, County Councilman Terry Alexander has committed \$50,000 of County infrastructure funds to make these projects more affordable. At the present time the City's available construction funds are pressed tightly and staff is requesting City Council to consider combining these sewer extensions with some additional sewer extension projects that are on the horizon, and at some point in the near future, authorize staff to borrow funds to combine with the funds from the state and county. By combining the total cost of the Windsor Forest, Grove Park and Lakewood sewer extensions, the Savannah Grove regional pump station, and the Hoffmeyer Road regional pump station, the City is looking at a total of approximately \$1.6 to \$2 million in costs. Particularly for the last two items, the economic feasibility analysis has indicated these projects would be economically feasible. The Windsor Forest, Grove Park and Lakewood extensions can be made economically feasible with the inclusion of a cost recovery fee for those potential sewer customers in those areas that would like to tie on to City sewer but choose not to, or are unable to annex, because they are not contiguous.

This information was provided to Council prior to Council's vote on the first reading of the Ordinance to annex properties located in the Windsor Forest Subdivision.

Councilman Bradham made a motion to approve the funding concept. Councilman Holland seconded the motion, which carried unanimously.

Mr. Scotty Davis, Director of Community Services reported that an annexation request has been received from several residents of the Windsor Forest area to annex and zone properties. As stated earlier, the

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primary concern for annexing is to receive City services, which include water and sewer. The area consists of large single-family homes with paved streets that are currently maintained by Florence County. The properties are currently unzoned and a request has been received for an R-1, Single-Family Residential zoning. As discussed, city staff has met to design a way that the cost benefit feasibility analysis would equal 1.0, which would include a cost recovery fee to the area. This would be supplemented by grant revenues from the state of South Carolina and from tap fees. Staff has been working for a number of months with these residents and there are currently 34 residents that are interested in annexing now. There are 25 other residents who have signed annexation petitions and another 12 have called and requested to sign up.

The Planning Commission heard the request for zoning at their June 24, 2003 meeting and it was approved unanimously.

Councilman Holland made a motion to pass Bill No. 2003-35 on first reading. Councilman Bradham seconded the motion, which carried unanimously.

INTRODUCTION OF RESOLUTION

RESOLUTION NO. 2003-07

A RESOLUTION AMENDING RESOLUTION NO. 2003-03, WHICH ADOPTED THE 2003-2004 COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET.

A Resolution amending Resolution No. 2003-03, which adopted the 2003-2004 Community Development Block Grant Budget was approved by Council.

Mr. David Williams, City Manager reported that on April 14, 2003, City Council adopted the CDBG budget for 2003-2004. Since that time, the City has learned that HUD will only allow the city to use up to 20% of the total funds available for Planning and Administrative functions. The budget that was adopted included more than 20%. This proposed Resolution reflects an amendment to the CDBG budget to move \$15,800 from the Planning and Administrative line item to the New Housing and Construction line item.

Councilman Holland made a motion to adopt Resolution No. 2003-07. Councilman Bradham seconded the motion, which carried unanimously.

REPORTS TO COUNCIL

APPOINTMENTS TO THE CITY OF FLORENCE'S BOARDS AND COMMISSIONS.

Accommodations Tax Advisory Committee

Councilman Bradham made a motion to reappoint Mrs. Sylvia A. Perkins to serve on the Accommodations Tax Advisory Committee. Councilman Holland seconded the motion, which carried unanimously.

Mrs. Sylvia A. Perkins was reappointed to serve on the Accommodations Tax Advisory Committee for a term to begin July 1, 2003 and end June 30, 2006.

A motion was made to defer the remaining two vacancies to give Council a chance to further review nominees for these positions.

CDBG Loan and Grant Committee

Councilman Bradham made a motion to reappoint Mrs. Rena White to serve on the CDBG Loan and Grant Committee. Councilman Holland seconded the motion, which carried unanimously.

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Mrs. Rena White was reappointed to serve on the CDBG Loan and Grant Committee for a term to begin July 1, 2003 and end June 30, 2005.

A motion was made to defer the remaining three vacancies.

Commissioners of Election

Councilman Holland made a motion to reappoint Dr. Joseph T. Stukes and Mr. Woodrow V. Lyde to serve on the Commissioners of Election. Councilman Bradham seconded the motion, which carried unanimously.

Dr. Joseph T. Stukes was reappointed to serve on the Commissioners of Election for a term to begin July 1, 2003 and end June 30, 2009.

Mr. Woodrow V. Lyde was reappointed to serve on the Commissioners of Election for a term to begin July 1, 2003 and end June 30, 2009.

Historical Commission

Councilman Bradham made a motion to reappoint Mrs. Betty Wyman to serve on the Historical Commission. Councilman Chase seconded the motion, which carried unanimously.

Mrs. Betty Wyman was reappointed to serve on the Historical Commission for a term to begin July 1, 2003 and end June 30, 2007.

Housing Authority Board

Councilman Bradham made a motion to appoint Mr. Charlie Appleby to serve on the Housing Authority Board. Councilman Chase seconded the motion, which carried unanimously.

Mr. Charlie Appleby was appointed to serve on the Housing Authority Board for a term to begin July 1, 2003 and end June 30, 2008.

Housing Development Corporation

Appointments to this Board were deferred.

Florence City-County Museum Commission

Councilman Holland made a motion to reappoint Mrs. Nancy Bratton and Mrs. Becky Crawford to serve on the Florence City-County Museum Commission. Councilman Bradham seconded the motion, which carried unanimously.

Mrs. Nancy Bratton was reappointed to serve on the Florence City-County Museum Commission for a term to begin July 1, 2003 and end June 30, 2007.

Mrs. Becky Crawford was reappointed to serve on the Florence City-County Museum Commission for a term to begin July 1, 2003 and end June 30, 2007.

Parks, Beautification, and Leisure Services Commission

Appointments to this Commission were deferred.

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EXECUTIVE SESSION

Mayor Willis stated there was a Legal matter and a Personnel matter to discuss in Executive Session. Councilman Holland made a motion to enter into Executive Session at 2:24 p.m. Councilman Bradham seconded the motion, which carried unanimously.

Mayor Willis reconvened the regular meeting at 2:58 p.m.
Mayor Willis stated that the Legal matter has been referred to staff to address.
Mayor Willis stated that the Personnel matter has been deferred until the August meeting.

ADJOURNMENT

There being no further business before Council, Councilman Holland made a motion to adjourn the meeting. Councilman Bradham seconded the motion, which carried unanimously.
The meeting was adjourned at 2:59 p.m.

Signed this _____ day of August, 2003.

Dianne M. Rowan, Municipal Clerk

Frank E. Willis, Mayor